

**TOWN OF CINCO BAYOU
REGULAR TOWN COUNCIL MEETING
JANUARY 12, 1995**

Mayor Laginess called the Cinco Bayou Town Council Meeting to order at 6:00 P.M.

SILENT PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL Present: Mayor Laginess
 Councilman Broxson
 Councilwoman Chamberlain
 Councilman Gage
 Councilman Kendrick
 Councilman Skelly

Also Present: Manager Borchik Attorney Mcinnis Mike Bolden
 Secretary Payne Engineer King Hank Bruns
 Stephen McLaughlin G. Horvath B. Horvath
 Bernadette Cover M. Cummins Kevin Bowyer
 Elizabeth Skelly

REGULAR BUSINESS

1. MINUTES - November 11, 1994. Councilman Gage made a motion to approve the minutes of November 11, 1994, seconded by Councilwoman Chamberlain. Councilman Kendrick asked that item number three be corrected to read " Mr. Hank Bruns, a Landscape Architect", not "Landscape Artist". Councilwoman Chamberlain made a motion to amend item three in the minutes of November 11, 1994 to read "Mr. Hank Bruns, a Landscape Architect", seconded by Councilman Kendrick. The motion to amend was unanimously approved. Mayor Laginess then called for a vote on the initial motion and the motion was unanimously approved.

2. FINANCIAL REPORT - November & December, 1994. Councilwoman Chamberlain made a motion to approve the Financial Reports for November and December, 1994, seconded by Councilman Broxson. The motion was unanimously approved.

3. FY94 Financial Audit Report - Mr. Kevin Bowyer, Creel, Bryan & Gallagher, presented the Audit Report for the fiscal year ending September 30, 1994, highlighting the required areas of the audit and calling the Council's attention to the final pages of the report wherein it was noted that from all appearances, proper accounting practices were followed and all revenues and expenditures were properly recorded and accounted for during FY1994. A copy of the Audit Report was distributed to the Mayor and each Councilmember. There were no corrections, additions or deletions to the final report. Councilman Skelly made a motion to accept the Audit Report for the FY 1994, seconded by Councilwoman Chamberlain. The motion was unanimously approved.

4. One Cent Sales Tax Proposal - Mr. Stephen McLaughlin, Chairman of the Okaloosa County School Board, presented the Interlocal Agreement for the Council's review and approval. This agreement waives the Town's portion of the additional one cent sales tax income for a four (4) year period. After a brief discussion, Councilman Gage made a motion to approve the Interlocal Agreement, seconded by Councilwoman Chamberlain. The motion was unanimously approved.

5. Tree Committee Proposal - Mr. Bruns presented his proposal for Phase I of the Tree Planting program and explained that Mr. Les Fritz, a license Arborist, had expressed interest in working with him on this project. Mr Fritz has offered his services for the care and maintenance of the trees after they are planted. Attorney McInnis reminded the Council that bids would be required for this project. Following a short discussion, Councilman Kendrick made a motion to accept Mr Brun's proposal for the Town's Tree Planting program; Phase I, \$850.00, due upon the signing of the agreement and Phase II, \$275.00, due upon the completion and approval of the tree planting plan, seconded by Councilman Skelly. The motion was unanimously approved.

6. AMSEC Patrol Contract -The Town Manager advised the Council that the contract with American Security was due for renewal. The cost of four (4) hours of nightly Town patrol would remain at \$1,350.00 per month, the same rate as last year. Councilman Kendrick made a motion to accept the American Security patrol contract for \$1,350.00 per month, seconded by Councilman Gage. The motion was unanimously approved.

7. FY95 Road/Curb/Drain Projects -The Town Engineer explained to the Council that he was supposed to have estimates for the resurfacing of Opp Boulevard, however, was unable to obtain price quotes in time for this meeting. Price quotes will be presented at the February meeting.

COUNCILMEMBERS REPORTS/COMMENTS

1. Councilman Skelly presented the following list of issues that were presented in 1994 and are still unresolved. He would like the Council to address these issues and their resolution in 1995.

1. Tree Plantings by Tree Committee
2. Church parking situation
3. Island in front of Serigraphia
4. Glenwood Park Nature Trail
5. Tree City finalization
6. Boat Ramp and associated parking
7. Fence in Francis Park/Seawall in same
8. Rename Leyenda Park
9. Parking Lot of Kmart, SW corner
10. Old Town Hall - garbage
11. SE corner of Kmart lot
12. Abandoned signs/trash behind Tax Collector's Office

2. Councilman Kendrick expressed his concern over the graffiti on the walls of the old Church's Chicken building. The Town Manager will contact the owner of the property. He also inquired on the status of the property where Nature's Garden was located. It appears that the business has dissolved and the property has been left a mess with what looks like an abandoned refrigerator in an open shed creating a possible safety hazard. The Town Manager will contact the owners of the property to resolve these problems. Councilman Kendrick also requested the status of the street striping project. The Town Manager advised that the striping would begin as soon as the weather and temperature permit.

3. Councilman Gage distributed the Florida League of Cities 1995 Legislative Policy Statement prepared at the recent Florida League of Cities Board meeting. He and gave a brief description of some important legal issues presented. Following a short discussion, Attorney McInnis cautioned the Council on responding to anyone wanting to discuss an issue that might be presented to the Council for their action.

4. Councilwoman Chamberlain expressed concern with the Eglin Parkway - Yacht Club Drive traffic signal and requested the traffic signal's red arrow prohibiting left turns at Eglin and Yacht Club Drive be removed to allow left turns with the through traffic green signal, traffic permitting. This is presently the signalization at the Eglin Parkway - Racetrack intersection. The Town Manager agreed to contact the Florida DOT and request this change be made.

PUBLIC REQUESTS WILL BE HEARD AT THIS TIME - None

COMMITTEE REPORTS

1. Administrative Committee - No Report
2. Finance & Budget Committee - No Report
3. Comprehensive Plan Committee - No Report

CORRESPONDENCE

1. Letter, Board of County Commissioners - Sales Tax. See item 4 above.
2. Letter, Town of Shalimar - Red Cross Resolution- Councilman Skelly made a motion to adopt a resolution supporting the Fort Walton Beach Chapter of the Red Cross, seconded by Councilwoman Chamberlain. The motion was unanimously approved.
3. Letter, City of Destin - Red Cross Resolution - See item 2, Letter, Town of Shalimar
4. Letter, City of Destin - Unfunded Mandate Resolution - A Resolution on this subject was adopted at the November Council Meeting.
5. Letter, City of Crestview - Red Cross Resolution - See item 2, Letter, Town of Shalimar
6. Letter, West Florida RPC - Workshop - No Action

7. Letter, Representative Melvin - Legislative Hearing - No Action

8. Letter, Panhandle LOC - Meeting Schedule - No Action

9. Okaloosa League of Cities Dinner Meeting Schedule - Mayor Laginess will check on hosting the Spring Okaloosa League of Cities dinner be held at the Fort Walton Yacht Club.

TOWN MANAGER'S REPORT

1. The Town Manager discussed the parking across from Hardee's for the Church Thrift Shop with Reverend Evers. It appears that is was a "one time event", however, there is sufficient parking on the Church property. Concerning the parking on Kidd Street, the landscaping of the right-of-way will resolve the parking problem.

2. Asked the Council to consider terminating Horizon's contract and hiring another full time employee for park maintenance, of the trees and shrubs to be planted and general Town maintenance. There was no action on this request.

3. Advised Council that several complaints had been received concerning the homeless/vagrants in the Town. After a brief discussion concerning different alternatives to this problem, it was decided that the Town Manager will meet with Attorney Mcinnis to review different options and present them at the next Town Council Meeting.

4. Suggested that the Troy Street/ Opp Boulevard intersection be closed. This would solve the problem of speeding traffic at this intersection! Only one parking place for Serigraphia would be lost and it would allow improved access to their loading dock. There was no action on this suggestion.

MAYOR'S ANNOUNCEMENTS - Mayor Laginess reminded everyone of the Town Picnic on January 17, 1995

There being no further business, the meeting was adjourned at 7:00 P.M.


MAYOR


TOWN MANAGER/CLERK

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME KENDRICK II, CLAUDE JAMES		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE TOWN COUNCIL OF CINCO BAYOU	
MAILING ADDRESS 61 YACHT CLUB DR. #2		THE BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input checked="" type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY	
CITY F. WALTON BEACH,	COUNTY OKALOOSA	NAME OF POLITICAL SUBDIVISION: TOWN OF CINCO BAYOU	
DATE ON WHICH VOTE OCCURRED 1/12/95		MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE	

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes. The requirements of this law are mandatory; although the use of this particular form is not required by law, you are encouraged to use it in making the disclosure required by law.

Your responsibilities under the law when faced with a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

ELECTED OFFICERS:

A person holding elective county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

In either case, you should disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

A person holding appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his special private gain. Each local officer also is prohibited from knowingly voting on a measure which inures to the special gain of a principal (other than a government agency) by whom he is retained.

A person holding an appointive local office otherwise may participate in a matter in which he has a conflict of interest, but must disclose the nature of the conflict before making any attempt to influence the decision by oral or written communication, whether made by the officer or at his direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You should complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes.
- A copy of the form should be provided immediately to the other members of the agency.
- The form should be read publicly at the meeting prior to consideration of the matter in which you have a conflict of interest.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You should disclose orally the nature of your conflict in the measure before participating.
- You should complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, C.J. Kendrick, hereby disclose that on 1/12, 19 95:

(a) A measure came or will come before my agency which (check one)

inured to my special private gain; or

inured to the special gain of KENDRICK, DAVID, DOWLING ARCH'TS, by whom I am retained.

(b) The measure before my agency and the nature of my interest in the measure is as follows:

EMPLOYEE FURNISHING ARCHITECTURAL
SERVICES FOR SCHOOL BOARD

Date Filed

1/12/95

Signature

C.J. Kendrick

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317 (1985), A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$5,000.

TOWN OF CINCO BAYOU, FLORIDA

**Financial Statements
and Supplemental Information**

Year Ended September 30, 1994

DRAFT
FOR DISCUSSION PURPOSES ONLY

Town Of Cinco Bayou, Florida
FINANCIAL STATEMENTS AND SUPPLEMENTAL INFORMATION
Year Ended September 30, 1994

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DRAFT

FOR DISCUSSION PURPOSES ONLY

To the Honorable Mayor and Members
of the Town Council
Town of Cinco Bayou, Florida

INDEPENDENT AUDITORS' REPORT

We have audited the accompanying general purpose financial statements of the Town of Cinco Bayou, Florida, as of September 30, 1994, and for the year then ended. These general purpose financial statements are the responsibility of the Town of Cinco Bayou, Florida management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Cinco Bayou, Florida, as of September 30, 1994, and the results of its operations for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The individual fund financial statement listed in the table of contents is presented for purposes of additional analysis and is not a required part of the general purpose financial statements of the Town of Cinco Bayou, Florida. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

December 14, 1994

DRAFT
CREEL, BRYAN & GALLAGHER
Certified Public Accountants
FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
 COMBINED BALANCE SHEET
 ALL FUND TYPES AND ACCOUNT GROUPS
 September 30, 1994

(With Comparative Totals for September 30, 1993)

	Governmental	Account Group	Totals (Memorandum Only)	
	Fund Types	General Fixed	1994	1993
	General	Assets		
ASSETS				
Cash	\$ 139,953.46	\$ 0.00	\$ 139,953.46	\$ 116,000.45
Receivables				
Utility taxes and franchise fees	5,826.24	0.00	5,826.24	5,918.92
Due from other governments	3,311.45	0.00	3,311.45	2,485.24
Prepaid expenses	0.00	0.00	0.00	226.39
Fixed assets	0.00	523,994.50	523,994.50	522,775.05
Total assets	\$ 149,091.15	\$ 523,994.50	\$ 673,085.65	\$ 647,406.05
LIABILITIES AND FUND EQUITY				
LIABILITIES				
Accounts payable	\$ 1,147.80	\$ 0.00	\$ 1,147.80	\$ 427.13
Accrued expenses payable				
Salaries and wages	2,738.00	0.00	2,738.00	3,421.60
Annual leave	1,465.00	0.00	1,465.00	1,569.00
Revenues collected in advance	5,084.00	0.00	5,084.00	4,817.85
Total liabilities	10,434.80	0.00	10,434.80	10,235.58
FUND EQUITY				
Investments in general fixed assets	0.00	523,994.50	523,994.50	522,775.05
Fund balances				
Reserved				
Prepaid expenses	0.00	0.00	0.00	226.39
Unreserved	138,656.35	0.00	138,656.35	114,169.03
Total fund equity	138,656.35	523,994.50	662,650.85	637,170.47
Total liabilities and fund equity	\$ 149,091.15	\$ 523,994.50	\$ 673,085.65	\$ 647,406.05

The accompanying notes are an integral part of these financial statements.

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 FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 ALL GOVERNMENTAL FUND TYPES
 Fiscal Year Ended September 30, 1994

(With Comparative Amounts for the Fiscal Year Ended September 30, 1993)

	General Fund 1994	General Fund 1993
REVENUES		
Taxes	\$ 115,387.13	\$ 112,394.74
Licenses and permits	8,073.60	7,328.75
Intergovernmental	43,137.99	42,362.73
Fines and forfeits	466.03	718.74
Miscellaneous	3,919.41	3,865.31
	170,984.16	166,670.27
TOTAL REVENUES		
EXPENDITURES		
Current		
General government	97,142.73	95,378.24
Public safety	15,850.00	15,600.00
Physical environment	0.00	3,107.51
Transportation	19,296.25	14,518.21
Human services	583.00	800.00
Culture/recreation	11,952.80	13,123.12
Capital outlay		
Street improvements	0.00	4,940.00
Park improvements	0.00	8,129.00
Machinery and equipment	1,898.45	5,437.17
	146,723.23	161,033.25
TOTAL EXPENDITURES		
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	24,260.93	5,637.02
FUND BALANCE - OCTOBER 1	114,395.42	108,758.40
FUND BALANCE - SEPTEMBER 30	\$ 138,656.35	\$ 114,395.42

DRAFT

FOR DISCUSSION PURPOSES ONLY

The accompanying notes are an integral part of these financial statements.

Town of Cinco Bayou, Florida
 COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL
 GENERAL FUND
 Fiscal Year Ended September 30, 1994

(With Comparative Amounts for the Fiscal Year Ended September 30, 1993)

	1994		Variance Favorable (Unfavorable)	1993 Actual
	Budget	Actual		
REVENUES				
Taxes	\$ 109,723.00	\$ 115,387.13	\$ 5,664.13	\$ 112,394.74
Licenses and permits	6,500.00	8,073.60	1,573.60	7,328.75
Intergovernmental	40,177.00	43,137.99	2,960.99	42,362.73
Fines and forfeits	1,000.00	466.03	(533.97)	718.74
Miscellaneous	3,500.00	3,919.41	419.41	3,865.31
TOTAL REVENUES	160,900.00	170,984.16	10,084.16	166,670.27
EXPENDITURES				
Current				
General government	98,516.65	97,142.73	1,373.92	95,378.24
Public safety	15,600.00	15,850.00	(250.00)	15,600.00
Physical environment	1,000.00	0.00	1,000.00	3,107.51
Transportation	23,096.25	19,296.25	3,800.00	14,518.21
Human services	1,000.00	583.00	417.00	800.00
Culture/recreation	12,868.50	11,952.80	915.70	13,123.12
Capital outlay				
Street improvements	8,000.00	0.00	8,000.00	4,940.00
Park improvements	0.00	0.00	0.00	8,129.00
Machinery and equipment	0.00	1,898.45	(1,898.45)	5,437.17
TOTAL EXPENDITURES	160,081.40	146,723.23	13,358.17	161,033.25
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES				
	818.60	24,260.93	23,442.33	5,637.02
FUND BALANCE - OCTOBER 1	0.00	114,395.42	114,395.42	108,758.40
FUND BALANCE - SEPTEMBER 30 \$	818.60	\$ 138,656.35	\$ 137,837.75	\$ 114,395.42

DRAFT
 FOR DISCUSSION PURPOSES ONLY

The accompanying notes are an integral part of these financial statements.

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a. Background of Town

The Town of Cinco Bayou, Florida (hereinafter referred to as Town) was established under Charter 57-1577, Laws of the State of Florida, on July 3, 1950. The Town operates under a council form of government and provides the following services: public safety (law enforcement), physical environment (waste recycling), transportation (road and street facilities), culture and recreation (parks and recreation), and general government services.

The accounting policies of the Town conform to generally accepted accounting principles applicable to governmental units and the Uniform Accounting System mandated by Chapter 218.33, Florida Statutes.

b. The Reporting Entity

In evaluating how to define the Town for financial statement purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles (GAAP). Management determined that there were no other government units located within the geographic boundaries of the Town and, thus, no potential component units were evaluated.

DRAFT
FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

c. Fund Accounting

The Town uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types."

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund.

Account groups are used to record fixed assets and long-term liabilities which are not accounted for in the governmental fund types. They reflect only measurement of financial position and not results of operations.

The general fixed assets account group is used to maintain control and cost information on Town-owned property, plant, equipment and construction in progress acquired with general government resources.

The general long term debt account group is used to account for all long-term debt which is either backed by the full faith and credit of the Town or is secured by specific revenues of governmental funds.

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FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

d. Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The modified accrual basis of accounting is used by all governmental fund types and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Expenditures are recorded when the related fund liability is incurred.

Those revenues susceptible to accrual are franchise taxes, licenses, and interest revenue. Current year property taxes uncollected at the end of the fiscal year are generally immaterial in amount and highly susceptible to uncollectibility and are not recorded as a receivable on the balance sheet.

Sales tax, gasoline taxes and other intergovernmental revenues collected and held by the state at year end on behalf of the Town are also recognized as revenue.

The Town reports deferred revenue on its combined balance sheet. Deferred revenues arise when a potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. Deferred revenues also arise when resources are received by the government before it has a legal claim to them. In subsequent periods, when both revenue recognition criteria are met, or when the government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

e. Budgets and Budgetary Accounting

The Town follows these procedures in establishing the annual operating budget.

1. Budget preparation begins in May when the Town Manager/Clerk prepares an initial operating budget indicating the detailed financial requirements according to their appropriate account classification. This budget proposal is presented to the Town Council during June.
2. During July, the county Property Appraiser provides the Certificate of Taxable values for the Town and using this information, a proposed ad valorem tax millage rate is prepared and is the basis for determining the ad valorem tax to be collected. Anticipated revenue from all sources is estimated and when added to the estimated ad valorem tax, becomes the total revenue to support the annual operating budget.
3. During July and August, the Town Council conducts workshops as required to make any necessary adjustments to balance the budget. In addition, capital improvements are added to the budget at this time. All workshops are open to the public.
4. Public hearings are conducted during August and September to present the proposed millage rate and budget to the public for their review, inputs, and comments. At a public hearing during late September, the final ad valorem tax millage rate is formally adopted by ordinance and the annual operating budget adopted by resolution.
5. The Town Manager monitors all expenditures for budgetary limitations, recommends required budget revisions to the Council, prepares a monthly listing of checks and their purpose for Council's review and approval, and prepares a quarterly report comparing budget to actual expenditures for each line item.

DRAFT
FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

e. Budgets and Budgetary Accounting (Continued)

6. A purchasing policy adopted by the Town Council establishes a \$25.00 Petty Cash fund to be used for small general housekeeping, comfort and maintenance type purchases. This fund is replenished as required. The Town Manager/Clerk is authorized to purchase equipment, materials, maintenance and repair services valued at \$500.00 or less with the provision that such expenditures are within adopted budgeted funding for the specific item or service. Purchase of items or services over \$500.00 will be an agenda item for a Town Council meeting.

f. Encumbrances

All appropriations lapse at fiscal year end, even if encumbered. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of resources are recorded in order to reserve that portion of the applicable appropriation, is employed in the general fund. Encumbrances at fiscal year end do not constitute expenditures since the commitments will be honored during the subsequent year. The Town did not have any encumbrances outstanding as of September 30, 1994.

g. Idle Cash

The Town follows a policy of investing its idle cash in certificates of deposit and money market accounts. Interest earned is recorded on the books of account when received from, or credited by, the depository.

h. Accumulated Annual and Sick Leave

The policy of the Town for annual and sick leave is based on length of employment with the Town. An employee with less than 18 months earns one and one-half hours of annual leave and one and one-half hours of sick leave biweekly; an employee with 18 months to 42 months earns three and one-third hours annual leave and three and one-third hours sick leave biweekly; an employee with over 42 months earns four and two-thirds hours annual leave and four and two-thirds hours sick leave biweekly. Upon termination, the employee will be paid for all accumulated annual leave, but all accumulated sick leave will be forfeited.

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

h. Accumulated Annual and Sick Leave (Continued)

The total amounts of accumulated annual and sick leave as of September 30, 1994 were \$1,465.00 and \$965.90, respectively. Sick leave is not recorded when accrued, but rather charged to salaries expense when paid.

i. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Town's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

j. Total Columns on Combined Statement - General Purpose Financial Statements

Total columns on the Combined Statements - General Purpose Financial Statements are captioned Memorandum Only to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

k. Fixed Assets

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the General Fixed Assets Account Group. All purchased fixed assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated fixed assets are valued at their estimated fair market value on the date received. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

k. Fixed Assets (Continued)

Assets in the General Fixed Assets Account Group are not depreciated. Depreciation of buildings, equipment and vehicles in the proprietary fund types is computed using the straight-line method.

NOTE 2 - DEPOSITS AND INVESTMENTS

At fiscal year end, the carrying amount of the Town's deposits was \$139,953.46. These deposits were secured as described in the following paragraphs.

The Town is authorized to invest surplus public funds under Florida Statute 166.261. The Town maintains its deposits only with "Qualified Public Depositories" as defined in Chapter 280, Florida Statutes. All Qualified Public Depositories must place with the State Treasurer, securities which have a market value equal to 50% of all public funds on deposit at the end of each month in excess of any applicable deposit insurance. In the event of default by a Qualified Public Depository, the state treasurer, will pay public depositors all losses. Losses in excess of insurance and collateral will be paid through assessments between all Qualified Public Depositories.

Under this method, all the Town's deposits including certificates of deposit are fully insured or collateralized with collateral held by the State Treasurer in the Town's name. This is the highest level of security as defined by Governmental Accounting Standards Board Statement Number 3.

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FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 3 - RECEIVABLES - TAXES

a. Taxes

The Town's taxes receivable is composed of utility taxes.

The Town's ad valorem taxes are assessed by the Okaloosa County Tax Assessor and collected by the Okaloosa County Tax Collector in accordance with the Laws of Florida. The Town Council retains the right and duty to set the millage. No accrual has been made for 1994 because, though legally assessed as of January 1, 1994, they are not due and payable until after the close of the fiscal year ended September 30, 1994.

The following is the current property tax calendar.

Lien Date	January 1, 1994
Levy Date	November 1, 1994
Due Date	November 1, 1994
Delinquent Date	April 1, 1995

Discounts of 1% for each month taxes are paid prior to March 1, 1995, are granted.

The balance of taxes receivables is comprised of the following.

September, 1994 utility taxes	\$ 3,453.69
	=====

b. Other

The balance of other receivables is comprised of the following.

Franchise fees	\$ 2,372.55
	=====

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FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 4 - DUE FROM OTHER GOVERNMENTS

Amounts due from other governments as of September 30, 1994 are as follows.

Local government half-cent sales tax for September, 1994	\$ 1,945.59
Cigarette tax	113.91
Local option gas tax	1,251.95

Total due from other governments	\$ 3,311.45 =====

NOTE 5 - FIXED ASSETS

A summary of changes in general fixed assets follows.

	Balance 10/1/93	Additions	Deletions	Balance 9/30/94
	-----	-----	-----	-----
Land	\$ 14,730.00	\$ 0.00	\$ 0.00	\$ 14,730.00
Buildings	180,300.42	0.00	0.00	180,300.42
Improvements				
Park	85,954.57	0.00	0.00	85,954.57
Streets	156,892.06	0.00	0.00	156,892.06
Storm sewer system	41,717.91	0.00	0.00	41,717.91
Equipment	43,180.09	1,898.45	679.00	44,399.54
	-----	-----	-----	-----
Totals	\$522,775.05	\$1,898.45	\$ 679.00	\$523,994.50
	=====	=====	=====	=====

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FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
NOTES TO FINANCIAL STATEMENTS
September 30, 1994

NOTE 5 - FIXED ASSETS (CONTINUED)

	Balance 10/1/93	Additions	Deletions	Balance 9/30/94
	-----	-----	-----	-----
Investments in General Fixed Assets -				
From General Fund Federal	\$489,353.05	\$1,898.45	\$ 679.00	\$490,572.50
Revenue Sharing	33,422.00	0.00	0.00	33,422.00
	-----	-----	-----	-----
	\$522,775.05	\$1,898.45	\$ 679.00	\$523,994.50
	=====	=====	=====	=====

NOTE 6 - REVENUES COLLECTED IN ADVANCE

Revenues collected in advance, \$5,084.00, represent collections on 1994-95 occupational licenses. The revenue will be recognized in the subsequent year.

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FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL - GENERAL FUND
 Fiscal Year Ended September 30, 1994

(With Comparative Amounts for the Fiscal Year Ended September 30, 1993)

	1994		Variance Favorable (Unfavorable)	1993 Actual
	Budget	Actual		
REVENUES				
Taxes				
Ad valorem taxes (net)	\$ 47,888.00	\$ 47,874.49	\$ (13.51)	\$ 47,962.13
Sales and use taxes				
Local Option Gas Tax	8,000.00	8,947.22	947.22	7,838.41
Local Alternative Fuel Decal User	0.00	3.01	3.01	4.13
Franchise fees				
Franchise fees - electricity	16,500.00	18,201.60	1,701.60	18,144.12
Franchise fees - natural gas	2,185.00	2,067.60	(117.40)	2,185.59
Franchise fees - cable television	1,650.00	1,696.54	46.54	1,725.90
Utility services taxes				
Utility service tax - electricity	17,900.00	20,277.16	2,377.16	19,501.06
Utility service tax - telephone	8,700.00	8,889.26	189.26	8,722.03
Utility service tax - water	3,100.00	4,285.28	1,185.28	3,326.30
Utility service tax - natural gas	3,800.00	3,116.37	(683.63)	2,985.07
Utility service tax - propane gas	0.00	28.60	28.60	0.00
Total taxes	109,723.00	115,387.13	5,664.13	112,394.74
Licenses and permits				
Regulatory licenses	6,500.00	8,073.60	1,573.60	7,328.75
Intergovernmental revenues				
State shared revenues				
Cigarette tax	1,200.00	1,332.46	132.46	1,305.54
Revenue sharing proceeds	21,997.00	21,997.00	0.00	21,997.00
Mobile home licenses	100.00	108.00	8.00	52.75
Alcoholic beverage license	980.00	912.36	(67.64)	774.97
Local government half-cent sales tax	15,500.00	18,092.57	2,592.57	17,808.13
Other local units shared revenues				
Occupational licenses - County	400.00	695.60	295.60	424.34
Total intergovernmental revenues	40,177.00	43,137.99	2,960.99	42,362.73
Fines and forfeits				
Court fines	1,000.00	344.78	(655.22)	432.24
Other fines and/or forfeits	0.00	121.25	121.25	286.50
Total fines and forfeits	1,000.00	466.03	(533.97)	718.74
Miscellaneous revenues				
Interest earnings	3,000.00	3,594.41	594.41	3,444.81
Other miscellaneous revenue	500.00	325.00	(175.00)	420.50
Total miscellaneous revenues	3,500.00	3,919.41	419.41	3,865.31
TOTAL REVENUES	160,900.00	170,984.16	10,084.16	166,670.27

Continued...

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 FOR DISCUSSION PURPOSES ONLY

The accompanying notes are an integral part of these financial statements.

Town of Cinco Bayou, Florida
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL - GENERAL FUND
 Fiscal Year Ended September 30, 1994

(With Comparative Amounts for the Fiscal Year Ended September 30, 1993)

	1994		Variance Favorable (Unfavorable)	1993 Actual
	Budget	Actual		
EXPENDITURES				
Current				
General government services				
Financial and administrative				
Personal services				
Salaries and wages	47,685.65	48,587.39	(901.74)	47,315.90
FICA taxes	3,635.00	3,693.35	(58.35)	3,405.57
Hospital tax	9,760.00	7,038.44	2,721.56	9,130.71
Workers' compensation	1,500.00	1,142.00	358.00	1,149.00
Total personal services	62,580.65	60,461.18	2,119.47	61,001.18
Operating expenditures				
Accounting and auditing	5,000.00	4,900.00	100.00	4,200.00
Total financial and administrative	67,580.65	65,361.18	2,219.47	65,201.18
Legal counsel				
Operating expenditures				
Professional services	6,560.00	4,101.50	2,458.50	3,776.00
Other general government services				
Operating expenditures				
Professional services	3,375.00	1,895.00	1,480.00	1,075.00
Other Contractual Services	240.00	240.00	0.00	240.00
Travel and per diem	5,000.00	6,800.31	(1,800.31)	4,825.20
Communications services	800.00	820.96	(20.96)	706.87
Transportation	500.00	444.38	55.62	467.67
Utility services	3,200.00	3,123.78	76.22	3,086.64
Insurance	3,500.00	2,405.00	1,095.00	3,221.61
Repair and maintenance serv	1,480.00	1,651.79	(171.79)	3,750.02
Other current charges and obl	1,200.00	2,500.98	(1,300.98)	2,254.25
Office supplies	1,200.00	1,468.03	(268.03)	1,216.32
Operating supplies	1,950.00	4,151.62	(2,201.62)	3,736.53
Books, publications, and memb	1,276.00	1,553.20	(277.20)	1,324.95
Total operating expenditures	23,721.00	27,055.05	(3,334.05)	25,905.06
Grants and aids				
Aids to private organizations	655.00	625.00	30.00	496.00
Total other general government services	24,376.00	27,680.05	(3,304.05)	26,401.06
Total general government services	98,516.65	97,142.73	1,373.92	95,378.24

Continued...

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FOR DISCUSSION PURPOSES ONLY

The accompanying notes are an integral part of these financial statements.

Town of Cinco Bayou, Florida
 STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
 BUDGET AND ACTUAL - GENERAL FUND
 Fiscal Year Ended September 30, 1994

(With Comparative Amounts for the Fiscal Year Ended September 30, 1993)

	1994		Variance Favorable (Unfavorable)	1993 Actual
	Budget	Actual		
EXPENDITURES (CONTINUED)				
Current (Continued)				
Public safety				
Law enforcement				
Operating expenditures				
Other contractual services	15,600.00	15,850.00	(250.00)	15,600.00
Fire control				
Operating expenditures				
Other contractual services	0.00	0.00	0.00	0.00
Total public safety	15,600.00	15,850.00	(250.00)	15,600.00
Physical environment				
Utility services				
Operating expenditures	1,000.00	0.00	1,000.00	3,107.51
Transportation				
Road and street facilities				
Personal services				
Salaries and wages	7,796.25	6,570.00	1,226.25	4,880.00
Operating expenditures				
Professional service	1,000.00	2,175.00	(1,175.00)	175.00
Utility services	5,600.00	5,714.08	(114.08)	6,055.98
Repair and maintenance service	6,400.00	3,265.59	3,134.41	723.11
Operating supplies	1,000.00	525.25	474.75	989.49
Road materials and supplies	1,300.00	1,046.33	253.67	1,694.63
Total operating expenditures	15,300.00	12,726.25	2,573.75	9,638.21
Total transportation	23,096.25	19,296.25	3,800.00	14,518.21
Human services				
Health - animal control				
Operating expenditures				
Other contractual services	1,000.00	583.00	417.00	800.00
Culture/recreation				
Parks and recreation				
Personal services-salaries and wages	3,118.50	3,176.00	(57.50)	2,720.00
Operating expenditures				
Other contractual services	6,600.00	6,600.00	0.00	6,600.00
Utilities	1,000.00	944.83	55.17	1,011.53
Repair and maintenance	1,000.00	298.12	701.88	1,428.13
Operating supplies	500.00	342.30	157.70	451.94
Total operating expenditures	9,100.00	8,185.25	914.75	12,211.60
Special events				
Operating expenditures-supplies	650.00	591.55	58.45	911.52
Total culture/recreation	12,868.50	11,952.80	915.70	13,123.12

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FOR DISCUSSION PURPOSES ONLY

The accompanying notes are an integral part of these financial statements.

Continued...

Town of Cinco Bayou, Florida
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND
Fiscal Year Ended September 30, 1994

(With Comparative Amounts for the Fiscal Year Ended September 30, 1993)

	1994			1993 Actual
	Budget	Actual	Variance Favorable (Unfavorable)	
EXPENDITURES (CONTINUED)				
Capital outlay				
Street improvements	8,000.00	0.00	8,000.00	4,940.00
Park improvements	0.00	0.00	0.00	8,129.00
Machinery and equipment	0.00	1,898.45	(1,898.45)	5,437.17
	-----	-----	-----	-----
Total capital outlay	8,000.00	1,898.45	6,101.55	18,506.17
	-----	-----	-----	-----
TOTAL EXPENDITURES	160,081.40	146,723.23	13,358.17	161,033.25
	-----	-----	-----	-----
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	818.60	24,260.93	23,442.33	5,637.02
	-----	-----	-----	-----
FUND BALANCE - OCTOBER 1	0.00	114,395.42	114,395.42	108,758.40
	-----	-----	-----	-----
FUND BALANCE - SEPTEMBER 30	\$ 818.60	\$ 138,656.35	\$ 137,837.75	\$ 114,395.42
	=====	=====	=====	=====

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FOR DISCUSSION PURPOSES ONLY

The accompanying notes are an integral part of these financial statements.

To the Honorable Mayor and Members
of the Town Council
Town of Cinco Bayou, Florida

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL STRUCTURE
BASED ON AN AUDIT OF GENERAL PURPOSE OR BASIC
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

We have audited the general purpose financial statements of the Town of Cinco Bayou, Florida, as of and for the year ended September 30, 1994, and have issued our report thereon dated December 14, 1994.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit of the general purpose financial statements of the Town of Cinco Bayou, Florida, for the year ended September 30, 1994, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of the Town of Cinco Bayou, Florida, is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors, or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

DRAFT
FOR DISCUSSION PURPOSES ONLY

Town of Cinco Bayou, Florida
Independent Auditors' Report on Internal Control
Structure Based on an Audit of General Purpose
or Basic Financial Statements Performed in
Accordance with *Government Auditing Standards*
Page two

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories.

Treasury/Financing
Revenue/Receipts
Purchases/Disbursements
External Financial Reporting

For all of the control categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

This report is intended for the information of the Town Council, management and applicable state agencies. However, this report is a matter of public record and its distribution is not limited.

DRAFT
CREEL, BRYAN & GALLAGHER
Certified Public Accountants
FOR DISCUSSION PURPOSES ONLY

December 14, 1994

To the Honorable Mayor and Members
of the Town Council
Town of Cinco Bayou, Florida

**INDEPENDENT AUDITORS' REPORT ON COMPLIANCE BASED ON AN AUDIT
OF GENERAL PURPOSE OR BASIC FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

We have audited the general purpose financial statements of the Town of Cinco Bayou, Florida, as of and for the year ended September 30, 1994, and have issued our report thereon dated December 14, 1994.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts and grants applicable to the Town of Cinco Bayou, Florida, is the responsibility of the Town of Cinco Bayou, Florida's management. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of the Town's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our audit of the financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests indicate that, with respect to the items tested, the Town of Cinco Bayou, Florida, complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town had not complied, in all material respects, with those provisions. We noted no immaterial instances of noncompliance.

This report is intended for the information of the Town Council, management, and applicable state agencies. However, this report is a matter of public record and its distribution is not limited.

DRAFT
CREEL, BRYAN & GALLAGHER
Certified Public Accountants
FOR DISCUSSION PURPOSES ONLY

December 14, 1994

To the Honorable Mayor and Members
of the Town Council
Town of Cinco Bayou, Florida

AUDITORS' COMMENTS REGARDING OTHER MATTERS

In conjunction with our audit of the general purpose financial statements of the Town of Cinco Bayou, Florida, for the fiscal year ended September 30, 1994 and in complying with the Rules of the Auditor General, Chapter 10.557(2)(c), concerning communication of the auditor's comments to the Auditor General, we offer the following.

The State of Florida Annual Local Government Financial Report for the fiscal year ended September 30, 1994 filed with the Department of Banking and Finance pursuant to Section 218.32, Florida Statutes, is in agreement with the Annual Financial Audit Report for the fiscal year ended September 30, 1994.

All recommendations made in the preceding annual financial audit report have been implemented.

If we can be of further assistance, please let us know.

Respectfully submitted,

December 14, 1994

DRAFT
CREEL, BRYAN & GALLAGHER
Certified Public Accountants
FOR DISCUSSION PURPOSES ONLY

OKALOOSA COUNTY SCHOOL DISTRICT

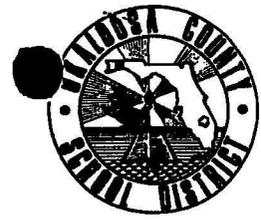
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12/30/94

MSB

ADMINISTRATION BUILDING
120 LOWERY PLACE S.E.
FORT WALTON BEACH, FLORIDA 32548
TELEPHONE (904)833-3100
FAX #(904)833-3436

CARVER HILL
461 W. SCHOOL AVE.
CRESTVIEW, FLORIDA 32536
TELEPHONE (904)689-7100
FAX #(904)689-7129

BOARD MEMBERS
CHARLA COTTON
BERT MOORE
ROBERT B. GRANT
JEAN LONG
STEPHEN McLAUGHLIN
ATTORNEY TO THE BOARD
C. JEFFREY McINNIS



BERNADETTE COVER
SUPERINTENDENT OF SCHOOLS

December 29, 1994

Town of Cinco Bayou
Attn: Albert S. Borchik, Jr.
Town Manager
10 Yacht Club Drive
Fort Walton Beach, FL 32548

Dear Mr. Borchik,

The School Board would like to request a matter to be placed on your Council's Meeting Agenda for your upcoming meeting on January 12, 1995. The School Board would like to seek the Council's approval of an Interlocal Agreement relating to a proposed one cent sales tax for school construction projects. The purpose of the Interlocal Agreement will be for your Town to waive its right to receive any portion of the sales tax income over the four year period of the tax, to allow those funds to be used fully for the construction, renovation and improvement of school facilities to benefit the children and families of our County.

I am enclosing a copy of the Interlocal Agreement which has been adopted by both the School Board and by the Okaloosa County Commission. This document was prepared jointly by our School Board Attorney, and the County Attorney, with the assistance of the School Board's Bond Counsel. I would appreciate you distributing copies of this Interlocal Agreement to your Mayor and Council Members. If necessary we would ask that you consider having your Town Attorney review the document prior to the scheduled Council Meeting at which it will be discussed.

If you or any of your elected officials or municipal attorney have any questions regarding the Interlocal Agreement, I would encourage you to contact our School Board Attorney, Jeff McInnis at (904) 863-4064. He will provide any further information or details that you may need. Our hope is that your Council will be able to review and approve the Interlocal Agreement in the form that has been adopted by both the School Board and the County Commission. We very much appreciate being allowed to appear on your Council's agenda and will be happy to provide you with any further information or details regarding the sales tax issue or the Interlocal Agreement prior to that meeting.

Sincerely,


STEPHEN M. MCLAUGHLIN
School Board Chairman

**INTERLOCAL AGREEMENT FOR DISTRIBUTION OF
LOCAL GOVERNMENT INFRASTRUCTURE SURTAX**

THIS INTERLOCAL AGREEMENT, dated as of the 16th day of December, 1994, by and among **OKALOOSA COUNTY**, a political subdivision of the State of Florida (hereinafter referred to as the "County"), the **CITIES OF CINCO BAYOU, CRESTVIEW, DESTIN, FORT WALTON BEACH, LAUREL HILL, MARY ESTHER, NICEVILLE, SHALIMAR, VALPARAISO**, all municipal corporations of the State of Florida (hereinafter referred to as "the Cities"), and **THE SCHOOL DISTRICT OF OKALOOSA COUNTY**, a public body corporate and politic organized and existing under the laws of the State of Florida (hereinafter referred to as the "School Board");

W I T N E S S E T H:

WHEREAS, pursuant to Section 212.055(2), Florida Statutes, the County will be conducting a public hearing to consider the enactment of an Ordinance of Okaloosa County in substantially the form attached hereto as Exhibit A ("the Ordinance") providing for the levy of the one cent Sales Surtax to take effect after approval by a majority of the electors of the County voting in a referendum on May 16, 1995, hereinafter the "Sales Surtax"; and

WHEREAS, Section 212.055(2)(c), Florida Statutes, provides that distribution of the proceeds of the Sales Surtax may, by Interlocal Agreement among the County and the governing bodies of the municipalities representing a majority of the County's municipal population, include a school district with the consent of such governing bodies; and

WHEREAS, the School Board has requested that the Board of County Commissioners of Okaloosa County consider adoption of the Ordinance providing for the levy of the one cent Sales Surtax to the School Board as provided herein; and

WHEREAS, the Cities represent a majority of the County's municipal population.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned parties agree as follows:

Section 1. Distribution of Revenues. Should the County adopt an ordinance providing for the imposition of a one cent discretionary Sales Surtax, pursuant to Section 212.055(2)(a), Florida Statutes, for a period not to exceed four (4) years as provided in the Ordinance and should such Sales Surtax be approved by the electors of Okaloosa County at a special election held on the 16th day of May, 1995:

- (a) one hundred percent (100%) of the revenues generated from the levy of the Sales Surtax (the "Sales Surtax Revenue") shall be distributed entirely to the School Board.
- (b) the County shall receive Sales Surtax Revenue only as provided in paragraph (c) of Section 3 hereof.

**INTERLOCAL AGREEMENT FOR DISTRIBUTION OF
LOCAL GOVERNMENT INFRASTRUCTURE SURTAX**

THIS INTERLOCAL AGREEMENT, dated as of the 16th day of December, 1994, by and among **OKALOOSA COUNTY**, a political subdivision of the State of Florida (hereinafter referred to as the "County"), the **CITIES OF CINCO BAYOU, CRESTVIEW, DESTIN, FORT WALTON BEACH, LAUREL HILL, MARY ESTHER, NICEVILLE, SHALIMAR, VALPARAISO**, all municipal corporations of the State of Florida (hereinafter referred to as "the Cities"), and **THE SCHOOL DISTRICT OF OKALOOSA COUNTY**, a public body corporate and politic organized and existing under the laws of the State of Florida (hereinafter referred to as the "School Board");

W I T N E S S E T H:

WHEREAS, pursuant to Section 212.055(2), Florida Statutes, the County will be conducting a public hearing to consider the enactment of an Ordinance of Okaloosa County in substantially the form attached hereto as Exhibit A ("the Ordinance) providing for the levy of the one cent Sales Surtax to take effect after approval by a majority of the electors of the County voting in a referendum on May 16, 1995, hereinafter the "Sales Surtax"; and

WHEREAS, Section 212.055(2)(c), Florida Statutes, provides that distribution of the proceeds of the Sales Surtax may, by Interlocal Agreement among the County and the governing bodies of the municipalities representing a majority of the County's municipal population, include a school district with the consent of such governing bodies; and

WHEREAS, the School Board has requested that the Board of County Commissioners of Okaloosa County consider adoption of the Ordinance providing for the levy of the one cent Sales Surtax to the School Board as provided herein; and

WHEREAS, the Cities represent a majority of the County's municipal population.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned parties agree as follows:

Section 1. Distribution of Revenues. Should the County adopt an ordinance providing for the imposition of a one cent discretionary Sales Surtax, pursuant to Section 212.055(2)(a), Florida Statutes, for a period not to exceed four (4) years as provided in the Ordinance and should such Sales Surtax be approved by the electors of Okaloosa County at a special election held on the 16th day of May, 1995:

- (a) one hundred percent (100%) of the revenues generated from the levy of the Sales Surtax (the "Sales Surtax Revenue") shall be distributed entirely to the School Board.
- (b) the County shall receive Sales Surtax Revenue only as provided in paragraph (c) of Section 3 hereof.

Section 2. Consent. The County and the Cities consent to the distribution of the Sales Surtax Revenue to the School Board, as provided in Section 1 above.

Section 3. Expenditure of Revenues. The Sales Surtax Revenue may be expended only in accordance with the following:

- (a) The Sales Surtax Revenue distributed to the School Board shall be expended only on fixed capital expenditures or fixed capital costs of planning, construction, reconstruction or improvement of new schools and renovation of existing campuses located within Okaloosa County, all of such expenditures for projects having a life expectancy of five (5) or more years together with any land acquisition, land improvements, design or engineering costs related thereto and all other costs associated therewith.
- (b) The funding of new schools and renovation of existing campuses so provided above may include servicing of bond indebtedness issued for the purpose of financing projects authorized by this ordinance and any interest accrued thereto may be held in trust to finance such projects. Neither the proceeds or any interest accrued thereto shall be used for any operational expenses and all expenditures shall be in accordance with and as may be further provided in Section 212.055(2), Florida Statutes.
- (c) The reimbursement of all costs and expenses incurred in connection with or associated with the May 16, 1995, referendum shall be paid by the School Board to the County as provided in Section 5 hereof.

Section 4. Distribution; Records. Upon the levy of the Sales Surtax, the Florida Department of Revenue shall be authorized to distribute 100% of the Sales Surtax Revenue to the School Board as provided herein. In the event any proceeds are distributed other than as provided in this Interlocal Agreement, the recipient of such proceeds shall as soon as reasonably possible forward any proceeds directly to the party entitled to the proceeds. The County, Cities and School Board agree to keep all Sales Surtax Revenue segregated from other funds and maintain records showing the amount of revenue received and the expenditures of such revenues in accordance with this Interlocal Agreement and Section 212.055(2), Florida Statutes

Section 5. Reimbursement. The School Board agrees to reimburse the County for all costs and expenses of the Supervisor of Elections associated with the May 16, 1995, referendum. If the referendum is approved, then all such reimbursements shall, to the extent permitted by law, be made from Sales Surtax Revenues remaining in each month after provision for payment of bond indebtedness of the School Board has been made. If the referendum is not approved such reimbursement shall be made from legally available funds of the School Board.

Section 6. Effective Date. This Agreement shall take effect upon becoming a contract and an Interlocal Agreement among the Board of County Commissioners of Okaloosa County, the School Board of Okaloosa County, and the governing bodies of all of the municipalities located within Okaloosa County.

IN WITNESS WHEREOF, the parties hereto have caused this Interlocal Agreement to be executed and attested in their behalf by the duly authorized officers thereof, and their respective seals to be impressed hereon, all as of the day and year first above written.

OKALOOSA COUNTY, FLORIDA

(SEAL)

Attest:

By: _____
Chairman,
Board of County Commissioners

Clerk of Circuit Court

CITY OF CINCO BAYOU, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

CITY OF CRESTVIEW, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

CITY OF DESTIN, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

CITY OF FORT WALTON BEACH, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

CITY OF LAUREL HILL, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

CITY OF MARY ESTHER, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

CITY OF NICEVILLE, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

CITY OF SHALIMAR, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

CITY OF VALPARAISO, FLORIDA

(SEAL)

Attest:

By: _____
Mayor

City Clerk

**THE SCHOOL DISTRICT
OF OKALOOSA COUNTY, FLORIDA**

(SEAL)

Attest:

By: _____
Chairperson

Superintendent

ORDINANCE NO. _____

AN ORDINANCE OF OKALOOSA COUNTY, FLORIDA, TO LEVY, IMPOSE AND SET A ONE PERCENT DISCRETIONARY SALES SURTAX, AS AUTHORIZED BY SECTION 212.055(2), FLORIDA STATUTES; PROVIDING FOR THE LEVY OF SUCH SALES SURTAX; PROVIDING A BRIEF DESCRIPTION OF THE PROJECTS TO BE FUNDED BY THE SALES SURTAX; PROVIDING FOR THE COLLECTION AND DISTRIBUTION OF THE SALES SURTAX; PROVIDING FOR A SPECIAL REFERENDUM ELECTION; PROVIDING FOR A FORM OF BALLOT; PROVIDING FOR NOTICE OF SUCH REFERENDUM PURSUANT TO SECTION 100.342, FLORIDA STATUTES; PROVIDING FOR ELECTION OFFICIALS; PROVIDING FOR HOURS OF ELECTION; PROVIDING FOR POLLING PLACES; PROVIDING FOR NOTIFICATION BY THE CLERK; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE FILING OF THE ORDINANCE AND EFFECTIVE DATE; PROVIDING LEVY OF THE SALES SURTAX SHALL TAKE EFFECT IF APPROVED BY A MAJORITY OF THE ELECTORS OF THE COUNTY VOTING IN THE SPECIAL REFERENDUM ELECTION ON THE SALES SURTAX.

WHEREAS, Section 212.055(2), Florida Statutes provides for the Local Government Infrastructure Sales Surtax ("Sales Surtax") and authorizes local governments to levy such Sales Surtax, the proceeds of which shall be expended to finance, plan, construct, reconstruct and improve local government infrastructure as defined in Section 212.055(2)(d)2., Florida Statutes; and

WHEREAS, the Sales Surtax cannot be levied without the approval of a majority of the electors of the county voting in a special referendum election on the Sales Surtax; and

WHEREAS, Section 212.055(2)(c) provides for the distribution of proceeds of the Sales Surtax to a school district pursuant to an interlocal agreement between, and with the consent of, the county governing authority and the governing bodies of all of the municipalities located within a county.; and

WHEREAS, the Board of County Commissioners of Okaloosa County recognizes and deems that it is in the best interest of Okaloosa County to finance, plan, construct, reconstruct and improve such infrastructure of the School District of Okaloosa County; and

WHEREAS, school infrastructure is public infrastructure which plays an essential role in preserving and enhancing the public health, safety and general welfare of the people of Okaloosa County; and

WHEREAS, the School Board of Okaloosa County has requested the levy of the Sales Surtax for a period of four (4) years to raise approximately sixty three million dollars (\$63,000,000) to build new schools and classrooms, to renovate existing campuses, acquire equipment for such facilities and purchase new school buses; and

WHEREAS, funding for such school infrastructure would not be feasible without the levy of the Sales Surtax; and

WHEREAS, the Board of County Commissioners of Okaloosa County, the School Board of Okaloosa County and the governing bodies of all of the municipalities located within Okaloosa County have entered into an interlocal agreement ("Interlocal Agreement") dated as of the 16th day of December, 1994, which provides for the distribution of all the Sales Surtax proceeds to the School Board of Okaloosa County should the levy of the Sales Surtax be approved in the special referendum election; and

WHEREAS, all conditions precedent to the adoption of the Sales Surtax and the use of the Sales Surtax proceeds by the School Board of Okaloosa County, the School District of Okaloosa County, the Board of County Commissioners of Okaloosa County and the governing bodies of all of the municipalities located in Okaloosa County have executed the Interlocal Agreement, have been satisfied.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF OKALOOSA COUNTY, FLORIDA:

Section 1. Levy of Infrastructure Sales Surtax. The Board of County Commissioners of Okaloosa County hereby levies throughout Okaloosa County, for a period of four (4) years, beginning August 1, 1995, a one cent (1¢) discretionary sales surtax, pursuant to Section 212.055(2)(a), Florida Statutes as amended and supplemented. The sales surtax shall be terminated on July 31, 1999, or as otherwise authorized herein by resolution of the Board of County Commissioners.

Section 2. Brief Description of Projects to be Funded.

(a) The projects to be funded by the Sales Surtax shall consist solely of fixed capital expenditures or fixed capital costs of planning, construction, reconstruction or improvement of new schools and classrooms, the renovation of existing campuses, acquisition of equipment for such facilities and the purchase of school buses, and to fund all of such projects having a life expectancy of five (5) or more years, together with any land acquisition, land improvements design or engineering costs related thereto and all other costs associated therewith.

(b) The funding of such projects may include debt service and servicing bond indebtedness issued for the purpose of financing projects authorized by this ordinance and any interest accrued thereto may be held in trust to finance such projects. Neither the proceeds nor any interest accrued thereto shall be used for operational expenses.

(c) A tentative list of the infrastructure to be funded by the Sales Surtax is attached to this Ordinance as Exhibit "A."

Section 3: Collection and Distribution of Sales Surtax. The Sales Surtax shall be collected as provided in Section 212.054, Florida Statutes, as amended and supplemented.

The Sales Surtax shall be distributed to the School Board of Okaloosa County as provided in the Interlocal Agreement and Section 212.055(2)(c), Florida Statutes, as amended and supplemented.

Section 4: Special Referendum Election. Pursuant to Sections 212.055(2) and Section 101.161, Florida Statutes, the levy of the Sales Surtax shall not take effect unless approved by a majority of the electors voting in a special referendum election on the Sales Surtax.

Upon the consent of the Okaloosa County Supervisor of Elections as provided in Section 100.151, Florida Statutes, a special referendum election shall be held on the 16th day of May, 1995 for all electors of Okaloosa County to vote on the referendum question which shall be substantially in the following form:

**COUNTY-WIDE ONE-CENT
SALES TAX FOR THE
ACQUISITION, RENOVATION
AND CONSTRUCTION OF
EDUCATIONAL FACILITIES**

Shall a one-cent sales tax be levied only for four (4) years in Okaloosa County to provide for the acquisition, improvement, renovation and construction of public school facilities in the county? Projects throughout the County to be funded include the construction of three new schools, the addition of classrooms to existing schools, the renovation of older schools and the acquisition of equipment.

__FOR the 1-cent sales tax

__AGAINST the 1-cent sales tax

Such special referendum election shall comply with the provisions of Section 212.055(2), Chapter 100 and Chapter 101, Florida Statutes.

Section 5: Polling Places. The special referendum election shall be held at the polling places heretofore designated in Okaloosa County, Florida.

Section 6: Notice of Referendum. Pursuant to Section 100.342, Florida Statutes, a notice of the special referendum election shall be published in a newspaper of general circulation in Okaloosa County and shall be made twice: once in the fifth (5th) week and once in the third (3rd) week prior to the 16th day of May, 1995.

Section 7: Election Officials. The election officials to conduct said special referendum election shall be appointed and certified by the Supervisor of Election pursuant to applicable general law. Such election officials shall certify the results of the special referendum election to the Department of State as provided in Section 100.351, Florida Statutes.

Section 8: Hours of Election. The polls shall be open on the date of said special referendum election from 7:00 a.m. to 7:00 p.m. (CST). All qualified electors residing within Okaloosa County may vote in said referendum. Absentee voting shall be permitted upon compliance with applicable provisions of general law.

Section 9: Notification by Clerk. The Clerk of the Okaloosa County Board of County Commissioners (the "Clerk") is directed to notify the Okaloosa County Supervisor of Elections and the Florida Department of Revenue immediately of the adoption of this ordinance, and the Clerk is directed to notify the Department of Revenue within ten (10) days of the approval by special referendum election of the ordinance levying the Sales Surtax, and of the time period during which the Sales Surtax shall be levied in accordance with Section 212.054(6), Florida Statutes.

The Clerk is directed to file a certified copy of this ordinance with the Department of State.

Section 10: Severability. If any provision of this ordinance, or the application thereof, to any person or circumstance is held invalid, it is the legislative intent of the Okaloosa County Board of County Commissioners that the invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the application of the invalidity, and those divisions of this ordinance are declared severable.

Section 11: Effective Date.

(a) This ordinance shall take effect upon receipt of official acknowledgement from the Department of State that this ordinance has been filed.

(b) The levy of the Sales Surtax shall become effective August 1, 1995, if approved by a majority of the electors of Okaloosa County voting in the May 16, 1995, special referendum election on the Sales Surtax.

(c) In the event the Okaloosa Board of County Commissioners, or its agents, should fail to provide notice to the Florida Department of Revenue as required by law or if any unforeseen circumstances should cause delay in completing the procedures required by law and this ordinance, the Board of County Commissioners shall fix the effective dates for the levy and termination of the Sales Surtax as soon as practicable, provided approval by the voters at the special referendum election and that the time period shall not exceed four (4) years.

(d) This Ordinance cannot be repealed, modified or amended until all indebtedness of the School Board of Okaloosa County payable from the Sales Surtax has been fully paid.

(f) This ordinance shall not become effective if the Interlocal Agreement has not been previously executed by the Board of County commissioners of Okaloosa County, the School Board of Okaloosa County, and the governing bodies of all of the municipalities located within Okaloosa County.

ADOPTED in Open Session by a majority of the Board of County Commissioners of Okaloosa County, Florida this _____ day of _____, 199__.

**BOARD OF COUNTY COMMISSIONERS
OF OKALOOSA COUNTY, FLORIDA**

By: _____
Chairman

Attest:

Clerk of the Circuit Court

By: _____

EXHIBIT "A"

**SCHOOL DISTRICT OF OKALOOSA COUNTY
PROPOSED PROJECT PRIORITY LIST**

PROJECT	FY	FY	FY	FY	TOTAL
	1995-96	1996-97	1997-98	1998-99	
CRESTVIEW MIDDLE	8,000,000	7,000,000			15,000,000
DESTIN MIDDLE	8,000,000	7,000,000			15,000,000
BAKER CLASSROOMS	2,340,000	2,000,000			4,340,000
RUCKEL RENOVATION	2,000,000	2,000,000			4,000,000
VALPARAISO RENOVATION	950,000	1,300,000			2,250,000
WRIGHT RENOVATION	700,000				700,000
COMBS-NEW HEIGHTS RENOVATION	1,000,000	1,100,000			2,100,000
ALTERNATIVE SCHOOL	288,000				288,000
CRESTVIEW ELEMENTARY	4,800,000	4,000,000			8,800,000
BUSES	900,000	900,000	900,000	900,000	3,600,000
STADIUM BLEACHERS	500,000		300,000		800,000
PLEW/HVAC/MEDIA/REMODELING	800,000	375,000			1,175,000
MEDIA CENTER/REMODELING-MARY ESTHER	800,000	400,000		900,000	2,100,000
LONGWOOD-REMODELING	310,000				310,000
LAUREL HILL-REMODELING/RETROFIT	300,000	362,000			662,000
LEWIS/REMODELING	200,000				200,000
NICEVILLE ADDITION/RENOVATION		1,200,000	1,600,000		2,800,000
CRESTVIEW HIGH ADDITION/RENOVATION		1,000,000	1,200,000		2,200,000
OCEAN CITY-ADDITIONAL CLASSROOMS		500,000	500,000		1,000,000
KENWOOD-ADDITIONAL CLASSROOMS		500,000	500,000		1,000,000
FLOROSA-ADDITIONAL CLASSROOMS		400,000	400,000		800,000
CHOCTAW-REMODELING/RENOVATION		500,000	600,000		1,100,000
FWBHS-REMODELING/RENOVATION		1,000,000	1,100,000		2,100,000
ELLIOT POINT-ADDITIONAL CLASSROOMS		408,000			408,000
EDGE/RETROFIT		300,000			300,000
OAK HILL-RAMPS/IMPROVEMENTS		102,300			102,300
MEIGS RENOVATION			1,200,000	1,000,000	2,200,000
MEDIA CENTER/ADMIN REMODELING-CHEROKEE				1,100,000	1,100,000
MEDIA CENTER/CAFETERIA/ADMIN-WRIGHT				1,300,000	1,300,000
MEDIA CENTER/CAFETERIA/ADMIN-NEW HEIGHTS				1,300,000	1,300,000
MEDIA CENTER/REMODELING-SHALIMAR				880,000	880,000
MEDIA CENTER/REMODELING-KENWOOD				880,000	880,000
MEDIA CENTER/ADMIN/REMODELING-FLOROSA				1,000,000	1,000,000
MEDIA CENTER/REMODELING-DESTIN				880,000	880,000
CAFETERIA RENOVATION/PRYOR				300,000	300,000
CAFETERIA RENOVATION/SOUTHSIDE				300,000	300,000
EXPAND MEDIA CENTER-RICHBOURG				400,000	400,000
NEW MEDIA CENTER-BAY AREA VO TECH				600,000	600,000
CONTINGENCY	250,000	250,000	250,000	482,156	1,232,156
GRAND TOTAL	32,138,000	32,697,300	8,850,000	12,382,156	85,865,456

RECEIVED
1-10-95
MB

Bruns & Associates **Landscape Architects**

**Ft. Walton Beach, Fla.
(904) 244-1774**

January 9, 1995

**Cinco Bayou Town Council
10 Yacht Club Drive
Fort Walton Beach, FL 32548**

Re: Cinco Bayou Street Tree Planting Program - Phase I

Dear Members of the Council,

I appreciate the opportunity to present this proposal for the design and supervision of the installation of street trees for the town of Cinco Bayou. I am excited about the possibility of working with the Cinco Bayou Tree Committee on this project and I feel confident that I can provide you with plans and field supervision which will meet your needs in terms of budget, aesthetics, and long term success of the program.

Through this letter, I would like to outline my proposed services and fees for Phase I along with a brief outline of what I understand the project goals to be. Throughout the design process, the following factors will be addressed:

1. Meet with Tree Committee, as necessary, to discuss budget development for Phase I.
2. Visit Phase I planting areas for site analysis information. (driveways, powerlines, utilities, etc.)
3. Develop a tree care program for long-term maintenance and health.

With consideration of the preceding, I am submitting for your approval the following phased breakdown of landscape architectural fees as well as further explanation of their scope.

Phase I: Planting Plan for Phase I Areas

This plan will show all proposed tree locations, types of trees and size of trees. Along with this plan my office will also prepare and submit to the Tree Committee the probable cost of Phase I planting as well as a two year maintenance program cost.

Upon acceptance of this proposal.....\$850.00

Phase II: Field Installation Supervision

Work with selected, qualified contractor / arborist to lay out planting areas per plans.

Upon planting contract approval.....\$275.00

Phase III: Construction Specifications (if requested for bids)

These plans will include dimensioned layout plans and applicable specifications. The fee for these plans will be based upon a percentage of the total budget, or can be negotiated as a lump-sum fee when the exact project budget is established.

At your request, I will meet with you again and go over the specific requirements for the project so that design work can be scheduled. I look forward to working with the Tree Committee and if you have any questions or revisions to this proposal, please feel free to call anytime. If the proposal in its present form meets the Council's approval, please sign in the space provided and return a copy to my office.

Very truly yours,



Hank Bruns-Landscape Architect
FL.LA #0001474
sdb:HHB

Approved: _____ Date: _____

**AMERICAN SECURITY
AMSEC, INC.
POST OFFICE BOX 1357
FORT WALTON BEACH, FLORIDA 32549**

THE FOLLOWING CONTRACT is entered into by AMERICAN SECURITY (hereinafter referred to as AMSEC) of Fort Walton Beach, Florida and Town of Cinco Bayou, Florida, (hereinafter referred to as client) on this 11th day of January 1993.

AMSEC, for consideration hereinafter described, agrees to provide security PATROL service and supervision for the client, the Town of Cinco Bayou, Florida, for a period of one year commencing February 1, 1993. This contract to be automatically renewed upon anniversary date, unless written notification of intention to renegotiate or terminate said contract is submitted 30 days prior to anniversary date by either party thereto.

TERMS AND CONSIDERATIONS

A) AMSEC WARRANTS that it is a bonded organization recognized and licensed by the State of Florida to provide security services. AMSEC further warrants that its executives and security officers are trained in a manner commensurate with the services to be provided under this contract.

B) THE CLIENT AGREES that AMSEC, in order to effectively carry out the responsibilities inherent to the contract, is authorized to act as agent in all matters pertaining to security operations and shall exercise this authority in a responsible manner to further the interests of the clients. It is further agreed that this authority shall not extend to expenditure of client funds except as may be separately agreed upon.

C) IT IS AGREED that guards provided under this contract shall bear firearms within the boundaries of the clients property while performing the agreed requirements of this contract. It is further agreed that AMSEC will not be deemed as liable for the negligent or criminal acts of third parties EITHER lawfully or unlawfully on the premises of the client.

D) IT IS AGREED that the property and premises of the client shall not be construed as being within the care, custody, or control of AMSEC during the time that this agreement shall be in effect.

E) IT IS AGREED that AMSEC will insure guards provide their own transportation traveling to and from clients premises and that assigned guards shall be uniformed unless otherwise stipulated by client. Other transportation and equipment required for the performance of service to the client shall be provided by client, as shall any specialized uniform which deviates from the standard AMSEC uniform. Guards shall be employees of AMSEC and client shall have no financial obligations to employees of AMSEC.

F) AMSEC SHALL have the right, upon written notification to the client, to renegotiate existing rates of payment based upon fluctuations in operating costs or revisions in the "cost of living" index. Failure to reach a satisfactory agreement as to a renegotiated rate shall serve to void this contract.

G) PAYMENT FOR SERVICES rendered under this contract shall be due and payable upon the 10th day following the billing date and shall be considered delinquent on the 25th day following the billing date. All amounts delinquent shall be charged interest at the rate of 1.5% per month, which is 18% per annum, from the billing date. In the event that either party shall engage an attorney to enforce collection or to preserve and protect its rights under this contract, each party shall pay their own attorney fees.

H) AMSEC is not an insurer and any rates set forth are based solely upon the value of the service provided. Any loss of the Town resulting from failure to provide the patrol, park or emergency call services contracted shall be fixed at \$25.00 as liquidated damages and not as a penalty. Such liability of AMSEC shall be exclusive, but does not apply to liability covered in paragraph I below.

I) AMSEC shall be liable and responsible for the negligent acts and omissions and intentional conduct of all its personnel in the performance of the contract and shall hold the Client harmless therefrom. AMSEC, Inc. shall maintain General Liability Insurance and Workers' Compensation coverage on all employees.

J) CLIENT STIPULATES that no employee of AMSEC shall be hired by the client in any security position during the individual's term of employment with AMSEC or for a period of six months after termination of such employment.

K) CLIENT AGREES TO PAY AMSEC the sum of \$1300.00 per month for services rendered. Payments will be made as outlined in paragraph G above.

ACCEPTED BY

Mose Staley
AGENT, AMERICAN SECURITY

Charles R. Laginess
CLIENT/DESIGNATED AGENT

Albert S. Borchik, Jr.
CLIENT/DESIGNATED AGENT

DATE SIGNED 12 Jan 92

DATE SIGNED 19 Jan 93

Personnel to be contacted in case of emergency:

CHARLES R. LAGINESS
284 KIDD STREET
CINCO BAYOU
243-1783

RICHARD K. GAGE
100 OPP BOULEVARD
CINCO BAYOU
244-4352

ALBERT S. BORCHIK, JR.
31 PEBBLE BEACH DRIVE
SHALIMAR, FL
651-2435

May 13, 1994

1. In accordance with the provisions of paragraph (F), American Security requested an increase of \$ 50.00 per month due to an increase in their liability and workmans compensation insurance rates. Council approved the rate increase on May 12, 1994

2. Paragraph (K) is amended to read "CLIENT AGREES TO PAY AMSEC the sum of \$ 1350.00 per month for services rendered. Payments will be made as outlined in paragraph G above".

Albert S. Borchik, Jr.
ALBERT S. BORCHIK, JR.



Board of County Commissioners

September 1, 1994

State of Florida

Mayor Charles Laginess
Town of Cinco Bayou
10 Yacht Club Road
Cinco Bayou FL 32548

Dear Mayor Laginess:

I am writing in reference to the ongoing discussion of a referendum for a \$.01 sales tax for the Okaloosa County School Board and the Board of County Commissioners. There has been a lot of discussion through the media and phone calls to our offices pertaining to this issue. I thought it would be helpful if I sent you a letter stating facts pertaining to the Board of County Commissioners' position on this matter.

As you may know, State law allows the Board of County Commissioners one source of revenue to generate substantial monies to construct facilities within a county. This single source of revenue is through the \$.01 sales tax, requiring the vote of county taxpayers. On the other hand, School Districts throughout the State of Florida have several different revenue generating options to build classrooms and renovate existing schools. The Okaloosa County School Board has elected to petition the County and cities for the \$.01 sales tax option to build new schools, and renovate existing Okaloosa County schools. I do not think any commissioner opposes the School Board's efforts, and support education in our community. The Board of County Commissioners is facing a decision on future justice, law enforcement and safety needs for Okaloosa County, along with the School Board's discussion of new schools and school renovations over the next few years.

At the current time, the Board of County Commissioners pay over \$360,000 in annual lease payments because of overcrowding at the Shalimar Courthouse Annex. Within 5 years, the projected growth will require lease space of over 1.3 million and over 3 million within 15 years. Approximately three months ago, we contracted with the Facility Justice Group to complete a survey of long-term needs for Okaloosa County. The most urgent issues identified by the survey were as follows:

1. The existing Shalimar Courthouse Annex is not a secure judicial facility in today's world.
2. The Board of County Commissioners are deficient in providing adequate justice and law enforcement space. The \$.01 sales tax needs to be pursued as a viable funding alternative in order to build future facilities.

Courthouse

E. James Lee Blvd. Crestview, FL 32536
(904) 689-5030 FAX: 689-5059

Courthouse Annex

1250 N. Eglin Pkwy. Shalimar, FL 32579
(904) 651-7103 FAX: 651-7142

1804 Lewis Turner Blvd. Suite 100
Fort Walton Beach, FL 32547
(904) 651-7105 FAX: 651-7142

R. SANSOM
AUGUST 31, 1994
PAGE 2

Please know that the Board of County Commissioners has never stated and will not take the position on playing hardball with the School Board pertaining to a referendum. We are only in the position to address our needs as the School Board addresses its needs.

We have basically taken these positions thus far in the discussion process:

1. We do support using a \$.01 sales tax if we determine a new judicial center/office complex is constructed.
2. Discuss the possibility of keeping judicial and administrative functions in Shalimar with the School Board. By doing this, we have proposed the School Board going all five years with a \$.01 sales tax and building a new middle school in Shalimar; in lieu of a judicial center with the 5th year \$.01 sales tax.

There has been other discussion about the School Board obtaining four years of the \$.01 sales tax, and the Board of County Commissioners one year, with that one year building a judicial center.

If this is the approach we take we are considering two items on the ballot: (1) four years \$.01 sales tax to the School District, and (2) one year to the Board of County Commissioners for a new Judicial Center. Whichever avenue this course takes in deciding where to head, the cities will be requested to forego their portion of the \$.01 sales tax to the School District and County.

As you can tell, this is a very complicated matter that requires significant discussion and many changes taking place along the way. If I can ever be of assistance in answering questions or coming before your City Council to clarify our position, I will be more than happy to do so at your convenience. I appreciate your time in reading this letter, and interest and dedication to our community.

Sincerely,



RAY SANSOM
CHAIRMAN



1083
11-30-94

Office Of The Mayor

November 25, 1994

The Honorable Charles R. Laginess
Mayor of Town of Cinco Bayou
10 NE Yacht Club Drive
Fort Walton Beach, FL 32548

Dear Mayor Laginess:

On November 9, 1994, the Shalimar Town Commission unanimously passed the attached Resolution requesting a concerted effort to make the public aware of the needs of the Fort Walton Beach Chapter of the American Red Cross, and to encourage individual contributions.

The Commission does not dispense citizens tax dollars for charity, as there are so many requests that it would be impossible to respond to all. However, acknowledging the special services of food, shelter, and communication of the Red Cross, we feel that the communities and counties involved need to respond by encouraging individual contributions.

We appreciate your help and support, as do the residents of Okaloosa and Walton County who have benefitted from your services and the services of the American Red Cross local chapter.

Sincerely,


Harry V. Montague

The City of Destin



Post Office Box 399 Destin, Florida 32540 (904) 837-4242 FAX (904) 837-3267

December 12, 1994

The Honorable Charles Laginess
Mayor of the City of Cinco Bayou
10 Yacht Club Drive
Cinco Bayou, FL 32548

Dear Mayor Laginess:

Enclosed is a copy of Resolution 94-41 recently passed by the City Council of the City of Destin financially supporting the local Ft. Walton Beach Chapter of the American Red Cross. This organization contributes to the needy in both Walton and Okaloosa Counties and they are in dire need of support from all of the citizens of these two counties.

We appreciate your consideration on this worthwhile endeavor.

Sincerely,

THE CITY OF DESTIN

Gary L. Alden
Mayor

Enclosure(1)

H:\CityClerk\Resol\RES94-41.Lt1

RESOLUTION 94-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA URGING OKALOOSA AND WALTON COUNTY COMMISSIONERS, AND EACH MUNICIPALITY IN THOSE COUNTIES TO SUPPORT THE FT. WALTON BEACH CHAPTER OF THE AMERICAN RED CROSS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Ft. Walton Beach Chapter of the American Red Cross, a not-for-profit organization, exhausted its funds with emergencies from Tropical Storm Alberto and assistance to families with homes burned down; and

WHEREAS, no funds are available to support new emergency needs for food, shelter, and communication; and

WHEREAS, the financial situation for the Ft. Walton Beach Chapter of the American Red Cross is grim, and they may have to close if donations are not forthcoming; and

WHEREAS, the services provided by the American Red Cross local chapter inure to the residents of Okaloosa County; and

WHEREAS, ninety-three (93) percent of contributions received stays within this area for residents and covers emergencies not handled by any other agency; and

WHEREAS, the City Council of the City of Destin unanimously voted to give financial support to the Ft. Walton Beach Chapter of the American Red Cross at their November 21st Council meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA:

SECTION 1: That the City of Destin encourages its citizens to support these efforts with financial contributions.

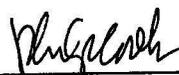
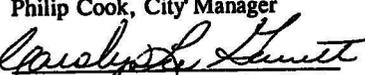
SECTION 2: That copies of this Resolution be sent to the United Way, to Okaloosa County and Walton County Commissioners, and to all municipalities in those counties requesting each body to adopt similar resolutions so their views may be available to all citizens to encourage contributions.

SECTION 3: That this Resolution shall take effect immediately upon its adoption.

ADOPTED THIS 5TH DAY OF DECEMBER 1994.


Gary L. Alden

ATTEST:


Philip Cook, City Manager

Carolyn Lee Garrett, City Clerk



RESOLUTION 95-03

A RESOLUTION OF THE TOWN OF SHALIMAR URGING OKALOOSA COUNTY COMMISSIONERS, AND EACH MUNICIPALITY WITHIN THE OKALOOSA COUNTY AND WALTON COUNTY AREAS TO SUPPORT THE FORT WALTON BEACH CHAPTER OF THE AMERICAN RED CROSS.

WHEREAS, the Fort Walton Beach Chapter of the American Red Cross, a not-for-profit organization, exhausted its funds with emergencies from the Alberto Storm and assistance to families with homes burned down; and

WHEREAS, no funds are available to support new emergency needs for food, shelter, and communication; and

WHEREAS, the financial situation for the Fort Walton Chapter of the American Red Cross is grim, and they may have to close if donations are not forthcoming; and

WHEREAS, the Shalimar Town Commission voted to wholeheartedly to give moral support to the Fort Walton Beach Chapter of the American Red Cross; and

WHEREAS, the services provided by the American Red Cross local chapter inure to the residents of these two counties;

WHEREAS, ninety three (93) percent of contributions received stays within this area for residents and covers emergencies not handled by any other agency.

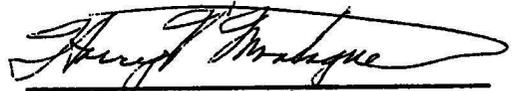
NOW THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF SHALIMAR, FLORIDA:

Section I. That the Shalimar Town Commission encourages its citizens to support these efforts with financial contributions.

Section II. That copies of this resolution be sent to the United Way, to Okaloosa County and Walton County Commissions, and to all municipalities and any other entity deemed appropriate, and request each body to adopt similar resolutions so their views may be available to all citizens to encourage contributions.

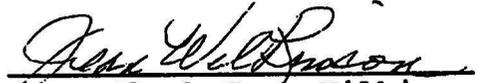
Section III. This resolution shall become effective immediately upon adoption according to law.

ADOPTED IN REGULAR SESSION THIS 9TH DAY OF NOVEMBER, 1994.



Mayor Harry V. Montague

ATTEST:


Town Clerk Jean Wilkinson

The City of Destin



Post Office Box 399 Destin, Florida 32540 (904) 837-4242 FAX (904) 837-3267

December 9, 1994

The Honorable Charles Laginess
Mayor of the City of Cinco Bayou
10 Yacht Club Drive
Cinco Bayou, FL 32548

Dear Mayor Laginess:

Enclosed is the City of Destin's Resolution #94-40 which was recently passed by the Destin City Council.

The City of Destin is urging the House of Representatives and United States Senate, during the 104th Congress, to stop the practice of enacting unfunded regulatory legislation and approve meaningful unfunded mandated relief legislation for our City, State and all other local communities.

Thank you for your consideration in this matter.

Sincerely,

THE CITY OF DESTIN

Gary L. Alden
Mayor

Enclosure(1)

H:\CityClerk\Resol\RES94-40.Ltr

RESOLUTION 94-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA, URGING THE UNITED STATES HOUSE OF REPRESENTATIVES AND SENATE, DURING THE 104TH CONGRESS, TO APPROVE MEANINGFUL UNFUNDED MANDATE RELIEF LEGISLATION FOR OUR CITY, STATE, AND ALL OTHER LOCAL COMMUNITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, October 24-30, 1994 is National Unfunded Mandates Week and is being observed by cities throughout the United States; and

WHEREAS, more than 500 regulations that could impose unfunded mandates upon local governments were considered by the 103rd Congress; and

WHEREAS, for the last three years in the nationwide National League of Cities survey of city fiscal conditions, municipal budget directors have identified unfunded mandates as one of the top three adverse factors affecting local finances; and

WHEREAS, the burden of passing the costs of unwanted and unfunded regulations directly to local governments seriously impacts the citizens and officials of the City of Destin and other local governments by compelling citizens to be subjected to increased taxes, fees, and diminished services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DESTIN, FLORIDA:

SECTION I. That the City of Destin urges the House of Representatives and United States Senate, during the 104th Congress, to stop the practice of enacting unfunded regulatory legislation and approve meaningful unfunded mandated relief legislation for our City, State, and all other local communities.

SECTION II. That the City Clerk is hereby authorized to forward copies of this resolution to our Congressional representatives, the Governor of Florida, the National League of Cities, the Florida League of Cities, all Okaloosa Community municipalities, the Okaloosa County Board of County Commissioners, and other interested citizens as directed by the City Council.

SECTION III. This Resolution shall take effect immediately upon approval of the City Council and the signature of the Mayor.

ADOPTED THIS 30TH DAY OF NOVEMBER 1994.


Gary L. Alden, Mayor

ATTEST:


Philip Cook, City Manager


Carolyn Lee Garrett, City Clerk



12-14-94
183

RESOLUTION NO. 94-35

A RESOLUTION OF THE CITY OF CRESTVIEW URGING OKALOOSA COUNTY COMMISSIONERS AND EACH MUNICIPALITY WITHIN THE OKALOOSA COUNTY AND WALTON COUNTY AREAS TO SUPPORT THE FORT WALTON BEACH CHAPTER OF THE AMERICAN RED CROSS.

WHEREAS, the Fort Walton Beach Chapter of the American Red Cross, a not-for-profit organization, exhausted its funds with emergencies from the Alberto Storm and assistance to families with homes burned down; and

WHEREAS, no funds are available to support new emergency needs for food, shelter, and communication; and

WHEREAS, the financial situation for the Fort Walton Chapter of the American Red Cross is grim, and they may have to close if donations are not forthcoming; and

WHEREAS, the Crestview City Council voted to wholeheartedly to give moral support to the Fort Walton Beach Chapter of the American Red Cross; and

WHEREAS, the services provided by the American Red Cross local chapter inure to the residents of these two counties;

WHEREAS, ninety three (93) percent of contributions received stays within this area for residents and covers emergencies not handled by any other agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CRESTVIEW, FLORIDA:

1. That the City Council encourages its citizens to support these efforts with financial contributions.
2. That the City Clerk send copies of this resolution to the United Way, to Okaloosa County and Walton County Commissions, and to all municipalities and any other entity deemed appropriate, and request each body to adopt similar resolutions so their views may be available to all citizens to encourage contributions.
3. This resolution shall become effective immediately upon adoption according to law.

PASSED AND ADOPTED THIS 12 DAY OF December, 1994.

ATTEST:


WILLIAM F. KILPATRICK
Council President


EDWARD M. NEAL
City Clerk

APPROVED BY ME THIS 12th DAY OF Dec, 1994.


TED H. MATHIS
Mayor

12-14-94
HB



WEST FLORIDA REGIONAL PLANNING COUNCIL

POST OFFICE BOX 486 • 3435 NORTH 12TH AVENUE
PENSACOLA, FLORIDA 32593-0486 • PHONE (904) 444-8910
S / C 693-8910 • FAX (904) 444-8967

Daniel F. Krumel
Executive Director

Carol Atkinson
Chairman

Bethany L Folta
Vice-Chairman

MEMORANDUM

DATE: December 13, 1994

FROM: *Lel Czeck*
Lel Czeck, Director, Comprehensive Planning

TO: Planning District I
Local Governments and Other Interested Organizations

SUBJECT: **West Florida Strategic Regional Policy Plan
WORKSHOP**

The West Florida Regional Planning Council is pleased to announce a workshop to discuss the development of a map of the natural resources of regional significance to be included as a component of the West Florida Strategic Regional Policy Plan (SRPP). Enclosed is a draft report for your review and consideration. A draft map will be presented at the workshop.

The Strategic Regional Policy Plan will be developed according to Chapter 93-206, Laws of Florida, and Rule 27E-5, Florida Administrative Code. Your participation in the identification of natural resources of regional significance is vital to a successful planning process.

Please plan to attend the workshop on Wednesday, January 25, 1995, 1:30 - 4:00 p.m. at the location below:

3rd floor — Commissioners Meeting Room
Water and Sewer Administrative Building
1803 Lewis Turner Blvd. — Suite 300
Fort Walton Beach, Florida 32547

If you need any additional information or have any questions, please call me or Fred Hurd at (904) 444-8910.

1-6-95 MB



Florida House of Representatives

Tallahassee, Florida
32399-1300

Suite 1A, Sound Office Complex
38 Miracle Strip Parkway, SW
Fort Walton Beach, FL 32548
4 January 1994

To:

- Mayor & City Council, Destin
- Mayor & City Council, Fort Walton Beach
- Mayor & City Council, Mary Esther
- Mayor & City Council, Cinco Bayou
- Mayor & City Council, Niceville
- Mayor & City Council, Valparaiso
- Mayor & City Council, Shalimar
- Okaloosa County Board of County Commissioners
- Chamber of Commerce, Fort Walton Beach
- Chamber of Commerce, Destin
- Chamber of Commerce, Niceville/Valparaiso
- Fire Districts

Legislative Hearings which will be attended by State Senator Robert Harden, State Representatives Jerry Melvin, Jerry Burroughs and Durrell Peaden, will be held at the following dates and places:

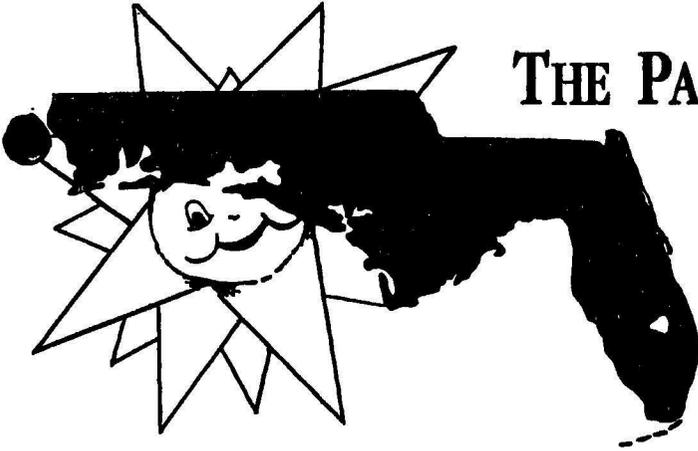
- January 19, 1995 Destin Civic Center 7 p.m.
- January 31, 1995 Okaloosa County Water & Sewer Building
Lewis Turner Blvd., Fort Walton Beach
Commissioners' Room 7 p.m.

This will be the opportunity for governmental bodies and other interested parties to present their legislative priorities for 1995 to the local delegation to the Florida House & Senate.

Jerry Melvin
State Representative, District 4

JM:nk

RECEIVED
12/30/94 ASB



THE PANHANDLE LEAGUE OF CITIES

PRESIDENT

Ted Mathis, Mayor, Crestview

VICE-PRESIDENTS

Alva Campbell, Mayor pro tem, DeFuniak Springs
Randall Wise, Mayor, Niceville

TREASURER

Al Borchik, Town Manager, Cinco Bayou

MEMO

December 28, 1994

To: Town of Cinco Bayou

From: Dr. Larry Walker, executive director, Panhandle League of Cities

Subject: acknowledgement of 1995 membership

I hereby acknowledge receipt of dues for 1995 membership in the Panhandle League of Cities. The city's support of the League is appreciated. Thank you very much.

Enclosed are the following items:

1. tentative schedule of League meetings in 1995
2. list of members of the League's board of directors, 1994-95
3. League's 1995 Legislative Policy Statement

Representatives of your city are urged to attend any and all meetings of the League in 1995. Volunteers for the League's 1995 lobbying team are invited, also.

For further information or other communication, contact president Ted Mathis (mayor, Crestview), another officer, or executive director Dr. Larry Walker (director, the Whitman Center, UWF).

MEMO

November 30, 1994

To: Members, PLC board of directors

From: Larry Walker, executive director

Subject: 1995 meeting schedule

I recommend the following for your consideration as a schedule of meetings in 1995:

<u>Date</u>	<u>Activity</u>	<u>Location</u>
Feb. 16 (Th)	Board meeting	Cinco Bayou
Mar. 16 (Th)	Board meeting	Cinco Bayou
Apr. 5 (Wed)	FLC Legislative Action Day	Tallahassee
Apr. 20 (Th)	Board meeting	Cinco Bayou
May 19 (Fr)	Board meeting and Summer Dinner	Panama City
June 22 (Th)	Joint meeting with Okaloosa League	FWB area
July 20 (Th)	Board meeting	TBA
	Board meeting to adopt Legislative Goals	TBA
Aug. 17-19	Breakfast meeting	Orlando, FLC convention
Sept. 21 (Th)	Board meeting	
Oct 19 (Th)	Board meeting and Fall Dinner	Defuniak Spgs.
November TBA		Orlando, FLC Legis. Conf.
Dec. 7 (Th)	Board meeting	Marianna

The Okaloosa County League of Cities will meet on March 23, June 22, September 28, and in December.

It is recommended that we schedule a joint meeting with the Bay County League of Cities at their invitation.

OKALOOSA COUNTY LEAGUE OF CITIES
 QUARTERLY DINNER
 HOST SCHEDULE

Fort Walton Beach	Spring dinner	3-30-89
Laurel Hill	Summer dinner	6-15-89
Mary Esther	Fall dinner	9-21-89
Niceville	Winter dinner	12-7-89
Crestview	Spring dinner	3-15-90
Shalimar	Summer dinner	6-28-90
Valparaiso	Fall dinner	10-18-90
Cinco Bayou	Winter dinner	12-13-90
Fort Walton Beach	Spring dinner	3-21-91
Destin	Summer dinner	6-20-91
Laurel Hill	Fall dinner	9-19-91
Mary Esther	Winter dinner	12-19-91
Niceville	Spring dinner	4-2-92
Shalimar (cancelled)	Summer dinner	cancelled
Valparaiso	Fall dinner	9-24-92
Cinco Bayou	Winter dinner	12-17-92
Crestview	Spring dinner	3-25-93
Destin	Summer dinner	6-17-93
Fort Walton Beach	Fall dinner	9-16-93
Mary Esther	Winter dinner	12-16-93
Laurel Hill	Spring dinner	3-24-94

Niceville	'94 Summer dinner	
Shalimar	'94 Fall dinner	
Valparaiso	'94 Winter dinner	
Cinco Bayou	'95 Spring dinner	
Crestview	'95 Summer dinner	
Destin	'95 Fall dinner	
Fort Walton Beach	'95 Winter dinner	
Laurel Hill	'96 Spring dinner	
Mary Esther	'96 Summer dinner	
Niceville	'96 Fall dinner	
Shalimar	'96 Winter dinner	
Valparaiso	'97 Spring dinner	
Cinco Bayou	'97 Summer dinner	
Crestview	'97 Fall dinner	
Destin	'97 Winter dinner	
Fort Walton Beach	'98 Spring dinner	
Laurel Hill	'98 Summer dinner	
Mary Esther	'98 Fall dinner	
Niceville	'98 Winter dinner	
Shalimar	'99 Spring dinner	
Valparaiso	'99 Summer dinner	
Cinco Bayou	'99 Fall dinner	
Crestview	'99 Winter dinner	
Destin	2000 Spring dinner	
Fort Walton Beach	2000 Summer dinner	
Laurel Hill	2000 Fall dinner	
Mary Esther	2000 Winter dinner	
Niceville	2001 Spring dinner	
Shalimar	2001 Summer dinner	
Valparaiso	2001 Fall dinner	
Cinco Bayou	2001 Winter dinner	

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RECYCLING REPORT 10-Jan-95
 PREPARED BY: Chuck Garcia, (904) 862-7141
 Environmental Waste Systems, 108 Hill Avenue, Ft Walton Beach FL 32549-4490

NICEVILLE

MONTH	OCTOBER	NOVEMBER	DECEMBER	TOTAL POUNDS	TOTAL TONS
CANS	8,542	8,367	8,695	25,604	12.80
GLASS	31,901	31,247	32,473	95,621	47.81
PAPER	62,118	60,844	63,231	186,193	93.10
PLASTIC	7,422	7,270	7,555	22,247	11.12
TOTAL POUNDS	109,983	107,728	111,954	329,665	
TOTAL TONS	54.99	53.86	55.98		164.83
% PARTICIPATION	54.99	75.88	71.32		

VALPARISO

MONTH	OCTOBER	NOVEMBER	DECEMBER	TOTAL POUNDS	TOTAL TONS
CANS	2,970	3,183	3,938	10,091	5.05
GLASS	11,093	11,887	14,705	37,685	18.84
PAPER	21,600	23,146	28,633	73,379	36.69
PLASTIC	2,581	2,766	3,421	8,768	4.38
TOTAL POUNDS	38,244	40,982	50,697	129,923	
TOTAL TONS	19.12	20.49	25.35		64.96
% PARTICIPATION	75.01	72.79	74.91		

CINCO BAYOU

MONTH	OCTOBER	NOVEMBER	DECEMBER	TOTAL POUNDS	TOTAL TONS
CANS	170	205	172	547	0.27
GLASS	634	764	641	2,039	1.02
PAPER	1,235	1,488	1,248	3,971	1.99
PLASTIC	148	178	149	475	0.24
TOTAL POUNDS	2,187	2,635	2,210	7,032	
TOTAL TONS	1.09	1.32	1.11		3.52
% PARTICIPATION	60.63	54.78	53.93		

DESTIN

MONTH	OCTOBER	NOVEMBER	DECEMBER	TOTAL POUNDS	TOTAL TONS
CANS	3,939	5,793	5,574	15,306	7.65
GLASS	14,709	21,633	20,815	57,157	28.58
PAPER	28,642	42,124	40,531	111,297	55.65
PLASTIC	3,422	5,033	4,843	13,298	6.65
TOTAL POUNDS	50,712	74,583	71,763	197,058	
TOTAL TONS	25.36	37.29	35.88		98.53
% PARTICIPATION	78.71	74.03	81.27		

RECYCLING REPORT

10-Jan-95

PREPARED BY: Chuck Garcia, (904) 862-7141

Environmental Waste Systems, 108 Hill Avenue, Ft Walton Beach FL 32549-4490

MARY ESTHER

MONTH	OCTOBER	NOVEMBER	DECEMBER	TOTAL POUNDS	TOTAL TONS
CANS	2,758	2,210	3,148	8,116	4.06
GLASS	10,299	8,251	11,755	30,305	15.15
PAPER	20,054	16,067	22,888	59,009	29.50
PLASTIC	2,396	1,920	2,735	7,051	3.53
TOTAL POUNDS	35,507	28,448	40,526	104,481	
TOTAL TONS	17.75	14.22	20.26		52.24
% PARTICIPATION	81.42	77.91	72.67		

OKA. COUNTY

MONTH	OCTOBER	NOVEMBER	DECEMBER	TOTAL POUNDS	TOTAL TONS
CANS	27,003	26,996	29,991	83,990	42.00
GLASS	100,842	100,815	112,003	313,660	156.83
PAPER	196,358	196,305	218,090	610,753	305.38
PLASTIC	23,462	23,456	26,059	72,977	36.49
TOTAL POUNDS	347,665	347,572	386,143	1,081,380	
TOTAL TONS	173.83	173.79	193.07		540.69
% PARTICIPATION	81.30	75.17	73.13		

CRESTVIEW

MONTH	OCTOBER	NOVEMBER	DECEMBER	TOTAL POUNDS	TOTAL TONS
CANS	7,336	6,022	8,308	21,666	10.83
GLASS	27,398	22,487	31,025	80,910	40.46
PAPER	53,348	43,787	60,411	157,546	78.77
PLASTIC	6,374	5,232	7,218	18,824	9.41
TOTAL POUNDS	94,456	77,528	106,962	278,946	
TOTAL TONS	47.23	38.76	53.48		139.47
% PARTICIPATION	79.41	68.82	68.90		

FT. WALTON

MONTH	OCTOBER	NOVEMBER	DECEMBER	TOTAL POUNDS	TOTAL TONS
CANS	9,724	9,202	10,940	29,866	14.93
GLASS	36,315	34,365	40,857	111,537	55.77
PAPER	70,711	66,916	79,556	217,183	108.59
PLASTIC	8,449	7,995	9,506	25,950	12.98
TOTAL POUNDS	125,199	118,478	140,859	384,536	
TOTAL TONS	62.60	59.24	70.43		192.27



1995 Legislative Policy Statement

- ✓ **Revenue Flexibility** - granting cities increased revenue flexibility to fund local services and obligations required by its citizens.
- ✓ **Public Access** - removing all restrictions, judicial or otherwise, limiting communications between elected and appointed officials and their constituents, staff and others.
- ✓ **Local Government Study Commission** - to study city, county and special district governments' changing responsibilities, resources and intergovernmental relationships.
- ✓ **Petition Initiatives Reform** - limiting the ability of initiative groups to collect signatures for multiple constitutional amendment proposals and to limit the collection of such signatures on a fee basis.
- ✓ **Home Rule** - protecting the authority of municipalities to regulate the use of land, to protect the environment, and to manage growth. Further, the League will support remedies which would maintain the balance between public and private interests while not resulting in any unfunded mandates.
- ✓ **Reform of Ethics Complaints** - allowing public officials to hold fully accountable persons filing frivolous, baseless or malicious ethics complaints.
- ✓ **Sunshine and Public Records Equity** - requiring any Government in the Sunshine and Public Records Laws, now or in the future, to apply equally to the Florida Legislature, state agencies and local governments.
- ✓ **Presumption Limitation** - requiring that job-related disabilities which are claimed from hypertension and/or heart disease be proven by the weight of evidence.
- ✓ **Criminal Justice Funding** - enhancing the ability of cities and their law enforcement agencies to develop, maintain and adequately fund local programs to curb the incidence of crime committed in our cities.

PRIORITIES

The Florida League of Cities will support legislation that provides:

Revenue Flexibility

Public Access

**Local Government Study
Commission**

Petition Initiatives Reform

Home Rule

Reform of Ethics

Complaints

**Sunshine & Public Records
Equity**

Presumption Limitation

Criminal Justice Funding

FLORIDA ASSOCIATION OF COUNTIES/ FLORIDA LEAGUE OF CITIES 1995 JOINT LEGISLATIVE POLICY STATEMENT

The Florida Association of Counties and the Florida League of Cities are committed to working for effective and efficient local government. To meet the continuing demands placed on local governments, we support the following changes to state laws to broaden or protect local government's authority to respond effectively to the needs of our citizens.

Access to Public Officials:

The ability of the people to have open and frank discussions with their elected leaders is a hallmark of democracy. Recent court decisions have diminished the ability of elected officials to hear individually from their constituents. **We SUPPORT** legislation to remove court-imposed restrictions on communications between elected officials and their constituents.

Unfunded Mandates:

Unfunded mandates are edicts from the state requiring local officials to provide services without the state providing adequate funding or funding sources. These unfunded mandates drain the financial lifeblood of local governments and cripple their ability to serve. **We SUPPORT** the peoples' decision when they amended the constitution in 1992 prohibiting unfunded state mandates.

Local Decision-Making (Home Rule):

Local officials, responding to the demands of their constituents, provide most of the public services people need daily. Local governments must retain the authority to make decisions at home where the level of government is closest to the people. **We SUPPORT** continued home rule authority so local governments can actively respond to the needs of the people.

Criminal Justice Funding:

Protecting the rights and property of law-abiding citizens is the key function of government. Last year, the state took a giant step forward in fighting the war on crime but the job is unfinished and must continue. **We SUPPORT** full funding of the entire criminal justice system - cops, courts and corrections - so counties and cities can insure swift and sure justice for all citizens.

Private Property Rights:

Local government's ability to protect the health, safety and welfare of all citizens is often challenged by our adherence to the protection of private property rights. Finding the common ground between these competing democratic cornerstones is essential. **We SUPPORT** judicially acknowledged and constitutionally protected private property rights and local government's authority to protect its citizens. **We further SUPPORT** reducing the exposure of local governments and taxpayers to greater financial liability in the guise of private property rights.

Impact Fees:

Local government's ability to collect impact fees to pay for growth has long been established by the courts. Impact fees allow local governments to provide essential public services and preserve their home rule authority to adequately control development. We **SUPPORT** continued authority for local governments to develop and impose impact fees.

Presumption Limitation:

State action limiting local government's ability to determine employee benefits will hinder the delivery of essential services. Eliminating laws which embrace the concept that diseases contracted by essential employees are job-related will allow local governments to maintain vital citizen services. We **SUPPORT** preserving local government's authority to determine employee benefits and **SUPPORT** legislation limiting the presumption that any diseases are job-related.

Agency Rules:

Increasingly, local government's ability to serve the people is bound in state-imposed red tape and regulation. Aggressive action is needed to curb the growth in agency rulemaking. We **SUPPORT** establishing avenues for effecting greater scrutiny of state administrative rules and limiting their fiscal impact on local taxpayers.

Revenue Flexibility:

The local government tax structure of our state has not been reviewed since the late 1960's. To meet the continuing demands of its citizens, local governments need flexibility to develop revenue options as vital community dilemmas arise. Decisions on how to fund services must be created at the local level. We **SUPPORT** granting local governments the flexibility to fund services, programs and obligations as required by their constituents.

Telecommunications:

Communication has been enriched by emerging technologies that often require public expense and involvement. Local governments collect fees and other revenues through telecommunication and utility providers to render, maintain and insure access to public rights-of-way and telecommunication and utility services. Thus, we **SUPPORT** compensation and protection of local government's control over the use of public rights-of-way; providing telecommunications services; and enhancement of revenue sources to include emerging technologies.

Petition Initiatives Reform:

A citizen's ability to understand complex constitutional proposals is compromised when special interest groups propose amendments covering multiple subjects. Special interest groups further cheapen the amendment process by paying fees to collect signatures. We **SUPPORT** limiting the ability of initiative groups to collect signatures for multiple constitutional amendment proposals. Furthermore, we **SUPPORT** limiting the collection of such signatures on a fee basis.



TOWN OF CINCO BAYOU

10 YACHT CLUB DRIVE (CINCO BAYOU)
FT. WALTON BEACH, FLORIDA 32548-4436
904-244-2712

1/12/95

Joseph P. Skelly
COUNCILMAN

Some Issues for 1995

- 1) Tree plantings by Tree Committee
 - 2) Church parking situation
 - 3) Island in front of Serigraphia
 - 4) Glenwood Park Nature Trail
 - 5) Tree City Finalization
 - 6) Boat Ramp and Associated Parking
 - 7) Fence in Frances Park/Sea wall in same
 - 8) Re-name Leyenda Park
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- 9) Parking Lot of K-Mart, SW corner
 - 10) Old town hall - garbage
 - 11) SE corner of K-Mart lot
 - 12) Abandoned signs/trash behind tax collector's office