

TOWN OF CINCO BAYOU  
TOWN COUNCIL MEETING  
FEBRUARY 5, 1991

Mayor Laginess called the Town Council Meeting to order at 6:00pm.

SILENT PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL            Present: Mayor Laginess  
                                 Councilwoman Balsley  
                                 Councilman Broxson  
                                 Councilman Gage  
                                 Councilman Kendrick  
                                 Councilman Skelly

Also Present: Attorney McInnis    Manager Borchik    Tim Olsen  
                         Engineer King        Secretary Cherniga    Howard Kelley  
                         Mike Kelley         Carolyn Leach       Tom Leach  
                         Sadie Robblee       George Horvath       Abbie Tyner

PUBLIC HEARING - Ordinance No. 145 - Second reading and proposed adoption of Ordinance No. 145, an Ordinance amending Chapter 17, Signs, Code of Ordinances, as it pertains to Banner Signs, Section 17-6 and Section 17-38. Attorney McInnis read Ordinance No. 145 by title only. Councilman Gage made a motion to accept the second reading of Ordinance No. 145, seconded by Councilman Broxson. Following a short discussion, the motion was approved 4 to 1 with Councilman Skelly voting "nay". Councilman Kendrick made a motion to adopt Ordinance No 145, seconded by Councilman Broxson. The motion was approved 4 to 1 with Councilman Skelly voting "nay".

REGULAR BUSINESS

1. Minutes - January 3, & January 14, 1991. Councilman Skelly made a motion to accept the minutes of January 3 and January 14, 1991 as presented, seconded by Councilman Kendrick. The motion was unanimously approved.

2. Financial Report - December 1990. Councilman Broxson made a motion to approve the Financial Report for December, 1991, seconded by Councilman Kendrick. The motion was approved 4 to 1 with Councilwoman Balsley voting "nay".

3. Economical Development Council - Mr. Bob Barbree, President of the Economic Development Council and Mr. Jim Breitenfeld, Executive Director of the Council were present to brief the Council on the status of the programs in progress and projected activity for the coming year. The program is producing positive results by bringing clean industries to the County, thereby reducing the employment effect of reductions at Eglin & Hurlburt.

4. PAWS Contract - Following a short discussion in which the Council expressed concern that the Town was without animal control services, Councilman Skelly suggested that the Town Attorney and Town Manager meet with PAWS representatives to work out a contract proposal for presentation at the March Town Council meeting. Mayor Laginess agreed and asked the town Manager to set up the meeting as soon as possible.

#### COUNCILMEMBERS REPORTS/COMMENTS

Councilman Gage called the Council's attention to a Desert Storm Rally being held in Crestview this weekend and invited as many as possible to attend and participate.

Councilman Skelly suggested that a specific time frame be placed on the completion of Mr. Patrick's responsibilities concerning the remaining work on his part for the rear drive entrance. The Town Manager had spoken with Mr Patrick and the shell/stone is to be put in place this coming weekend.

Councilman Kendrick suggested that the tract of land on the southeast corner of the Five Mile Bayou Bridge be landscaped similar to that in place on the Ft Walton Beach side. A short discussion concerning the DOT right-of-way and the Laguna Landing landscaping responsibilities for this portion followed. The Town Manager will contact DOT to determine if there are any objections to landscaping the area concerned.

Councilwoman Balsley advised the Council that Mrs Harrelson had died last Thursday and suggested a donation in her memory be made to the Heart Association. Councilwoman Balsley made a motion to donate \$50.00 to the American Heart Association in memory of Mrs Harrelson, seconded by Councilman Skelly. The motion was unanimously approved.

PUBLIC REQUESTS WILL BE HEARD AT THIS TIME - See item following Town Manager's Report.

#### COMMITTEE REPORTS

1. Administrative Committee - No Report
2. Finance & Budget Committee - No Report
3. Comprehensive Plan Committee - No Report

#### CORRESPONDENCE

1. Letter, Supervisor of Elections. Councilman Broxson will attend the meeting on February 6, 1991 concerning the Supervisor of Elections proposal for a single election day for all Okaloosa County municipalities.

2. Letter, EWS Recycling Summary. The Town's participation percentage is the lowest in the County. Mayor Laginess asked each Councilmember to consider ways to increase participation throughout the Town. Councilman Broxson suggested that the Town request a rebate on a portion of the December recycle charge due to the fact that during the holidays, two pick-up days were missed. The Town Manager will look into this.

TOWN MANAGER'S REPORT - A large dead tree has fallen across the elevated board walk in Glenwood Park causing minor damage. Although the north end of the boardwalk has been removed, the nature trail is still used. The portion of the tree on the boardwalk will be removed and the boardwalk repaired as soon as weather permits.

At this point, Mr T. Leach called the Mayor's attention to the fact that "Public Requests" had been skipped! Mr Leach made the following comments:

1 - Water runoff from recent rains has caused severe erosion in Francis Park and the roots of several trees are exposed.

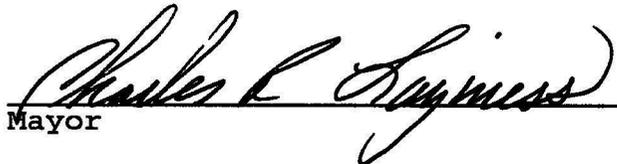
2 - Sometime ago it was decided to plant bushes to "hide" the shed on the west side of the Town hall and to date, no shrubs or bushes have been planted.

3 - Requested the status of the Boy Scout project for Glenwood Park? The Town Manager advised that the requested letters were sent to the District Scout Office but nothing was ever heard from the scouts concerned.

Mayor Laginess asked the Town Manager to resolve the problems cited in items 1 & 2.

MAYOR'S ANNOUNCEMENTS - Mayor Laginess reminded all present that the Town Picnic would be on the third Tuesday, February 19, and invited all to attend.

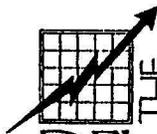
There being no further business, the meeting was adjourned at 7:15 PM.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
Town Manager/Clerk

NOTE: A mechanical recording has been made of the foregoing proceedings, of which these minutes are a part, and is on file in the office of the Town Manager/Clerk.



**THE ECONOMIC DEVELOPMENT COUNCIL**  
Okaloosa County • Florida

1-17-91 NSB

81 BEAL PARKWAY S.E. SUITE 8 • FORT WALTON BEACH, FLORIDA 32548 • (904) 243-5812 • FAX (904) 664-5547

To: EDC Membership

From: Bob Barbree - President  
Carl McInnis - Existing Industry Chairman  
Jim Breitenfeld - Executive Director

Date: January 16, 1991

Subject: Existing Industry "Roundtable Breakfast"

Greetings! The EDC is taking a pro-active stance to facilitate growth and expansion in the local economy.

The purpose of our Roundtable Breakfast is to bring together the membership of the *Economic Development Council* on a regular basis to keep you updated on EDC activities. We also aim to increase networking among area business leaders and, when appropriate, focus on issues of particular concern.

Our next "Roundtable Breakfast" will be:

**Wednesday, February 6, 1991**  
**8:00 A.M.**  
**Holiday Inn Resort**  
**1110 Santa Rosa Blvd.**  
**Ft Walton Beach FL**

Featured topics at our February 6 meeting will include:

- **PRESENTATION of EDC Strategic Marketing Plan**
- **OKALOOSA FILM COMMISSION**
- **MANUFACTURING NETWORK**
- **"ONE HUNDRED SALESMAN" Kickoff**
- **Special Recognition of NEW EDC MEMBERS**

Due to the generosity of our sponsor, **VITRO SERVICES CORPORATION** there will be no charge for the breakfast. Please RSVP to the EDC office no later than Friday, February 1, 1991. **Reservations are required.**



81 BEAL PARKWAY S.E. SUITE 8 • FORT WALTON BEACH, FLORIDA 32548 • (904) 243-5812 • FAX (904) 664-5547

## **ECONOMIC DEVELOPMENT COUNCIL "ROUNDTABLE BREAKFAST"**

\_\_\_\_\_ I will be attending the **FEBRUARY 6** "Roundtable Breakfast"

\_\_\_\_\_ Also attending from my firm will be:

---

---

Name: \_\_\_\_\_

Please return, prior to **FEBRUARY 1, 1991**, to:

Roundtable Breakfast  
Economic Development Council of Okaloosa County  
81 Beal Parkway SE Suite 8  
Fort Walton Beach FL 32548

Thank you.

RECEIVED  
1-23-91  
MBB

**Patricia M. Hollarn**  
Okaloosa County Supervisor of Elections



January 21, 1991

TO: All Okaloosa County Elected Municipal Officials  
All City Clerks *al*

FROM: Pat Hollarn, *PH*  
Supervisor of Elections

RE: Uniform Municipal Election Day

Last month I wrote to you concerning a Uniform Municipal Election Day for all nine municipalities in our county and opening a dialogue among all of us early this year.

I am pleased that many of you have responded so positively to further investigating this subject, and I have set up a workshop meeting so that we may all learn more about it. The meeting will be:

WEDNESDAY, FEBRUARY 6, 1991 6:30 P.M.

COUNTY COMMISSION CHAMBER, SHALIMAR ANNEX

I encourage all mayors, city council members, city clerks, interested personnel, the public and press to attend this meeting for the greatest possible input at this time. Any change in charter or special act of the legislature takes a great deal of time and effort, and the time to start is now.

I am always available to answer questions before and after the date of this meeting and will have handout material, for those of you who may not be able to attend. I hope to see as many representatives in attendance as possible.

CC: Mike Mitchell, Chairman, Board of County Commissioners  
All Local Media



A Waste Management Company

CINCO BAYOU

1990

MONTH:	OCTOBER	NOVEMBER	DECEMBER	TOTAL LBS
CANS	<u>255</u> LBS	<u>199</u> LBS	<u>173</u> LBS	<u>627</u> LBS
GLASS	<u>692</u> LBS	<u>519</u> LBS	<u>516</u> LBS	<u>1727</u> LBS
PLASTIC	<u>247</u> LBS	<u>144</u> LBS	<u>128</u> LBS	<u>519</u> LBS
PAPER	<u>1640</u> LBS	<u>1234</u> LBS	<u>1017</u> LBS	<u>3891</u> LBS
TOTAL TONS	<u>1.42</u>	<u>1.05</u>	<u>.92</u>	<u>3.39</u>

DOLLAR AMOUNTS

<u>\$ 20.13</u>	<u>\$ 14.79</u>	<u>\$ 13.26</u>	<u>\$ 48.18</u>
-----------------	-----------------	-----------------	-----------------

PERCENTAGE OF PARTICIPATION

<u>42.21</u> %	<u>42.46</u> %	<u>43.60</u> %	<u>42.76</u>
----------------	----------------	----------------	--------------

NON-PAYABLES

<u>63</u> LBS	<u>                    </u> LBS
---------------	---------------------------------

TOWN OF CINCO BAYOU  
REVENUE  
1ST QUARTER FYE 1991  
(OCT 90 THRU DEC 90)

<u>SOURCE</u>	<u>FY 91 BUDGET</u>	<u>1ST QTR</u>	<u>%</u>
Ad Valorem Taxes	\$ 50,452.00	\$ 36,071.32	66
Franchise Fees			
Gulf Power	17,000.00	3,039.38	18
Okaloosa Gas	1,800.00	2,094.27	100
Warner Cable	1,200.00	-	0
Utility Taxes			
Gulf Power	18,000.00	3,006.84	17
CENTEL	4,500.00	1,068.91	24
Ft Walton Beach (Water)	3,000.00	600.72	20
Okaloosa Gas	3,100.00	432.89	14
Cinco Bayou Occ License	7,000.00	6,230.75	89
State Shared Revenue			
Cigarette Tax	1,500.00	225.73	15
Revenue Sharing	21,977.00	5,499.00	25
Mobile Home Licenses	175.00	-	0
Alcoholic Bev. Licenses	1,000.00	-	0
Half Cent Sales Tax	14,082.00	1,099.00	14
Local Option Gas Tax	7,500.00	598.24	8
County Shared Revenue			
Occupational Licenses	400.00	319.75	80
Municipal Fines	1,600.00	305.95	19
Interest on Investments	4,000.00	924.40	23
Miscellaneous Revenues	500.00	38.39	8
TOTAL	<u>\$ 158,815.00</u>	<u>\$ 61,555.74</u>	<u>39</u>

Revenue received for the first three months of FY 1991 and projected receipts for the remainder of the year indicates that the total anticipated revenue for FY 1991 remains valid and no adjustment/revision appears necessary at this time.

TOWN OF CINCO BAYOU  
EXPENDITURES  
1ST QTR FYE 1991  
(OCT 90 THRU DEC 90)

<u>ACCT # - ITEM</u>	<u>FY 91 BUDGET</u>	<u>1ST QTR</u>	<u>%</u>
GENERAL GOVERNMENT SERVICE			
51312 Salaries & Wages	\$ 46,125.00	\$ 8,209.92	18
51323 Life & Health Ins	7,845.00	2,403.85	31
51324 Workman's Comp Ins	1,000.00	906.50	100
51325 Unemployment Comp	-	0	
51332 Acc't & Auditing	5,000.00	4,800.00	100
51431 Legal Counsel	7,560.00	753.50	10
51931 Professional Svs	3,900.00	3,630.00	93
51934 Other Contract Svs	220.00	0	-
51940 Travel & PerDiem	15,270.00	9,143.89	60 *
51941 Communication Svs	700.00	155.58	22
51942 Transportation	450.00	62.68	14
51943 Utility Svs (TH)	3,400.00	719.82	21
51945 Insurance	4,000.00	3,696.50	100
51946 Repairs & Maint (TH)	1,350.00	310.00	23
51949 Other Charges	2,300.00	219.92	10
51951 Office Supplies	1,000.00	261.03	26
51952 Operating Supplies	3,120.00	1,016.03	33
51954 Books, Pubs, Subscript	826.00	590.00	71
51964 Capital Outlay	-		
51982 Aid to Private Org	400.00	200.00	50%

\* \$ 1,072.00 is due from other municipalities for the LOC dinner.

<u>ACCT #</u>	<u>ITEM</u>	<u>FY 90 BUDGET</u>	<u>1ST QTR</u>	<u>%</u>
PUBLIC SAFETY				
52100	Law Enforcement	13,800.00	\$ 3,450.00	25
PHYSICAL ENVIRONMENT; GARBAGE, SOLID WASTE DISPOSAL				
53443	Solid Waste Recycling	5,224.00	1,134.45	22
TRANSPORTATION: ROADS, STREETS AND SIDEWALKS				
54112	Salaries & Wages	8,125.00	2,045.00	25
54131	Professional Services	1,600.00	405.50	25
54143	Utilities	5,500.00	1,235.01	22
54146	Repairs & Maintenance	5,000.00	0	
54152	Operating Supplies	500.00	12.72	02
54153	Materials & Supplies	1,500.00	0	
54163	Capital Improvements	0	0	
RECREATION AND CULTURE: PARKS				
57212	Salaries & Wages	3,250.00	860.00	26
57234	Contractual Services	6,600.00	1,650.00	25
57243	Utilities	940.00	271.16	29
57246	Repairs & Maintenance	500.00	0	
57252	Operating Supplies	200.00	0	
57264	Capital Outlay	-0-	0	
57400	Special Events	600.00	474.48	79
<u>TOTALS</u>		<u>\$ 158,805.00</u>	<u>\$ 48,617.54</u>	<u>31</u>

FYE 91 Budget expenditures (estimated vs actual) appear to be on track with only a few minor exceptions. A mid-year budget revision appears necessary to incorporate the cost of such items as the ARC contract for street & sidewalk cleaning, the increase in the AMSEC contract, the increase in recycling charges and the projected decrease in certain state and county shared revenues. Even with these additions and revisions, the total anticipated revenues and expenditures for FYE 91 will remain about the same.