

TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING MINUTES
JANUARY 13, 2011 – 6:00 PM

Mayor Farley called the Regular Council meeting to order at 6:00 P.M. on Thursday, January 13, 2011. Following the Pledge of Allegiance and a silent prayer, roll call was taken:

Roll Call:	Mayor Farley	Mayor Pro Tem Koch
	Councilman Artabasy	Councilman Chubb
	Councilman Bratton (absent)	Councilman Driver

Also present at the meeting were: Town Manager Nell Dykes, Asst. Town Manager Monika Gillette, Attorney Jeff McInnis, Deputy Jim Welch and Guests Angela Balant and Crystal Boyles of O'Sullivan Creel.

Regular Business:

1. **Council Approval of Agenda:** Mayor Farley asked for acceptance of the agenda. Councilman Chubb made a motion to approve the revised agenda. Councilman Driver seconded the motion. The motion passed unanimously.
2. **Council Approval of Consent Agenda:** Mayor Farley asked for acceptance of the consent agenda: Regular Council Meeting Minutes of December 9, 2010 and Budget Status as of December 31, 2010. Councilman Koch made a motion to approve the consent agenda. Councilman Chubb seconded the motion. The motion passed unanimously.

ACTION ITEMS:

1. Angela Balant of O'Sullivan Creel presented the 2009/2010 FY Audit by giving an overview of the audit report. Her firm suggested putting a new procedure in place which would have two people counting boat launch fees during the summer season. Councilman Koch motioned to accept the Audit Report as submitted. Councilman Artabasy seconded the motion. The motion passed unanimously.
2. Attorney McInnis stated that a RFQ (Request for Qualifications) for a new Town Engineer was ready to be published with a February 16, 2011 deadline. He suggested that the Council sit as the review committee and that the contract be in place by April 1, 2011. Councilman Chubb motioned to publish the advertisement for the RFQ as submitted. Councilman Koch seconded the motion. The motion passed unanimously.

DISCUSSION ITEMS:

1. **CRA/CDBG:** Ms. Dykes submitted a written briefing in her manager's report. She stated that the project was running fairly smoothly and on time.
2. **Glenwood Park Drainage Culvert:** Ms. Dykes stated that dirt from the Eglin Parkway Corridor Project was put in Glenwood Park and will be used as backfill. Mayor Farley requested that the proposals be put on February meeting agenda for consideration.
3. **OCLOC Quarterly Dinner** – Ms. Dykes stated that Waste Management sponsored \$500 toward the cost of the dinner.

REPORTS:

Town Manager's Report: Ms. Dykes submitted a written report.

Engineer's Report: none

Attorney's Report: nothing additional

Community Officer's Report: Deputy Welch submitted a written report for the current period and also the past seven years.

Public Comments/Requests: None given.

Council Member's Comments/Reports:

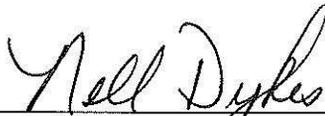
- Councilman Artabasy complimented the staff's attentiveness to the Eglin Parkway Corridor Project.
- Councilman Koch echoed Councilman Artabasy's compliment. She also congratulated the staff on the reserve and conservative budgeting from FY 09/10.
- Councilman Driver stated there was still construction debris left in Glenwood Park.
- Mayor Farley stated her concern over the houses on the corner of Yacht Club and Opp.

Adjourn – There being no further business, the meeting adjourned at 6:55 pm.

ATTEST:



Theresa Farley, Mayor



Nell Dykes
Town Manager/Clerk