

MEETING MINUTES
CINCO BAYOU REGULAR COUNCIL MEETING
March 12, 2015, 6:00 p.m.

MAYOR HOOD CALLED TO ORDER THE REGULAR COUNCIL MEETING, MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE AT 6:00 P.M.

ROLL CALL:

MAYOR JEAN HOOD	COUNCILMAN CHUBB
COUNCILMAN BRATTON	COUNCILMAN KOCH
COUNCILMAN ANDREWS	COUNCILMAN MYERS (ABSENT)

Also in attendance was: Town Manager Keith Williams, Town Attorney Jeff McInnis, Town Deputy Clerk Linda Barringer, Town Engineer Joe Rector, Town Planner Jack Dorman, Town Maintenance Man Jerry McNamara, Guest: Jerry Kindle from the Red Cross, Robin Donlon and Nathan Keller from BBVA Bank and Cinco Bayou resident Matt Sievers.

REGULAR BUSINESS

1. Council Approval of Agenda: Mayor Hood asked for Council approval of the Agenda. Councilman Koch made a motion to approve the Agenda. Councilman Chubb seconded the motion. *The Motion passed unanimously.*

2. Council Approval of Consent Agenda: Mayor Hood asked for Council approval of the Meeting Minutes for the February 12, 2015 "Special Workshop", Final Public Hearing and the Regular Council Meeting and the Budget and Financial Status as of February 28, 2014.

Councilman Koch made a motion to approve the Consent Agenda including the Meeting Minutes for the February 12, 2015 "Special Workshop", Final Public Hearing and the Regular Council Meeting and the Budget and Financial Status as of February 28, 2014. Councilman Andrews seconded the motion. *The Motion passed unanimously.*

Action Items:

1. Mr. Jerry Kindle addressed the council about the Red Cross Organization and their faithful service to communities locally as well as nationwide.

Councilman Chubb made a motion to approve the Proclamation making March 2015 Red Cross Month. Councilman Andrews seconded the motion. *Motion passed unanimously.* Mayor Hood presented Mr. Kindle with a signed and sealed copy of the Proclamation.

2. Council discussion and action on the County's M.O.U.: Memorandum of Understanding (for the purpose of increasing intergovernmental coordination and cooperation). Town Manager Williams and Town Attorney McInnis and Town Planner Dorman addressed the council saying this was an agreement drawn up and signed by most of the municipalities a few years back and was revised. This is an agreement to help communication between the neighboring municipalities.

Councilman Chubb made a motion to authorize Mayor Hood to sign the County MOU. Councilman Koch seconded the motion. *Motion passed unanimously.*

3. Town Attorney McInnis addressed the Council concerning filling Council vacancy and recommendation to schedule a Special Council Meeting. Mayor Hood sent a letter to the Governor seeking direction on what the Town should do to fill the 3 vacant council seats. The Governor's office relayed to us that we will need to handle the vacancy's ourselves. After much research it is the advice from Attorney McInnis that the town should seek to find a Cinco Bayou resident who is not currently on the Council who may want to submit a letter of intent by March 23, 2015. The Town Council will hold a Special Meeting on March 24, 2015 at 5:30 to review the applicants to appoint a resident to the Council who will fill the vacant seat. The Town Council will have a Quorum at the April 9, 2015 meeting to vote on and appoint any other resident who has submitted a letter of intent for the 2 remaining council seats.

Councilman Chubb made a motion to schedule a Special Council Meeting on March 24, 2015 to fill a vacant council seat. Councilman Andrews seconded the motion. *Motion passed unanimously.*

Discussion Items: NONE

Reports:

1. Town Manager's Report – Keith Williams – Written Report but added to a heartfelt Thank you to Mr. Bratton for his commitment, dedication and service to the Town in the 12 years he has faithfully served the community as a Councilman. Afterwards, Mayor Hood presented Councilman Bratton with a plaque and reiterated how much we appreciated him and his service.
2. Attorney's Report – Jeff McInnis: NONE
3. Town Planner's Report – Jack Dorman: Addressed the Council that he should have the E.A.R. ready by the end of the month.
4. Engineer's Report – Joe Rector addressed the council on their continued work on the Glenwood park plan and that possibly the ORAC-RESTORE money could be used for the project.

Public Comments: Matt Sievers also commended Councilman Bratton on his service to the community and how he was instrumental in getting a bat house for Cinco Bayou.

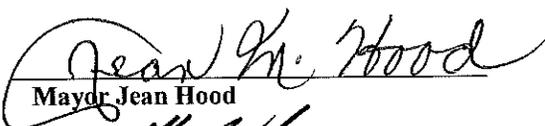
Council Member's Comments/Request: Councilman Koch thanked the Town Manager Keith Williams and Town Maintenance Man Jerry McNamara for repairing the fence in France Park. Councilman Bratton thanked everyone and encapsulated his 12 year tenure as Council member and is thrilled to see how far the Town has come and how great the future looks.

Mayor's Comments/ Announcements

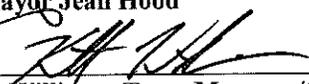
DATES TO REMEMBER: March 24, 2015 at 5:30 p.m. Special Council Meeting
April 9, 2015 at 6:00 p.m. Regular Council Meeting

ADJOURN: After no further business the meeting adjourned at 6:36





Mayor Jean Hood



Keith Williams, Town Manager/Clerk