

AGENDA
REGULAR COUNCIL MEETING
MARCH 11, 2010 ♦ 6:00 PM

SILENT PRAYER / PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL:

MAYOR FARLEY
COUNCILMAN CHUBB
COUNCILMAN BRATTON

MAYOR PRO-TEM KOCH
COUNCILMAN ARTABASY
COUNCILMAN DRIVER

REGULAR BUSINESS:

1. Council Approval of Agenda
2. Council Approval of Consent Agenda: Regular Council Meeting Minutes of February 11, 2010, and Budget Status as of February 28, \$14.00 2010

Action Items:

1. Motion to retain Attorney Richard Lott as bond counsel in connection with issuance of not exceeding \$200,000 Revenue Note, Series 2010 for a fee of \$3,500.
2. Motion to accept the proposed 4% rate increase to be implemented effective May1, 2010, to increase the current rate of \$14.00 per household \$14.56 per household.
3. Motion to adopt a Proclamation supporting the goals of the North American Safe Boating Campaign and proclaim May 22-28, 2010 as National Safe Boating Week and the start of the year-round effort to promote safe boating.

Discussion Items:

1. CRA / CDBG – Easement Update
2. Glenwood Park Drainage Culvert

Reports:

1. Town Manager's Report
2. Engineer's Report
3. Attorney's Report
4. Community Officer's Report

Public Request / Comments:

Council Members Comments / Request:

Mayor's Comments / Announcements:

Dates to Remember: Tuesday, March 23, 2010 - Special Elections

Adjourn:

Town of Okaloosa Bayou
Profit & Loss Budget vs. Actual
October 2009 through February 2010

Ordinary Income/Expense	Oct '09 - Feb 10	Budget	\$ Over Budget	% of Budget
Income				
001 REVENUE ACCOUNTS				
TAXES				
311.000 · ADVALOREM TAXES	99,524.19	121,520.00	-21,995.81	81.9%
312.410 · FIRST LOCAL OPTION FUEL TAX	4,135.81	21,575.00	-17,439.19	19.17%
Total TAXES	103,660.00	143,095.00	-39,435.00	72.44%
UTILITY SERVICES TAXES				
314.100 · UTIL TAX - GULF POWER	6,744.87	28,000.00	-21,255.13	24.09%
314.300 · UTIL TAX - WATER FWB	1,237.30	6,300.00	-5,062.70	19.64%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	1,240.30	3,675.00	-2,434.70	33.75%
315.000 · UTIL TAX - LOCAL COM. SERVICES	11,189.20	37,996.00	-26,806.80	29.45%
315.100 · LOC CST REFUND	602.15	7,226.00	-6,623.85	8.33%
Total UTILITY SERVICES TAXES	21,013.82	83,197.00	-62,183.18	25.26%
LICENSES AND PERMITS				
321.100 · OCCUPATIONAL LICENSES	5,896.25	6,200.00	-303.75	95.1%
322.000 · PERMITS - TOWN	95.00	200.00	-105.00	47.5%
Total LICENSES AND PERMITS	5,991.25	6,400.00	-408.75	93.61%
FRANCHISE FEES				
323.100 · Franchise fees - electricity	12,735.10	53,000.00	-40,264.90	24.03%
323.400 · Franchise fees - natural gas	1,421.35	4,725.00	-3,303.65	30.08%
Total FRANCHISE FEES	14,156.45	57,725.00	-43,568.55	24.52%
STATE GRANTS CDBG				
334.900 · ADMIN CDBG FUNDS	0.00	48,000.00	-48,000.00	0.0%
334.901 · ENGINEERING CDBG FUNDS	0.00	66,000.00	-66,000.00	0.0%
334.902 · CDBG RELOCATION OF UTILITIES	0.00	300,000.00	-300,000.00	0.0%
334.903 · TIF RELOCATION OF UTILITIES	0.00	65,000.00	-65,000.00	0.0%
334.904 · CDBG FUNDS SIDEWALKS/PED MALLS	0.00	171,000.00	-171,000.00	0.0%

Town of Okaloosa Bayou
Profit & Loss Budget vs. Actual
October 2009 through February 2010

	<u>Oct '09 - Feb 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total STATE GRANTS CDBG	0.00	650,000.00	-650,000.00	0.0%
STATE SHARED REVENUES				
GENERAL GOVERNMENT				
335.120 · STATE REVENUE SHARING PROCEEDS	8,490.28	24,193.00	-15,702.72	35.09%
335.150 · ALCOHOLIC BEVERAGE LICENSES	146.83	200.00	-53.17	73.42%
335.180 · LOCAL GOVT HALF-CENT SALES TAX	7,342.43	22,374.00	-15,031.57	32.82%
Total GENERAL GOVERNMENT	<u>15,979.54</u>	<u>46,767.00</u>	<u>-30,787.46</u>	<u>34.17%</u>
Total STATE SHARED REVENUES	15,979.54	46,767.00	-30,787.46	34.17%
SHARED REV OTHER LOCAL UNITS				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	364.92	500.00	-135.08	72.98%
Total SHARED REV OTHER LOCAL UNITS	<u>364.92</u>	<u>500.00</u>	<u>-135.08</u>	<u>72.98%</u>
PHYSICAL ENVIRONMENT				
343.400 · GARBAGE/SOLID WASTE	7,032.57	30,500.00	-23,467.43	23.06%
Total PHYSICAL ENVIRONMENT	<u>7,032.57</u>	<u>30,500.00</u>	<u>-23,467.43</u>	<u>23.06%</u>
CULTURE/RECREATION				
347.500 · BOAT LAUNCH FEES	1,395.90	12,000.00	-10,604.10	11.63%
Total CULTURE/RECREATION	<u>1,395.90</u>	<u>12,000.00</u>	<u>-10,604.10</u>	<u>11.63%</u>
FINES AND FORFEITS				
351.100 · COURT FINES - COUNTY	84.43	200.00	-115.57	42.22%
Total FINES AND FORFEITS	<u>84.43</u>	<u>200.00</u>	<u>-115.57</u>	<u>42.22%</u>
INTEREST AND OTHER EARNINGS				
361.140 · VANGUARD BANK CHECKING	75.15	100.00	-24.85	75.15%
361.182 · INTEREST EARNINGS - TAX COLL	40.18	200.00	-159.82	20.09%
361.184 · BEACH COMMUNITY BANK SAVINGS	0.00	200.00	-200.00	0.0%
361.185 · BEACH COMMUNITY BANK CD #8649	941.84	2,200.00	-1,258.16	42.81%

Town of Co Bayou
Profit & Loss Budget vs. Actual
October 2009 through February 2010

	Oct '09 - Feb 10	Budget	\$ Over Budget	% of Budget
361.186 · BEACH COMMUNITY BANK CD #8650	941.84	2,200.00	-1,258.16	42.81%
Total INTEREST AND OTHER EARNINGS	1,999.01	4,900.00	-2,900.99	40.8%
RENTS AND ROYALTIES				
362.000 · SEAWAY STREET	0.00	500.00	-500.00	0.0%
362.100 · FACILITY RENTAL-TOWN HALL	2,200.00	1,500.00	700.00	146.67%
362.200 · CELL TOWER LEASE	9,960.75	24,000.00	-14,039.25	41.5%
362.300 · SEAWAY RIGHT OF WAY WHATABURGER	0.00	100.00	-100.00	0.0%
Total RENTS AND ROYALTIES	12,160.75	26,100.00	-13,939.25	46.59%
OTHER MISCELLANEOUS REVENUES				
369.000 · OTHER MISC REV	1,471.00	100.00	1,371.00	1,471.0%
369.100 · OTHER MISC REV - SR 85 MAINT	1,784.27	1,189.00	595.27	150.07%
369.200 · OTHER MISC REV - TRAFFIC SIGNAL	0.00	1,200.00	-1,200.00	0.0%
369.201 · ST HIGHWAY SYSTEM LIGHTING	0.00	1,087.00	-1,087.00	0.0%
Total OTHER MISCELLANEOUS REVENUES	3,255.27	3,576.00	-320.73	91.03%
Total 001 REVENUE ACCOUNTS	187,093.91	1,064,960.00	-877,866.09	17.57%
Total Income	187,093.91	1,064,960.00	-877,866.09	17.57%
Expense				
001-EXPENDITURE/EXPENSE ACCTS.				
PAYROLL EXPENSE				
513.120 · SALARIES & WAGES	45,471.43	107,781.00	-62,309.57	42.19%
513.121 · EMPLOYEE BONUS	300.00			
513.210 · EMPLOYEE FICA/MEDICARE	3,478.55	8,246.00	-4,767.45	42.19%
513.230 · EMPLOYEE LIFE & HEALTH INS	5,498.15	13,700.00	-8,201.85	40.13%
513.240 · EMPLOYEE WORKMANS COMP	2,194.00	3,500.00	-1,306.00	62.69%
513.250 · EMPLOYEE UNEMPLOYMENT COMP	99.55			
PAYROLL EXPENSE - Other	0.00			
Total PAYROLL EXPENSE	57,041.68	133,227.00	-76,185.32	42.82%

Town of Co Bayou
Profit & Loss Budget vs. Actual
October 2009 through February 2010

	<u>Oct '09 - Feb 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
EMPLOYEE RETIREMENT PLAN				
518.360 · RETIREMENT BENEFITS - EMPLOYEE	1,777.16	4,232.00	-2,454.84	41.99%
Total EMPLOYEE RETIREMENT PLAN	<u>1,777.16</u>	<u>4,232.00</u>	<u>-2,454.84</u>	<u>41.99%</u>
OPERATING EXPENDITURE/EXPENSE				
513.320 · ACCOUNTING AND AUDITING	7,712.00	12,000.00	-4,288.00	64.27%
PROFESSIONAL SERVICES LEGAL				
514.310 · PROFESSIONAL SERVICES-LEGAL	1,812.00	8,000.00	-6,188.00	22.65%
Total PROFESSIONAL SERVICES LEGAL	<u>1,812.00</u>	<u>8,000.00</u>	<u>-6,188.00</u>	<u>22.65%</u>
PROFESSIONAL SERVICES ENGINEER				
519.310 · PROFESSIONAL SERVICES-ENGINEER	675.00	7,500.00	-6,825.00	9.0%
Total PROFESSIONAL SERVICES ENGINEER	<u>675.00</u>	<u>7,500.00</u>	<u>-6,825.00</u>	<u>9.0%</u>
519.400 · TRAVEL AND PER DIEM	1,766.00	9,400.00	-7,634.00	18.79%
COMMUNICATIONS				
519.410 · COMMUNICATIONS-PHONE	959.87	3,500.00	-2,540.13	27.43%
519.411 · COMMUNICATIONS-POSTAGE	155.98	300.00	-144.02	51.99%
519.412 · COMMUNICATIONS-INTERNET	760.00	1,700.00	-940.00	44.71%
Total COMMUNICATIONS	<u>1,875.85</u>	<u>5,500.00</u>	<u>-3,624.15</u>	<u>34.11%</u>
519.430 · UTILITIES-TOWN HALL	2,524.74	7,500.00	-4,975.26	33.66%
519.440 · RENTALS AND LEASES	750.00	2,000.00	-1,250.00	37.5%
519.450 · INS PROP/LIB/AUTO	0.00	19,000.00	-19,000.00	0.0%
519.460 · REPAIR & MAINTENANCE -TOWN HALL	518.57	3,000.00	-2,481.43	17.29%
519.481 · REPAIR & MAINTENANCE - OTHER	0.00	500.00	-500.00	0.0%
519.470 · PRINTING/BINDING	0.00	500.00	-500.00	0.0%
LEGAL ADVERTISING				
519.480 · LEGAL ADVERTISING	0.00	2,000.00	-2,000.00	0.0%
Total LEGAL ADVERTISING	<u>0.00</u>	<u>2,000.00</u>	<u>-2,000.00</u>	<u>0.0%</u>

Town of Co Bayou
Profit & Loss Budget vs. Actual
October 2009 through February 2010

	<u>Oct '09 - Feb 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
519.490 · OTHER CURRENT CHG & OBLIGATIONS	603.91	2,000.00	-1,396.09	30.2%
519.491 · ELECTION EXPENSE	0.00	1,200.00	-1,200.00	0.0%
519.510 · OFFICE SUPPLIES	903.76	2,000.00	-1,096.24	45.19%
519.520 · OPERATING SUPPLIES	378.61	800.00	-421.39	47.33%
519.540 · BOOKS,PUB,SUB & MEMBERSHIPS	1,430.68	2,600.00	-1,169.32	55.03%
519.620 · CAPITOL IMPROVEMENTS - TOWN HAL	0.00	600.00	-600.00	0.0%
519.630 · IMPROVEMENTS OTHER THAN BLDGS.	0.00	600.00	-600.00	0.0%
519.640 · MACHINERY & EQUIPMENT	778.68	1,000.00	-221.32	77.87%
519.820 · AID TO PRIVATE ORGANIZATIONS	250.00	500.00	-250.00	50.0%
Total OPERATING EXPENDITURE/EXPENSE	<u>21,979.80</u>	<u>88,200.00</u>	<u>-66,220.20</u>	<u>24.92%</u>
PUBLIC SAFETY				
521.340 · LAW ENFORCEMENT	35,086.50	70,173.00	-35,086.50	50.0%
Total PUBLIC SAFETY	<u>35,086.50</u>	<u>70,173.00</u>	<u>-35,086.50</u>	<u>50.0%</u>
EMERGENCY AND DISASTER RELIEF S				
525.490 · OTHER CHG & OBLIGATIONS	0.00	1,000.00	-1,000.00	0.0%
Total EMERGENCY AND DISASTER RELIEF S	<u>0.00</u>	<u>1,000.00</u>	<u>-1,000.00</u>	<u>0.0%</u>
PHYSICAL ENVIRONMENT				
530.520 · EQUIPMENT & TOOLS	460.38	500.00	-39.62	92.08%
534.430 · GARBAGE/SOLID WASTE-WASTE MGMT	6,930.00	28,000.00	-21,070.00	24.75%
537.490 · DRAIN.DCH.YACHT CL REP & MAINT	0.00	500.00	-500.00	0.0%
538.630 · STORMWATER MANAGEMENT	3,492.82			
Total PHYSICAL ENVIRONMENT	<u>10,883.20</u>	<u>29,000.00</u>	<u>-18,116.80</u>	<u>37.53%</u>
TRANSPORTATION				
541.430 · UTILITY SERVICES - STREETS	4,351.53	12,000.00	-7,648.47	36.26%
541.460 · REPAIR & MAINTENANCE SERVICES	29.69	2,200.00	-2,170.31	1.35%
541.520 · OPERATING SUPPLIES FUEL & OIL	467.82	1,500.00	-1,032.18	31.19%
541.530 · OPERATING SUPPLIES - STREETS	0.00	250.00	-250.00	0.0%

Town of Coe Bayou
Profit & Loss Budget vs. Actual
October 2009 through February 2010

	<u>Oct '09 - Feb 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
541.630 · IMPROVEMENTS - STREETS	0.00	600.00	-600.00	0.0%
Total TRANSPORTATION	<u>4,849.04</u>	<u>16,550.00</u>	<u>-11,700.96</u>	<u>29.3%</u>
STATE GRANTS - CDBG				
550.331 · CDBG ENGINEERING	4,091.00	66,000.00	-61,909.00	6.2%
550.340 · CDGB GRANT ADMINISTRATION	0.00	47,640.00	-47,640.00	0.0%
550.630 · CDBG RELOCATION OF UTILITIES	0.00	300,000.00	-300,000.00	0.0%
550.631 · TIF RELOCATION OF UTILITIES	1,898.65	65,000.00	-63,101.35	2.92%
550.632 · CDBG FUNDS SIDEWALKS/PED MALLS	0.00	171,000.00	-171,000.00	0.0%
Total STATE GRANTS - CDBG	<u>5,989.65</u>	<u>649,640.00</u>	<u>-643,650.35</u>	<u>0.92%</u>
ANIMAL CONTROL SERVICES				
562.340 · ANIMAL CONTROL SERVICES - PAWS	423.00	1,830.00	-1,407.00	23.12%
Total ANIMAL CONTROL SERVICES	<u>423.00</u>	<u>1,830.00</u>	<u>-1,407.00</u>	<u>23.12%</u>
PARKS AND RECREATION				
572.340 · OTHER CONTRACTUAL SERVICES	10,858.30	24,720.00	-13,861.70	43.93%
572.430 · UTILITIES - PARKS	138.42	500.00	-361.58	27.68%
572.460 · REPAIR AND MAINTENANCE PARKS	730.19	4,000.00	-3,269.81	18.26%
572.520 · OPERATING SUPPLIES - PARKS	0.00	300.00	-300.00	0.0%
572.630 · CAPITAL IMPROVEMENTS PARKS	0.00	1,000.00	-1,000.00	0.0%
Total PARKS AND RECREATION	<u>11,726.91</u>	<u>30,520.00</u>	<u>-18,793.09</u>	<u>38.42%</u>
SPECIAL EVENTS				
574.490 · SPECIAL EVENTS/PICNIC DINNERS	5,704.45	7,500.00	-1,795.55	76.06%
Total SPECIAL EVENTS	<u>5,704.45</u>	<u>7,500.00</u>	<u>-1,795.55</u>	<u>76.06%</u>
SPECIAL RECREATION FACILITIES				
572.521 · OPERATING SUPPLIES-BOAT LAUNCH	0.00	900.00	-900.00	0.0%
575.460 · SEA WAY BOAT LAUNCH REP & MAINT	125.37	2,500.00	-2,374.63	5.02%
Total SPECIAL RECREATION FACILITIES	<u>125.37</u>	<u>3,400.00</u>	<u>-3,274.63</u>	<u>3.69%</u>

Town of Oso Bayou
Profit & Loss Budget vs. Actual
 October 2009 through February 2010

	<u>Oct '09 - Feb 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
OTHER CULTURE/RECREATION				
579.630 · TREE/BEAUTIFICATION	0.00	500.00	-500.00	0.0%
Total OTHER CULTURE/RECREATION	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>0.0%</u>
OTHER USES				
580.990 · CONTINGENCY FUND	0.00	4,211.00	-4,211.00	0.0%
581.910 · CRA TAX INCREMENTS TWN PORTION	24,976.44	24,977.00	-0.56	100.0%
Total OTHER USES	<u>24,976.44</u>	<u>29,188.00</u>	<u>-4,211.56</u>	<u>85.57%</u>
Total 001-EXPENDITURE/EXPENSE ACCTS.	<u>180,563.20</u>	<u>1,064,960.00</u>	<u>-884,396.80</u>	<u>16.96%</u>
Total Expense	<u>180,563.20</u>	<u>1,064,960.00</u>	<u>-884,396.80</u>	<u>16.96%</u>
Net Ordinary Income	<u>6,530.71</u>	<u>0.00</u>	<u>6,530.71</u>	<u>100.0%</u>
Net Income	<u>6,530.71</u>	<u>0.00</u>	<u>6,530.71</u>	<u>100.0%</u>