

AGENDA  
REGULAR COUNCIL MEETING  
08 APRIL 2004 ♦ 6:00 PM

SILENT PRAYER / PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL	MAYOR FRUCCI COUNCILMAN KOCH COUNCILMAN SIMMONS	COUNCILMAN BRATTON COUNCILMAN IOVIENO COUNCILMAN ST. JOHN
-----------	---	---

**PUBLIC HEARING:**

**SECOND PUBLIC HEARING --**

1. To consider the second reading of Ordinance 200
2. To consider the second reading of Ordinance 205

*Action Items:*

**REGULAR BUSINESS:**

1. Council approval of Agenda
2. Consent Agenda:
  - A. Minutes, Public Hearing of March 16, 2004, Public Workshop of March 16, 2004, and Regular Council Meeting of March 11, 2004, Minutes CRA Special Meeting of March 30, 2004, Minutes of Special Council Meeting of March 30, 2004 and Budget Status of March 31, 2004.

*Action Items:*

1. Second reading and adoption of Ordinance 200
2. Second reading and adoption of Ordinance 205
3. Proclamation support May as Civility Month
4. Mayor Pro Tem

*Reports:*

1. Engineer's Report:
2. Attorney's Report:
3. Community Officer's Report
4. Town Manager' Report (see attached)

*Public Request / Comments:*

1. Public Request
  - A. Representative from Moorings Homeowners Association
2. Council Members Comments / Request:

*Mayor's Comments / Announcements*

1. Town Picnic, Tuesday, April 20, 2004 – 6:30

Adjourn

## MANAGERS REPORT – APRIL 2004

1. **GLENWOOD PARK PHASE I AND II:** MOST OF THE WORK IS COMPLETE. THE PARKING LOT, PLAY AREAS, AND PICNIC TABLES AND TRASH RECEPTACLES ARE LEFT TO DO.
2. **LAGUNA PARK:** MOST OF THE WORK IS COMPLETE. THE PARKING LOT, PICNIC TABLE, BENCH AND TRASH RECEPTACLES ARE LEFT TO DO.
3. **BOAT LAUNCH:** THE COVERS FOR THE POLES THAT WERE ON BACK ORDER HAVE ARRIVED AND KEITH HAS INSTALLED THEM.
4. **CHAIN LINK FENCE IN LAGUNA PARK:** A MEMBER OF THE MOORINGS HOMEOWNERS ASSOCIATION WILL ATTEND THE APRIL COUNCIL MEETING TO DISCUSS THEIR ISSUES WITH REMOVING THE FENCE.
5. **YACHT CLUB TOWNHOMES (TRAILER PARK):** THE STAKES HAVE BEEN PLACED AND THE CITY OF FWB HAS INFORMED ME THAT THEY ARE READY TO HOOK UP WATER LINES.
6. **YACHT CLUB HARBOR CONDOMINIUMS** CONSTRUCTION WORKERS HAVE BEEN BUSY MOVING DIRT, SOME STAKES HAVE BEEN PLACED AND SOME BUILDING MATERIALS ARE PRESENT ON THE SITE.
7. **CDBG:** THE APPLICATION FOR THE GRANT HAS BEEN FILED.
8. **NORTHWEST FLORIDA LEAGUE OF CITIES:** THE ANNUAL SUMMER DINNER WILL BE AT BAYTOWN WHARF VILLAGE CONFERENCE CENTER THIS YEAR ON MAY 14TH. RESERVATIONS ARE DUE BY APRIL 23<sup>RD</sup>. PLEASE LET MONIKA KNOW IF YOU INTEND TO ATTEND THIS EVENT. INVITATIONS WERE PLACED IN YOUR FILE BOXES.
9. **TIME OUT OF THE OFFICE:** I WILL BE OUT OF THE OFFICE FRIDAY APRIL 16<sup>TH</sup> THROUGH MONDAY APRIL 26<sup>TH</sup> FOR VACATION.

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 1, 2003 through April 5, 2004**

	Oct 1, '03 - Apr ...	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>001 REVENUE ACCOUNTS</b>				
<b>TAXES</b>				
311.000 · ADVALOREM TAXES	65,019.12	80,370.00	-15,350.88	80.9%
312.410 · FIRST LOCAL OPTION FUEL TAX	9,886.78	19,436.00	-9,549.22	50.9%
<b>Total TAXES</b>	<b>74,905.90</b>	<b>99,806.00</b>	<b>-24,900.10</b>	<b>75.1%</b>
<b>FRANCHISE FEES</b>				
313.100 · FRANCHISE FEE - GULF POWER	14,184.82	33,500.00	-19,315.18	42.3%
313.400 · FRANCHISE FEE - OKALOOSA GAS	2,377.87	3,500.00	-1,122.13	67.9%
<b>Total FRANCHISE FEES</b>	<b>16,562.69</b>	<b>37,000.00</b>	<b>-20,437.31</b>	<b>44.8%</b>
<b>UTILITY SERVICES TAXES</b>				
314.100 · UTIL TAX - GULF POWER	10,730.98	22,300.00	-11,569.02	48.1%
314.300 · UTIL TAX - WATER FWB	1,349.29	5,300.00	-3,950.71	25.5%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	938.53	2,500.00	-1,561.47	37.5%
315.000 · UTIL TAX - LOCAL COM. SERVICES	10,504.44	26,157.00	-15,652.56	40.2%
<b>Total UTILITY SERVICES TAXES</b>	<b>23,523.24</b>	<b>56,257.00</b>	<b>-32,733.76</b>	<b>41.8%</b>
<b>LICENSES AND PERMITS</b>				
321.100 · OCCUPATIONAL LICENSES	7,528.00	7,000.00	528.00	107.5%
322.000 · PERMITS - TOWN	1,074.03	600.00	474.03	179.0%
<b>Total LICENSES AND PERMITS</b>	<b>8,602.03</b>	<b>7,600.00</b>	<b>1,002.03</b>	<b>113.2%</b>
<b>STATE GRANTS</b>				
334.700 · FRDAP - LAGUNA PARK	2,986.15	42,601.00	-39,614.85	7.0%
334.701 · FRDAP - GLENWOOD PARK PHASE I	10,460.60	43,631.00	-33,170.40	24.0%
334.702 · FRDAP GLENWOOD PHASE II	13,324.80	50,000.00	-36,675.20	26.6%
334.703 · BOATING IMP FUND SEAWAY	15,000.00	15,000.00	0.00	100.0%
<b>Total STATE GRANTS</b>	<b>41,771.55</b>	<b>151,232.00</b>	<b>-109,460.45</b>	<b>27.6%</b>
<b>STATE SHARED REVENUES</b>				
<b>GENERAL GOVERNMENT</b>				
335.120 · STATE REVENUE SHARING PROCEEDS	14,191.93	23,561.00	-9,369.07	60.2%
335.150 · ALCOHOLIC BEVERAGE LICENSES	810.19	1,000.00	-189.81	81.0%
335.180 · LOCAL GOVT HALF-CENT SALES TAX	8,628.08	27,880.00	-19,251.92	30.9%
<b>Total GENERAL GOVERNMENT</b>	<b>23,630.20</b>	<b>52,441.00</b>	<b>-28,810.80</b>	<b>45.1%</b>
<b>Total STATE SHARED REVENUES</b>	<b>23,630.20</b>	<b>52,441.00</b>	<b>-28,810.80</b>	<b>45.1%</b>
<b>SHARED REV OTHER LOCAL UNITS</b>				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	823.67	600.00	223.67	137.3%
<b>Total SHARED REV OTHER LOCAL UNITS</b>	<b>823.67</b>	<b>600.00</b>	<b>223.67</b>	<b>137.3%</b>
<b>PHYSICAL ENVIRONMENT</b>				
343.400 · GARBAGE/SOLID WASTE	6,474.05	30,500.00	-24,025.95	21.2%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>6,474.05</b>	<b>30,500.00</b>	<b>-24,025.95</b>	<b>21.2%</b>
<b>FINES AND FORFEITS</b>				
351.100 · COURT FINES - COUNTY	514.90	2,600.00	-2,085.10	19.8%
<b>Total FINES AND FORFEITS</b>	<b>514.90</b>	<b>2,600.00</b>	<b>-2,085.10</b>	<b>19.8%</b>
<b>INTEREST AND OTHER EARNINGS</b>				
361.140 · VANGUARD BANK CHECKING	22.92	50.00	-27.08	45.8%
361.180 · VANGUARD BANK CD	0.00	1,500.00	-1,500.00	0.0%
361.181 · VANGUARD BANK MONEY MARKET	4.44	300.00	-295.56	1.5%
361.182 · INTEREST EARNINGS - TAX COLL	0.04	50.00	-49.96	0.1%
361.183 · BEACH COMMUNITY BANK CD	504.04	300.00	204.04	168.0%
<b>Total INTEREST AND OTHER EARNINGS</b>	<b>531.44</b>	<b>2,200.00</b>	<b>-1,668.56</b>	<b>24.2%</b>

9:25 AM

04/05/04

Accrual Basis

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 1, 2003 through April 5, 2004**

	Oct 1, '03 - Apr ...	Budget	\$ Over Budget	% of Budget
<b>RENTS AND ROYALTIES</b>				
362.300 · SEAWAY RIGHT OF WAY WHATABURGER	100.00	100.00	0.00	100.0%
362.200 · TEMP CELL TOWER LEASE	10,735.00	18,000.00	-7,265.00	59.6%
362.000 · SEAWAY STREET	500.00	500.00	0.00	100.0%
362.100 · FACILITY RENTAL-TOWN HALL	150.00	250.00	-100.00	60.0%
<b>Total RENTS AND ROYALTIES</b>	<b>11,485.00</b>	<b>18,850.00</b>	<b>-7,365.00</b>	<b>60.9%</b>
<b>OTHER MISCELLANEOUS REVENUES</b>				
369.300 · SCHOOL PLANNING INTERLOCAL AGRE	547.78			
369.200 · OTHER MISC REV - TRAFFIC SIGNAL	0.00	500.00	-500.00	0.0%
369.000 · OTHER MISC REV	0.00	500.00	-500.00	0.0%
369.100 · OTHER MISC REV - SR 85 MAINT	592.17	2,368.00	-1,775.83	25.0%
<b>Total OTHER MISCELLANEOUS REVENUES</b>	<b>1,139.95</b>	<b>3,368.00</b>	<b>-2,228.05</b>	<b>33.8%</b>
<b>Total 001 REVENUE ACCOUNTS</b>	<b>209,964.62</b>	<b>462,454.00</b>	<b>-252,489.38</b>	<b>45.4%</b>
<b>OTHER SOURCES</b>				
381.910 · INTERFUND TRANSFER BOAT LAUNCH	4,336.35	15,000.00	-10,663.65	28.9%
<b>Total OTHER SOURCES</b>	<b>4,336.35</b>	<b>15,000.00</b>	<b>-10,663.65</b>	<b>28.9%</b>
<b>Total Income</b>	<b>214,300.97</b>	<b>477,454.00</b>	<b>-263,153.03</b>	<b>44.9%</b>
<b>Expense</b>				
<b>001-EXPENDITURE/EXPENSE ACCTS.</b>				
<b>PAYROLL EXPENSE</b>				
513.120 · SALARIES & WAGES	40,511.55	75,828.00	-35,316.45	53.4%
513.210 · EMPLOYEE FICA/MEDICARE	3,101.36	5,801.00	-2,699.64	53.5%
513.230 · EMPLOYEE LIFE & HEALTH INS	7,908.98	15,803.00	-7,894.02	50.0%
513.240 · EMPLOYEE WORKMANS COMP	2,016.75	3,000.00	-983.25	67.2%
513.250 · EMPLOYEE UNEMPLOYMENT COMP	0.00			
PAYROLL EXPENSE - Other	29.41			
<b>Total PAYROLL EXPENSE</b>	<b>53,568.05</b>	<b>100,432.00</b>	<b>-46,863.95</b>	<b>53.3%</b>
<b>OPERATING EXPENDITURE/EXPENSE</b>				
513.320 · ACCOUNTING AND AUDITING	6,100.00	6,100.00	0.00	100.0%
515.470 · MUNICIPAL CODE	0.00	200.00	-200.00	0.0%
<b>PROFESSIONAL SERVICES LEGAL</b>				
514.310 · PROFESSIONAL SERVICES-LEGAL	4,257.70	8,200.00	-3,942.30	51.9%
514.313 · PROF.SER.-LEGAL - TOWER PROJ.	5,190.09			
514.314 · PROF SER - LEGAL - FRDAP	125.00			
514.317 · PROF SER LEGAL - SIGN ISSUE	6,711.24			
<b>Total PROFESSIONAL SERVICES LEGAL</b>	<b>16,284.03</b>	<b>8,200.00</b>	<b>8,084.03</b>	<b>198.6%</b>
<b>PROFESSIONAL SERVICES ENGINEER</b>				
519.310 · PROFESSIONAL SERVICES-ENGINEER	4,287.31	4,500.00	-212.69	95.3%
<b>Total PROFESSIONAL SERVICES ENGINEER</b>	<b>4,287.31</b>	<b>4,500.00</b>	<b>-212.69</b>	<b>95.3%</b>
519.400 · TRAVEL AND PER DIEM	2,759.91	6,800.00	-4,040.09	40.6%
<b>COMMUNICATIONS</b>				
519.410 · COMMUNICATIONS-PHONE	814.39	1,400.00	-585.61	58.2%
519.411 · COMMUNICATIONS-POSTAGE	212.54	500.00	-287.46	42.5%
519.412 · COMMUNICATIONS-INTERNET	1,200.00	1,920.00	-720.00	62.5%
<b>Total COMMUNICATIONS</b>	<b>2,226.93</b>	<b>3,820.00</b>	<b>-1,593.07</b>	<b>58.3%</b>
519.430 · UTILITIES-TOWN HALL	1,765.66	3,700.00	-1,934.34	47.7%
519.440 · RENTALS AND LEASES	21.00	500.00	-479.00	4.2%
519.450 · INS PROP/LIB/AUTO	6,092.25	9,000.00	-2,907.75	67.7%
519.460 · REPAIR & MAINTENANCE -TOWN HALL	2,167.02	500.00	1,667.02	433.4%
519.461 · REPAIR & MAINTENANCE - OTHER	0.00	1,700.00	-1,700.00	0.0%
<b>LEGAL ADVERTISING</b>				
519.480 · LEGAL ADVERTISING OTHER	3,274.53	1,700.00	1,574.53	192.6%
<b>Total LEGAL ADVERTISING</b>	<b>3,274.53</b>	<b>1,700.00</b>	<b>1,574.53</b>	<b>192.6%</b>

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 1, 2003 through April 5, 2004**

	Oct 1, '03 - Apr ...	Budget	\$ Over Budget	% of Budget
519.490 · OTHER CURRENT CHG & OBLIGATIONS	1,418.20	3,500.00	-2,081.80	40.5%
519.491 · ELECTION EXPENSE	630.00	850.00	-220.00	74.1%
519.510 · OFFICE SUPPLIES	523.80	1,300.00	-776.20	40.3%
519.520 · OPERATING SUPPLIES	696.09	1,500.00	-803.91	46.4%
519.540 · BOOKS,PUB,SUB & MEMBERSHIPS	1,048.85	1,750.00	-701.15	59.9%
519.630 · IMPROVEMENTS OTHER THAN BLDGS.	0.00	300.00	-300.00	0.0%
519.820 · AID TO PRIVATE ORGANIZATIONS	250.00	500.00	-250.00	50.0%
<b>Total OPERATING EXPENDITURE/EXPENSE</b>	<b>49,545.58</b>	<b>56,420.00</b>	<b>-6,874.42</b>	<b>87.8%</b>
<b>PUBLIC SAFETY</b>				
521.340 · LAW ENFORCEMENT	32,554.69	55,808.00	-23,253.31	58.3%
<b>Total PUBLIC SAFETY</b>	<b>32,554.69</b>	<b>55,808.00</b>	<b>-23,253.31</b>	<b>58.3%</b>
<b>PHYSICAL ENVIRONMENT</b>				
534.430 · GARBAGE/SOLID WASTE-WASTE MGMT	12,903.80	30,500.00	-17,596.20	42.3%
537.630 · DRAINAGE DITCH YACHT CLUB DR	0.00	500.00	-500.00	0.0%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>12,903.80</b>	<b>31,000.00</b>	<b>-18,096.20</b>	<b>41.6%</b>
<b>TRANSPORTATION</b>				
541.430 · UTILITY SERVICES - STREETS	4,333.95	8,000.00	-3,666.05	54.2%
541.530 · OPERATING SUPPLIES - STREETS	120.53	2,500.00	-2,379.47	4.8%
541.630 · IMPROVEMENTS - STREETS	10,873.34	15,000.00	-4,126.66	72.5%
541.710 · STREET REPAIR LOAN/ PRINCIPAL	0.00	12,183.00	-12,183.00	0.0%
541.720 · STREET REPAIR LOAN/INTEREST	0.00	3,740.00	-3,740.00	0.0%
<b>Total TRANSPORTATION</b>	<b>15,327.82</b>	<b>41,423.00</b>	<b>-26,095.18</b>	<b>37.0%</b>
<b>HUMAN SERVICES</b>				
562.340 · HUMAN SERVICES - PAWS	959.62	1,272.00	-312.38	75.4%
<b>Total HUMAN SERVICES</b>	<b>959.62</b>	<b>1,272.00</b>	<b>-312.38</b>	<b>75.4%</b>
<b>CULTURE/RECREATION</b>				
571.540 · LIBRARY MEMBERSHIP	0.00	400.00	-400.00	0.0%
<b>Total CULTURE/RECREATION</b>	<b>0.00</b>	<b>400.00</b>	<b>-400.00</b>	<b>0.0%</b>
<b>PARKS AND RECREATION</b>				
572.340 · OTHER CONTRACTUAL SERVICES	5,093.30	12,124.00	-7,030.70	42.0%
572.430 · UTILITIES - PARKS	388.76	1,100.00	-711.24	35.3%
572.520 · OPERATING SUPPLIES - PARKS	121.21	500.00	-378.79	24.2%
572.630 · REPAIRS & MAINTENANCE - PARKS	-325.62	3,780.00	-4,105.62	-8.6%
FRDAP GRANT LAGUNA PARK				
572.631 · FRDAP GRANT/LAGUNA PARK	27,980.19	42,394.00	-14,413.81	66.0%
<b>Total FRDAP GRANT LAGUNA PARK</b>	<b>27,980.19</b>	<b>42,394.00</b>	<b>-14,413.81</b>	<b>66.0%</b>
FRDAP GRANT GLENWOOD PK PHASE I				
572.632 · FRDAP GRANT/GLENWOOD PARK	25,592.23	43,585.00	-17,992.77	58.7%
<b>Total FRDAP GRANT GLENWOOD PK PHASE I</b>	<b>25,592.23</b>	<b>43,585.00</b>	<b>-17,992.77</b>	<b>58.7%</b>
FRDAP GRANT GLENWOD PK PHASE II				
572.633 · FRDAP GRANT/GLENWOOD PK II	14,445.00	50,000.00	-35,555.00	28.9%
<b>Total FRDAP GRANT GLENWOD PK PHASE II</b>	<b>14,445.00</b>	<b>50,000.00</b>	<b>-35,555.00</b>	<b>28.9%</b>
<b>BOATING IMPROVEMENT FUND</b>				
572.636 · BOATING IMPROVEMENT FUND	12,752.00	15,000.00	-2,248.00	85.0%
<b>Total BOATING IMPROVEMENT FUND</b>	<b>12,752.00</b>	<b>15,000.00</b>	<b>-2,248.00</b>	<b>85.0%</b>
<b>Total PARKS AND RECREATION</b>	<b>86,047.07</b>	<b>168,483.00</b>	<b>-82,435.93</b>	<b>51.1%</b>
<b>SPECIAL EVENTS</b>				
574.490 · SPECIAL EVENTS/PICNIC DINNERS	1,538.18	2,000.00	-461.82	76.9%
<b>Total SPECIAL EVENTS</b>	<b>1,538.18</b>	<b>2,000.00</b>	<b>-461.82</b>	<b>76.9%</b>
<b>SPECIAL RECREATION FACILITIES</b>				
575.630 · MAINTENANCE SEAWAY BOAT RAMP	847.26	500.00	347.26	169.5%
<b>Total SPECIAL RECREATION FACILITIES</b>	<b>847.26</b>	<b>500.00</b>	<b>347.26</b>	<b>169.5%</b>

9:25 AM

04/05/04

Accrual Basis

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
**October 1, 2003 through April 5, 2004**

	<u>Oct 1, '03 - Apr ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>OTHER CULTURE/RECREATION</b>				
579.630 · TREE/BEAUTIFICATION	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>0.0%</u>
<b>Total OTHER CULTURE/RECREATION</b>	<u>0.00</u>	<u>500.00</u>	<u>-500.00</u>	<u>0.0%</u>
<b>OTHER USES</b>				
581.910 · INTERFUND TRANSFER BOAT LAUNCH	<u>1,476.55</u>	<u>15,000.00</u>	<u>-13,523.45</u>	<u>9.8%</u>
580.990 · CONTINGENCY FUND	<u>0.00</u>	<u>4,216.00</u>	<u>-4,216.00</u>	<u>0.0%</u>
<b>Total OTHER USES</b>	<u>1,476.55</u>	<u>19,216.00</u>	<u>-17,739.45</u>	<u>7.7%</u>
<b>Total 001-EXPENDITURE/EXPENSE ACCTS.</b>	<u>254,768.62</u>	<u>477,454.00</u>	<u>-222,685.38</u>	<u>53.4%</u>
<b>Total Expense</b>	<u>254,768.62</u>	<u>477,454.00</u>	<u>-222,685.38</u>	<u>53.4%</u>
<b>Net Income</b>	<u>-40,467.65</u>	<u>0.00</u>	<u>-40,467.65</u>	<u>100.0%</u>

