

**TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING
11 FEBRUARY 1999**

SILENT PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL Mayor Drabczuk
 Councilwoman Carroll
 Councilman Kendrick
 Councilman Payne
 Councilman Skelly
 Councilman Williams

1. Council Approval of Agenda
2. Consent Agenda
 - A. Minutes, Regular Council Meeting 14 JANUARY 1999
 - B. Status of Funds, 31 JANUARY 1999
3. Action Items
 - A. Annual Audit Report by Auditor, Kevin Bowyer of Creel, Bryan and Gallagher w/ Manager's Response
 - B. Committee Report – Waste Management – Chairman Kendrick
 - C. Yacht Club/Kidd Street Project
 - D. Memorial contribution for Dr. Monroe – Cancer Society or 1st Baptist Bldg. Fund.
4. Engineer's Report
5. Attorney's Report
6. Town Manager Report
7. Public Request/Comments
8. Councilmember Reports/Comments
9. Correspondence
 - A. City of FWB Ltr. of 1 February 1999 Re: FWB Resolution 99-1 (Revenue Sharing).
10. Mayor's Announcements
11. Adjourn

**TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING MINUTES
11 FEBRUARY 1999**

Mayor Drabczuk called the Regular Town Council meeting to order at 6:00 PM. Following a silent prayer and the Pledge of Allegiance to the Flag, roll call was taken.

PRESENT: Mayor Drabczuk
Councilwoman Carroll
Councilman Kendrick
Councilman Payne
Councilman Williams

ABSENT: Councilman Skelly

ALSO PRESENT: Town Manager Turner, Attorney McInnis, Engineer Griswold, Kevin Bowyer, Jerry Carroll, Jeff Roberts, Cory Meyer, Irene Balsley and Bill Munkus.

1. Mayor Drabczuk announced an amendment to the agenda – Add Presentation by Jeff Roberts and Cory Meyer of Reiker Enterprises after item 2. And before item 3.
2. Council Approval of Agenda – Councilman Payne made a motion to approve the agenda as amended, with a second by Councilwoman Carroll. The motion passed by unanimous vote.
3. Consent Agenda –
 - A. Minutes, Council Meetings of 14 January 1999
 - B. Status of Funds, January, 1999

Councilwoman Carroll made a motion to approve the consent agenda, with a second by Councilman Payne. Motion passed by unanimous vote

4. Manager Turner introduced Jeff Roberts and Cory Meyer of Reiker Enterprises and announced that Reiker Enterprises has bought the property next door and plans to put their corporate offices on the site. Mr. Meyer discussed the structure of Reiker Enterprises and explained their involvement in Drug Free America. Mr. Meyer presented the Town with a print of an American Eagle.

5. ACTION ITEMS

- A. Report on Annual Audit – Mr. Kevin Bowyer who represents Creel, Bryan & Gallagher reported that the Audit has gone smoothly and presented the Audit Report. Mr. Bowyer explained the comments in the report concerning the Year 2000 disclosures and their qualified opinion. He expressed a qualified opinion that the Town of Cinco Bayou is in good financial condition. There are no internal control weaknesses and the Town is in compliance with all laws and regulations.

Councilman Payne asked for an opinion concerning the effectiveness of the Peachtree Accounting System now in place. Mr. Bowyer praised the system and said that information is now available on a daily basis. Councilman Payne made a motion to accept the annual audit report. Seconded by Councilman Williams. The motion passed by unanimous vote.

- B. Committee Report on Solid Waste – Chairman Kendrick reviewed the establishment of and the two meetings of the committee. He thanked Councilman Williams and Councilwoman Carroll for attending the last committee meeting. The Town Attorney clarified the sunshine law regarding committee meetings. Notification of our present solid waste disposal provider was

discussed. Chairman Kendrick moved to proceed to advertise for proposals for a new contract. We need to advertise a formal RFP (Request for Proposal). Attorney McInnis reviewed the procedures and time frame and suggested that if we intend to do this we should go ahead and notify our present providers that we will be proceeding in this fashion. After discussion, a special meeting was set for 6 P M next Thursday 18 February and was added to Mr. Kendrick's motion. Councilwoman Carroll seconded the motion. Motion passed by unanimous vote. Manager Turner will prepare a draft for review by Legal Counsel. Attorney McInnis asked to be excused from the process to preclude any appearance of conflict of interest and recommended we use Attorney Lamar Conerly to review our RFB advertisement.

- C. Yacht Club/Kidd Street Project – Mr. Griswold presented a drawing of the proposed project as requested at the 14 January 1999 meeting. Councilman Williams questioned the possible need for two lanes exiting from Kidd Street. After discussion, it was determined that there was no need for two lanes. Mr. Griswold offered to chalk the island off for council inspection at the special meeting next Thursday. Councilman Kendrick suggested the addition of lighting fixtures on lamp posts. Mayor Drabczuk suggested reflectors for the entry side of the island. Councilman Kendrick made a motion to have the Engineer go for bids with the addition of a lighting and sprinkler system. Councilman Williams seconded the motion. The motion passed by unanimous vote.
- D. Memorial contribution for Dr. Monroe - Councilman Kendrick made a motion to contribute fifty dollars to the Cancer Society and fifty dollars to the First Baptist Church Building fund. Councilman Payne seconded the motion. Councilwoman Carroll suggested that the total contribution go to the Cancer Society since they are more needy. After discussion the motion passed with Councilwoman Carroll dissenting.

6. Engineer's Report – No report. Engineer Griswold thanked the Council for receiving Ms. Theresa Norris in his stead during his absence at the 14 January 1999 meeting.

7. Attorney's Report – Attorney McInnis asked that we be authorized to utilize Attorney Lamar Conerly in this matter. Councilman Kendrick moved to so authorize. Councilman Payne seconded the motion. The motion passed by unanimous vote.

8. Town Manager's Report –

- A. Reported that Faye Payne had been hospitalized and was now at home for at least two more weeks of recovery. We are using a temp.
- B. Laguna Landing is proceeding with site work and has destroyed part of the sprinkler system of Laguna Park plus they are placing fill dirt well over onto Town property. Attorney McInnis suggested that we get the owners promise to replace and remedy the encroachment in writing. Manager Turner agreed to do that.
- C. Construction on the townhouses next door to Town Hall has begun.
- D. Discussed the four month financials and asked for questions.
- E. We're trapping cats again.
- F. Discussed future planning for staffing for year 2001

9. Public Requests – None

10. Councilmembers' Reports/Comments –

A. Councilman Payne

- 1. Discussed representation on the Panhandle League of Cities – There is some openings on the Lobbying Committee.

2. Cinco Bayou will be hosting the Okaloosa League of Cities Quarterly Dinner in September. I will coordinate again this year.
3. The web page is up and running.
4. Tree Committee will meet at the Town Hall on March 4.
5. We have had some complaints about some properties not being kept up. We need to act on this matter to enforce the ordinances. We have had several complaints regarding the trailer park
6. We need to get our newsletter going again. Manager Turner responded that we would publish one this month.
7. What is the status of our lawsuit? Attorney McInnis responded that we are not in a lawsuit. The litigants are in the initial stages of investigation & our insurance carrier will handle that.

B. Councilwoman Carroll

1. We need a motion authorizing Manager Turner to send a letter of notification to Waste Management our present contractor that we do not intend to renew.

Councilwoman Carroll made a motion to that effect. Seconded by Councilman Kendrick. The motion passed by unanimous vote.

2. Discussed the financial reports with respect to budget comparisons.
3. Asked about the premium increase in Workers Compensation Insurance.
4. Questioned the expenditures for operating supplies at 96% of budget. Manager Turner replied that some of the items were entered into the journal improperly and will try to remedy prior to next meeting.
5. Questioned the entry for the unbudgeted capitol expenditure for the new air conditioner system.
6. Questioned the amount of the expenditure for Special events. Manager Turner explained that those funds were expended for Christmas lights and banners.

Mayor Drabczuk asked that the report reflect some entry in the disbursements to identify the payments to Deputy Sheriffs. Manager Turner responded that it was possible and would be done in the future. Attorney McInnis pointed out that the Town is paying some unemployment as our share of compensation awarded by the State and that is reflected in the report.

C. Councilman Kendrick - No Comments

D. Councilman Williams

1. Asked if we have paid all the paving bills. Manager Turner responded that we are withholding the last check pending the installation of a blue reflector.

E. Councilman Skelly – Absent

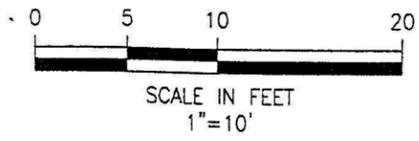
9. Correspondence

- A. City of Fort Walton Beach Ltr. of 1 February 1999 Re: FWB Resolution 99-1 (Revenue Sharing)

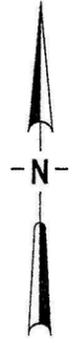
Councilman Payne moved that the Mayor be authorized to forward a letter supporting the FWB Resolution. Seconded by Councilman Williams. The motion was approved by unanimous vote. Manager Turner will prepare the letter.

9605-004-01-01

GRAPHIC SCALE

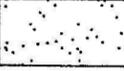
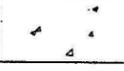
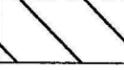
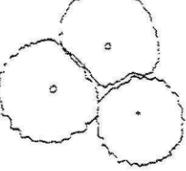


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PROPOSED IMPROVEMENTS YACHT CLUB DRIVE AND KIDD STREET

LEGEND

-  EXISTING ASPHALT
-  EXISTING CONCRETE
-  NEW ASPHALT OVERLAY
-  NEW CONCRETE WALK & CURB
-  CROSS WALK
-  SMALL TREES
-  SMALL PLANTS & SHRUBS

ASPHALT PAVEMENT

KIDD STREET

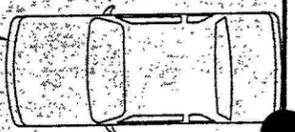
EXISTING 5' CONCRETE SIDEWALK

EXISTING 5' CONCRETE SIDEWALK

100'

85'

YACHT CLUB DRIVE



SMITH & GILLESPIE
ENGINEERS, INC.

910 Airport Road, Suite A3, P.O. Box 235 • Destin, Florida 32240 • (850) 837-2843

01/22/99 10:37 TEG CINCO-10.dwg



State of Florida

Board of County Commissioners

RECEIVED
3-3-99

MEMO

From Planning and Inspection

DATE: February 25, 1999
TO: Comprehensive Planning Committee Members
FROM: *Pat* Pat Blackshear, AICP, Chairman
Okaloosa County Comprehensive Planning Committee
RE: Hurricane Georges HMGP funding

OK
with
Attended

Dear Committee Members:

As you are by now aware, approximately \$382,000.00 is available for Okaloosa County through the Hazard Mitigation Grant Program as a result of Hurricane Georges. Although this amount is likely to increase with the lock in figures, this is a very limited amount of funding for such a significant event in our county. A meeting has been suggested by committee members to discuss the optimum use of these funds. This meeting will be held on **Thursday, March 4, 1999 at 1p.m. in the third floor small conference room of the Okaloosa County Water and Sewer Administrative Building.** Please plan to attend, or have other persons knowledgeable of potential applications which may be submitted under this program.

I look forward to seeing you. Should you have any questions, please feel free to contact me at (850) 651-7524.

Courthouse

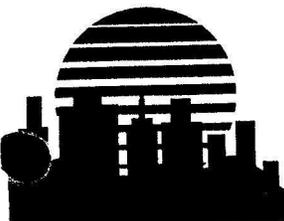
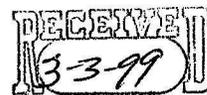
101 E. James Lee Blvd. Crestview, FL 32536
(904) 689-5030 FAX: 689-5059

Courthouse Annex

1250 N. Eglin Pkwy. Shalimar, FL 32579
(904) 651-7103 FAX: 651-7142

1804 Lewis Turner Blvd. Suite 100

Fort Walton Beach, FL 32547
(904) 651-7105 FAX: 651-7142



FLORIDA LEAGUE OF CITIES, INC.

Memorandum

TO: Key Officials
FLC Board of Directors
Local/Regional League Presidents and Directors
FLC Policy Committee Members
FAST Members

FROM: Kelvin J. Robinson, Director
Legislative and Public Affairs

RE: *The Advisor* Legislative Directory

Date: February 16, 1999

Enclosed is the latest edition of the 1999 *The Advisor* legislative directory. With the legislative session right around the corner, this directory will be useful in contacting members of your local legislative and congressional delegations to advocate key municipal issues.

In lieu of printing the Capitol Contacts directory this year, *The Advisor* provides the same information and was revised to include a list of House and Senate Districts by City. Because there are currently four vacant legislative seats in the Legislature, we will be providing you an addendum after the special elections with the information on the new legislators to be filled in this directory.

Please remember to mark your calendars and make plans to join us for the League's **Annual Legislative Action Day, April 14, 1999 at the Tallahassee-Leon County Civic Center, Tallahassee.** We need your help to advocate the League's positions to the Legislature. Please invite your legislators to join us for the breakfast meeting as well.

Should you have any questions or require additional information, please contact Jenny Anderson at the League office at (800) 616-1513, ext. 119.

Enclosure

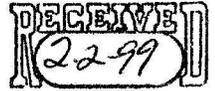
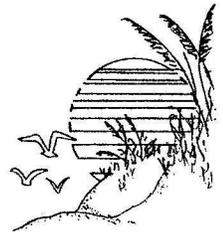


City of Fort Walton Beach

America's Most Beautiful Beaches

107 Miracle Strip Parkway SW • Fort Walton Beach, FL 32549

(904) 833-9510 • Fax (904) 833-9640



February 1, 1999

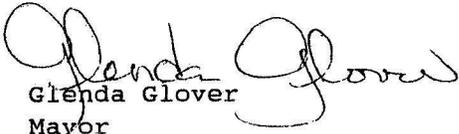
Mayor Randy P. Drabczuk
Town of Cinco Bayou
10 Yacht Club Drive
Fort Walton Beach, FL 32548

Dear Mayor Drabczuk:

The City Council of Fort Walton Beach adopted the enclosed Resolution 99-1 on January 26, 1999, which provides for support of establishing a method that assures a reasonable distribution of revenue sharing income in spite of unpredictable economic and demographic conditions.

Your support of this resolution is appreciated.

Cordially,


Glenda Glover
Mayor

RESOLUTION 99-1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA, JOINING WITH ALL MUNICIPALITIES OF OKALOOSA COUNTY TO SEEK REVENUE SHARING REFORM; PROVIDING FOR SUPPORT OF ESTABLISHING A METHOD THAT ASSURES A REASONABLE DISTRIBUTION OF REVENUE SHARING INCOME IN SPITE OF UNPREDICTABLE ECONOMIC AND DEMOGRAPHIC CONDITIONS; PROVIDING THAT STATE LAW BE MODIFIED TO PLACE ALL COUNTY AND MUNICIPAL REVENUE SHARING DOLLARS INTO A SINGLE TRUST FUND THAT WOULD THEN BE DISTRIBUTED TO EACH LOCAL GOVERNMENT BASED ON POPULATION; PROVIDING FOR A CONVEYANCE OF A COPY OF THIS RESOLUTION TO THE MUNICIPALITIES OF OKALOOSA COUNTY, PANHANDLE AND FLORIDA LEAGUES OF CITIES AND THE LEGISLATIVE DELEGATION OF OKALOOSA COUNTY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, there is a need to solve the problem of dwindling income caused by the state revenue sharing income being tied to the cigarette tax; and

WHEREAS, there is a need for all municipalities within Okaloosa County to join in a common approach to lobby for a solution to the problem; and

WHEREAS, the Intergovernmental Relations Committee of the Florida League of Cities has been active in trying to resolve this issue; and

WHEREAS, the City of Fort Walton Beach has recommended one solution to the problem and has worked with Representative Jerry Melvin that warrants considerations and adoption by all municipalities in Okaloosa County; and

WHEREAS, there is a need to channel our energies through the Okaloosa County legislative delegation with coordination with the Panhandle and Florida Leagues of Cities.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FORT WALTON BEACH, FLORIDA:

SECTION I: That the State law be amended or modified to place all county and municipal revenue sharing dollars into a single trust fund that would be then distributed to each local government entity based on population of the entity.

SECTION II: Population figures be updated annually by the Bureau for Economic Business Research, University of Florida whereby distribution of revenue sharing income would continue on an equitable basis and no entity would be penalized or deprived of its equitable share of income because of mitigating factors.

SECTION III: The Panhandle and Florida Leagues of Cities be provided a copy of this resolution and asked to support and pursue legislative change to adopt this method of disbursement of state revenue sharing income for municipalities.

SECTION IV: The Okaloosa County legislative delegation be asked to sponsor legislation in the 1999 legislative session to amend or modify the revenue sharing income method of disbursement whereby municipalities would receive their fair share based on population figures adjusted annually.

SECTION V: This Resolution shall take effect immediately upon approval of the City Council and signature of the Mayor.

APPROVED: January 26, 1999

MAYOR: Glenda Glover

ATTEST:

Helen A. Spencer
CITY CLERK

The form and legal sufficiency of the foregoing has been reviewed and approved by the City Attorney.

Jerome Miller
CITY ATTORNEY

DISPOSITION
City Mgr
(8) Municipalities
Fl. LOC
OK. LOC