

TOWN OF CINCO BAYOU  
COUNCIL AS COMMITTEE MEETING  
FEBRUARY 10, 1986

The Town Council as Committee Meeting of the Town of Cinco Bayou was called to order by Mayor Perry at 6 P.M.

SILENT PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Perry requested the Clerk call the roll.

ROLL CALL

Present: Mayor Perry  
Councilwoman Balsley  
Councilman Davis  
Councilman Gage  
Councilman Laginess  
Councilman Plaster

Also Present Attorney Gontarek Helen Wren  
Sadie Robblee Clerk Borchik  
Dr. James Monroe Secretary Knox

MINUTES - Mayor Perry asked the Council to review the minutes of the January 13, and January 20, 1986 Town Council Meetings for approval at the next council meeting.

FINANCIAL REPORT - Mayor Perry asked the Council to review the financial report for January, 1986 for approval at the next council meeting. The Clerk advised the Council that each Councilmember had a copy of the Quarterly Status Report of Expenditures and Revenues for their review.

REGULAR BUSINESS

1. Yacht Club Drainage Ditch - Moorings Townhome Association  
Dr. James Monroe of the Moorings Townhome Association was present to request that the Council remedy the problem of erosion and trash in the drainage ditch running parallel to Yacht Club Drive in front of the Moorings Townhomes. A discussion followed concerning the erosion of the ditch and the possible solutions. The Clerk was asked to contact the County Engineer and request assistance in remedying the erosion problem.

2. Christmas Decorations Purchase - Mayor Perry requested that Councilwoman Balsley form a committee to select and purchase new Christmas decorations for the Town.

3. Board of Adjustment Appointment - Mayor Perry advised the Council that Mrs. Usrey had resigned from the Board of Adjustment and a replacement will be required. The appointment will be made at next week's meeting. Councilman

Laginess requested that the Council consider appointing Mrs. Jo Ann Plaster to the Board of Adjustment.

4. Panhandle LOC Membership - Mayor Perry advised the Council that the Town's membership in the Panhandle League of Cities is due for renewal and dues are \$35.00 per year. The Mayor advised that this matter would be decided at next week's meeting.

5. Attorney Selection - Mayor Perry advised the Council that due to a problem with the mail delivery, a resume was received this date from Mr. Lawrence P. Bush for the Town Attorney position. Following a discussion concerning the Attorney interviews, the Clerk was asked to contact Mr. Bush and set up an interview for 4:30 p.m. on February 12.

6. Council Committees - The Mayor advised the Council that each Councilmember had a list of proposed committees and committee responsibilities for their review. The Clerk advised that the present committee structure does not fall in line with set areas of responsibility. The proposed committee structure will facilitate planning and future activities and operations of the Town. The Mayor suggested a special meeting be scheduled to review and discuss the proposed committee changes.

Councilwoman Balsley advised the Council that the Utilities Commission had requested that the Town send a representative from the Council who is involved in working on the Comprehensive Plan. Councilman Laginess will plan to attend the next Utilities Commission meeting on February 18.

PUBLIC REQUESTS WILL BE HEARD AT THIS TIME. None

COMMITTEE REPORTS

Standing Committees

1. Streets & Sidewalks - Councilman Davis, Chairman  
Councilman Davis brought up the question of the drainage ditch in front of the Moorings Townhomes. Following a discussion, the Clerk was asked to contact the County Engineer concerning installing a pipe in the ditch and filling in the ditch.

2. Parks - Councilman Gage, Chairman - No report

3. Finance & Budget - Councilwoman Balsley, Chairman  
No report

4. Waterfront - Boat Dock - Councilman Laginess,  
Chairman - No report

5. Civil Defense - Councilman Plaster, Chairman  
No report

6. Neighborhood Watch - Councilman Laginess, Chairman  
No report

Special Committees

1. Bicycle Path - Councilwoman Balsley, Chairman  
Councilwoman Balsley advised the Council that she will be attending the Bicycle Facilities Design Training Course on February 12, 1986.

2. Building Codes - Councilman Plaster, Chairman  
No report

3. Comprehensive Plan - Councilman Gage, Chairman  
No report

4. Code of Ordinances - Councilmen Gage & Laginess  
No report

ATTORNEY'S REPORT. None

CORRESPONDENCE

1. Letter - City of Fort Walton Beach - Mayor Perry advised the Council that a letter had been received from the City of Fort Walton Beach concerning water service to the Laguna Landing project.

2. Letter - Ocean City-Wright Fire Department - Mayor Perry advised the Council that a letter had been received from the Ocean City-Wright Fire Department thanking the Council for their support of the fire prevention efforts by the Ocean City-Wright Fire Department.

3. Letter - ISO Commercial Risk Services, Inc. - Mayor Perry advised the Council that a letter had been received from the ISO Commercial Risk Services, Inc., advising that the fire insurance classification for the Town has been changed from Class 4 to Class 6 due to the fact that fire protection is now provided by the Ocean City-Wright Fire Department which is presently rated Class 6.

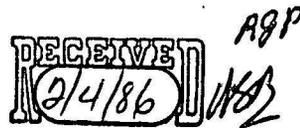
4. Letter - Okaloosa Asphalt Enterprises, Inc. - Mayor Perry advised the Council that a letter had been received advising that the road construction of Eglin Parkway from Highway 98 through the Town of Shalimar will begin February 10, 1986.

5. Letter - Panhandle League of Cities - Mayor Perry advised the Council that a letter had been received from the Panhandle League of Cities advising that a meeting will be held on March 13, 1986 in Panama City to review 1986 Legislative Issues and to adopt a 1986 Legislative Policy Statement.



February 4, 1986

Mr. A.S. Barthe  
Care, Town of Lincoln Bayou



Dear Sir:

As the newly elected Manager of the  
Mossing Turnstone Owners Association, I am  
writing to request that representatives of  
our association be granted permission  
to appear before the Lincoln Bayou Town  
Council, at the 10 February 1986 Meeting.  
The subject we wish to present to the  
Council concerns the drainage ditch  
which runs parallel to Yacht Club Drive  
in front of the Mossing Turnstones.

We appreciate your attention to  
this matter.

Sincerely,  
Marilyn P. Kane



# PANHANDLE LEAGUE OF CITIES

DECEMBER 19  
2/5/86  
MS  
89A

c/o The Center for State and Local Government  
The University of West Florida  
Pensacola, Florida 32504

January 30, 1986

## MEMORANDUM

TO: 1985 Member Cities of the Panhandle League of Cities  
FROM: Larry Walker, League Coordinator  
SUBJECT: Renewal of Membership for 1986

It is time to renew membership in the Panhandle League of Cities for another year. Annual dues remain at \$35.00 per city. Your continued support will be appreciated by other active participants in the League.

The year 1985 has been another good year for the Panhandle League, to wit:

### Membership

\*Another municipality joined the league for the first time--Halone--and all of the previous year's members renewed their membership.

\*Total membership climbed to 38 cities and towns--the most ever! (See enclosed "Table 1" for complete listing.)

### Activities

\*Several meetings were held during the year, with good attendance. AT our annual summer dinner, a record crowd of more than 100 people greeted guest-of-honor Senator Pat Thomas.

\*Certain officers and other members of the Panhandle League were active in directing the Florida Institute of Government program in most of the Panhandle region.

\*Leadership of the League was relatively stable throughout the year, with only one untimely vacancy occurring. The League also maintained a sizable treasury through most of the year. All in all, 1985 was a year of stability.

\*League representatives interacted with the Florida League of Cities in various ways, thereby serving both the Panhandle area and the entire state.

Page 2  
PLC Memorandum  
January 30, 1986

\*The League adopted a three-part Legislative Policy Statement for the 1985 legislative session. (It will meet soon-- to adopt its 1986 legislative policy statement. See enclosed notice.)

The Panhandle League of Cities will do even more in 1986. To do so, it needs your municipality's continued membership. Please renew membership by returning the attached response form to me with a check for \$35 payable to the Panhandle League of Cities.

LTB:mgn

Enclosures

The requirements of the new Comprehensive Plan will make committee actions more important. Committees will be required to make specific recommendations for inclusion in the plan and then administer the plan's direction as it applies to their area of concern. The following committees and their areas of responsibility are presented for your consideration. The proposed committees follow areas of financial responsibility as set forth in the budget and also group like areas of concern under one committee. Each committee should have a Chairman, 2 Councilmembers and possibly 1 or more citizen members. Each committee should meet at least once a month to review items of concern to their committee and present recommendations to the Council.

#### ADMINISTRATIVE COMMITTEE

1. Mayor Pro Tem should chair this committee.
2. Responsible for revision/amendments to Code of Ordinances to Chapters 1, 2, 9 and 12 and all ordinances relating to these chapters that are not codified.
3. Responsible for Personnel Policies and matters relating to personnel.
4. Responsible for reviewing and coordinating all proposed ordinances for the Town.
5. Set Administration Policies.

#### FINANCE COMMITTEE

1. Responsible for revision/amendment to Code of Ordinances Chapter 14, Appendix B, and all ordinances relating to this chapter/appendix that are not codified.
2. Responsible for recommending millage rate for Ad Valorem taxes.
3. Responsible for preparing draft Budget Proposal for presentation to the Council.
4. Responsible for Budget monitoring.
5. Responsible for Investment Policy.
6. Responsible for Purchase Policy.

## DEVELOPMENT COMMITTEE

1. Chairman serves as chairman of the Cinco Bayou Planning Council.
2. Responsible for revision/amendment to Code of Ordinances Chapter 4, 6, 8, 10, Appendix A, and all ordinances relating to these chapters that are not codified.
3. Responsible for all matters pertaining to utilities.
4. Responsible for setting building permit procedure.
5. Responsible for review of proposed construction w/recommendation to Council.
6. Represent Town on Utilities Commission.
7. Prepare Capital Improvements Plan for Council review and action.

## PUBLIC SAFETY

1. Responsible for revision/amendment to Code of Ordinances Chapters 3, 5, 7, 11 and 13 and all ordinances relating to these chapters that are not codified.
2. Responsible for all activities concerning Security Patrol, Fire Protection and animal control.
3. Responsible for streets, sidewalks and associated right-of-way.

## PARKS/RECREATION

1. Responsible for revision/amendment to Code of Ordinances and all ordinances that relate to the parks and recreation that are not codified.
2. Responsible for establishing rules for parks and boat launching ramps.

The above proposed committees will require more work on the part of each Councilmember as the total Town responsibilities are divided among the committees. Each committee must meet to review and decide upon items of their concern and then present them to the whole Council for their action. This may require more time and effort than Councilmembers can afford. The present Council "Committees" aren't functioning as the whole Council always decides issues anyway. Somehow we need to get some committee action.

# City of Fort Walton Beach



P. O. Box 4009 • Fort Walton Beach, Florida 32549

January 17, 1986

Telephone (904) 243-3141

Al Borchik  
City Clerk  
Town of Cinco Bayou  
Kelly Avenue  
Fort Walton Beach, FL 32548

RE: Laguna Landing

Dear Al:

You requested some information on how the City will service Laguna Landing and the construction that will need to be done in this area. We have already laid a 6" water line from Yacht Club into the project along the right-of-way that is on the West side of Laguna Park. This line is parallelling the County water and sewer lines. At such time when we know the developer's plans, we will be able to provide water service to the new buildings at the site and provide fire hydrants. An easement will be required for City maintenance.

In the future when the bridge is widened, we will make a water connection between the City of Fort Walton Beach and Okaloosa County. We feel like this could be done along the right-of-way in front of Laguna Park. This could be done sooner in consideration with the right turn lane that the town is proposing.

The Laguna Landing development will be served sanitary sewer from the pump station that is located in the Park. An 8" line will be laid from the pump station to the property line of the development. At this time, there are no plans for the City to install or maintain the sewer lines in the development. This will be done by the owners.

If you have any questions, please feel free to contact me at 243-3141, ext. 53.

Sincerely,

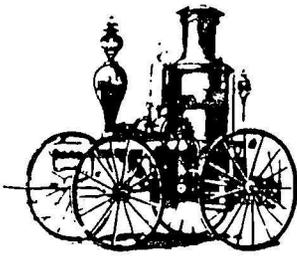
D. Monty Jackson, P.E.  
Director of Public Works

/db



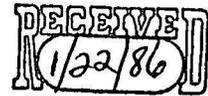
HOME OF THE

*Shore Boom*



OCEAN CITY - WRIGHT FIRE DEPARTMENT

2 Racetrack Road, N.E.  
Fort Walton Beach, Florida 32548  
Telephone: (904) 862-1185



*RJP*

Mr. Al Borchik  
Cinco Bayou Town Clerk

Subject: Letter of Appreciation

January 17, 1986

Sir:

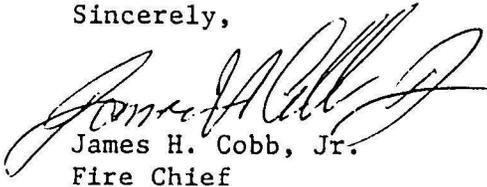
I would like to complement you and your Council for the demonstrated concern in support of our fire prevention efforts in the Town of Cinco Bayou.

Your article in the Playground Daily News, January 15, 1986 was informative and leaves no doubt of the councilmens stand on the enforcement of fire safety requirements within your town. It is gratifying to know that we have officials who recognize the seriousness of unsafe fire conditions if nothing is done to correct them.

This department will continue to provide Cinco Bayou with first class fire prevention and protection service with one goal in mind; "To keep Cinco Bayou a fire safe place to live and do business."

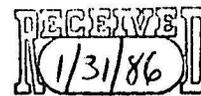
Once again, I wish to thank you and the Council and look forward to your continued support in fire prevention.

Sincerely,



James H. Cobb, Jr.  
Fire Chief

JHC/cm



# ISO COMMERCIAL RISK SERVICES, INC.

4070 BOULEVARD CENTER DRIVE JACKSONVILLE FL 32207 (904) 396 5901

January 30, 1986

Honorable Ralph Perry, Mayor  
Town of Cinco Bayou  
35 Kelly Avenue  
Ft. Walton Beach, Florida 32548

Dear Mayor Perry:

We wish to advise you, that effective February 1, 1986 the fire insurance classification for your town will change to Class 6.

The new classification is a retrogression from former Class 4. The principle reason for this retrogression is that the Town of Cinco Bayou has contracted with the Ocean City Wright Fire District which is presently rated Class 6 to provide fire protection to the town. Formerly the protection was provided by the City of Ft. Walton Beach which is rated Class 4.

The class change will affect typical mercantile properties to a degree depending upon the type of building construction, occupancy and other rating factors. The overall effect is usually about +20% for wood frame and masonry buildings and +4% for noncombustible and fire-resistive buildings. Buildings protected with sprinkler systems will have an increase of +8% for all types of construction. Residential occupancies insured under Homeowners or dwelling type policies will not be affected by this change.

The above estimates apply only for insurance companies using ISO rates. However, numerous insurance companies use other than ISO rates so that the affect of change in class may be different for their policy holders.

Should you desire additional information, please feel free to contact us.

Very truly yours,

Ralph R. Roberts  
Public Protection Department

rrr:dgf  
Enclosure

**OAE**

RECEIVED  
2/5/86  
1185  
R9P

**OKALOOSA ASPHALT ENTERPRISES, INC.**

P.O. BOX 284  
SHALIMAR, FLORIDA 32579-0284

February 3, 1986

PHONE (904) 651-1821  
651-1431

Town of Cinco Bayou  
35 Kelly Avenue  
(Cinco Bayou)  
Ft. Walton Beach, FL 32548

CERTIFIED MAIL  
P 637 533 608

RE: Project #57040-3558  
Eglin Parkway

Gentlemen:

This is to advise you that the road construction of Eglin Parkway from Highway 98 through the town of Shalimar will begin February 10, 1986.

The work to be performed will consist of milling existing asphalt, removal of on-street parking, resurfacing, median removals and up-grading of traffic signals. There are 280 calendar days allotted to do this work and we hope to have the work completed within 250 days, weather permitting.

Mr. Barney Kimmons will be the General Superintendent for our company. He may be reached during working hours at 651-1821 and in the evenings at 678-8843. Should any emergency arise please contact our office or Mr. Kimmons at home after working hours.

We appreciate the cooperation we know we will receive from you and assure you that we will cooperate in any way we possibly can, should you have any problems with this project.

Very truly yours,

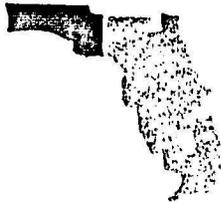
OKALOOSA ASPHALT ENT., INC.



Tom Walton  
Secretary-Treasurer

TW/sd

cc: T. F. Turbeville  
FL Department of Transportation



# PANHANDLE LEAGUE OF CITIES

c/o The Center for State and Local Government  
The University of West Florida  
Pensacola, Florida 32504

RECEIVED  
2/7/86  
1182  
1986

## LEGISLATIVE POLICY MEETING

WHAT: Panhandle League of Cities meeting to Review 1986 Legislative Issues and to Adopt a 1986 Legislative Policy Statement

Pay at door, or we will bill city afterward.

WHEN: March 13, 1986 (8:00 A.M. - 12:30 P.M.)

WHERE: Holiday Lodge Restaurant, U.S. 98, Panama City (west end of the big bridge)

PROGRAM:	8:00 - 8:30	Coffee
	8:30 - 9:30	Mike Sittig, Assistant Executive Director, Florida League of Cities-- "Overview of 1986 Legislative Issues"
	9:30 - 9:45	Coffee break
	9:45 - 11:30	Discussion of legislative issues and adoption of 1986 Legislative Policy Statement of the Panhandle League
	11:30 - 12:30	Buffet luncheon. Al Cape, County Manager, Bay County, will be the luncheon speaker. Topic: The New Bay County Solid-Waste Resource Recovery Program

To RSVP, please return the form below or call us at (904) 474-2367.

City/Town of \_\_\_\_\_

Name and Telephone Number \_\_\_\_\_  
of contact person \_\_\_\_\_

YES, we will be represented at the upcoming PLC Meeting.

Number expected to attend \_\_\_\_\_.

NO, we will not be represented at the upcoming PLC Meeting.

# PANHANDLE LEAGUE OF CITIES

c/o The Center for State and Local Government  
The University of West Florida  
Pensacola, Florida 32504

NOTE: THIS WAS THE PANHANDLE LEAGUE'S 1985 LEGISLATIVE POLICY STATEMENT

## 1985 Legislative Policy Statement of the Panhandle League of Cities

On November 15, 1984, the Panhandle League of Cities adopted its 1985 legislative policy objectives. These objectives are as follows:

(1) The Sunshine Law should be amended so as to permit informal dialogue between elected officials on policy issues which are subject to determination by them.

(2) The 1982 Sales Tax Act should be amended so that, of the revenue received by a county under that act, the county commission may allocate to non-county wide purposes a percentage thereof no greater than the unincorporated portion of the total population of the county.

(3) The 25-percent cap on municipal utility surcharges levied in unincorporated service areas should be removed.

League President Edgar Daffin and other officers call on officials of all member cities to urge their legislators to support legislation to achieve these policy objectives.