

**MEETING MINUTES
TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING
March 10, 2016 6:00 p.m.**

CALL TO ORDER

ROLL CALL:

MAYOR JEAN HOOD
COUNCILMAN DRIVER
COUNCILMAN ANDREWS

COUNCILMAN CHUBB
COUNCILMAN KOCH
COUNCILMAN MYERS

Also present was Town Manager Keith Williams, Town Attorney Jeff McInnis, Town Planner Jack Dorman, Town Staff Linda Barringer and Jerry McNamara. Representing the Town Engineer was Chrystal Weatherington from Preble-Rish INC. Also present were Katherine, Miller and Bradley McInnis, Stephen Barringer and resident Tatiana Abernathy.

REGULAR BUSINESS:

1. **Council Approval of Agenda:** Councilman Koch made a motion to approve the Agenda. Councilman Chubb seconded the motion. *Motion passed unanimously.*
2. **Council Approval of Consent Agenda:** Councilman Andrews made a motion to approve the Consent Agenda which includes the Meeting Minutes for the February 3, 2016 Special Council Meeting, the February 11, 2016, 1st and 2nd Public Hearing and the Regular Council Meeting, the February 23, 2016 Special Council Meeting and the Budget and Financial Statement as of February 29, 2016. Councilman Driver seconded the motion. *Motion passed unanimously.*

PUBLIC HEARING

ACTION ITEM:

1. Town Attorney McInnis reminded the Town Council of the LPA's recommendation to submit the Transmittal Letter to the State for the proposed Comprehensive Plan Chapter 3 Definitions.

PUBLIC COMMENTS: NONE

COUNCIL COMMENTS: NONE

Councilman Chubb made a motion to approve and authorize Town Manager Williams to submit the Transmittal Letter and the Comprehensive Plan Chapter 3 Definitions to the State. Councilman Koch seconded the motion. *Motion passed unanimously*

CLOSE PUBLIC HEARING

Action Items:

1. Crystal Weatherington from Preble-Rish addressed the Town Council to consider extending the FEMA project area of paving on Yacht Club Drive. FEMA will allow the Town to do repairs to the existing conditions however they will not allow the Town to add on another project. This would actually be improving the road and reinforcing an underlying surface to help with the current drain off and future flooding issues. Town Manager Williams has contacted FEMA and they did not say "no" to the extra paving. Once the adjustment to the project is submitted we can get a definite yes or no. If they do say no, the Town Council will have to decide if the Town wants to proceed with the extra paving and take the money out of the budget.

Councilman Driver made a motion to authorize the Town Engineer to submit a line item extending the FEMA project for Yacht Club Drive. Councilman Andrews seconded the motion. *Motion passed unanimously.*

Discussion Items:

1. Mayor Hood updated the Council on the Okaloosa County Transit Cooperative meeting.

Reports:

1. Town Manager's Report – Keith Williams – Written Report

Town Manager Williams added the following item to his report, noting there will be a vacant council seat after March 31st and he will need authorization from the Town Council to advertise the vacancy in the local newspaper.

Councilman Chubb made a motion to advertise the vacant seat. Councilman Driver seconded the motion. *Motion passed unanimously*

2. Attorney's Report – Jeff McInnis: NONE
3. Town Planner's Report – Jack Dorman: NONE
4. Engineer's Report – Chrystal Weatherington- Written Report

Chrystal Weather addressed the Council on the 319 Section Matching Grant which opens on March 31st. We submitted an application last year for this project which included the stream restoration and installation of a baffle box which collects debris floating in the stream. The agency showed interest in the project but didn't like the baffle box design we submitted, so we have eliminated the baffle box this time from the application. This is a 40% matching grant, but if we are awarded the 319 Grant, we would apply for other grants to make up for the matching portion so it wouldn't have to come out of our budget or you can decide not to go through with the project if you choose.

Councilman Driver asked if we can't come up with the matching funds? What happens? Crystal added the match would be required up front, if we don't receive the extra funds or if we don't want to pay the matching funds out of the budget we would forfeit the awarded grant.

Councilman Koch made motion to approve Preble-Rish to proceed with the application for the 319 Section Matching Grant. Councilman Chubb seconded the motion. *Motion passed unanimously.*

Mrs. Weatherington also mentioned we are waiting on the permitting from DEP for both the FEMA and the FRDAP projects. We are also working on the Storm Water Master Plan and are waiting on the survey for that.

Public Comments: NONE

Council Member's Comments/Request:

Councilman Driver updated the Council on the Okaloosa County League of Cities Luncheon she attended. The League is discussing charging each municipality once again for \$100 a year. There are several issues the cities would like to come together with the county to discuss: Storm Water and P.A.W.S. and the Homelessness issue. FWB is hosting the NWFL League of Cities dinner on March 21st. and on April 24th is the next League of Cities Dinner hosted by the City of FWB. Sam Sievers is the interim Mayor of Destin until they elect a new mayor.

Councilman Myers asked where we are at on the paving project on Kelly Avenue? The paving company we use is out of town and we hope to start the project soon. Mr. Myers also added he has completed his Ethics Training.

Mayor's Comments/ Announcements: Mayor Hood recognized the date of March 10, 2016 as Jeff McInnis's 30th anniversary as Cinco Bayou's Town Attorney.

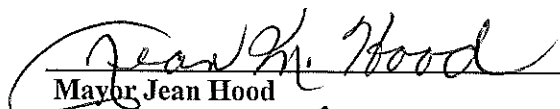
DATES TO REMEMBER:

Thursday, April 14, 2016 at 6:00 p.m. Regular Council Meeting

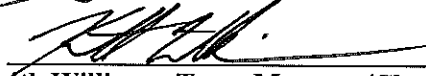
ADJOURN: After no further business the meeting adjourned at 6:37, followed by the Mayor, Council and Staff celebrating Town Attorney Jeff McInnis's 30 years of service as our Town Attorney.

ATTEST:





Mayor Jean Hood



Keith Williams, Town Manager/Clerk