

MINUTES  
SPECIAL COUNCIL MEETING  
26 APRIL 2001 6:00 PM

Mayor Randy Drabczuk called the Special Council Meeting to order on April 26, 2001 at 6 p.m. in Council Chambers. A silent prayer and the Pledge of Allegiance to the Flag followed.

**ROLL CALL**           MAYOR DRABCZUK - present  
                          MAYOR-PROTEM CARROLL – present  
                          COUNCILMAN KOCH- present  
                          COUNCILMAN FRUCCI – present  
                          COUNCILMAN BAINTER – present  
                          COUNCILMAN FARLEY – present

Others present were Town Manager/Clerk Nell Webb, Secretary Ursel Behnken, and residents Jim Bracken and Dutch Payne.

**SPECIAL BUSINESS:**

1. **COUNCIL APPROVAL OF AGENDA** – Councilman Koch moved to approve the Agenda. It was seconded by Councilman Farley and passed unanimously.
  
2. **REASON FOR SPECIAL MEETING – APPROVAL OF CAPITAL IMPROVEMENT LIST** – Mayor Drabczuk opened the discussion by clarifying the item before the Council. He said he wanted to focus on the income from the 1-penny sales tax if and when it became reality and what kinds of capital improvement the Town would benefit from. Town Manager Webb said the list she prepared was partially an old list from way before her time, and feedback from citizens and her own observations to make up the new list. She said that starting January 2002 the Town would get funds from the sales tax. Councilman Frucci wanted to know if the Town does not spend the total amount of \$550,000 in the five allotted years and does not spend it all, can the Town expand the time to 10 years. Town Manager/Clerk Webb said that first of all the amount is only a projection and it is not a grant. If it were a grant we would have to give the unused portion back. The Mayor said that how the Town wants to spend the money is not set in black and white. The whole amount could be put into Roads and Repair and then moved around. Councilman Carroll pointed out that it was important to make the citizens aware of the issues and what the Council wanted to do. Councilman Farley agreed and said the Council would have to have worthwhile projects otherwise the public would not support it.
  
3. **PUBLIC SAFETY:**  
**Community Officer** - Councilman Bainter said that Safety should fall under Roads. Town Manager Webb explained that Public Safety Officer was under a four-year contract, which was paid for by a grant. This year the Town is expected to pay \$17,000, next year \$26,000 and finally the total \$55,000. Councilman Koch suggested Public Safety be worked into the budget, because if it were paid by the sales tax, in five years the Town would have a problem funding it again.  
Councilman Farley moved to strike funding for Community Officer under contract with Okaloosa County Sheriff's Department from the list. It was seconded by Councilman Carroll and passed unanimously.
  
4. **ENVIRONMENTAL:**  
**Drainage Ditch** – Councilman Koch asked if the funds were not forthcoming, would the ditch not be fixed? Councilman Frucci said that the ditch needs a permanent fix and he can see different ways to fix the ditch. It could be done with rip-rap for \$7,000 and see how well it does. But he thinks the \$30,000 seem adequate. Town Manager /Clerk Webb said that the sales tax money would help to do the repair faster and easier, and the Mayor added that Ft Walton Beach might share in the cost.  
Councilman Frucci moved to repair the drainage ditch on Yacht Club Drive to prevent erosion to adjacent properties. It was seconded by Councilman Bainter and passed unanimously.

## 5. INFRASTRUCTURE:

**Resurfacing of Streets, curbing and sidewalks** – Councilman Bainter wanted to know how the Town Manager came up with the figures. She said that she used available figures and also a study engineer Mark Shaeffer had finished. Councilman Frucci said that curbing is very expensive and he can easily see \$100,000 for that. Town Manager /Clerk Webb said that the Town is committed to having sidewalks on each side of the streets because the Town is a member of the MPO and the MPO voted to make this area more pedestrian friendly. Councilman Farley said that he walked around with a stroller and found that several streets do not need sidewalks because the traffic volume is low and only a handful of places need ramps.

Councilman Bainter moved to accept both items a) resurfacing all streets on west side of Eglin Parkway and east side of Hughes street for \$120,000 and b) bring curbs and sidewalks in compliance with ADA requirements for \$17,000. This was amended by Councilman Frucci to increase the total amount to \$350,000. The motion passed unanimously.

**Upgrade of Parks and Park Equipment** – Councilman Koch said she was not for playground equipment because of the liability issue. But Councilman Farley said it was not fair for families with children to walk to Fort Walton Beach to have a place to play. the citizens should be served. Town Manager /Clerk Webb said that her experience in Shalimar was that if a park was put in right it was safe. Although it is not fail-safe, the children should always be supervised by the parents. Councilman Bainter said that this issue does not have to be decided now but it should be allocated.

Councilman Farley moved to replace garbage receptacles, bar-b-que grills, and fences and add playground equipment to the parks in Cinco Bayou for the amount of \$30,000. It was seconded by Councilman Carroll and passed 4-1. (Nay – Councilman Bainter)

**Upgrade of Signage** – Town Manager Webb said she got estimates from Sign Master for the marquee, park signs, a sign on the median on Eglin Parkway etc. Councilman Carroll said that the marquee is only four years old and Councilman Farley countered that in 6 years it might need to be fixed. Councilman Farley said people hardly know they are living in Cinco Bayou. The verbiage of this proposal needs to reflect what the Town is going to do.

Councilman Bainter moved to upgrade/replace signage at Town Hall and park signs, purchase sign for medium on Eglin Parkway and replace buoys. It was seconded by Councilman Koch and passed 3:2. (Nays – Councilmen Koch, Farley.)

**Repaint and Repairs to Town Hall** – Councilman Frucci said that the estimate of \$10,000 over a period of five years is far too low. There might be wood rot, the deck and the roof needs looking at etc. Town Manager Webb said that she has an estimate for liquid siding of \$9,300.00. Councilman Carroll moved to increase the amount for Repaint and repairs to Town Hall from \$10,000 to 15,000. It was seconded by Councilman Farley and passed unanimously.

**Sprinkler System** – Town Manager /Clerk Webb said that a good sprinkler system is very expensive. Councilman Frucci said an effort should be made to find the current irrigation systems and then make a map for the whole system in the Town. Councilman Bainter moved to upgrade sprinkler systems on right of ways and parks by replacing needed lines, sprinkler heads and timers and upgrade irrigation wells for \$20,000.00. It was seconded by Councilman Farley and passed unanimously.

## 6. GROWTH ITEMS:

**Computers and related systems** – Town Manager Webb said that the current computer system is only three years old, but the networking system is not very efficient. The accounting program has to be continually upgraded. Councilman Carroll would like to include the upcoming study of what needs to be saved and the subsequent input on microfilm of all the old records. Councilman Frucci asked whether Cox Communications would

have anything the Town could use. Town Manager Webb said that Cox would send a representative to give us a price. Councilman Farley moved to upgrade and related systems for \$5,000.00 and instituting the microfilm library for \$50,000.00. It was seconded by Councilman Carroll and passed unanimously.

**Beautification Program** – Mayor Drabczuk said that in Cinco Bayou nothing is focused, there is no real theme for beautification. It will fall to the Council one day and therefore the program could be started now. Councilman Bainter does not see a problem with the development per se, and Town Manager could be the enforcer. Town Manager said we need a plan first, then write the ordinances, need professional help. Councilman Farley said that the clock is ticking for Eglin Parkway and it is on the cusp of major changes. Councilman Koch moved to develop and enforce a beautification program and theme for the Town such as signs, trees, shrubs, businesses and residential areas for \$10,000.00. It was seconded by Councilman Frucci and amended by Councilman Farley to raise the amount to \$50,000 to finish the project. It passed unanimously.

Councilman Frucci reported that the buoys in the bayou need to be refurbished and repainted. Councilman Farley moved to include the no-wake buoys in the signage category and raise it to from \$6,000 to \$9,000.00. It was seconded by Councilman Carroll and passed unanimously.

Councilman Carroll suggested that the furnishings in Town Hall need to be replaced and Town Manager Webb added that our Community Officer has asked for a privacy wall. Councilman Farley moved to change Town Hall Expenses from \$ 15,000.00 to \$25,000.00. It was seconded by Councilman Carroll and it passed unanimously.

The next item discussed, were metal buildings, storage sheds etc. Mayor Drabczuk suggested building an addition on the side of the building for storage or maintenance and make it look just like the building. Councilman Carroll moved to add the remodeling and upgrade of the outside of Town Hall as a separate line item for \$50,000.00. It was seconded by Councilman Farley and passed 4-1. (Nay – Councilman Frucci).

Councilman Carroll moved to accept the plan for infrastructure and capital projects as amended by the council. It was seconded by Councilman Koch and passed unanimously.

**ADJOURNMENT** – There being no further business the meeting was adjourned at 8 p.m.

**ATTEST:**

Nell Webb  
Town Manager/Clerk

Mayor Randall P. Drabczuk

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## SPECIAL TOWN MEETING SIGN IN SHEET

Name:	DUTCH FAYNE		
Address:	134 OPP BLVD N.E.		
Phone:		Email:	

Name:	Jim Bracken		
Address:	288 Kild		
Phone:		Email:	

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## TOWN OF CINCO BAYOU

## General Ledger

For the Period From Apr 1, 2001 to Apr 30, 2001

Filter Criteria includes: 1) IDs from 01.101220 to 01.101220. Report order is by ID. Report is printed with Truncated Transaction Descriptions and in Detail Format.

Account ID Account Description	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
01.101220	4/1/01			Beginning Balance			18,506.02
VANGUARD BANK	4/3/01	CASH	CRJ	K-MART CORPORATI	10.00		
	4/3/01	CASH	CRJ	CANVAS 'R US & UPH	50.00		
	4/3/01	40021996	CRJ	STATE OF FLORIDA	1,965.23		
	4/5/01	13836	CDJ	PREFERRED GOV INS		625.00	
	4/5/01	13837	CDJ	BANKCARD CENTER		15.60	
	4/5/01	13838	CDJ	AT&T WIRELESS		32.68	
	4/5/01	13839	CDJ	BANKCARD CENTER		9.50	
	4/5/01	13840	CDJ	GATLIN LUMBER & S		84.46	
	4/5/01	13841	CDJ	DIANE RAMOS		35.00	
	4/5/01	13842	CDJ	NELL WEBB		67.89	
	4/5/01	13843	CDJ	VANGUARD BANK		1,376.72	
	4/5/01	13844	PRJ	BILLY J. MUNKUS		730.87	
	4/5/01	13845	PRJ	AGNES J. WEBB		974.33	
	4/5/01	13846	PRJ	MONIKA GILLETTE		474.24	
	4/5/01	13847	PRJ	URSEL BEHNKEN		27.70	
	4/12/01	13848	CDJ	HUGH BAINTER		50.00	
	4/12/01	13849	CDJ	DAN FARLEY		50.00	
	4/12/01	13850	CDJ	CAROL KOCH		50.00	
	4/12/01	13851	CDJ	NORM FRUCCI		50.00	
	4/12/01	13852	CDJ	SARA CARROLL		50.00	
	4/12/01	13853	CDJ	RANDALL DRABCZU		100.00	
	4/12/01	13854	CDJ	ADVANCED LAWN C		85.00	
	4/12/01	13855	CDJ	SPRINT		196.60	
	4/12/01	13856	CDJ	DAILY NEWS OF NOR		101.27	
	4/12/01	13857	CDJ	AT & T BUSINESS SE		20.31	
	4/12/01	13858	CDJ	ANCHORS, FOSTER,		921.00	
	4/12/01	13859	CDJ	JONES EDMUNDS &		57.72	
	4/12/01	13860	CDJ	FRANK W. HAWLEY I		65.26	
	4/12/01	13861	CDJ	TOWN OF CINCO BA		50.81	
	4/12/01	13862	CDJ	CITY OF FT. WALTO		58.46	
	4/12/01	13863	CDJ	PATRICIA M. HOLLA		1,133.14	
	4/12/01	13864	CDJ	NELL WEBB		1,111.80	
	4/19/01	CASH	CRJ	NORM & DEANNA FR	6.35		
	4/19/01	3550393	CRJ	SPRINT -FLORIDA, IN	549.95		
	4/19/01	43161	CRJ	CITY OF FT. WALTO	1,179.45		
	4/19/01	43162	CRJ	FWB SOLID WASTE	7,231.41		
	4/19/01	073843	CRJ	OKALOOSA COUNTY	340.59		
	4/19/01	13865	PRJ	AGNES J. WEBB		974.33	
	4/19/01	13866	PRJ	URSEL BEHNKEN		101.58	
	4/19/01	13867	PRJ	BILLY J. MUNKUS		730.87	
	4/19/01	13868	PRJ	MONIKA GILLETTE		476.17	
	4/19/01	13869	CDJ	PANHANDLE ANIMA		409.15	
	4/19/01	13870	CDJ	LIBERTY FLAG & SPE		37.10	
	4/19/01	13871	CDJ	CHEVRON PRODUCT		11.24	
	4/19/01	13872	CDJ	WASTE MANAGEME		7,148.16	
	4/23/01	HWY 85	GEN	HWY 85 QTR MAINT	611.45		
	4/23/01	38201	CRJ	OKALOOSA COUNTY	34.03		
	4/23/01	38234	CRJ	OK CTY TAX COLLE	4,375.97		
	4/23/01	9711	CRJ	OKALOOSA CTY TAX	83.75		
	4/25/01	POSTAG	GEN	POSTAGE NEOPOST		100.00	
	4/26/01	13873	CDJ	J&R LAWN CARE SO		1,125.00	
	4/26/01	13874	CDJ	BLUE CROSS/BLUE S		778.50	
	4/26/01	13875	CDJ	METROPOLITAN LIF		72.03	
	4/26/01	13876	CDJ	SAFEGUARD CHECK		128.37	
	4/26/01	13877	CDJ	GULF POWER COMP		847.26	
	4/26/01	13878	CDJ	LANCASTER DEVEL		424.00	
	4/26/01	13879	CDJ	THE TROPHY CENTE		76.06	
	4/26/01	13880	CDJ	AT&T WIRELESS		31.29	
	4/27/01	LOC OPT	GEN	LOCAL OPT GAS TAX	464.42		
	4/27/01	1/2 CENT	GEN	1/2 CENT SALES TAX	1,804.79		
	4/30/01	11761	CRJ	TUCKER AUTO SALE	50.00		
	4/30/01	2010728	CRJ	NEWMAN C. BRACKI	205.79		
	4/30/01	675228	CRJ	GULF POWER	1,162.30		
	4/30/01	675229	CRJ	GULF POWER	1,600.94		
	4/30/01	60084022	CRJ	Cox Communications	507.00		
	4/30/01	1197.08	CRJ	RUB A DUB CAR WAS	1,197.08		
	4/30/01	INTERES	GEN	INTEREST APR 01	21.26		

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Account ID	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
Account Description							
				Current Period Change	23,451.76	22,076.47	1,375.29
	4/30/01			Ending Balance			19,881.31

TOWN OF CINCO BAYOU  
General Ledger

For the Period From Apr 1, 2001 to Apr 30, 2001

Filter Criteria includes: 1) IDs from 01.101221 to 01.101221. Report order is by ID. Report is printed with Truncated Transaction Descriptions and in Detail Format.

Account ID Account Description	Date	Referenc	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
01.101221	4/1/01			Beginning Balance			73,393.06
VANGUARD MO M	4/30/01	INTERES	GEN	INTEREST APR 01	224.46		
				Current Period Change	224.46		224.46
	4/30/01			Ending Balance			73,617.52

