

TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING MINUTES
January 10, 2013 – 6:00 PM

Mayor Farley called the Regular Council meeting to order at 6:00 P.M. on Thursday, January 10, 2013. Roll call was taken:

ROLL CALL:

MAYOR FARLEY	COUNCILWOMAN HOOD (absent)
COUNCILMAN CHUBB	COUNCILWOMAN DRIVER
COUNCILMAN BRATTON	COUNCILMAN ARTABASY

Also present at the meeting were: Town Manager/Clerk, Nell Dykes, Asst. Town Manager/Clerk Monika Gillette, Town Attorney Jeff McInnis, Town Engineer Joe Rector, and Angela Balant of Warren Averett.

Regular Business:

1. **Council Approval of Agenda:** Mayor Farley asked for approval of the agenda. Councilman Artabasy made a motion to approve the agenda. Councilwoman Driver seconded the motion. The motion passed unanimously.
2. **Council Approval of Consent Agenda:** Mayor Farley asked for approval of the consent agenda: Regular Council Meeting Minutes, December 13, 2012, and Budget Status as of December 31, 2012. Councilwoman Driver made a motion to approve the consent agenda. Councilman Bratton seconded the motion. The motion passed unanimously.

ACTION ITEMS:

1. Angela Balant of Warren Averett presented the 2011/2012 FY Audit by giving an overview of the audit report, which was submitted for review by the Council. She recommended the Council review and improve the Town's IT system and to consider updating collection procedures for Business Licenses. Councilman Chubb made a motion to accept the audit as submitted. Councilwoman Driver seconded the motion. The motion passed unanimously.
2. Attorney McInnis read the first reading of Ordinance 227: First Reading of Ordinance 227: *AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA, AMENDING THE COMPREHENSIVE PLAN BY STRENGTHENING AND IMPROVING THE MILITARY COMPATIBILITY PROVISIONS WITHIN THE PLAN; PROVIDING FOR AUTHORITY; PROVIDING FOR PURPOSE; PROVIDING FOR LEGISLATIVE FINDINGS OF FACT; PROVIDING FOR ADOPTION OF COMPREHENSIVE PLAN AMENDMENTS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.* There was no public input or comments. Councilman Artabasy made a motion to accept the first reading. Councilman Chubb seconded the motion. The motion passed unanimously.

Discussion Items:

1. CDBG Update: Ms. Dykes submitted a written report on the status of the CDBG project stating that it had begun.

Reports:

Town Manager's Report – Ms. Dykes submitted a written report.

Attorney's Report – None

Engineer's Report – Engineer Rector updated the Council on the Glenwood Park ditch project stating that a Notice to Proceed would be given to the contractor and that once begun the project should take only seven days to complete. He also updated the council on the Seaway Boat Launch project stating he had submitted a \$5,500 bid for engineering to the Town for a complete design of the first phase of the project. When asked, he stated that the bid amount was based on prior projects. Attorney McInnis confirmed that the Engineer's contract was based on an hourly rate and not a lump sum. Councilman Bratton made a motion to approve up to \$5,500 for engineering service with the invoice broke down to hourly charges. Councilman Chubb seconded the motion. A roll call vote was taken:

Councilwoman Driver	Yes	Councilman Artabasy	Yes
Councilman Bratton	Yes	Councilman Chubb	Yes

The motion passed unanimously.

Public Request / Comments: None.

Council Members Comments / Request:

Councilman Artabasy stated he did not agree with comments made in the Northwest Florida Daily News and that he would not agree to annexation into Fort Walton Beach.

Councilman Bratton thanked everyone for the work on the Eglin Parkway project.

Councilman Chubb updated the Council on the RESTORE Act funding and that he would be attending a meeting next week..

Mayor's Comments / Announcements: Mayor Farley announced upcoming meeting dates and Town Hall closure.

Adjourn – There being no further business, the meeting adjourned at 6:34 pm.

ATTEST:





Theresa Farley, Mayor



Nell Dykes, Town Manager/Clerk