

TOWN OF CINCO BAYOU  
REGULAR COUNCIL MEETING MINUTES  
March 8, 2007 – 6:00 PM

Mayor Iovieno called the Regular Council meeting to order at 6:00 P.M. on Thursday, February 2007. Following the Pledge of Allegiance and a silent prayer, roll call was taken:

Roll Call: Mayor Iovieno  
Mayor Pro Tem Koch  
Councilman Bratton (absent)  
Councilman Payne  
Councilman Chubb  
Councilman Caforio

A quorum was present. Also present at the meeting were: Town Manager/Clerk Nell Webb, Asst. Town Manager/Clerk Monika Gillette, Attorney Jeff McInnis, Engineers Keith Fell and Tyler Strickland, Community Officer Jim Welch, Theresa Farley and Edward Stanford.

**REGULAR BUSINESS**

1. **Council Approval of Agenda:** Mayor Iovieno asked for acceptance of the agenda. Councilman Payne motioned to approve the agenda. Councilman Koch seconded the motion. The motion passed unanimously.
2. **Council Approval of Consent Agenda:** Mayor Iovieno asked for acceptance of the consent agenda including: Minutes: Regular Council Meeting February 8, 2007, Newsletter Workshop, February 10, 2007, and Budget Status as of February 28, 2007. Councilman Payne motioned to accept the consent agenda. Councilmen Cafforio and Chubb seconded the motion. The motion passed unanimously.

**ACTION ITEMS**

1. Mayor Iovieno asked for a motion to approve an Interlocal Agreement with the Okaloosa County School Board as submitted by Attorney McInnis. Mr. McInnis stated for the record that he was disclosing that he was also the attorney for Okaloosa County Schools. He briefed the council on the agreement stating that as part of Senate Bill 360 there will be a requirement for municipalities to adopt a Public Schools Facilities Element to their Comprehensive Plan and that by law the Town would need to sign an interlocal agreement. He stated that it appears that Cinco Bayou may be exempt from making a comprehensive plan amendment but would still be required to sign an interlocal agreement. Councilman Payne motioned to approve the interlocal agreement as presented by Attorney McInnis. Councilman Caforio seconded the motion. Attorney McInnis reiterated that the council was made aware of his affiliation with Okaloosa County School Board and waives any conflict of interest. The motion passed unanimously.
2. Mayor Iovieno asked for a motion to approve replacement of two office desk, two book cases, two filing cabinets and office chairs (pre-approved by the Mayor) for approximately \$2,300. Councilman Koch motioned to approve. Councilman Chubb seconded the motion. A roll call vote was taken:

Councilman Chubb    yes  
Councilman Koch     yes  
Councilman Payne    yes  
Councilman Caforio   yes

The motion passed unanimously.

3. Mayor Iovieno asked for a motion to approve \$3,000 deposit on carpet replacement for town hall (pre-approved by the Mayor). Councilman Caforio motioned to approve. Councilman Chubb seconded the motion. A roll call vote was taken:

Councilman Chubb    yes  
Councilman Koch     yes  
Councilman Payne    yes  
Councilman Caforio  yes

The motion passed unanimously.

4. Mayor Iovieno asked for a motion to approve landscaping in Francis Park to replace hedges removed to install new fence. Councilman Koch estimated approximately 25 azalea bushes. Councilman Koch motioned to approve. Councilman Caforio seconded the motion. During discussions, Councilman Koch stated that she may have underestimated the number of bushes needed and felt it might be closer to 40. Ms. Webb suggested that instead of stating a number of bushes it might be better to put a dollar cap on the motion. She also stated that Town Hall needed new azalea bushes and recommended that those be replaced first. Councilman Payne agreed. Mayor Iovieno stated that all parks needed to be evaluated but to first start with Francis Park. Councilman Chubb motioned to amend the motion and add a \$500 cap to purchase azalea bushes for the fence line at Francis Park. The purchase of the bushes would come from pre approved budget category Tree/Beautification. Councilman Koch accepted the amended motion. A roll call vote was taken:

Councilman Chubb    yes  
Councilman Koch     yes  
Councilman Payne    nay  
Councilman Caforio  yes

The motion passed.

5. Mayor Iovieno stated that Motions 5, 6 and 7 involved a new recording system for Town Hall. Ms. Webb stated she had also received a proposal from A to Z and that a copy was at each council station. Councilman Koch asked where in the budget the money would come from. Mayor Iovieno asked that when a request for expenditures is brought before the council that the Town Manager will have determined where that money would come from in the budget. Ms. Webb stated that the sound system/recording request was broken down into three categories. Attorney McInnis suggested to the Mayor that the agenda be amended to remove the name of the vendor listed. Mayor Iovieno amended the agenda items 5 and 6 to remove the vendor name and include the second proposal price. He removed item 7 completely. Councilman Payne motioned to accept the amended agenda. Councilman Koch seconded the motion. The motion passed unanimously. Councilman Payne motioned to accept the proposal from A to Z Security and Sound in the amount of \$1,760.39 for a sound system upgrade. Councilman Caforio seconded the motion. A roll call vote was taken:

Councilman Chubb    yes  
Councilman Koch     yes  
Councilman Payne    yes  
Councilman Caforio  yes

The motion passed unanimously.

6. Mayor Iovieno asked for a motion to approve a proposal for an audio recording system upgrade.

Councilman Payne motioned to approve the proposal submitted by A to Z Security and Sound in the amount of \$651.94. Councilman Chubb seconded the motion. A roll call vote was taken:

Councilman Chubb    yes  
Councilman Koch     yes  
Councilman Payne    yes  
Councilman Caforio  yes

The motion passed unanimously.

## DISCUSSION ITEMS

1. Hurricane Preparedness – Engineer Fell stated that he and Ms. Webb had talked with Mr. Sullivan who recommended specifications for a generator appropriate for Town Hall. Ms. Webb stated that she had four requests for bid prepared and ready to be forwarded to specific vendors. Ms. Webb recapped the project stating that the bid was for the generator only and separate quotes would be requested from a certified installers. Attorney McInnis recommended that a legal advertisement should also be placed to solicit bids. The bid requests are due by April 2, 2007. Councilman Koch motioned to approve bid solicitation both directly and through advertisement. Councilman Payne seconded the motion. The motion passed unanimously.
2. CRA – Councilman Koch stated that she was concerned about the State Legislature’s proposed property tax changes and the implications for the Town’s CRA. Attorney McInnis stated that it would be difficult to know the impact of any changes until the Legislature approves a new law.

## Reports

1. **Town Manager’s Report:** Ms. Webb submitted a written report. Councilman Koch stated she appreciated the newsletter being sent out. Mayor Iovieno suggested having extras available in Town Hall.
2. **Engineer’s Report:** Engineer Fell stated that he submitted drawings to DEP for the seawall in Francis Park and was waiting on approval. Councilman Koch stated she had attended the meeting with the staff and was told that DEP would not require a permit but would send an exemption letter. Engineer Fell stated that although a permit may not be required, the Town should wait on a formal letter of exemption. Mayor Iovieno suggested that pressure be kept on DEP until the letter arrives. Councilman Chubb voiced his concern that the project be completed before storm season. Engineer Fell announced that he would be leaving his firm and introduced Tyler Strickland as his replacement. Mayor Iovieno thanked Mr. Fell for his service to the town.
3. **Attorney’s Report:** Attorney McInnis reported to the council on the property next door to Town Hall. He stated two chapters dealing with abatement procedures were in place in the Town’s codes and that he, the engineer and staff would review chapters 58 and 26 to implement the correct procedure to initiate code enforcement. He will give an update at the next council meeting. Mr. McInnis reminded the council that it would not be a fast process but that it can be started. After Councilman Koch asked when permits would expire Mr. McInnis explained that the permits issued by the Town had expired and that the project had no valid permit at this time. Mr. McInnis stated he felt the project could be dealt with existing codes.
4. **Community Officer’s Report:** Deputy Welch submitted a written report. He stated that Spring Break has begun in the area and would last approximately six weeks.

**Public Comments/Requests:** None given

**Council Member's Comments/Reports:**

- Councilman Chubb asked for an update regarding CERT Training presented to the council by the Fort Walton Beach Fire Chief. Ms. Webb stated she had reviewed her notes and that citizens would be welcomed to go to training in Fort Walton Beach. Councilman Chubb remembered that the class could be offered at Town Hall and asked if Ms. Webb would follow up on the project.
- Councilman Koch stated she had driven past the lot on Hughes Street where the Council had approved a variance for the construction company and that everything was in order.
- Councilman Caforio stated that a resident had told her that a park light was out in Laguna Park.
- Councilman Payne stated that it was his last meeting and that he appreciated his time with the Town for the past 12 years. He publicly thanked the residents who elected him and the councils he worked with over the years.

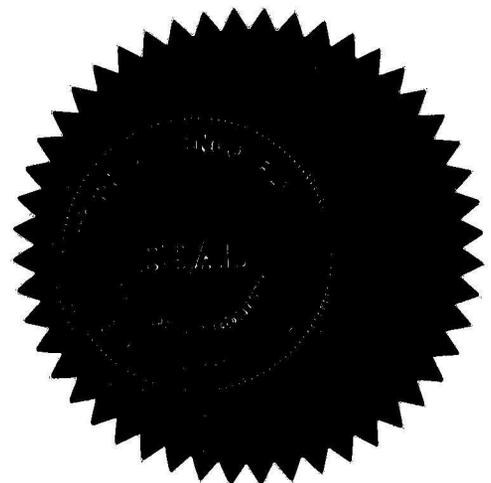
Mayor Iovieno introduced Theresa Farley as the new council member to be sworn in at the April meeting. He also announced that the picnic was scheduled for Tuesday, March 20 at 6:30. Councilman Koch agreed to host the picnic. Mayor Iovieno presented Councilman Payne with an appreciation award and thanked him for his service to the town.

**Adjourn** – There being no further business, the meeting adjourned at 7:11 pm.

ATTEST:

  
\_\_\_\_\_  
Michael Iovieno, Mayor

  
\_\_\_\_\_  
Nell Webb  
Town Manager/Clerk



**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 2006 through February 2007**

	Oct '06 - Feb 07	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>001 REVENUE ACCOUNTS</b>				
300.000 · CASH FORWARD TAXES	0.00	45,000.00	-45,000.00	0.0%
311.000 · ADVALOREM TAXES	96,066.05	133,493.00	-37,426.95	72.0%
312.410 · FIRST LOCAL OPTION FUEL TAX	8,509.99	28,207.00	-19,697.01	30.2%
<b>Total TAXES</b>	<b>104,576.04</b>	<b>161,700.00</b>	<b>-57,123.96</b>	<b>64.7%</b>
<b>FRANCHISE FEES</b>				
313.100 · FRANCHISE FEE - GULF POWER	14,952.98	33,500.00	-18,547.02	44.6%
313.400 · FRANCHISE FEE - OKALOOSA GAS	1,062.06	3,500.00	-2,437.94	30.3%
<b>Total FRANCHISE FEES</b>	<b>16,015.04</b>	<b>37,000.00</b>	<b>-20,984.96</b>	<b>43.3%</b>
<b>UTILITY SERVICES TAXES</b>				
314.100 · UTIL TAX - GULF POWER	9,463.15	22,300.00	-12,836.85	42.4%
314.300 · UTIL TAX - WATER FWB	1,745.23	5,300.00	-3,554.77	32.9%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	1,127.89	2,500.00	-1,372.11	45.1%
315.000 · UTIL TAX - LOCAL COM. SERVICES	10,386.17	24,219.00	-13,832.83	42.9%
<b>Total UTILITY SERVICES TAXES</b>	<b>22,722.44</b>	<b>54,319.00</b>	<b>-31,596.56</b>	<b>41.8%</b>
<b>LICENSES AND PERMITS</b>				
321.100 · OCCUPATIONAL LICENSES	4,505.50	6,000.00	-1,494.50	75.1%
322.000 · PERMITS - TOWN	40.00	600.00	-560.00	6.7%
<b>Total LICENSES AND PERMITS</b>	<b>4,545.50</b>	<b>6,600.00</b>	<b>-2,054.50</b>	<b>68.9%</b>
<b>STATE SHARED REVENUES</b>				
<b>GENERAL GOVERNMENT</b>				
335.120 · STATE REVENUE SHARING PROCEEDS	10,845.30	26,392.00	-15,546.70	41.1%
335.150 · ALCOHOLIC BEVERAGE LICENSES	197.27	500.00	-302.73	39.5%
335.180 · LOCAL GOVT HALF-CENT SALES TAX	9,322.40	32,870.00	-23,547.60	28.4%
<b>Total GENERAL GOVERNMENT</b>	<b>20,364.97</b>	<b>59,762.00</b>	<b>-39,397.03</b>	<b>34.1%</b>
<b>Total STATE SHARED REVENUES</b>	<b>20,364.97</b>	<b>59,762.00</b>	<b>-39,397.03</b>	<b>34.1%</b>
<b>SHARED REV OTHER LOCAL UNITS</b>				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	235.84	750.00	-514.16	31.4%
<b>Total SHARED REV OTHER LOCAL UNITS</b>	<b>235.84</b>	<b>750.00</b>	<b>-514.16</b>	<b>31.4%</b>
<b>PHYSICAL ENVIRONMENT</b>				
343.400 · GARBAGE/SOLID WASTE	7,814.68	35,500.00	-27,685.32	22.0%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>7,814.68</b>	<b>35,500.00</b>	<b>-27,685.32</b>	<b>22.0%</b>
<b>CULTURE/RECREATION</b>				
347.500 · BOAT LAUNCH FEES	4,063.50	15,000.00	-10,936.50	27.1%
<b>Total CULTURE/RECREATION</b>	<b>4,063.50</b>	<b>15,000.00</b>	<b>-10,936.50</b>	<b>27.1%</b>
<b>FINES AND FORFEITS</b>				
351.100 · COURT FINES - COUNTY	194.87	800.00	-605.13	24.4%
<b>Total FINES AND FORFEITS</b>	<b>194.87</b>	<b>800.00</b>	<b>-605.13</b>	<b>24.4%</b>
<b>INTEREST AND OTHER EARNINGS</b>				
361.140 · VANGUARD BANK CHECKING	190.37	250.00	-59.63	76.1%
361.180 · VANGUARD BANK CD	0.00	0.00	0.00	0.0%
361.181 · VANGUARD BANK MONEY MARKET	53.48			
361.182 · INTEREST EARNINGS - TAX COLL	20.90	125.00	-104.10	16.7%
361.183 · BEACH COMMUNITY BANK CD #3188	689.22	1,500.00	-810.78	45.9%
361.184 · BEACH COMMUNITY BANK SAVINGS	0.00	1,500.00	-1,500.00	0.0%
361.185 · BEACH COMMUNITY BANK CD #8649	685.10	1,500.00	-814.90	45.7%
361.186 · BEACH COMMUNITY BANK CD #8650	685.10			
<b>Total INTEREST AND OTHER EARNINGS</b>	<b>2,324.17</b>	<b>4,875.00</b>	<b>-2,550.83</b>	<b>47.7%</b>
<b>RENTS AND ROYALTIES</b>				
362.000 · SEAWAY STREET	0.00	500.00	-500.00	0.0%
362.100 · FACILITY RENTAL-TOWN HALL	400.00	500.00	-100.00	80.0%
362.200 · CELL TOWER LEASE	10,892.25	22,200.00	-11,307.75	49.1%
362.300 · SEAWAY RIGHT OF WAY WHATABURGER	0.00	100.00	-100.00	0.0%
<b>Total RENTS AND ROYALTIES</b>	<b>11,292.25</b>	<b>23,300.00</b>	<b>-12,007.75</b>	<b>48.5%</b>
<b>OTHER MISCELLANEOUS REVENUES</b>				
369.000 · OTHER MISC REV	483.30	100.00	383.30	483.3%
369.100 · OTHER MISC REV - SR 85 MAINT	0.00	1,189.00	-1,189.00	0.0%
369.200 · OTHER MISC REV - TRAFFIC SIGNAL	0.00	1,098.00	-1,098.00	0.0%
369.201 · ST HIGHWAY SYSTEM LIGHTING	0.00	1,087.00	-1,087.00	0.0%
<b>Total OTHER MISCELLANEOUS REVENUES</b>	<b>483.30</b>	<b>3,474.00</b>	<b>-2,990.70</b>	<b>13.9%</b>
<b>Total 001 REVENUE ACCOUNTS</b>	<b>194,632.60</b>	<b>448,080.00</b>	<b>-253,447.40</b>	<b>43.4%</b>
<b>Total Income</b>	<b>194,632.60</b>	<b>448,080.00</b>	<b>-253,447.40</b>	<b>43.4%</b>

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
October 2006 through February 2007

	Oct '06 - Feb 07	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
<b>001-EXPENDITURE/EXPENSE ACCTS.</b>				
<b>PAYROLL EXPENSE</b>				
513.120 · SALARIES & WAGES	35,163.58	92,856.00	-57,692.42	37.9%
513.210 · EMPLOYEE FICA/MEDICARE	2,712.95	7,104.00	-4,391.05	38.2%
513.230 · EMPLOYEE LIFE & HEALTH INS	8,744.10	22,335.00	-13,590.90	39.1%
513.240 · EMPLOYEE WORKMANS COMP	1,345.00	3,000.00	-1,655.00	44.8%
513.250 · EMPLOYEE UNEMPLOYMENT COMP	2.16			
PAYROLL EXPENSE - Other	300.00			
<b>Total PAYROLL EXPENSE</b>	<b>48,267.79</b>	<b>125,295.00</b>	<b>-77,027.21</b>	<b>38.5%</b>
<b>OPERATING EXPENDITURE/EXPENSE</b>				
513.320 · ACCOUNTING AND AUDITING	9,500.00	12,000.00	-2,500.00	79.2%
515.470 · MUNICIPAL CODE	0.00	200.00	-200.00	0.0%
<b>PROFESSIONAL SERVICES LEGAL</b>				
514.310 · PROFESSIONAL SERVICES-LEGAL	2,456.00	5,600.00	-3,144.00	43.9%
<b>Total PROFESSIONAL SERVICES LEGAL</b>	<b>2,456.00</b>	<b>5,600.00</b>	<b>-3,144.00</b>	<b>43.9%</b>
<b>PROFESSIONAL SERVICES ENGINEER</b>				
519.310 · PROFESSIONAL SERVICES-ENGINEER	0.00	5,000.00	-5,000.00	0.0%
<b>Total PROFESSIONAL SERVICES ENGINEER</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>	<b>0.0%</b>
519.400 · TRAVEL AND PER DIEM	3,629.83	7,000.00	-3,370.17	51.9%
<b>COMMUNICATIONS</b>				
519.410 · COMMUNICATIONS-PHONE	914.19	1,600.00	-685.81	57.1%
519.411 · COMMUNICATIONS-POSTAGE	60.60	500.00	-439.40	12.1%
519.412 · COMMUNICATIONS-INTERNET	760.00	1,400.00	-640.00	54.3%
<b>Total COMMUNICATIONS</b>	<b>1,734.79</b>	<b>3,500.00</b>	<b>-1,765.21</b>	<b>49.6%</b>
519.430 · UTILITIES-TOWN HALL	1,588.33	5,000.00	-3,411.67	31.8%
519.440 · RENTALS AND LEASES	1,069.67	3,000.00	-1,930.33	35.7%
519.450 · INS PROP/LIB/AUTO	7,503.30	11,500.00	-3,996.70	65.2%
519.460 · REPAIR & MAINTENANCE -TOWN HALL	923.27	4,900.00	-3,976.73	18.8%
519.461 · REPAIR & MAINTENANCE - OTHER	0.00	500.00	-500.00	0.0%
<b>LEGAL ADVERTISING</b>				
519.480 · LEGAL ADVERTISING OTHER	628.15	3,000.00	-2,371.85	20.9%
<b>Total LEGAL ADVERTISING</b>	<b>628.15</b>	<b>3,000.00</b>	<b>-2,371.85</b>	<b>20.9%</b>
519.490 · OTHER CURRENT CHG & OBLIGATIONS	882.19	2,300.00	-1,417.81	38.4%
519.491 · ELECTION EXPENSE	0.00	1,200.00	-1,200.00	0.0%
519.510 · OFFICE SUPPLIES	552.79	1,800.00	-1,247.21	30.7%
519.520 · OPERATING SUPPLIES	178.46	1,500.00	-1,321.54	11.9%
519.540 · BOOKS,PUB,SUB & MEMBERSHIPS	1,001.98	2,700.00	-1,698.02	37.1%
519.620 · CAPITOL IMPROVEMENTS - TOWN HAL	3,000.00	8,000.00	-5,000.00	37.5%
519.630 · IMPROVEMENTS OTHER THAN BLDGS.	0.00	3,500.00	-3,500.00	0.0%
519.640 · MACHINERY & EQUIPMENT	0.00	1,500.00	-1,500.00	0.0%
519.820 · AID TO PRIVATE ORGANIZATIONS	250.00	500.00	-250.00	50.0%
<b>Total OPERATING EXPENDITURE/EXPENSE</b>	<b>34,898.76</b>	<b>84,200.00</b>	<b>-49,301.24</b>	<b>41.4%</b>
<b>PUBLIC SAFETY</b>				
521.340 · LAW ENFORCEMENT	27,859.15	66,862.00	-39,002.85	41.7%
<b>Total PUBLIC SAFETY</b>	<b>27,859.15</b>	<b>66,862.00</b>	<b>-39,002.85</b>	<b>41.7%</b>
<b>PHYSICAL ENVIRONMENT</b>				
534.430 · GARBAGE/SOLID WASTE-WASTE MGMT	6,930.00	35,500.00	-28,570.00	19.5%
537.630 · DRAINAGE DITCH YACHT CLUB DR	0.00	500.00	-500.00	0.0%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>6,930.00</b>	<b>36,000.00</b>	<b>-29,070.00</b>	<b>19.3%</b>
<b>TRANSPORTATION</b>				
541.430 · UTILITY SERVICES - STREETS	3,203.16	9,000.00	-5,796.84	35.6%
541.460 · REPAIR & MAINTENANCE SERVICES	495.00	3,000.00	-2,505.00	16.5%
541.520 · OPERATING SUPPLIES FUEL & OIL	260.70	1,000.00	-739.30	26.1%
541.530 · OPERATING SUPPLIES - STREETS	7.56	2,000.00	-1,992.44	0.4%
541.630 · IMPROVEMENTS - STREETS	0.00	7,000.00	-7,000.00	0.0%
541.710 · STREET REPAIR LOAN/ PRINCIPAL	0.00	14,305.00	-14,305.00	0.0%
541.720 · STREET REPAIR LOAN/INTEREST	0.00	1,617.00	-1,617.00	0.0%
<b>Total TRANSPORTATION</b>	<b>3,966.42</b>	<b>37,922.00</b>	<b>-33,955.58</b>	<b>10.5%</b>
<b>HUMAN SERVICES</b>				
562.340 · HUMAN SERVICES - PAWS	784.50	1,500.00	-715.50	52.3%
<b>Total HUMAN SERVICES</b>	<b>784.50</b>	<b>1,500.00</b>	<b>-715.50</b>	<b>52.3%</b>
<b>CULTURE/RECREATION</b>				
571.540 · LIBRARY MEMBERSHIP	100.00	400.00	-300.00	25.0%
<b>Total CULTURE/RECREATION</b>	<b>100.00</b>	<b>400.00</b>	<b>-300.00</b>	<b>25.0%</b>
<b>PARKS AND RECREATION</b>				
572.340 · OTHER CONTRACTUAL SERVICES	10,991.64	24,120.00	-13,128.36	45.6%
572.430 · UTILITIES - PARKS	116.04	800.00	-683.96	14.5%
572.460 · REPAIR AND MAINTENANCE PARKS	251.89	1,800.00	-1,548.11	14.0%
572.520 · OPERATING SUPPLIES - PARKS	11.65	500.00	-488.35	2.3%
572.630 · CAPITAL IMPROVEMENTS PARKS	100.00	13,200.00	-13,100.00	0.8%
<b>Total PARKS AND RECREATION</b>	<b>11,471.22</b>	<b>40,420.00</b>	<b>-28,948.78</b>	<b>28.4%</b>

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
 October 2006 through February 2007

	Oct '06 - Feb 07	Budget	\$ Over Budget	% of Budget
<b>SPECIAL EVENTS</b>				
574.490 · SPECIAL EVENTS/PICNIC DINNERS	800.45	2,000.00	-1,199.55	40.0%
<b>Total SPECIAL EVENTS</b>	800.45	2,000.00	-1,199.55	40.0%
<b>SPECIAL RECREATION FACILITIES</b>				
572.521 · OPERATING SUPPLIES-BOAT LAUNCH	0.00	900.00	-900.00	0.0%
575.460 · SEA WAY BOAT LAUNCH REP & MAINT	34.49	2,500.00	-2,465.51	1.4%
<b>Total SPECIAL RECREATION FACILITIES</b>	34.49	3,400.00	-3,365.51	1.0%
<b>OTHER CULTURE/RECREATION</b>				
579.630 · TREE/BEAUTIFICATION	0.00	500.00	-500.00	0.0%
<b>Total OTHER CULTURE/RECREATION</b>	0.00	500.00	-500.00	0.0%
<b>OTHER USES</b>				
580.990 · CONTINGENCY FUND	0.00	11,486.00	-11,486.00	0.0%
581.910 · CRA TAX INCREMENTS TWN PORTION	38,094.33	38,095.00	-0.67	100.0%
<b>Total OTHER USES</b>	38,094.33	49,581.00	-11,486.67	76.8%
<b>Total 001-EXPENDITURE/EXPENSE ACCTS.</b>	173,207.11	448,080.00	-274,872.89	38.7%
<b>Total Expense</b>	173,207.11	448,080.00	-274,872.89	38.7%
<b>Net Income</b>	21,425.49	0.00	21,425.49	100.0%

## MANAGERS REPORT – MARCH 2007

### **OLD BUSINESS:**

**Francis Park** – The new application has been submitted to DEP and should have an approval letter within 30 days. The new fence has been installed.

**Seaway Boat Launch** – The application to put rip-rap in the area of the old damaged seawall has been submitted to DEP and should have an approval letter within 30 days.

**CDBG Grant** – The documents for the first \$5000 funding have been signed by the Mayor and returned to DCA. We will be requesting reimbursement for advertising fees that were paid out of the General Fund.

**Disaster Preparedness** – Mr. Bill Sullivan delivered the specs for the generator on Tuesday, February 27<sup>th</sup>. Keith Fell will be reviewing them and he and I will get them to prospective bidders to submit bids.

**Town Hall** – New carpet has been installed. Two desks fell apart during the moving process and have been replaced along with other office furnishings per the Mayor's approval. A deposit of \$3,000 for the carpet was paid with approval of the Mayor.

**Newsletter** - Was mailed out on or about the 1<sup>st</sup> of March.

**Web Page** - Please note the web page has been updated.

**CRA:** Councilman Koch and I will be attending a workshop in Jacksonville on Thursday March 8<sup>th</sup> and neither of will be at the Council meeting. The workshop is sponsored by the Florida Redevelopment Association. The subject matter will be on CRA Budgets and spending of TIF dollars. We will give a report at the April Council meeting.

**COMMUNICATIONS SERVICES TAX:** I have pulled data from the State's distribution site to match up with the Town's in house records and have put them in a file for future reference. Attorney McInnis and I met with FWB City Manager Joyce Shanahan. She shared some of their issues and gave Mr. McInnis the name of their attorney. We have not received any official word from the State or Cox Communications on the findings of the audit conducted by the state. Attorney McInnis will share any information he may have gotten from FWB's attorney.

**SOUND SYSTEM UPGRADE TOWN HALL:** I requested proposal from Dependable Alarm system on an upgrade for the sound system in the Town Hall Chambers. The recording system we have been using is outdated and at the last Council meeting the tape was corrupted so there is no recording of the meeting, only the minutes to have as record. There are three different proposals in you packet. The Sound System Upgrade \$2,262.50, the Audio Recording System Upgrade \$675.00 and Camera/DVD Recording System Option. It would be nice to have all three but I recommend that we at least get the Sound System and Audio Recording Systems Upgrades.

### **DATES FOR YOUR CALENDAR:**

Tuesday, March 20<sup>th</sup> – Town Picnic – 6:30 PM Town Hall

Thursday, April 12<sup>th</sup> – Swearing in of Councilmen and Appointment of new Mayor Pro-tem

1:44 PM  
03/05/07  
Accrual Basis

Town of Cinco Bayou  
Trial Balance  
As of February 28, 2007

	Feb 28, 07	
	Debit	Credit
001- CASH ACCOUNTS:101.220 · VANGUARD BANK CHECK...	115,293.80	
001- CASH ACCOUNTS:101.221 · VANGUARD BANK MONE...	6,464.12	
001- CASH ACCOUNTS:101.224 · BEACH COMMUNITY BAN...	23,431.30	
001- CASH ACCOUNTS:101.223 · BEACH COMMUNITY BAN...	54,686.88	
001- CASH ACCOUNTS:101.225 · BEACH COMMUNITY BAN...	51,345.07	
001- CASH ACCOUNTS:101.226 · BEACH COMMUNITY BAN...	51,345.07	
TOTAL	<u>302,566.24</u>	<u>0.00</u>