

**MEETING MINUTES
TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING
January 14, 2016, 6:00 p.m.**

MAYOR HOOD CALLED TO ORDER THE MEETING, MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE

ROLL CALL:

MAYOR JEAN HOOD	COUNCILMAN CHUBB
COUNCILMAN DRIVER	COUNCILMAN KOCH
COUNCILMAN ANDREWS (A)	COUNCILMAN MYERS (A)

Also present were Town Manager Keith Williams, Town Attorney Jeff McInnis, Town Planner Jack Dorman, Town Engineer Joe Rector, and Town Deputy Clerk Linda Barringer. Also present were Jennifer Costello and Angela Balent from Warren Averett, CPA.

REGULAR BUSINESS:

1. Councilman Chubb made a motion to approve the Agenda. Councilman Driver seconded the motion
Motion passed unanimously
2. Councilman Koch made a motion to approve the consent Agenda: the Meeting Minutes for the Regular Council Meeting on December 10, 2015 and the Budget and Financial Statement as of December 31, 2015. Councilman Driver seconded the motion. *Motion passed unanimously*

Action Items:

1. Councilman Chubb made a motion to acknowledge receipt of the 2014/2015 Audit Report given by Jennifer Costello of Warren Averett CPA Firm. Councilman Koch seconded the motion. *Motion passed unanimously*

Discussion Items:

1. Mayor Hood updated the Council on the Okaloosa County Transit Cooperative meeting.
2. Councilman Koch gave a report on the conference she attended called Understanding the Refugee Resettlement Conference.

Reports:

1. Town Manager's Report – Keith Williams: Written Report
2. Attorney's Report – Jeff McInnis: NONE
3. Town Planner's Report – Jack Dorman: submitted the review draft of the chapter 3 definitions and asked that it be distributed to the council. After the comments/suggestions are implemented the definitions will be presented to the LPA, (hopefully which can be held/advertised the same night as the regular council meeting) after which we will send the definition draft to the state. The state will send their approval/rejections or comments, then it will take 2 readings for the ordinance and then after the 3rd and final hearing they go back to the state for the final approval.
4. Engineer's Report – Joe Rector- 2 of the grant applications the Town has submitted was rejected. The FRDAP Grant we applied for Glenwood Park for the water restoration project and the Beautification Grant was also rejected. However, once we get our Storm Water Master Plan in place we should be able to score much better on the Grant applications.

Public Comments: NONE

Council Member's Comments/Request: Thank you to all the staff for the hard work and efforts for all of the Christmas decorations going up and down, great job, also for the hard work on the audit. Councilman Chubb asked about the Christmas lighted decorations: do we need to consider during the budget workshops purchasing new lights? Town Manager Williams stated that the newer lights are made of less durable materials and LED lighting and quite a bit more expensive with only a 5-7 year life span. The town may be better off repainting and relighting what we have already.

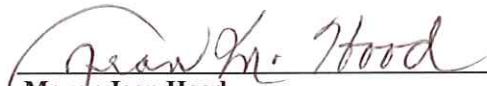
Mayor's Comments/ Announcements

DATES TO REMEMBER:


Monday, January 18, 2016, Town Hall will be closed in observance of
Martin Luther King Day
Thursday, February 11, 2016, Regular Council Meeting starting at 6:00 p.m.

ADJOURN: After no further business the meeting was adjourned at 7:02

ATTEST:



Mayor Jean Hood



Keith Williams, Town Manager/Clerk

