

AGENDA  
REGULAR COUNCIL MEETING  
April 12, 2007 ♦ 6:00 PM

● SILENT PRAYER / PLEDGE OF ALLEGIANCE TO THE FLAG

**ROLL CALL**

MAYOR IOVIENO  
COUNCILMAN KOCH  
COUNCILMAN CHUBB

COUNCILMAN BRATTON  
COUNCILMAN CAFORIO

**REGULAR BUSINESS:**

1. Council Approval of Agenda
2. Council Approval of Consent Agenda: Minutes: Expectations Workshop of March 5, 2007, Regular Council Meeting Minutes of March 8, 2007t and Budget Status as of March 31, 2007.

**Action Items:**

- A. Affirmation of Oath of Office for Councilmen Koch, Councilman Bratton and Councilwoman Farley
- B. Motion to nominate and appoint Mayor Pro Tem
- C. Motion to award Town Hall Generator Bid
- D. Participation in Disabled American Veterans annual Memorial Day Ceremony

**Discussion Items:**

1. Hurricane Preparedness Plan. Update on generator bid requests.
2. CRA.
3. Discussion of request from Laguna Landing residents to clean out of drain on Laguna Street
4. Town Picnics

● **Reports:**

1. Town Manager' Report -- Status of Unfinished Business
2. Engineer's Report
3. Attorney's Report
4. Community Officer's Report

**Public Request / Comments:**

**Council Members Comments / Request:**

**Mayor's Comments / Announcements --**

**Adjourn**

9:35 AM

04/06/07

Accrual Basis

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
 October 2006 through March 2007

	Oct '06 - Mar 07	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>001 REVENUE ACCOUNTS</b>				
300.000 · CASH FORWARD	0.00	45,000.00	-45,000.00	0.0%
<b>TAXES</b>				
311.000 · ADVALOREM TAXES	104,795.03	133,493.00	-28,697.97	78.5%
312.410 · FIRST LOCAL OPTION FUEL TAX	10,583.47	28,207.00	-17,623.53	37.5%
<b>Total TAXES</b>	<b>115,378.50</b>	<b>161,700.00</b>	<b>-46,321.50</b>	<b>71.4%</b>
<b>FRANCHISE FEES</b>				
313.100 · FRANCHISE FEE - GULF POWER	18,861.50	33,500.00	-14,638.50	56.3%
313.400 · FRANCHISE FEE - OKALOOSA GAS	1,062.06	3,500.00	-2,437.94	30.3%
<b>Total FRANCHISE FEES</b>	<b>19,923.56</b>	<b>37,000.00</b>	<b>-17,076.44</b>	<b>53.8%</b>
<b>UTILITY SERVICES TAXES</b>				
314.100 · UTIL TAX - GULF POWER	11,997.03	22,300.00	-10,302.97	53.8%
314.300 · UTIL TAX - WATER FWB	1,745.23	5,300.00	-3,554.77	32.9%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	1,498.13	2,500.00	-1,001.87	59.9%
315.000 · UTIL TAX - LOCAL COM. SERVICES	13,124.83	24,219.00	-11,094.17	54.2%
<b>Total UTILITY SERVICES TAXES</b>	<b>28,365.22</b>	<b>54,319.00</b>	<b>-25,953.78</b>	<b>52.2%</b>
<b>LICENSES AND PERMITS</b>				
321.100 · OCCUPATIONAL LICENSES	4,505.50	6,000.00	-1,494.50	75.1%
322.000 · PERMITS - TOWN	40.00	600.00	-560.00	6.7%
<b>Total LICENSES AND PERMITS</b>	<b>4,545.50</b>	<b>6,600.00</b>	<b>-2,054.50</b>	<b>68.9%</b>
<b>STATE SHARED REVENUES</b>				
<b>GENERAL GOVERNMENT</b>				
335.120 · STATE REVENUE SHARING PROCEEDS	13,014.36	26,392.00	-13,377.64	49.3%
335.150 · ALCOHOLIC BEVERAGE LICENSES	197.27	500.00	-302.73	39.5%
335.180 · LOCAL GOVT HALF-CENT SALES TAX	11,368.92	32,870.00	-21,501.08	34.6%
<b>Total GENERAL GOVERNMENT</b>	<b>24,580.55</b>	<b>59,762.00</b>	<b>-35,181.45</b>	<b>41.1%</b>
<b>Total STATE SHARED REVENUES</b>	<b>24,580.55</b>	<b>59,762.00</b>	<b>-35,181.45</b>	<b>41.1%</b>
<b>SHARED REV OTHER LOCAL UNITS</b>				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	263.00	750.00	-487.00	35.1%
<b>Total SHARED REV OTHER LOCAL UNITS</b>	<b>263.00</b>	<b>750.00</b>	<b>-487.00</b>	<b>35.1%</b>
<b>PHYSICAL ENVIRONMENT</b>				
343.400 · GARBAGE/SOLID WASTE	7,814.68	35,500.00	-27,685.32	22.0%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>7,814.68</b>	<b>35,500.00</b>	<b>-27,685.32</b>	<b>22.0%</b>
<b>CULTURE/RECREATION</b>				
347.500 · BOAT LAUNCH FEES	5,359.50	15,000.00	-9,640.50	35.7%
<b>Total CULTURE/RECREATION</b>	<b>5,359.50</b>	<b>15,000.00</b>	<b>-9,640.50</b>	<b>35.7%</b>
<b>FINES AND FORFEITS</b>				
351.100 · COURT FINES - COUNTY	487.07	800.00	-312.93	60.9%
<b>Total FINES AND FORFEITS</b>	<b>487.07</b>	<b>800.00</b>	<b>-312.93</b>	<b>60.9%</b>
<b>INTEREST AND OTHER EARNINGS</b>				
361.140 · VANGUARD BANK CHECKING	249.58	250.00	-0.42	99.8%
361.180 · VANGUARD BANK CD	0.00	0.00	0.00	0.0%
361.181 · VANGUARD BANK MONEY MARKET	65.72			
361.182 · INTEREST EARNINGS - TAX COLL	20.90	125.00	-104.10	16.7%
361.183 · BEACH COMMUNITY BANK CD #3188	689.22	1,500.00	-810.78	45.9%
361.184 · BEACH COMMUNITY BANK SAVINGS	0.00	1,500.00	-1,500.00	0.0%
361.185 · BEACH COMMUNITY BANK CD #8649	685.10	1,500.00	-814.90	45.7%
361.186 · BEACH COMMUNITY BANK CD #8650	685.10			
<b>Total INTEREST AND OTHER EARNINGS</b>	<b>2,395.62</b>	<b>4,875.00</b>	<b>-2,479.38</b>	<b>49.1%</b>
<b>RENTS AND ROYALTIES</b>				
362.000 · SEAWAY STREET	0.00	500.00	-500.00	0.0%
362.100 · FACILITY RENTAL-TOWN HALL	700.00	500.00	200.00	140.0%
362.200 · CELL TOWER LEASE	12,715.35	22,200.00	-9,484.65	57.3%
362.300 · SEAWAY RIGHT OF WAY WHATABURGER	0.00	100.00	-100.00	0.0%
<b>Total RENTS AND ROYALTIES</b>	<b>13,415.35</b>	<b>23,300.00</b>	<b>-9,884.65</b>	<b>57.6%</b>

## Town of Cinco Bayou Profit & Loss Budget vs. Actual October 2006 through March 2007

	Oct '06 - Mar 07	Budget	\$ Over Budget	% of Budget
<b>OTHER MISCELLANEOUS REVENUES</b>				
369.000 · OTHER MISC REV	483.30	100.00	383.30	483.3%
369.100 · OTHER MISC REV - SR 85 MAINT	0.00	1,189.00	-1,189.00	0.0%
369.200 · OTHER MISC REV - TRAFFIC SIGNAL	0.00	1,098.00	-1,098.00	0.0%
369.201 · ST HIGHWAY SYSTEM LIGHTING	0.00	1,087.00	-1,087.00	0.0%
<b>Total OTHER MISCELLANEOUS REVENUES</b>	<b>483.30</b>	<b>3,474.00</b>	<b>-2,990.70</b>	<b>13.9%</b>
<b>Total 001 REVENUE ACCOUNTS</b>	<b>223,011.85</b>	<b>448,080.00</b>	<b>-225,068.15</b>	<b>49.8%</b>
<b>Total Income</b>	<b>223,011.85</b>	<b>448,080.00</b>	<b>-225,068.15</b>	<b>49.8%</b>
<b>Expense</b>				
<b>001-EXPENDITURE/EXPENSE ACCTS.</b>				
<b>PAYROLL EXPENSE</b>				
513.120 · SALARIES & WAGES	45,662.94	92,856.00	-47,193.06	49.2%
513.210 · EMPLOYEE FICA/MEDICARE	3,566.07	7,104.00	-3,537.93	50.2%
513.230 · EMPLOYEE LIFE & HEALTH INS	12,300.62	22,335.00	-10,034.38	55.1%
513.240 · EMPLOYEE WORKMANS COMP	1,933.50	3,000.00	-1,066.50	64.5%
513.250 · EMPLOYEE UNEMPLOYMENT COMP	2.16			
PAYROLL EXPENSE - Other	952.39			
<b>Total PAYROLL EXPENSE</b>	<b>64,417.68</b>	<b>125,295.00</b>	<b>-60,877.32</b>	<b>51.4%</b>
<b>OPERATING EXPENDITURE/EXPENSE</b>				
513.320 · ACCOUNTING AND AUDITING	9,500.00	12,000.00	-2,500.00	79.2%
515.470 · PRINTING/BINDING	1,942.21	200.00	1,742.21	971.1%
<b>PROFESSIONAL SERVICES LEGAL</b>				
514.310 · PROFESSIONAL SERVICES-LEGAL	3,070.00	5,600.00	-2,530.00	54.8%
<b>Total PROFESSIONAL SERVICES LEGAL</b>	<b>3,070.00</b>	<b>5,600.00</b>	<b>-2,530.00</b>	<b>54.8%</b>
<b>PROFESSIONAL SERVICES ENGINEER</b>				
519.310 · PROFESSIONAL SERVICES-ENGINEER	0.00	5,000.00	-5,000.00	0.0%
<b>Total PROFESSIONAL SERVICES ENGINEER</b>	<b>0.00</b>	<b>5,000.00</b>	<b>-5,000.00</b>	<b>0.0%</b>
519.400 · TRAVEL AND PER DIEM	4,019.83	7,000.00	-2,980.17	57.4%
<b>COMMUNICATIONS</b>				
519.410 · COMMUNICATIONS-PHONE	1,155.22	1,600.00	-444.78	72.2%
519.411 · COMMUNICATIONS-POSTAGE	130.66	500.00	-369.34	26.1%
519.412 · COMMUNICATIONS-INTERNET	864.00	1,400.00	-536.00	61.7%
<b>Total COMMUNICATIONS</b>	<b>2,149.88</b>	<b>3,500.00</b>	<b>-1,350.12</b>	<b>61.4%</b>
519.430 · UTILITIES-TOWN HALL	2,347.16	5,000.00	-2,652.84	46.9%
519.440 · RENTALS AND LEASES	1,069.67	3,000.00	-1,930.33	35.7%
519.450 · INS PROP/LIB/AUTO	12,700.80	11,500.00	1,200.80	110.4%
519.460 · REPAIR & MAINTENANCE - TOWN HALL	1,533.42	4,900.00	-3,366.58	31.3%
519.461 · REPAIR & MAINTENANCE - OTHER	48.65	500.00	-451.35	9.7%
<b>LEGAL ADVERTISING</b>				
519.480 · LEGAL ADVERTISING OTHER	628.15	3,000.00	-2,371.85	20.9%
<b>Total LEGAL ADVERTISING</b>	<b>628.15</b>	<b>3,000.00</b>	<b>-2,371.85</b>	<b>20.9%</b>
519.490 · OTHER CURRENT CHG & OBLIGATIONS	1,056.83	2,300.00	-1,243.17	45.9%
519.491 · ELECTION EXPENSE	637.20	1,200.00	-562.80	53.1%
519.510 · OFFICE SUPPLIES	1,243.76	1,800.00	-556.24	69.1%
519.520 · OPERATING SUPPLIES	331.15	1,500.00	-1,168.85	22.1%
519.540 · BOOKS,PUB,SUB & MEMBERSHIPS	1,200.98	2,700.00	-1,499.02	44.5%
519.620 · CAPITOL IMPROVEMENTS - TOWN HAL	5,280.00	8,000.00	-2,720.00	66.0%
519.630 · IMPROVEMENTS OTHER THAN BLDGS.	0.00	3,500.00	-3,500.00	0.0%
519.640 · MACHINERY & EQUIPMENT	4,434.82	1,500.00	2,934.82	295.7%
519.820 · AID TO PRIVATE ORGANIZATIONS	500.00	500.00	0.00	100.0%
<b>Total OPERATING EXPENDITURE/EXPENSE</b>	<b>53,694.51</b>	<b>84,200.00</b>	<b>-30,505.49</b>	<b>63.8%</b>
<b>PUBLIC SAFETY</b>				
521.340 · LAW ENFORCEMENT	39,002.81	66,862.00	-27,859.19	58.3%
<b>Total PUBLIC SAFETY</b>	<b>39,002.81</b>	<b>66,862.00</b>	<b>-27,859.19</b>	<b>58.3%</b>
<b>PHYSICAL ENVIRONMENT</b>				
534.430 · GARBAGE/SOLID WASTE-WASTE MGMT	6,930.00	35,500.00	-28,570.00	19.5%
537.630 · DRAINAGE DITCH YACHT CLUB DR	0.00	500.00	-500.00	0.0%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>6,930.00</b>	<b>36,000.00</b>	<b>-29,070.00</b>	<b>19.3%</b>

*ofc Equip - A  
Sound Sys*

## Town of Cinco Bayou Profit & Loss Budget vs. Actual

October 2006 through March 2007

	Oct '06 - Mar 07	Budget	\$ Over Budget	% of Budget
<b>TRANSPORTATION</b>				
541.430 · UTILITY SERVICES - STREETS	4,879.06	9,000.00	-4,120.94	54.2%
541.460 · REPAIR & MAINTENANCE SERVICES	495.00	3,000.00	-2,505.00	16.5%
541.520 · OPERATING SUPPLIES FUEL & OIL	339.64	1,000.00	-660.36	34.0%
541.530 · OPERATING SUPPLIES - STREETS	7.56	2,000.00	-1,992.44	0.4%
541.630 · IMPROVEMENTS - STREETS	0.00	7,000.00	-7,000.00	0.0%
541.710 · STREET REPAIR LOAN/ PRINCIPAL	0.00	14,305.00	-14,305.00	0.0%
541.720 · STREET REPAIR LOAN/INTEREST	0.00	1,617.00	-1,617.00	0.0%
<b>Total TRANSPORTATION</b>	<b>5,721.26</b>	<b>37,922.00</b>	<b>-32,200.74</b>	<b>15.1%</b>
<b>HUMAN SERVICES</b>				
562.340 · HUMAN SERVICES - PAWS	784.50	1,500.00	-715.50	52.3%
<b>Total HUMAN SERVICES</b>	<b>784.50</b>	<b>1,500.00</b>	<b>-715.50</b>	<b>52.3%</b>
<b>CULTURE/RECREATION</b>				
571.540 · LIBRARY MEMBERSHIP	140.00	400.00	-260.00	35.0%
<b>Total CULTURE/RECREATION</b>	<b>140.00</b>	<b>400.00</b>	<b>-260.00</b>	<b>35.0%</b>
<b>PARKS AND RECREATION</b>				
572.340 · OTHER CONTRACTUAL SERVICES	13,309.96	24,120.00	-10,810.04	55.2%
572.430 · UTILITIES - PARKS	156.84	800.00	-643.16	19.6%
572.460 · REPAIR AND MAINTENANCE PARKS	433.52	1,800.00	-1,366.48	24.1%
572.520 · OPERATING SUPPLIES - PARKS	11.65	500.00	-488.35	2.3%
572.630 · CAPITAL IMPROVEMENTS PARKS <i>Fence</i>	4,518.00	13,200.00	-8,682.00	34.2%
<b>Total PARKS AND RECREATION</b>	<b>18,429.97</b>	<b>40,420.00</b>	<b>-21,990.03</b>	<b>45.6%</b>
<b>SPECIAL EVENTS</b>				
574.490 · SPECIAL EVENTS/PICNIC DINNERS	806.79	2,000.00	-1,193.21	40.3%
<b>Total SPECIAL EVENTS</b>	<b>806.79</b>	<b>2,000.00</b>	<b>-1,193.21</b>	<b>40.3%</b>
<b>SPECIAL RECREATION FACILITIES</b>				
572.521 · OPERATING SUPPLIES-BOAT LAUNCH	0.00	900.00	-900.00	0.0%
575.460 · SEA WAY BOAT LAUNCH REP & MAINT	109.99	2,500.00	-2,390.01	4.4%
575.630 · CAPITAL IMPR SEA WAY BOAT LAUNC	138.00			
<b>Total SPECIAL RECREATION FACILITIES</b>	<b>247.99</b>	<b>3,400.00</b>	<b>-3,152.01</b>	<b>7.3%</b>
<b>OTHER CULTURE/RECREATION</b>				
579.630 · TREE/BEAUTIFICATION	0.00	500.00	-500.00	0.0%
<b>Total OTHER CULTURE/RECREATION</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>0.0%</b>
<b>OTHER USES</b>				
580.990 · CONTINGENCY FUND	0.00	11,486.00	-11,486.00	0.0%
581.910 · CRA TAX INCREMENTS TWN PORTION	38,094.33	38,095.00	-0.67	100.0%
<b>Total OTHER USES</b>	<b>38,094.33</b>	<b>49,581.00</b>	<b>-11,486.67</b>	<b>76.8%</b>
<b>Total 001-EXPENDITURE/EXPENSE ACCTS.</b>	<b>228,269.84</b>	<b>448,080.00</b>	<b>-219,810.16</b>	<b>50.9%</b>
<b>Total Expense</b>	<b>228,269.84</b>	<b>448,080.00</b>	<b>-219,810.16</b>	<b>50.9%</b>
<b>Net Ordinary Income</b>	<b>-5,257.99</b>	<b>0.00</b>	<b>-5,257.99</b>	<b>100.0%</b>
<b>Other Income/Expense</b>				
Other Expense				
Clearing Account	0.00			
<b>Total Other Expense</b>	<b>0.00</b>			
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>Net Income</b>	<b>-5,257.99</b>	<b>0.00</b>	<b>-5,257.99</b>	<b>100.0%</b>