

TOWN OF CINCO BAYOU TOWN COUNCIL  
SPECIAL MEETING  
MARCH 30, 2004

Mayor Norm Frucci called the Special Meeting to order at 5:31 PM on Tuesday, March 30, 2004. Roll call was taken.

Roll Call: Mayor Frucci  
Councilman Koch  
Councilman Bratton  
Councilman Simmons  
Councilman St. John  
Councilman Iovieno

A quorum was present. Also present were Attorney Jeff McInnis, Town Manager/Clerk Nell Webb, and Steve Massey from Jordan & Associates.

**ACTION ITEMS:**

Council Koch motioned and Councilman St. John seconded the motion for the Town of Cinco Bayou to accept and approve an agreement of the Community Redevelopment Agency's pledge of Tax Increment Financing Revenues (T.I.F.) received for the years 2005 and 2006, up to an amount of \$50,000 to be used as leverage and to enhance the Commercial Revitalization Project, for which the Town is applying.

A roll call vote was taken:

Councilman Koch	-	Yes
Councilman Bratton	-	Yes
Councilman Simmons	-	Yes
Councilman St. John	-	Yes
Councilman Iovieno	-	Yes

The vote was unanimous.

Councilman Iovieno motioned and Councilman Simmons seconded the motion for the Town to adopt Resolution 2004-01 urging members of the Florida Legislature to support the Municipal issues listed within the Resolution during the 2004 Legislative Session.

There were four Yea votes with Councilman Koch casting a Nae vote. The vote was unanimous with the understanding that the following statement in Section 3 Referring to enclaves does not apply to the Town of Cinco Bayou. See statement below:

***(Strengthens the ability of municipalities to eliminate all enclaves regardless of size or use, and provides reasonable procedures to expeditiously annex areas that are contiguous to their boundaries.)***

There being no further business, the meeting adjourned at 5:52 PM.

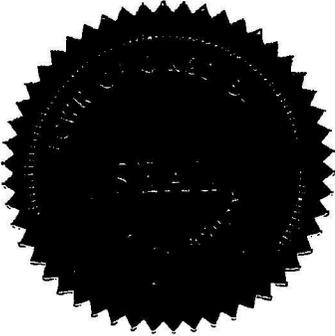
ATTEST:



A handwritten signature in cursive script that reads "Norm Frucci".

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Norm Frucci, Mayor



A handwritten signature in cursive script that reads "Nell Webb".

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Nell Webb, CMC Town Manager / Clerk

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 2003 through February 2004**

	Oct '03 - Feb 04	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>001 REVENUE ACCOUNTS</b>				
<b>TAXES</b>				
311.000 · ADVALOREM TAXES	64,953.23	80,370.00	-15,416.77	80.8%
312.410 · FIRST LOCAL OPTION FUEL TAX	7,388.35	19,436.00	-12,047.65	38.0%
<b>Total TAXES</b>	<b>72,341.58</b>	<b>99,806.00</b>	<b>-27,464.42</b>	<b>72.5%</b>
<b>FRANCHISE FEES</b>				
313.100 · FRANCHISE FEE - GULF POWER	7,727.39	33,500.00	-25,772.61	23.1%
313.400 · FRANCHISE FEE - OKALOOSA GAS	2,377.87	3,500.00	-1,122.13	67.9%
<b>Total FRANCHISE FEES</b>	<b>10,105.26</b>	<b>37,000.00</b>	<b>-26,894.74</b>	<b>27.3%</b>
<b>UTILITY SERVICES TAXES</b>				
314.100 · UTIL TAX - GULF POWER	6,054.93	22,300.00	-16,245.07	27.2%
314.300 · UTIL TAX - WATER FWB	1,349.29	5,300.00	-3,950.71	25.5%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	284.15	2,500.00	-2,215.85	11.4%
315.000 · UTIL TAX - LOCAL COM. SERVICES	8,571.48	26,157.00	-17,585.52	32.8%
<b>Total UTILITY SERVICES TAXES</b>	<b>16,259.85</b>	<b>56,257.00</b>	<b>-39,997.15</b>	<b>28.9%</b>
<b>LICENSES AND PERMITS</b>				
321.100 · OCCUPATIONAL LICENSES	7,468.00	7,000.00	468.00	106.7%
322.000 · PERMITS - TOWN	954.03	600.00	354.03	159.0%
<b>Total LICENSES AND PERMITS</b>	<b>8,422.03</b>	<b>7,600.00</b>	<b>822.03</b>	<b>110.8%</b>
<b>STATE GRANTS</b>				
334.700 · FRDAP - LAGUNA PARK	2,986.15	42,601.00	-39,614.85	7.0%
334.701 · FRDAP - GLENWOOD PARK PHASE I	10,460.60	43,631.00	-33,170.40	24.0%
334.702 · FRDAP GLENWOOD PHASE II	13,324.80	50,000.00	-36,675.20	26.6%
334.703 · BOATING IMP FUND SEAWAY	15,000.00	15,000.00	0.00	100.0%
<b>Total STATE GRANTS</b>	<b>41,771.55</b>	<b>151,232.00</b>	<b>-109,460.45</b>	<b>27.6%</b>
<b>STATE SHARED REVENUES</b>				
<b>GENERAL GOVERNMENT</b>				
335.120 · STATE REVENUE SHARING PROCEEDS	12,226.70	23,561.00	-11,334.30	51.9%
335.150 · ALCOHOLIC BEVERAGE LICENSES	810.19	1,000.00	-189.81	81.0%
335.180 · LOCAL GOVT HALF-CENT SALES TAX	6,644.07	27,880.00	-21,235.93	23.8%
<b>Total GENERAL GOVERNMENT</b>	<b>19,680.96</b>	<b>52,441.00</b>	<b>-32,760.04</b>	<b>37.5%</b>
<b>Total STATE SHARED REVENUES</b>	<b>19,680.96</b>	<b>52,441.00</b>	<b>-32,760.04</b>	<b>37.5%</b>
<b>SHARED REV OTHER LOCAL UNITS</b>				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	779.63	600.00	179.63	129.9%
<b>Total SHARED REV OTHER LOCAL UNITS</b>	<b>779.63</b>	<b>600.00</b>	<b>179.63</b>	<b>129.9%</b>
<b>PHYSICAL ENVIRONMENT</b>				
343.400 · GARBAGE/SOLID WASTE	6,474.05	30,500.00	-24,025.95	21.2%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>6,474.05</b>	<b>30,500.00</b>	<b>-24,025.95</b>	<b>21.2%</b>
<b>FINES AND FORFEITS</b>				
351.100 · COURT FINES - COUNTY	350.61	2,600.00	-2,249.39	13.5%
<b>Total FINES AND FORFEITS</b>	<b>350.61</b>	<b>2,600.00</b>	<b>-2,249.39</b>	<b>13.5%</b>
<b>INTEREST AND OTHER EARNINGS</b>				
361.140 · VANGUARD BANK CHECKING	9.96	50.00	-40.04	19.9%
361.180 · VANGUARD BANK CD	0.00	1,500.00	-1,500.00	0.0%
361.181 · VANGUARD BANK MONEY MARKET	2.84	300.00	-297.16	0.9%
361.182 · INTEREST EARNINGS - TAX COLL	0.04	50.00	-49.96	0.1%
361.183 · BEACH COMMUNITY BANK CD	504.04	300.00	204.04	168.0%
<b>Total INTEREST AND OTHER EARNINGS</b>	<b>516.88</b>	<b>2,200.00</b>	<b>-1,683.12</b>	<b>23.5%</b>

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 2003 through February 2004**

	Oct '03 - Feb 04	Budget	\$ Over Budget	% of Budget
<b>RENTS AND ROYALTIES</b>				
362.300 · SEAWAY RIGHT OF WAY WHATABURGER	100.00	100.00	0.00	100.0%
362.200 · TEMP CELL TOWER LEASE	6,045.00	18,000.00	-11,955.00	33.6%
362.000 · SEAWAY STREET	500.00	500.00	0.00	100.0%
362.100 · FACILITY RENTAL-TOWN HALL	100.00	250.00	-150.00	40.0%
<b>Total RENTS AND ROYALTIES</b>	<b>6,745.00</b>	<b>18,850.00</b>	<b>-12,105.00</b>	<b>35.8%</b>
<b>OTHER MISCELLANEOUS REVENUES</b>				
369.300 · SCHOOL PLANNING INTERLOCAL AGRE	547.78			
369.200 · OTHER MISC REV - TRAFFIC SIGNAL	0.00	500.00	-500.00	0.0%
369.000 · OTHER MISC REV	0.00	500.00	-500.00	0.0%
369.100 · OTHER MISC REV - SR 85 MAINT	592.17	2,368.00	-1,775.83	25.0%
<b>Total OTHER MISCELLANEOUS REVENUES</b>	<b>1,139.95</b>	<b>3,368.00</b>	<b>-2,228.05</b>	<b>33.8%</b>
<b>Total 001 REVENUE ACCOUNTS</b>	<b>184,587.35</b>	<b>462,454.00</b>	<b>-277,866.65</b>	<b>39.9%</b>
<b>OTHER SOURCES</b>				
381.910 · INTERFUND TRANSFER BOAT LAUNCH	2,765.40	15,000.00	-12,234.60	18.4%
<b>Total OTHER SOURCES</b>	<b>2,765.40</b>	<b>15,000.00</b>	<b>-12,234.60</b>	<b>18.4%</b>
<b>Total Income</b>	<b>187,352.75</b>	<b>477,454.00</b>	<b>-290,101.25</b>	<b>39.2%</b>
<b>Expense</b>				
<b>001-EXPENDITURE/EXPENSE ACCTS.</b>				
<b>PAYROLL EXPENSE</b>				
513.120 · SALARIES & WAGES	31,870.05	75,828.00	-43,957.95	42.0%
513.210 · EMPLOYEE FICA/MEDICARE	2,440.29	5,801.00	-3,360.71	42.1%
513.230 · EMPLOYEE LIFE & HEALTH INS	5,306.12	15,803.00	-10,496.88	33.6%
513.240 · EMPLOYEE WORKMANS COMP	1,344.50	3,000.00	-1,655.50	44.8%
513.250 · EMPLOYEE UNEMPLOYMENT COMP	0.00			
PAYROLL EXPENSE - Other	29.41			
<b>Total PAYROLL EXPENSE</b>	<b>40,990.37</b>	<b>100,432.00</b>	<b>-59,441.63</b>	<b>40.8%</b>
<b>OPERATING EXPENDITURE/EXPENSE</b>				
513.320 · ACCOUNTING AND AUDITING	6,100.00	6,100.00	0.00	100.0%
515.470 · MUNICIPAL CODE	0.00	200.00	-200.00	0.0%
<b>PROFESSIONAL SERVICES LEGAL</b>				
514.310 · PROFESSIONAL SERVICES-LEGAL	3,819.11	8,200.00	-4,380.89	46.6%
514.313 · PROF.SER.-LEGAL - TOWER PROJ.	4,844.09			
514.314 · PROF SER - LEGAL - FRDAP	125.00			
514.317 · PROF SER LEGAL - SIGN ISSUE	2,612.50			
<b>Total PROFESSIONAL SERVICES LEGAL</b>	<b>11,400.70</b>	<b>8,200.00</b>	<b>3,200.70</b>	<b>139.0%</b>
<b>PROFESSIONAL SERVICES ENGINEER</b>				
519.310 · PROFESSIONAL SERVICES-ENGINEER	3,806.06	4,500.00	-693.94	84.6%
519.313 · PROF.SER.-ENGINEER - TOWER PROJ	-1,500.00			
<b>Total PROFESSIONAL SERVICES ENGINEER</b>	<b>2,306.06</b>	<b>4,500.00</b>	<b>-2,193.94</b>	<b>51.2%</b>
519.400 · TRAVEL AND PER DIEM	2,050.00	6,800.00	-4,750.00	30.1%
<b>COMMUNICATIONS</b>				
519.410 · COMMUNICATIONS-PHONE	560.76	1,400.00	-839.24	40.1%
519.411 · COMMUNICATIONS-POSTAGE	169.05	500.00	-330.95	33.8%
519.412 · COMMUNICATIONS-INTERNET	1,040.00	1,920.00	-880.00	54.2%
<b>Total COMMUNICATIONS</b>	<b>1,769.81</b>	<b>3,820.00</b>	<b>-2,050.19</b>	<b>46.3%</b>
519.430 · UTILITIES-TOWN HALL	1,226.29	3,700.00	-2,473.71	33.1%
519.440 · RENTALS AND LEASES	21.00	500.00	-479.00	4.2%
519.450 · INS PROP/LIB/AUTO	4,061.50	9,000.00	-4,938.50	45.1%
519.460 · REPAIR & MAINTENANCE -TOWN HALL	2,122.42	500.00	1,622.42	424.5%
519.461 · REPAIR & MAINTENANCE - OTHER	0.00	1,700.00	-1,700.00	0.0%
<b>LEGAL ADVERTISING</b>				
519.480 · LEGAL ADVERTISING OTHER	2,452.35	1,700.00	752.35	144.3%
<b>Total LEGAL ADVERTISING</b>	<b>2,452.35</b>	<b>1,700.00</b>	<b>752.35</b>	<b>144.3%</b>

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 2003 through February 2004**

	Oct '03 - Feb 04	Budget	\$ Over Budget	% of Budget
519.490 · OTHER CURRENT CHG & OBLIGATIONS	1,385.12	3,500.00	-2,114.88	39.6%
519.491 · ELECTION EXPENSE	0.00	850.00	-850.00	0.0%
519.510 · OFFICE SUPPLIES	467.10	1,300.00	-832.90	35.9%
519.520 · OPERATING SUPPLIES	610.79	1,500.00	-889.21	40.7%
519.540 · BOOKS,PUB,SUB & MEMBERSHIPS	843.00	1,750.00	-907.00	48.2%
519.630 · IMPROVEMENTS OTHER THAN BLDGS.	0.00	300.00	-300.00	0.0%
519.820 · AID TO PRIVATE ORGANIZATIONS	250.00	500.00	-250.00	50.0%
<b>Total OPERATING EXPENDITURE/EXPENSE</b>	<b>37,066.14</b>	<b>56,420.00</b>	<b>-19,353.86</b>	<b>65.7%</b>
<b>PUBLIC SAFETY</b>				
521.340 · LAW ENFORCEMENT	23,253.35	55,808.00	-32,554.65	41.7%
<b>Total PUBLIC SAFETY</b>	<b>23,253.35</b>	<b>55,808.00</b>	<b>-32,554.65</b>	<b>41.7%</b>
<b>PHYSICAL ENVIRONMENT</b>				
534.430 · GARBAGE/SOLID WASTE-WASTE MGMT	6,504.00	30,500.00	-23,996.00	21.3%
537.630 · DRAINAGE DITCH YACHT CLUB DR	0.00	500.00	-500.00	0.0%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>6,504.00</b>	<b>31,000.00</b>	<b>-24,496.00</b>	<b>21.0%</b>
<b>TRANSPORTATION</b>				
541.430 · UTILITY SERVICES - STREETS	2,885.01	8,000.00	-5,114.99	36.1%
541.530 · OPERATING SUPPLIES - STREETS	112.93	2,500.00	-2,387.07	4.5%
541.630 · IMPROVEMENTS - STREETS	10,873.34	15,000.00	-4,126.66	72.5%
541.710 · STREET REPAIR LOAN/ PRINCIPAL	0.00	12,183.00	-12,183.00	0.0%
541.720 · STREET REPAIR LOAN/INTEREST	0.00	3,740.00	-3,740.00	0.0%
<b>Total TRANSPORTATION</b>	<b>13,871.28</b>	<b>41,423.00</b>	<b>-27,551.72</b>	<b>33.5%</b>
<b>HUMAN SERVICES</b>				
562.340 · HUMAN SERVICES - PAWS	959.62	1,272.00	-312.38	75.4%
<b>Total HUMAN SERVICES</b>	<b>959.62</b>	<b>1,272.00</b>	<b>-312.38</b>	<b>75.4%</b>
<b>CULTURE/RECREATION</b>				
571.540 · LIBRARY MEMBERSHIP	0.00	400.00	-400.00	0.0%
<b>Total CULTURE/RECREATION</b>	<b>0.00</b>	<b>400.00</b>	<b>-400.00</b>	<b>0.0%</b>
<b>PARKS AND RECREATION</b>				
572.340 · OTHER CONTRACTUAL SERVICES	4,091.64	12,124.00	-8,032.36	33.7%
572.430 · UTILITIES - PARKS	264.87	1,100.00	-835.13	24.1%
572.520 · OPERATING SUPPLIES - PARKS	121.21	500.00	-378.79	24.2%
572.630 · REPAIRS & MAINTENANCE - PARKS	-750.00	3,780.00	-4,530.00	-19.8%
FRDAP GRANT LAGUNA PARK				
572.631 · FRDAP GRANT/LAGUNA PARK	8,585.55	42,394.00	-33,808.45	20.3%
<b>Total FRDAP GRANT LAGUNA PARK</b>	<b>8,585.55</b>	<b>42,394.00</b>	<b>-33,808.45</b>	<b>20.3%</b>
FRDAP GRANT GLENWOOD PK PHASE I				
572.632 · FRDAP GRANT/GLENWOOD PARK	7,020.00	43,585.00	-36,565.00	16.1%
<b>Total FRDAP GRANT GLENWOOD PK PHASE I</b>	<b>7,020.00</b>	<b>43,585.00</b>	<b>-36,565.00</b>	<b>16.1%</b>
FRDAP GRANT GLENWOD PK PHASE II				
572.633 · FRDAP GRANT/GLENWOOD PK II	2,735.10	50,000.00	-47,264.90	5.5%
<b>Total FRDAP GRANT GLENWOD PK PHASE II</b>	<b>2,735.10</b>	<b>50,000.00</b>	<b>-47,264.90</b>	<b>5.5%</b>
<b>BOATING IMPROVEMENT FUND</b>				
572.636 · BOATING IMPROVEMENT FUND	12,752.00	15,000.00	-2,248.00	85.0%
<b>Total BOATING IMPROVEMENT FUND</b>	<b>12,752.00</b>	<b>15,000.00</b>	<b>-2,248.00</b>	<b>85.0%</b>
<b>Total PARKS AND RECREATION</b>	<b>34,820.37</b>	<b>168,483.00</b>	<b>-133,662.63</b>	<b>20.7%</b>
<b>SPECIAL EVENTS</b>				
574.490 · SPECIAL EVENTS/PICNIC DINNERS	1,442.16	2,000.00	-557.84	72.1%
<b>Total SPECIAL EVENTS</b>	<b>1,442.16</b>	<b>2,000.00</b>	<b>-557.84</b>	<b>72.1%</b>
<b>SPECIAL RECREATION FACILITIES</b>				
575.630 · MAINTENANCE SEAWAY BOAT RAMP	847.26	500.00	347.26	169.5%
<b>Total SPECIAL RECREATION FACILITIES</b>	<b>847.26</b>	<b>500.00</b>	<b>347.26</b>	<b>169.5%</b>

11:04 AM  
 03/01/04  
 Accrual Basis

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 2003 through February 2004**

	<u>Oct '03 - Feb 04</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>OTHER CULTURE/RECREATION</b>				
579.630 - TREE/BEAUTIFICATION	0.00	500.00	-500.00	0.0%
<b>Total OTHER CULTURE/RECREATION</b>	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>0.0%</u>
<b>OTHER USES</b>				
581.910 - INTERFUND TRANSFER BOAT LAUNCH	1,476.55	15,000.00	-13,523.45	9.8%
580.990 - CONTINGENCY FUND	0.00	4,216.00	-4,216.00	0.0%
<b>Total OTHER USES</b>	<u>1,476.55</u>	<u>19,216.00</u>	<u>-17,739.45</u>	<u>7.7%</u>
<b>Total 001-EXPENDITURE/EXPENSE ACCTS.</b>	<u>161,231.10</u>	<u>477,454.00</u>	<u>-316,222.90</u>	<u>33.8%</u>
<b>Total Expense</b>	<u>161,231.10</u>	<u>477,454.00</u>	<u>-316,222.90</u>	<u>33.8%</u>
<b>Net Income</b>	<u>26,121.65</u>	<u>0.00</u>	<u>26,121.65</u>	<u>100.0%</u>

