

TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING MINUTES
APRIL 14, 2011 – 6:00 PM

Mayor Farley called the Regular Council meeting to order at 6:00 P.M. on Thursday, April 14, 2011. Following the Pledge of Allegiance and a silent prayer, roll call was taken:

Roll Call: Mayor Farley Mayor Pro Tem Koch
Councilman Chubb
Councilman Bratton

Also present at the meeting were: Town Manager/Clerk Nell Dykes, Asst. Town Manager/Clerk Monika Gillette, Town Attorney Jeff McInnis, Deputy Jim Welch, and guests, Ted Corcoran, of The Greater Fort Walton Beach Chamber of Commerce, Evan Taylor of Waste Mgmt., Joe Rector, and Cliff Knaver of Preble-Rish, Larry Thrash, and Laura Driver from Cinco Bayou and Ron Grissom of Gulf Power.

Regular Business:

1. **Council Approval of Agenda:** Mayor Farley requested that the agenda be revised to move the selection of new council members to the beginning of the meeting. Councilman Chubb made a motion to approve the revised agenda. Councilman Koch seconded the motion. The motion passed unanimously

ACTION ITEMS:

1. Two applicants submitted requests to fill the vacant council seats. Both Laura Driver of 137 Opp Boulevard and Larry Thrash of 135 Opp Boulevard introduced themselves. Councilman Koch made a motion to appoint both applicants to the vacant council seats for 2 year terms each. Councilman Chubb seconded the motion. The motion passed unanimously. Attorney McInnis performed the oath of office for each applicant who immediately took a seat at the council table.

Regular Business Continued:

2. **Council Approval of Consent Agenda:** Mayor Farley asked for approval of the consent agenda: Regular Council Meeting Minutes of March 10, 2011, Fair Housing Workshop Meeting minutes of March 10, 2011 and Budget Status as of March 31, 2011. Councilman Koch made a motion to approve the consent agenda. Councilman Chubb seconded the motion. The motion passed unanimously.

ACTION ITEMS CONTINUED:

2. Councilman Driver made a motion to appoint Carol Koch as Mayor Pro Tem for a one-year term. Councilman Chubb seconded the motion. The motion passed unanimously.
3. Councilman Koch made a motion to authorize the Mayor and Town Manager to execute the contract with Preble-Rish, Inc. for continuing engineering services. Councilman Bratton seconded the motion. A roll call vote was taken:

Councilman Bratton yes
Councilman Driver yes
Councilman Chubb yes
Councilman Koch yes
Councilman Thrash yes

The motion passed unanimously.

PUBLIC HEARING:

Mayor Farley opened the public hearing at 6:15 for the first reading of Ordinance 221. Attorney McInnis read by title Ordinance 221. Councilman Bratton made a motion to accept the first reading of Ordinance 221. Councilman Koch seconded the motion. Mayor Farley asked for any public input which there was none. A roll call vote was taken:

Councilman Bratton yes
Councilman Chubb yes
Councilman Driver yes
Councilman Koch yes
Councilman Thrash yes

The motion passed unanimously.

Mayor Farley adjourned the Public Hearing at 6:17 pm and reopened the Regular Council Meeting.

ACTION ITEMS CONTINUED:

4. Ted Corcoran of the Greater Fort Walton Beach Chamber addressed the council to garner support for Emerald Coast branding for all the cities in Okaloosa County. He suggested that each municipality develop their own "slogan" which incorporates the "Emerald Coast". He also asked that the Council pass a resolution to support the idea of branding the area "Emerald Coast." Councilman Chubb made a motion to prepare a resolution in support of the branding initiative. Councilman Driver seconded the motion. The motion passed unanimously.
5. After a discussion of purchasing banners for the new light poles installed as part of the Eglin Parkway Streetscape project, Councilman Koch made a motion to proceed with the purchasing of flags at a cost not to exceed \$4,000 after completing a workshop on April 26, 2011, following the Fair Housing Workshop. Councilman Thrash seconded the motion. Councilman Bratton excused himself at 6:34. A roll call vote was taken:

Councilman Chubb nay
Councilman Driver yes
Councilman Koch yes
Councilman Thrash nay

The motion failed with Mayor Farley casting a nay vote.

It was the Council's decision to have a Special Council Meeting on April 26, 2011 immediately following the Fair Housing Workshop for further discussion of banners for the new light poles.

6. CDBG Eglin Corridor Streetscape Phase II:

- a. Councilman Chubb made a motion to authorize the Town staff to start the CDBG application process for Phase II of the Eglin Parkway Corridor Streetscape Project from Irwin Avenue to Cinco Bayou Bridge by authorizing Jordan & Associates to begin pre-application steps. Councilman Koch seconded the motion. The motion passed unanimously.

- b. Councilman Chubb made a motion to appoint Jim Alston, Greg Artabasy, Tatiana Abernathy, Liz Bratton and Danny Myers to a Citizens Advisory Task Force. Councilman Koch seconded the motion. The motion passed unanimously
- c. Councilman Koch made a motion to set a Citizens Advisory Task Force meeting for Tuesday, April 26 at 5 pm. Councilman Chubb seconded the motion. The motion passed unanimously.
- d. Councilman Driver made a motion to set a First Public Hearing/Fair Housing workshop for Elected Officials and the public for Tuesday, April 26 at 6 pm. Councilman Koch seconded the motion. The motion passed unanimously.
- e. Councilman Chubb made a motion to set a Fair Housing Workshop for Elected Officials and the public for Tuesday, April 26 immediately following the First Public Hearing. Councilman Driver seconded the motion. The motion passed unanimously.
- f. Councilman Koch made a motion to authorize Town staff to run legal notice for RFP's for professional services for administrative application process and administration services and engineering application process and engineering services for a CDBG Grant. Councilman Chubb seconded the motion. The motion passed unanimously.

DISCUSSION ITEMS:

- 1. **CRA/CDBG:** Ms. Dykes submitted a written briefing in her manager's report. Attorney McInnis addressed the Council and explained that as part of the CDBG grant closing requirements the Town would need to re-address easement acquisitions. He stated that HUD and DCA are requiring the Town to provide notice to the property owners that granted easements as part of the Eglin Streetscape Project, of their rights to receive fair market value compensation for the easements and offer compensation. He stated the Council needed to approve the formula used to determine monetary values as set by Humphrey and Associates Appraisers of \$10 per square foot for permanent easements on property fronting Eglin Parkway and \$6.00 per square foot for side street property easements. The value of temporary construction easements is 10% annually of the easement fair market value per square foot price prorated for the period of the easement useage. He said the potential total compensated so far is less than \$5,000 with the easement value for Extreme Motors not being determined yet. Councilman Chubb made a motion to approve appraisal formula and authorize Attorney McInnis to send offer letters to the property owners that granted easements. Councilman Koch seconded the motion. A roll call vote was taken:

Councilman Chubb yes
 Councilman Driver yes
 Councilman Koch yes
 Councilman Thrash yes

The motion passed unanimously.

Attorney McInnis also asked the Council to consider authorizing Preble-Rish to survey the rear property line at Extreme Motors for a fee not to exceed \$400. Councilman Chubb made a motion to authorize Preble-Rish to do the survey for a fee not to exceed \$400. Councilman Koch seconded the motion. A roll call vote was taken:

Councilman Chubb yes
 Councilman Driver yes
 Councilman Koch yes
 Councilman Thrash yes

The motion passed unanimously.

REPORTS:

Town Manager's Report: Ms. Dykes submitted a written report. In addition, she stated that houses at the corner of Opp and Yacht Club have deteriorated and suggested contacting the Fire Chief for evaluation. Attorney McInnis suggested writing a letter to the property owner stating that the homes will be inspected for possible declaration of an unsafe structure and demolition.

Attorney's Report: nothing additional

Community Officer's Report: Deputy Welch submitted a written report. Deputy Welch stated that the abandoned car on Opp had been removed.

Public Comments/Requests: Evan Taylor from Waste Management addressed the Council to confirm that his company would be willing to discuss recycling efforts at the boat launch.

Council Member's Comments/Reports:

- Councilman Koch suggested an ice cream social to celebrate the completion of Phase I of the Eglin Parkway Streetscape project. Mayor Farley suggested inviting former mayors and council members. A tentative date of May 21 was set with the time to be determined.

Adjourn – There being no further business, the meeting adjourned at 7:25 pm.

ATTEST:



Theresa Farley, Mayor



Nell Dykes
Town Manager/Clerk