

AGENDA
REGULAR COUNCIL MEETING
12 FEBRUARY ♦ 6:00 PM

SILENT PRAYER / PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

MAYOR FRUCCI
COUNCILMAN KOCH
COUNCILMAN DESGRANGES

COUNCILMAN BRATTON
COUNCILMAN IOVIENO
COUNCILMAN PAYNE

PUBLIC HEARING:

BETTY JORDAN – CDBG

Action Items:

- A. Motion to approve Local Planning Agency recommendations and 1st Reading of Ordinance 205.

REGULAR BUSINESS:

1. Council approval of Agenda
2. Consent Agenda:
 - A. Minutes, Regular Council Meeting of January 8, 2004 and Budget Status of January 31, 2004.

Action Items:

Reports:

1. Engineer's Report:
2. Attorney's Report:
3. Community Officer's Report
4. Town Manager' Report (see attached)

Public Request / Comments:

1. Public Request
2. Council Members Comments / Request:

Mayor's Comments / Announcements

1. Town Picnic, Tuesday, February 17, 2004 – 6:30
2. Town Hall Closed for President's Day, February 16, 2004

Adjourn

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
October 2003 through January 2004

	Oct '03 - Jan...	Budget	\$ Over Budget	% of Budget
Income				
001 REVENUE ACCOUNTS				
TAXES				
311.000 · ADVALOREM TAXES	31,771.21	80,370.00	-48,598.79	39.5%
312.410 · FIRST LOCAL OPTION FUEL TAX	5,718.60	19,436.00	-13,717.40	29.4%
Total TAXES	37,489.81	99,806.00	-62,316.19	37.6%
FRANCHISE FEES				
313.100 · FRANCHISE FEE - GULF POWER	7,727.39	33,500.00	-25,772.61	23.1%
313.400 · FRANCHISE FEE - OKALOOSA GAS	431.26	3,500.00	-3,068.74	12.3%
Total FRANCHISE FEES	8,158.65	37,000.00	-28,841.35	22.1%
UTILITY SERVICES TAXES				
314.100 · UTIL TAX - GULF POWER	6,054.93	22,300.00	-16,245.07	27.2%
314.300 · UTIL TAX - WATER FWB	1,349.29	5,300.00	-3,950.71	25.5%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	284.15	2,500.00	-2,215.85	11.4%
315.000 · UTIL TAX - LOCAL COM. SERVICES	6,014.41	26,157.00	-20,142.59	23.0%
Total UTILITY SERVICES TAXES	13,702.78	56,257.00	-42,554.22	24.4%
LICENSES AND PERMITS				
321.100 · OCCUPATIONAL LICENSES	7,368.00	7,000.00	368.00	105.3%
322.000 · PERMITS - TOWN	864.03	600.00	264.03	144.0%
Total LICENSES AND PERMITS	8,232.03	7,600.00	632.03	108.3%
STATE GRANTS				
334.700 · FRDAP - LAGUNA PARK	2,986.15	42,601.00	-39,614.85	7.0%
334.701 · FRDAP - GLENWOOD PARK PHASE I	10,460.60	43,631.00	-33,170.40	24.0%
334.702 · FRDAP GLENWOOD PHASE II	13,324.80	50,000.00	-36,675.20	26.6%
334.703 · BOATING IMP FUND SEAWAY	0.00	15,000.00	-15,000.00	0.0%
Total STATE GRANTS	26,771.55	151,232.00	-124,460.45	17.7%
STATE SHARED REVENUES				
GENERAL GOVERNMENT				
335.120 · STATE REVENUE SHARING PROCEEDS	7,860.92	23,561.00	-15,700.08	33.4%
335.150 · ALCOHOLIC BEVERAGE LICENSES	169.08	1,000.00	-830.92	16.9%
335.180 · LOCAL GOVT HALF-CENT SALES TAX	6,644.07	27,880.00	-21,235.93	23.8%
Total GENERAL GOVERNMENT	14,674.07	52,441.00	-37,766.93	28.0%
Total STATE SHARED REVENUES	14,674.07	52,441.00	-37,766.93	28.0%
SHARED REV OTHER LOCAL UNITS				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	749.12	600.00	149.12	124.9%
Total SHARED REV OTHER LOCAL UNITS	749.12	600.00	149.12	124.9%
PHYSICAL ENVIRONMENT				
343.400 · GARBAGE/SOLID WASTE	6,474.05	30,500.00	-24,025.95	21.2%
Total PHYSICAL ENVIRONMENT	6,474.05	30,500.00	-24,025.95	21.2%
FINES AND FORFEITS				
351.100 · COURT FINES - COUNTY	264.98	2,600.00	-2,335.02	10.2%
Total FINES AND FORFEITS	264.98	2,600.00	-2,335.02	10.2%
INTEREST AND OTHER EARNINGS				
361.140 · VANGUARD BANK CHECKING	9.96	50.00	-40.04	19.9%
361.180 · VANGUARD BANK CD	0.00	1,500.00	-1,500.00	0.0%
361.181 · VANGUARD BANK MONEY MARKET	2.84	300.00	-297.16	0.9%
361.182 · INTEREST EARNINGS - TAX COLL	0.04	50.00	-49.96	0.1%
361.183 · BEACH COMMUNITY BANK CD	504.04	300.00	204.04	168.0%
Total INTEREST AND OTHER EARNINGS	516.88	2,200.00	-1,683.12	23.5%

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
October 2003 through January 2004

	Oct '03 - Jan...	Budget	\$ Over Budget	% of Budget
RENTS AND ROYALTIES				
362.300 · SEAWAY RIGHT OF WAY WHATABURGER	100.00	100.00	0.00	100.0%
362.200 · TEMP CELL TOWER LEASE	5,272.50	18,000.00	-12,727.50	29.3%
362.000 · SEAWAY STREET	500.00	500.00	0.00	100.0%
362.100 · FACILITY RENTAL-TOWN HALL	0.00	250.00	-250.00	0.0%
Total RENTS AND ROYALTIES	5,872.50	18,850.00	-12,977.50	31.2%
OTHER MISCELLANEOUS REVENUES				
369.300 · SCHOOL PLANNING INTERLOCAL AGRE	547.78			
369.200 · OTHER MISC REV - TRAFFIC SIGNAL	0.00	500.00	-500.00	0.0%
369.000 · OTHER MISC REV	0.00	500.00	-500.00	0.0%
369.100 · OTHER MISC REV - SR 85 MAINT	0.00	2,368.00	-2,368.00	0.0%
Total OTHER MISCELLANEOUS REVENUES	547.78	3,368.00	-2,820.22	16.3%
Total 001 REVENUE ACCOUNTS	123,454.20	462,454.00	-338,999.80	26.7%
OTHER SOURCES				
381.910 · INTERFUND TRANSFER BOAT LAUNCH	2,457.40	15,000.00	-12,542.60	16.4%
Total OTHER SOURCES	2,457.40	15,000.00	-12,542.60	16.4%
Total Income	125,911.60	477,454.00	-351,542.40	26.4%
Expense				
001-EXPENDITURE/EXPENSE ACCTS.				
PAYROLL EXPENSE				
513.120 · SALARIES & WAGES	26,035.36	75,828.00	-49,792.64	34.3%
513.210 · EMPLOYEE FICA/MEDICARE	1,993.93	5,801.00	-3,807.07	34.4%
513.230 · EMPLOYEE LIFE & HEALTH INS	5,306.12	15,803.00	-10,496.88	33.6%
513.240 · EMPLOYEE WORKMANS COMP	1,344.50	3,000.00	-1,655.50	44.8%
513.250 · EMPLOYEE UNEMPLOYMENT COMP	0.00			
PAYROLL EXPENSE - Other	29.41			
Total PAYROLL EXPENSE	34,709.32	100,432.00	-65,722.68	34.6%
OPERATING EXPENDITURE/EXPENSE				
513.320 · ACCOUNTING AND AUDITING	5,000.00	6,100.00	-1,100.00	82.0%
515.470 · MUNICIPAL CODE	0.00	200.00	-200.00	0.0%
PROFESSIONAL SERVICES LEGAL				
514.310 · PROFESSIONAL SERVICES-LEGAL	3,091.88	8,200.00	-5,108.12	37.7%
514.313 · PROF.SER.-LEGAL - TOWER PROJ.	4,681.59			
514.317 · PROF SER LEGAL - SIGN ISSUE	2,137.50			
Total PROFESSIONAL SERVICES LEGAL	9,910.97	8,200.00	1,710.97	120.9%
PROFESSIONAL SERVICES ENGINEER				
519.310 · PROFESSIONAL SERVICES-ENGINEER	3,135.36	4,500.00	-1,364.64	69.7%
519.313 · PROF.SER.-ENGINEER - TOWER PROJ	-1,500.00			
Total PROFESSIONAL SERVICES ENGINEER	1,635.36	4,500.00	-2,864.64	36.3%
519.400 · TRAVEL AND PER DIEM	1,700.00	6,800.00	-5,100.00	25.0%
COMMUNICATIONS				
519.410 · COMMUNICATIONS-PHONE	560.76	1,400.00	-839.24	40.1%
519.411 · COMMUNICATIONS-POSTAGE	163.94	500.00	-336.06	32.8%
519.412 · COMMUNICATIONS-INTERNET	880.00	1,920.00	-1,040.00	45.8%
Total COMMUNICATIONS	1,604.70	3,820.00	-2,215.30	42.0%
519.430 · UTILITIES-TOWN HALL	1,203.62	3,700.00	-2,496.38	32.5%
519.440 · RENTALS AND LEASES	21.00	500.00	-479.00	4.2%
519.450 · INS PROP/LIB/AUTO	4,061.50	9,000.00	-4,938.50	45.1%
519.460 · REPAIR & MAINTENANCE -TOWN HALL	1,882.60	500.00	1,382.60	376.5%
519.461 · REPAIR & MAINTENANCE - OTHER	0.00	1,700.00	-1,700.00	0.0%
LEGAL ADVERTISING				
519.480 · LEGAL ADVERTISING OTHER	2,452.35	1,700.00	752.35	144.3%
Total LEGAL ADVERTISING	2,452.35	1,700.00	752.35	144.3%

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
October 2003 through January 2004

	Oct '03 - Jan...	Budget	\$ Over Budget	% of Budget
519.490 · OTHER CURRENT CHG & OBLIGATIONS	1,155.68	3,500.00	-2,344.32	33.0%
519.491 · ELECTION EXPENSE	0.00	850.00	-850.00	0.0%
519.510 · OFFICE SUPPLIES	321.37	1,300.00	-978.63	24.7%
519.520 · OPERATING SUPPLIES	610.79	1,500.00	-889.21	40.7%
519.540 · BOOKS,PUB,SUB & MEMBERSHIPS	693.00	1,750.00	-1,057.00	39.6%
519.630 · IMPROVEMENTS OTHER THAN BLDGS.	0.00	300.00	-300.00	0.0%
519.820 · AID TO PRIVATE ORGANIZATIONS	250.00	500.00	-250.00	50.0%
Total OPERATING EXPENDITURE/EXPENSE	32,502.94	56,420.00	-23,917.06	57.6%
PUBLIC SAFETY				
521.340 · LAW ENFORCEMENT	23,253.35	55,808.00	-32,554.65	41.7%
Total PUBLIC SAFETY	23,253.35	55,808.00	-32,554.65	41.7%
PHYSICAL ENVIRONMENT				
534.430 · GARBAGE/SOLID WASTE-WASTE MGMT	6,504.00	30,500.00	-23,996.00	21.3%
537.630 · DRAINAGE DITCH YACHT CLUB DR	0.00	500.00	-500.00	0.0%
Total PHYSICAL ENVIRONMENT	6,504.00	31,000.00	-24,496.00	21.0%
TRANSPORTATION				
541.430 · UTILITY SERVICES - STREETS	2,885.01	8,000.00	-5,114.99	36.1%
541.530 · OPERATING SUPPLIES - STREETS	112.93	2,500.00	-2,387.07	4.5%
541.630 · IMPROVEMENTS - STREETS	10,873.34	15,000.00	-4,126.66	72.5%
541.710 · STREET REPAIR LOAN/ PRINCIPAL	0.00	12,183.00	-12,183.00	0.0%
541.720 · STREET REPAIR LOAN/INTEREST	0.00	3,740.00	-3,740.00	0.0%
Total TRANSPORTATION	13,871.28	41,423.00	-27,551.72	33.5%
HUMAN SERVICES				
562.340 · HUMAN SERVICES - PAWS	959.62	1,272.00	-312.38	75.4%
Total HUMAN SERVICES	959.62	1,272.00	-312.38	75.4%
CULTURE/RECREATION				
571.540 · LIBRARY MEMBERSHIP	0.00	400.00	-400.00	0.0%
Total CULTURE/RECREATION	0.00	400.00	-400.00	0.0%
PARKS AND RECREATION				
572.340 · OTHER CONTRACTUAL SERVICES	3,089.98	12,124.00	-9,034.02	25.5%
572.430 · UTILITIES - PARKS	257.57	1,100.00	-842.43	23.4%
572.520 · OPERATING SUPPLIES - PARKS	121.21	500.00	-378.79	24.2%
572.630 · REPAIRS & MAINTENANCE - PARKS	-750.00	3,780.00	-4,530.00	-19.8%
FRDAP GRANT LAGUNA PARK				
572.631 · FRDAP GRANT/LAGUNA PARK	8,585.55	42,394.00	-33,808.45	20.3%
Total FRDAP GRANT LAGUNA PARK	8,585.55	42,394.00	-33,808.45	20.3%
FRDAP GRANT GLENWOOD PK PHASE I				
572.632 · FRDAP GRANT/GLENWOOD PARK	7,020.00	43,585.00	-36,565.00	16.1%
Total FRDAP GRANT GLENWOOD PK PHASE I	7,020.00	43,585.00	-36,565.00	16.1%
FRDAP GRANT GLENWOD PK PHASE II				
572.633 · FRDAP GRANT/GLENWOOD PK II	2,735.10	50,000.00	-47,264.90	5.5%
Total FRDAP GRANT GLENWOD PK PHASE II	2,735.10	50,000.00	-47,264.90	5.5%
BOATING IMPROVEMENT FUND				
572.636 · BOATING IMPROVEMENT FUND	12,752.00	15,000.00	-2,248.00	85.0%
Total BOATING IMPROVEMENT FUND	12,752.00	15,000.00	-2,248.00	85.0%
Total PARKS AND RECREATION	33,811.41	168,483.00	-134,671.59	20.1%
SPECIAL EVENTS				
574.490 · SPECIAL EVENTS/PICNIC DINNERS	1,285.10	2,000.00	-714.90	64.3%
Total SPECIAL EVENTS	1,285.10	2,000.00	-714.90	64.3%
SPECIAL RECREATION FACILITIES				
575.630 · MAINTENANCE SEAWAY BOAT RAMP	847.26	500.00	347.26	169.5%
Total SPECIAL RECREATION FACILITIES	847.26	500.00	347.26	169.5%

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 02/06/04
 Accrual Basis

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
 October 2003 through January 2004

	<u>Oct '03 - Jan...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
OTHER CULTURE/RECREATION				
579.630 · TREE/BEAUTIFICATION	0.00	500.00	-500.00	0.0%
Total OTHER CULTURE/RECREATION	0.00	500.00	-500.00	0.0%
OTHER USES				
581.910 · INTERFUND TRANSFER BOAT LAUNCH	1,102.12	15,000.00	-13,897.88	7.3%
580.990 · CONTINGENCY FUND	0.00	4,216.00	-4,216.00	0.0%
Total OTHER USES	1,102.12	19,216.00	-18,113.88	5.7%
Total 001-EXPENDITURE/EXPENSE ACCTS.	148,846.40	477,454.00	-328,607.60	31.2%
Total Expense	148,846.40	477,454.00	-328,607.60	31.2%
Net Income	-22,934.80	0.00	-22,934.80	100.0%

2/12/04

REGULAR TOWN MEETING SIGN IN SHEET

ILAA

Name:	George Wagner		
Address:	150 Kelly Lane Vulpouris 0		
Phone:	678-5761	Email:	

Name:	STUART MASSBY - Jordan & Assoc		
Address:	2523 Nobles Dr. Tallahassee, FL 32308		
Phone:	850-393-0630	Email:	

Name:			
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