

TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING
JANUARY 21, 1987

Mayor Laginess called the Regular Town Council Meeting to order at 6:01 PM.

SILENT PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL Present: Mayor Laginess
 Councilwoman Buchanan
 Councilwoman Dumka
 Councilman Gage
 Councilman Plaster
 Councilman Skelly

Also Present: Attorney McInnis Clerk Borchik
 Lisa Ashmore Josie Jackson

REGULAR BUSINESS

1. Consent Agenda - Councilman Gage made a motion to approve all items listed for the Consent Agenda, specifically, agenda items 2,3,4,7,10,11 & 12, seconded by Councilwoman Buchanan. The motion was unanimously approved.

5. Environmental Waste Franchise - The Council agreed that there were several unanswered questions pertaining to the Environmental Waste Systems proposal and a follow-up meeting with Mr. Schnitius would be necessary. Councilman Gage made a motion to have a meeting on January 28, 1987 at 6 PM. There was no second. Councilwoman Dumka made a motion to appoint Councilman Gage Chairman of a committee to resolve the problems with the franchise proposal, seconded by Councilman Plaster. The motion was unanimously approved. Councilman Gage invited all Councilmembers to attend the meeting at 6 PM, January 28, 1987.

6. Laguna Landing Project - There was no additional information available on this project at this time.

8. Panhandle Animal Welfare Society - The Council expressed their concern with the rabies situation and the potential for another rabies alert in the future. Increased communications with PAWS and the Okaloosa County Health Department are necessary along with a program to keep our citizens informed.

9. KSD Statement - Councilman Skelly discussed his meeting with Mr. Kendrick and presented the Town's options as he saw them. A continuing point of concern was the blank contract and any amounts due for work accomplished to date. Attorney McInnis expressed concern that if the Town agrees to the contract and signs it, the Town will then be obligated to compensate KSD for their work. Councilwoman Dumka made a motion to table the matter indefinitely. The motion was not seconded. Following a lengthy discussion, Councilman Skelly made the following motion: That the Town Attorney be directed to meet with Mr. Kendrick to offer a figure of \$1,000.00 for plans in the possession of the Town and such compensation to be made as follows; (9) If the plans are used as the substantiation for a feasibility study, full compensation of \$1,000.00 will be issued forthwith; (B) If the plans are used in the final construction phase of a new Town Hall at any point, compensation will be issued in the amount of \$1,000.00 plus \$4,000.00 additional to KSD; (C) If plans are not used at all in feasibility study, no compensation to be issued; (D) If plans are used in the construction phase but by a separate architect firm, a letter of release to KSD is issued eradicating their liability for said plans. Councilwoman Dumka seconded the motion. At the suggestion of the Attorney, Councilman Skelly amended part (B) to state that KSD would complete the plans for construction, seconded by Councilwoman Dumka. The Mayor called for a roll call vote on the amended motion and the motion was unanimously approved.

PUBLIC REQUESTS - None

COMMITTEE REPORTS

1. Administrative Committee - No Report
2. Finance & Budget Committee - No Report
3. Comprehensive Plan Committee - Councilman Plaster called the Council's attention to the Evaluation & Appraisal Report and the first steps set forth for the plan's preparation. He asked Councilwoman Buchanan and Councilman Gage to serve on this committee with the first meeting being at 5 PM, February 11, 1987.

CORRESPONDENCE - None

CLERK'S REPORT - The Clerk advised the Council that complaints have been received about automobile painting being done at Green's Auto Clean. They have been advised that they can not be issued an occupational license for painting until they comply with the fire codes for a painting facility and if they continue to paint, their insurance may be invalid. I have notified the insurance agent of this matter.

MAYOR'S ANNOUNCEMENTS - None

There being no further business, the meeting adjourned at 7:51 PM.

Charles R. Laginess
Mayor

Attest:

Alvin B. Buehler
Town Clerk

NOTE: A mechanical recording has been made of the foregoing proceedings of which these minutes are a part and is on file in the Office of the Town Clerk.

R. BRENTWOOD BRYAN, C.P.A.
J. STEVE JAY, C.P.A.
JOHN R. HAYNES, C.P.A.
JIMMY D. MESSICK, C.P.A.
MARK T. GOFF, C.P.A.
MARJORIE L. CUMMINS, C.P.A.
GENE G. BARKER, C.P.A.
FRED A. HURD, JR., C.P.A.

L. E. CREEL, C.P.A.
WILLIAM P. GALLAGHER, C.P.A.
CONSULTANTS

CREEL, BRYAN & GALLAGHER

CERTIFIED PUBLIC ACCOUNTANTS

45 BEAL PARKWAY, N. E. — P. O. BOX 1600

FORT WALTON BEACH, FLORIDA 32549-1600

(904) 244-5121



MEMBERS
FLORIDA INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

OFFICES
PENSACOLA, FLORIDA
FT WALTON BEACH, FLORIDA
DESTIN, FLORIDA

February 18, 1987

To the Honorable Mayor and Members
of the Town Council
Town of Cinco Bayou
35 Kelly Avenue
Fort Walton Beach, Florida 32548

Ladies and Gentlemen:

We are enclosing updated copies of your audit report for the fiscal year ended September 30, 1986 as two report letters were inadvertently left out of the original audit report. These additional reports are required by the new Chapter 10.55, Rules of the Auditor General for the State of Florida.

The two additional letters need to be accepted at a formal council meeting.

Also, I'm enclosing an additional copy of the audit report to be transmitted to the Auditor General with the attached transmittal letter.

We appreciate your assistance in this matter.

Sincerely,

CREEL, BRYAN & GALLAGHER
Certified Public Accountants

Marjorie L. Cummins
Marjorie L. Cummins

R. BRENTWOOD BRYAN, C.P.A.
J. STEVE JAY, C.P.A.
JOHN R. HAYNES, C.P.A.
JIMMY D. MESSICK, C.P.A.
MARK T. GOFF, C.P.A.
RJORIE L. CUMMINS, C.P.A.
GENE G. BARKER, C.P.A.
FRED A. HURD, JR., C.P.A.

CREEL, BRYAN & GALLAGHER

CERTIFIED PUBLIC ACCOUNTANTS

45 BEAL PARKWAY, N. E. — P. O. BOX 1600

FORT WALTON BEACH, FLORIDA 32549-1600

(904) 244-5121

MEMBERS
FLORIDA INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

OFFICES
PENSACOLA, FLORIDA
FT WALTON BEACH, FLORIDA
DESTIN, FLORIDA

L. E. CREEL, C.P.A.
WILLIAM P. GALLAGHER, C.P.A.
CONSULTANTS

The Honorable Mayor and Members
of the Town Council
Town of Cinco Bayou, Florida
35 Kelly Avenue
Fort Walton Beach, Florida 32548

We have examined the financial statements of The Town of Cinco Bayou for the year ended September 30, 1986, and have issued our report thereon dated December 1, 1986.

Our examination was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the U.S. General Accounting Office Standards for Audit of Governmental Organizations, Programs, Activities, and Functions. Solely to assist us in planning and performing our examination, we made a study and evaluation of the internal accounting controls of The Town of Cinco Bayou. That study and evaluation was limited to a preliminary review of the system to obtain an understanding of the control environment and the flow of transactions through the accounting system. Because the size of the entity renders the development and implementation of fully effective internal accounting controls impracticable, our study and evaluation of the internal accounting controls did not extend beyond this preliminary review phase. Accordingly, we do not express an opinion on the system of internal accounting control taken as a whole. Also, our examination, made in accordance with the standards mentioned above, would not necessarily disclose material weaknesses in the system of internal accounting control. However, during our examination, we did not become aware of any conditions that we believe to be a material weakness.

This report is intended solely for the use of management and The Office of the Auditor General of the State of Florida, and should not be used for any other purpose.

Creel, Bryan & Gallagher
CREEL, BRYAN & GALLAGHER
Certified Public Accountants

Fort Walton Beach, Florida
December 1, 1986

R. BRENTWOOD BRYAN, C.P.A.
J. STEVE JAY, C.P.A.
JOHN R. HAYNES, C.P.A.
JIMMY D. MESSICK, C.P.A.
MARK T. GOFF, C.P.A.
MARJORIE L. CUMMINS, C.P.A.
GENE G. BARKER, C.P.A.
FRED A. HURD, JR., C.P.A.

L. E. CREEL, C.P.A.
WILLIAM P. GALLAGHER, C.P.A.
CONSULTANTS

CREEL, BRYAN & GALLAGHER

CERTIFIED PUBLIC ACCOUNTANTS

45 BEAL PARKWAY, N. E. - P. O. BOX 1600

FORT WALTON BEACH, FLORIDA 32549-1600

(904) 244-5121

MEMBERS
FLORIDA INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

OFFICES
PENSACOLA, FLORIDA
FT. WALTON BEACH, FLORIDA
DESTIN, FLORIDA

The Honorable Mayor and Members
of The Town Council
Town of Cinco Bayou, Florida
35 Kelly Avenue
Fort Walton Beach, Florida 32548

We have examined the general purpose financial statements of the Town of Cinco Bayou, Florida, for the year ended September 30, 1986, and have issued our report thereon dated December 1, 1986. Our examination was made in accordance with generally accepted auditing standards and the standards for financial and compliance audits contained in the Standards for Audit of Governmental Organizations, Programs, Activities, and Functions, issued by the U.S. General Accounting Office, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The management of the Town of Cinco Bayou, Florida, is responsible for the Town's compliance with laws and regulations. In connection with our examination referred to above, we selected and tested transactions and records to determine the Town's compliance with laws and regulations noncompliance with which could have a material effect on the general purpose financial statements of the Town.

The results of our tests indicate that for the items tested, the Town of Cinco Bayou, Florida, complied with those provisions of laws and regulations noncompliance with which could have a material effect on the general purpose financial statements. Nothing came to our attention that caused us to believe that for the items not tested the Town of Cinco Bayou, Florida, was not in compliance with laws or regulations noncompliance with which could have a material effect on the Town's general purpose financial statements.

Creel, Bryan & Gallagher
CREEL, BRYAN & GALLAGHER
Certified Public Accountants

Fort Walton Beach, Florida
December 1, 1986