

MEETING MINUTES
REGULAR COUNCIL MEETING
APRIL 10, 2014, 6:02 PM

Attorney Jeff McInnis swore in Jean Hood as the new Mayor of the Town of Cinco Bayou for a 2 year term ending in 2016.

Mayor Jean Hood called the meeting to order on April 10, 2014 at 6:03 p.m. after a moment of silence and the Pledge of Allegiance roll call was taken:

ROLL CALL:

MAYOR HOOD	COUNCILMAN BRATTON
COUNCILMAN SIEVERS	COUNCILMAN MYERS

Also present were Town Manager Nell Dykes, Town Attorney Jeffrey McInnis, Town Maintenance Manager Keith Williams, Deputy Clerk Linda Barringer, Town Planner Jack Dorman, Town Engineer Charlie Cotton, Also in attendance was, Cinco Bayou Residents Nick Chubb, Carol Koch, and Bill Frye.

REGULAR BUSINESS:

1. Appointment of new Town Council Members
Councilman Bratton made a motion to appoint Nick Chubb to fill the vacant council seat. Councilman Sievers seconded the motion. Roll call was taken:

COUNCILMAN BRATTON	Y	COUNCILMAN MYERS	Y
COUNCILMAN SIEVERS	Y		

The motion passed unanimously.

2. Councilman Bratton made a motion to appoint Carol Koch to fill the vacant council seat. Councilman Sievers seconded the motion. Roll call was taken:

COUNCILMAN BRATTON	Y	COUNCILMAN MYERS	Y
COUNCILMAN SIEVERS	Y		

The motion passed unanimously.

Town Attorney McInnis swore in the new Council Members Nick Chubb and Carol Koch for a 2 year term ending in 2016.

Council Approval of Agenda: Mayor Hood asked for approval of the Agenda. Councilman Bratton made a motion to approve the Agenda. Councilman Chubb seconded the motion, with two additional items: The Addendum for the February 13, 2014 Council Meetings and the Civility Proclamation. *The motion passed unanimously.*

Council Approval of Consent Agenda: Mayor Hood asked for approval of the consent Agenda of the Meeting Minutes of the March 13, 2014 the Budget Status as of March 31, 2014. Councilman Chubb made the motion and Councilman Sievers seconded the motion. *The motion passed unanimously.*

Action Items:

1. Council Action to approve the Amended Minutes of Meeting from February 13, 2014.
Councilman Chubb made the motion to approve the Amended Minutes of the February 13, 2014 meeting. Councilman Bratton seconded the motion.
The motion passed unanimously.
2. Appointment of Mayor Pro Tem: Councilman Myers nominated Councilman Chubb as Mayor Pro Tem. Councilman Koch seconded the motion.
The motion passed unanimously.

3. Council Action on Compass BBVA Bank Request for Renewal of Agreement to Use Town right - of way for Parking. Councilman Bratton made a motion to accept the request to renew the agreement which the bank will continue to pay \$500.00 a year for use of the right- away for ten years with the 2 additional ten year renewal options and to ask the bank to incur the charges for the advertisement for the Ordinance. Councilman Myers seconded the motion. *The motion passed unanimously.*

Town Attorney McInnis will prepare the Ordinance, and will request the BBVA Bank to pay the cost of the Legal Ad in the paper for Public Notice. The 1st reading of the Ordinance will be at the April 8, 2014 meeting.

4. Cinco Bayou resident Mr. Bill Frye addressed the Council: when the Town was installing the new brick pavers and new lighting along Eglin Parkway, Gulf Power removed the two streetlights between the corner of Yacht Club Drive and the Cinco Bayou Bridge on the East side of Eglin Parkway to install the underground utilities and never reinstalled the lights. He is asking the Council to approve the Town to purchase and install one light on Eglin Parkway at the corner of Laguna Landing's property. Keith will contact Bearden Construction on the cost of buying and installing the light.

Councilman Bratton made a motion to approve the purchase and installation of a new light on Eglin Parkway in front of the Laguna Landing Condominiums with a cost not to exceed \$3,500.00, and request a bid from Bearden Construction for the installation. Mayor Pro Tem Chubb seconded the motion.

MAYOR PRO TEM CHUBB Y COUNCILMAN BRATTON Y
COUNCILMAN SIEVERS Y COUNCILMAN MYERS Y
COUNCILMAN KOCH Y

The motion passed unanimously

5. Council Action on request from Town Planner Jack Dorman to Receive a Monthly Retainer in the amount of \$150.00 per month. Town Planner Jack Dorman addressed the council concerning the monthly retainer stating: it is for his time spent for phone calls, conferences/meetings that require his expertise. It is separate from the recent contract signed between the Town of Cinco Bayou and J. E. Dorman and Associates for specific tasks e.g.; LDC, LPA etc.

Councilman Koch made a motion to approve Jack Dorman receiving a Monthly Retainer. Mayor Pro-Tem Chubb seconded the motion.

MAYOR PRO TEM CHUBB Y COUNCILMAN BRATTON Y
COUNCILMAN SIEVERS Y COUNCILMAN MYERS Y
COUNCILMAN KOCH Y

The motion passed unanimously

6. Council Action/Discussion of the Proposal from Okaloosa County to Develop a Transit Cooperative. After discussion, the Council decided not to take any action of financial support for the Transit System at this time.

- 7 Council Action on the adoption of the Proclamation of Civility for the month of May from the Civil Government and Law section. Mayor Pro Tem Chubb made a motion to honor the Proclamation making the month of May Month of Civility. Councilman Sievers seconded the motion.

The motion passed unanimously

Reports:

1. Town Manager's Report – Nell Dykes – Written Report
2. Attorney's Report – Jeff McInnis - None
3. Town Planner's Report – Jack Dorman - None
4. Engineer's Report – Charlie Cotton: Written Report

Plans are 100% complete and we are ready to go out for bids on the drainage repair project at Town Hall.

Councilman Bratton made a motion for Preble-Rish to use the quote system for the drainage system repair at Town Hall as long as it stays under the \$35,000 price. Mayor Pro Tem Chubb seconded the motion.

The motion passed unanimously

The Sea Way road and boat launch project is underway; we are waiting for the revised contracts from C.W. Roberts and Dan's Marine with the corrected start and completion date.

Public Request/Comments: None

Council Member's Comments/Request:

Mayor's Comments/Announcements:

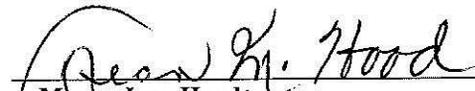
Dates to Remember: Next scheduled Regular Council Meeting May 8, 2014.

Town Hall will be closed Monday May 26, 2014 in observance of Memorial Day.

Adjourn: After no further business the Regular Council Meeting was adjourned at 7:02.

ATTEST:





Mayor, Jean Hood



Nell Dykes Town Manager/Clerk