

TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING MINUTES
April 12, 2012 – 6:00 PM

Mayor Farley called the Regular Council meeting to order at 6:00 P.M. on Thursday, April 12, 2012. Following a moment of silence and Pledge of Allegiance, roll call was taken:

ROLL CALL:

MAYOR FARLEY	
COUNCILMAN CHUBB	COUNCILMAN DRIVER
COUNCILMAN BRATTON (ABSENT)	COUNCILMAN THRASH

Also present at the meeting were: Town Manager/Clerk, Nell Dykes, Asst. Town Manager/Clerk Monika Gillette, Town Attorney Jeff McInnis, Town Engineer Joe Rector, Deputy Jim Welch, Town Planner Jack Dorman and resident Greg Artabasy.

SPECIAL BUSINESS

1. Attorney McInnis gave the oath of office for newly elected officials Mayor Theresa Farley and Councilman Nick Chubb, who will both serve a two-year term.
2. Only one applicant submitted a resume for appointment for a vacant council seat. Resident Greg Artabasy was selected to serve a two-year term on the Town Council. Attorney McInnis gave the oath of office and Mr. Artabasy immediately took his seat.

Mayor Farley recessed the Council Meeting at 6:15 pm to convene a Transmittal Public Hearing for the Local Planning Agency.

Mayor Farley reconvened the regular Town Council Meeting at 6:25 pm

Regular Business:

1. **Council Approval of Agenda:** Mayor Farley asked for approval of the agenda. Councilman Chubb made a motion to approve the agenda. Councilman Driver seconded the motion. The motion passed unanimously.

PUBLIC HEARING

2. Councilman Driver made a motion to accept the LPA recommendation from the Transmittal Public Hearing for execution of the Interlocal Agreement with the Okaloosa County School Board. Councilman Artabasy seconded the motion. The motion passed unanimously.
3. Councilman Chubb made a motion to accept the LPA recommendation from the Transmittal Public Hearing for transmittal of proposed amendments to the comprehensive plan to the various review agencies established by Florida Statutes including authorization for the Town Manager to sign the letters. Councilman Driver seconded the motion. The motion passed unanimously.

There was no public input.

Mayor Farley closed the public hearing at 6:29 pm and immediately reconvened the regular Council meeting.

Regular Business, continued:

2. **Council Approval of Consent Agenda:** Mayor Farley asked for approval of the consent agenda Regular Council Meeting Minutes, March 8, 2012, and Budget Status as of March 31, 2012. Councilman Driver made a motion to approve the consent agenda. Councilman Chubb seconded the motion. The motion passed unanimously.

ACTION ITEMS:

1. Councilman Thrash made a motion to appoint Councilman Chubb as Mayor Pro Tem for one year. Councilman Driver seconded the motion. The motion passed unanimously.
2. Attorney McInnis requested the Council to waive any potential conflict of interest for reviewing renewal of the franchise agreement with Okaloosa Gas. Mr. McInnis stated that he did not represent Okaloosa Gas but that an associate with his firm did. Councilman Artabasy made a motion to waive any potential conflict of interest. Councilman Chubb seconded the motion. The motion passed unanimously.
3. Attorney McInnis read by title Resolution 2012-01:**A RESOLUTION OF THE TOWN COUNCIL, OF THE TOWN OF CINCO BAYOU, FLORIDA PROVIDING FOR THE RECOVERY OF EXPENSES INCURRED BY THE TOWN IN PROCESSING APPLICATIONS FOR VARIOUS BENEFITS, APPROVALS AND/OR AUTHORIZATIONS UNDER THE CODE OF ORDIAANCES OF THE TOWN.** He explained it was a cost recovery in addition to any application fees. There was not public comment. Councilman Thrash made a motion to adopt Resolution 2012-01 as read. Councilman Chubb seconded the motion. The motion passed unanimously.
4. Town Planner Jack Dorman explained the Town's requirement to adopt criteria into its Comprehensive Plan to Achieve Compatibility of Lands Adjacent or Closely Proximate to Military Installations as required; ref (s.163.3177(6)(a)3.b and 11, F.S. He said that it could wait until the next fiscal year since it was not in the current budget. Councilman Artabasy made a motion to begin procedures to meet Comprehensive Plan requirements for the Department of Defense. Councilman Chubb seconded the motion. The motion passed unanimously.
5. Town Manager Nell Dykes stated the need for the Town to update its current Code of Ordinances. Town Planner Jack Dorman estimated the cost of around \$25,000. Councilman Chubb made a motion to purchase 10 copies of the current Code of Ordinances for review for a purchase price of no more than \$900. Councilman Driver seconded the motion. A roll call vote was taken:

Councilman Driver	yes	Councilman Chubb	yes
Councilman Thrash	yes	Councilman Artabasy	yes

The motion passed unanimously.

Councilman Chubb made a motion to set a start date for Ordinance Review and get agreement prepared. Councilman Thrash seconded the motion. The motion passed unanimously.

6. Town Manager Dykes asked the council for consideration of eliminating boat launch fees to become eligible for funds through the Florida Boating Improvement Fund instead. She stated that the town would be eligible for \$15,000 per year through the program which is not a grant program. It was the consensus of the Council to invite Mr. Puckett from Okaloosa County to answer questions at the next council meeting.

Discussion Items:

1. CDBG Update: A written report was submitted.

Reports:

Town Manager's Report - A written report was submitted.

Attorney's Report – None

Engineer's Report – Engineer Rector stated that Gulf Power had submitted proposed easements on the Eglin Parkway Phase II CDBG project. He also stated that the Environmental Impact Assessment was being completed for the project. He also said that his firm was completing a proposed plan for the drainage drop inlet for Town Hall and is putting a bid package together. He estimates the final cost to be between \$10,000 to \$12,000. He continued his report by stating that he has been evaluating the drainage ditch off Opp Blvd. and will make a recommendation to armor the end of the pipe.

Mayor Farley stated that there were some lighting issues addressed in a meeting with Gulf Power and that a letter will be sent out to affected businesses.

Community Officer's Report – Deputy Welch submitted a written report. He stated there was no significant activity.

Public Request / Comments: None.

Council Members Comments / Request:

- Councilman Larry Thrash tendered his resignation effective immediately because his house sold and he was moving outside of Cinco Bayou. .

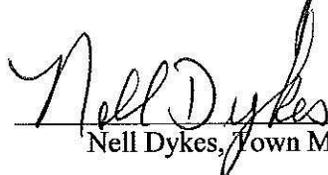
Mayor's Comments / Announcements: Mayor Farley announced upcoming meetings.

Adjourn – There being no further business, the meeting adjourned at 7:26 pm.

ATTEST:



Theresa Farley, Mayor



Nell Dykes, Town Manager/Clerk