

TOWN OF CINCO BAYOU  
REGULAR COUNCIL MEETING  
MAY 1, 1990

Mayor Laginess called the Council meeting to order at 6:05 PM.

SILENT PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present: Mayor Laginess  
Councilman Broxson  
Councilwoman Buchanan  
Councilwoman Dumka  
Councilman Skelly

Absent: Councilman Gage

Also Present: Manager Borchik            Attorney McInnis  
Secretary Dole                         Engineer King  
Jerry Schnitzius                         Ellen Holt  
Bruce Rolfsen                             Sadie Robblee  
Abbie Tyner                                 Tim Olsen  
Tom Leach                                  Sam Wright  
James Wright, Jr.

Mayor Laginess introduced Mr. Jerry Schnitzius and Mrs. Ellen Holt representing the Greater Ft. Walton Beach Chamber of Commerce Billy Bowlegs Festival. Mrs. Holt read a Proclamation for Unity Day which contained an invitation to the Town of Cinco Bayou to participate in "Political Pandemonium" on June 3, 1990. Mr. Schnitzius explained that this event one of the activities associated with the Billy Bowlegs Festival and will place teams from the municipalities and county against each another in interesting and challenging games! The Council agreed to assemble a team from Cinco Bayou to participate in the pentathlon.

Mayor Laginess called Mr. Schnitzius' attention to the fact that the Town's franchise with Environmental Waste expired March 31, 1990. Mr. Schnitzius indicated that he was aware of the problem and although he had not had time to prepare a new franchise, he indicated that residential tag & bag service would continue at the present rates, however, rates charged commercial customers, would increase bringing them in line with rates charged throughout the County. Councilman Skelly made a motion to extend the current franchise with Environmental Waste for 30 days until the next Town Council meeting on the first Tuesday in June, seconded by Councilwoman Dumka. The motion was unanimously approved. Attorney McInnis reminded the Council that he is the attorney for both the Town and for Environmental Waste and asked the Council if they considered that a problem. A poll of the Councilmembers indicated that there were no objections.

PUBLIC HEARING

1. Ordinance No. 137 - First reading of an ordinance to amend Ordinance No. 136, Code Enforcement Board - Attorney McInnis read Ordinance No. 137 by title only. Councilman Skelly made a motion to accept the first reading of Ordinance No. 137, seconded by Councilwoman Buchanan. The motion was unanimously approved.

2. Resolution No. 90-6 - A resolution supporting the award of the Presidential Unit Citation to the 1st Special Operations Wing and the 919th Special Operations Group for their participation in "Just Cause", the recent military operation in Panama - Attorney McInnis read Resolution No. 90-6 by title only. Councilwoman Buchanan made a motion to accept Resolution No. 90-6, seconded by Councilman Skelly. The motion was unanimously accepted.

3. Resolution No. 90-7 - A resolution supporting the Billy Bowlegs Parade, June 4, 1990 - Attorney McInnis read Resolution No. 90-7 by title only. Councilwoman Dumka made a motion to accept Resolution No. 90-7, seconded by Councilman Skelly. The motion was unanimously approved.

At this point, Mayor Laginess presented Resolution 90-9 recognizing Mrs. Judy Dole, Town Secretary, during National Secretary's Week. Attorney McInnis read Resolution 90-9 and Mayor Laginess presented Secretary Dole with a Certificate of Appreciation.

REGULAR BUSINESS

1. Minutes - April 3, 1990 - Councilman Skelly made a motion to accept the minutes of April 3, 1990, seconded by Councilman Broxson. The motion was unanimously approved.

2. Financial Report - March, 1990 & April, 1990 - Councilwoman Dumka made a motion to accept the Financial Reports for March, 1990, and April, 1990, seconded by Councilman Skelly. The motion was unanimously approved.

3. Environmental Waste System Franchise - This item previously discussed and will appear on next month's agenda.

4. Code Enforcement Board Member Nominations - Mayor Laginess tabled this item until the next Council meeting due to lack of nominations.

5. Mid-Bay Bridge Bond Issue - Attorney McInnis - Attorney McInnis reported that the bond issuing agency for the Mid-Bay Bridge is not satisfied with the wording of the agreement as it pertains to the County's share of the local option gas tax. The Attorney asked the Council if there were any objections to the Judge's changing the language in the order and there were none.

6. Soliciting/Collecting at Intersections - Attorney McInnis-After looking into the Town's liability concerning solicitation/collection at intersections, Attorney McInnis stated that the Town had two options - to pass an Ordinance putting the burden of liability on the solicitors, or leave things as they now stand and allow the County ordinance to cover this matter. Mayor Laginess stated that presently no solicitation/collections are allowed at any intersection in Cinco Bayou. The Council agreed that, for safety reasons, the policy of the past would be continued. Mayor Laginess stated for the record that it would be the policy of the Town not to allow soliciting/collecting at any intersection in Cinco Bayou.

7. Employee Health Insurance Proposals - Judy Dole - After a brief discussion, Councilwoman Dumka made a motion in favor of accepting Plan II, Pan American (Dual) to cover Tim Olsen and Judy Dole plus the required life insurance for Mr. Borchik and setting a limit of two dependents for each insured, seconded by Councilman Skelly. Councilman Skelly made a motion to amend the original motion to say that such insurance plan is to be reviewed within one year of inception, seconded by Councilman Broxson. The amendment was unanimously approved. The main motion was then unanimously approved.

The discussion returned to how the Town would pay the premiums for Manager Borchik's supplemental policies. It was agreed that the Town Manager would consult the Auditor before any decision was made.

Mayor Laginess stated that he would like to do something special - a "Spring Fling" - for the Town picnic on May 15. Mr. Tom Leach has agreed to provide entertainment. Councilman Skelly made a motion to appropriate \$50.00 for the "Spring Fling" to be used to buy ground meat and other sundry items, seconded by Councilman Broxson. The motion was unanimously approved.

Mayor Laginess read a letter from Dr. Michael Stone of UWF thanking Cinco Bayou for the use of the Town Hall for the Code Enforcement Seminar.

COUNCILMEMBERS REPORTS/COMMENTS -

Councilman Skelly had these comments:

1. He would like to have the meeting packets earlier so that they could be studied over the week-end. Manager Borchik informed him that this could be done, but the Council may not receive everything.

2. Inquired as to the status of the crosswalk at Eglin Parkway and Yacht Club Drive. The Town Manager will call DOT.

PUBLIC REQUESTS WILL BE HEARD AT THIS TIME

Mayor Laginess introduced James and Sam Wright from Boy Scout Troop 510. Sam Wright asked for permission from the Council to clean up Glenwood Park as an Eagle Scout Project. Councilman Skelly made a motion to approve his request, seconded by Councilwoman Dumka. The motion was unanimously approved.

COMMITTEE REPORTS

1. Administrative Committee - None
2. Finance & Budget Committee
  - a. FYE 1990 Budget Revision - Councilwoman Buchanan asked the Town Manager to explain the proposed budget revisions. Following a short discussion, Councilwoman Buchanan made a motion to adopt the revised budget (Resolution 90-8) as presented, seconded by Councilman Broxson. The motion was unanimously approved. Councilwoman Buchanan then recommended that the Council consider selling the old Town Hall and adjacent property. Following a short discussion, Councilman Skelly made a motion to declare the lot at 33 Kelly Avenue to be surplus, seconded by Councilwoman Dumka. The motion was unanimously approved. Councilman Skelly then made a motion that the whole parcel, to include the building and the adjacent property, be put up for bid as it is surplus with terms of the bid to be determined, seconded by Councilwoman Dumka. The motion was unanimously approved.
  - b. FYE 1991 Budget Preparation - This item was not addressed.

3. Comprehensive Plan Committee
  - a. Ltr, WFRPC - Comp Plan Consistency Review
  - b. Ltr, Dorman reply to WFRPC LtrManager Borchik reported that some items intentionally omitted from the Town's Comprehensive Plan may have to be addressed to place the plan "in compliance". Mr. Dorman did not believe that there were any serious problems with the plan as presented.

With the recommendation of the Town Attorney, Councilman Skelly made a motion adopt Resolution 90-10 declaring the property located at 33 Kelly Avenue; Lot 6, Block 20, Cinco Bayou Subdivision; be declared surplus and the entire parcel, building and adjacent lot, be put up for sale, seconded by Councilwoman Dumka. The motion was unanimously approved.

CORRESPONDENCE

1. Ltr, DAV - Ceremony, May 28, 1990 - Councilman Skelly made a motion that Councilman Gage be designated to represent Cinco Bayou at the Disabled American Veterans ceremonies on Monday, May 28, 1990, seconded by Councilman Broxson. The motion was approved on a 3-1 vote with Councilwoman Dumka voting "no".
2. Ltr, OCWFCD - ISO Fire rating upgraded to "4"
3. Ltr, Warner Cable - Reduced installation charge
4. Ltr, Okaloosa Council on Aging - Fund request - The Council took no action on the request for funds.

TOWN MANAGER'S REPORT - None

MAYOR'S ANNOUNCEMENTS - There will be another meeting on county-wide law enforcement consolidation soon.

There being no further business, the meeting was adjourned at 7:50

  
Mayor

ATTEST:

  
Town Manager/Clerk

NOTE: A mechanical recording has been made of the foregoing proceedings of which these minutes are a part and is on file in the office of the Town Manager/Clerk.

PROCLAMATION

HEAR YE! HEAR YE!:

WHEREAS, In the Year of Our Lord 1915, the Florida Legislature created our State's 52nd county, Okaloosa; and

WHEREAS, a celebration of good cheer in the month of June this 1990 shall mark the 75th Anniversary of the formation of Okaloosa County; and

WHEREAS, in 1915, not a single paved road existed in Okaloosa County; and

WHEREAS, in 1990, Okaloosa County is one of the fastest-growing areas in the United States, containing the vital ingredients for business success, the largest free-world air base, the largest State Forest in Florida, the spectacular scenic beauty and recreation of its Emerald Coast beaches, commercial deep sea fishing, a unique array of water sports, a growing tourist industry, friendly people, gracious living; and

WHEREAS, in 1915, not a single incorporated town existed in Okaloosa County; and

WHEREAS, in 1990, there are nine incorporated municipalities in Okaloosa County: Cinco Bayou, Crestview, Destin, Fort Walton Beach, Laurel Hill, Mary Esther, Niceville, Shalimar, and Valparaiso; and

WHEREAS, in conjunction with the Billy Bowlegs Festival, a field game "Political Pandemonium" event has been scheduled.

NOW, THEREFORE, BE IT RESOLVED on this auspicious occasion, the Greater Fort Walton Beach Chamber of Commerce hereby challenges this august body to meet on the "Political Pandemonium" field of honor, at 12:30pm, Sunday, June 3rd, at the Fort Walton Landing, Brooks Street, Fort Walton Beach.

QUOTED: PLAN II - \$250 DEDUCTIBLE (DUAL) (PRE-CERT)  
FOR: CINCO BAYOU

AREA: 3  
DATE SUBMITTED: 2/15/90

EMP.	MEDICAL PLAN				PLAN OPTIONS		TOTALS
	LIFE	EMP.	DEP.	TOTAL	MAT.	DENTAL	PER EMP.
1	11.40	125.56	122.12	259.08	18.06	21.70	298.84
2	3.45	52.78	61.06	127.29	9.46	18.20	154.95
3	2.18	49.02	122.12	173.32	32.63	28.80	234.80
	17.03	237.36	305.30	559.69	60.20	68.70	688.59
				MONTHLY ADM.FEE 25.00			MONTHLY ADM.FEE 25.00
				TOTALS W/O OPTIONS 584.69			TOTAL W/OPTIONS 713.59
				OTHER GROUP OPTIONS: SUPP.ACC: N/A			DIS: N/A PX CARD: 81.80

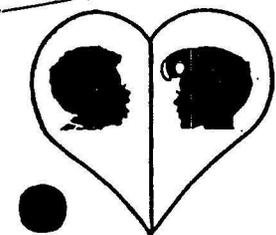
(ALL) MO.

AL's  
RX 31.90

→

PLAN "EXCELLENT"	PAN AMERICAN LIFE - BENEFIT MED (DUAL) (\$250)	1ST, 1ST
PLAN MAXIMUM	\$2,000,000	
PLAN DEDUCTIBLES	\$100 / \$250 / \$500 / \$1000 - OUT HOSPITAL	
	\$200 / \$500 / \$1000 / \$1000 - IN HOSPITAL	
MAXIMUM DEDUCTIBLE PER FAMILY	PER PERSON, PER CAL. YEAR - OUT HOSPITAL	
	PER PERSON, PER CONFINEMENT - IN HOSPITAL	
ACCUMULATION PERIOD	CALENDAR YEAR	
CO-INSURANCE LEVEL	80% OF \$5000 - 100% THEREAFTER	
MAXIMUM OUT OF POCKET	\$1000 PLUS PLAN DEDUCTIBLES	
ROOM & BOARD BENEFIT	SEMI PRIVATE	
INTENSIVE CARE BENEFIT	3 TIMES SEMI PRIVATE	
PRE-ADMISSION TESTING	DEDUCTIBLE WAIVED - 100%	
HOSPITAL PRE-CERT	IF NOT DONE - \$300 PENALTY APPLIED	
SURGICAL BENEFIT	REASONABLE & CUSTOMARY	
SECOND SURGICAL OPINION	100% MUST BE DONE FOR LISTED PROCEDURES.	
	IF NOT DONE, \$300 PENALTY APPLIED.	
X-RAY + LAB BENEFIT	REASONABLE & CUSTOMARY	
PRESCRIPTION DRUG	OPT'L - \$4.00 GNRC & \$6.00 NON-GENERIC	
OUT PATIENT SERVICES & SURGERY	RSC / MUST BE DONE FOR LISTED PROCEDURES	
	AT APPROVED FACILITY. IF NOT, \$300 PNLT.	
MATERNITY BENEFIT	OPT'L AT 6 AS ANY ILLNESS/3-5 MED'L LIVES	
	MUST HAVE 3 DEP UNITS OR MINIMUM 1500 DED	
SUPP. ACCIDENT BENEFIT	OPTIONAL - \$300, DEDUCTIBLE WAIVED /	
	ALTERNATE \$500 BENEFIT AVAILABLE	
MENTAL - IN PATIENT	\$10,000 LIFETIME MAXIMUM	
MENTAL - OUT PATIENT	50% OF \$50 TO \$1000 CALENDAR MAXIMUM	
MINIMUM LIFE REQUIRED	\$7,500	
WEEKLY INCOME (OPTIONAL)	100 WKLY; 1 DAY ACC; 3 DAY SICK; 26 WKS.	
DENTAL BENEFIT	OPT'L: \$50 DED; 80%-50%; SOME WIG PERIOD /	
	ORTHO AT 12 LIVES - \$50 DED; \$750 MAXIMUM	
PRE-EXISTING LIMITATIONS	1-2: 12 MO PRIOR / 12 MO WITH THE PLAN	
	3-5: 12 MO PRIOR // 6 OR MORE: 6 MO PRIOR	
	3 PLUS: 6 MO TRIMT FREE / 12 MO WITH PLAN	
	3-5: \$1000 LSR PRE-EX MAX; NO PREGNANCY	
	6-14: \$1500 LSR PRE-EX MAX; NO PREGNANCY	
	15 OR MORE: PD TO LESSER PRE-EX MAX BFT /	
	CALENDAR YEAR & DED CO-INSURANCE CREDIT	
	1/49 (AT 20 LIVES, AGE 65 & OLDER, CONTACT	
	FERGUS ST GEORGE FOR PRIMARY RATES)	
TAKE OVER PROVISIONS	SIMPLIFIED ACCEPTANCE	
	6 MONTHS (12 MONTHS WITH 12% INCREASE)	
	UNDER 20 - 6 MONTHS / 20+ - PER COBRA LAW	
MINIMUM LIVES REQUIRED/MAX.	CLAIMS PAID OUT OF TAMPA, FL.	
UNDERWRITING		
RATE GUARANTEE		
SURVIVOR BENEFIT		

REFER TO BROCHURE OR CONTACT MARKETER TO DETERMINE BENEFIT &/OR DEDUCTIBLE  
 RESTRICTIONS REGARDING SPECIFIC INDUSTRIES OR FAMILY RELATED GROUPS  
 IF THE GRP HAS MORE THAN 50% RELATED BY BLOOD OR MARRIAGE, MINIMUM \$250 DED.  
 DR'S GRPS MAY NOT HAVE PCS CARD BFT AND NEW EMPS MUST HAVE 90 DAY WAITING PERIOD



# RESTORATION FOUNDATION FOR CHILDREN, INC.

4/18/90 ASB

**Advisory Board**

Kathy Dean  
Clinical Social Worker

Larry Gilbert  
Sheriff

H. W. Gill  
Judge (Ret.)

Robert Hardin  
State Representative

W. E. Overstreet  
Consulting Engineer

George Palmer  
Businessman

Larry Patrick  
Businessman

Robert Patrick  
C.P.A.

Rick Powell  
Attorney

Davage Runnells  
Real Estate Developer

April 18, 1990

Town of Cinco Bayou  
10 Yacht Club Drive  
Ft. Walton Beach, Fl 32548

Attention: Mayor Charles Laginess

Dear Mayor Laginess:

Restoration Foundation for Children requests your approval to solicit for fund raising and to pass out fliers pertaining to Restoration Foundation at the intersections in your jurisdictions.

We look to hearing from you soon in response to our request.

Sincerely,

JACKKIE JERNIGAN  
President/Founder

JJ/sj

RECEIVED  
4/27/90



**Warner Cable  
Communications Inc.**

784 North Beal Parkway, P.O. Box 2827, Fort Walton Beach, Florida 32549  
904/862-0175 Serving Ft. Walton Beach, Crestview and Niceville

April 25, 1990

Mayor Charles R. Laginess  
Town of Cinco Bayou  
10 Yacht Club Drive  
Fort Walton Beach, FL 32548

Dear Mayor Laginess:

In our discussions with government officials about our new basic service we found a consensus on two points. The first was the concept of a reduced service offering made-up primarily of broadcast stations is both viable and attractive. The second was our installation charge of \$29.95 to convert to our new basic service was considered too high.

We are pleased to let you know we have elected to reduce this installation charge to \$19.95. The new charge, \$19.95, will not cover the material and labor to convert a customer to our basic service. However, since our targeted audience includes people on fixed incomes, we felt your input was appropriate.

Thank you for your opinions.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Harry F. Sheraw'.

Harry F. Sheraw  
General Manager

HFS/lm

cc: Mr. Albert S. Borchik  
Council Members

COMMERCIAL

Pick-ups per Week	Container Size			
	2 yd.	4 yd.	6 yd.	8yd.
1	\$ 20.90	\$ 35.20	\$ 43.45	\$ 51.50
2	39.60	53.90	67.65	87.45
3	54.45	73.70	94.60	124.25
4	69.30	93.50	125.40	161.57
5	84.70	112.20	152.35	198.00
6	100.10	152.35	174.90	225.80

INDUSTRIAL

Rates to be set by Contractor.

Section 7. (a) Payment for residential sanitation services provided by the Contractor shall be on a quarterly basis with the exception of bag service which is on a pay as needed basis. All payments are due by the tenth (10th) of the first month of each new quarter. Services will not be provided to any customer who does not display the new quarters can tag by the tenth (10th) of each new quarter. Service renewal will be the responsibility of each customer as no billing statements will be mailed.

(b) Payments for commercial sanitation services provided by the Contractor are due by the tenth (10th) of the month that service is being rendered. Such payments become delinquent after the twentieth (20th) day of the month billed and the Contractor shall have the right to suspend service on any account not paid by the 20th day of the month in which service is being rendered.

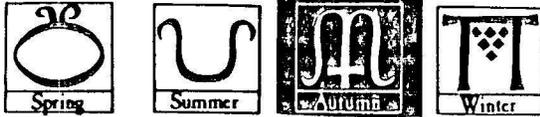
(c) Payments for industrial sanitation services shall be arranged between the Contractor and the customer.

Section 8. Residential rates are fixed for the three (3) year term of this Franchise. The Contractor shall have the right to request a modification in the commercial rates on the first and second anniversaries of the effective date of this Franchise. Such modification is at the sole discretion of the Town Council.

Section 9. Any and all landfill fees imposed by Okaloosa County shall be paid by the customer and will be

RECEIVED  
5/1/90

# Okaloosa County Council On Aging



Life Through the Ages

Ruth R. Lovejoy  
Executive Director

April 30, 1990

Charles Laginess, Mayor  
Town Hall  
10 Yatch Club Drive  
Fort Walton Beach, Florida 32548

Dear Mayor Laginess,

Okaloosa County Coordinated Transportation provides services under FS Chapter 427. It operates under the Okaloosa County Council on Aging umbrella and has the responsibility for coordinating all state or federally funded transportation programs in the county.

With the formation of the Transportation Disadvantaged Commission, the program is expected to expand to serve all Transportation Disadvantaged persons.

Recently, we received two modified vans which transport wheelchairs. Four 15 passenger vans were purchased with UMTA Section 9 funds. Since the majority of riders reside in the Fort Walton Beach, Mary Esther, Cinco Bayou, and unincorporated areas of South County, we are asking each city and town to assist in providing the local match. Fort Walton Beach and the Board of County Commissioners have voted their support. We respectfully request your assistance in raising the required \$16,185.00.

If you would like information about the progress, current level of operation or future goals of the transportation programs, I would be pleased to appear before your Council.

Sincerely yours,

*Ruth R. Lovejoy*  
Ruth R. Lovejoy  
Executive Director

RRL:pej

Main Office:  
Fort Walton Beach  
105 Santa Rosa Blvd.  
Florida 32548  
(904) 243-6222

Crestview  
198 S. Wilson  
Florida 32536  
(904) 682-4814

Valparaiso  
268 Glenview Ave.  
Florida 32580  
(904) 678-6313

AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA AMENDING SECTION 5(b) OF ORDINANCE 136 OF THE TOWN OF CINCO BAYOU, FLORIDA TO PROVIDE THAT MEMBERS OF THIS CODE ENFORCEMENT BOARD SHALL SERVE WITHOUT COMPENSATION; ADDING A NEW SECTION 5(i) TO ORDINANCE 136 OF THE TOWN OF CINCO BAYOU, FLORIDA PROVIDING FOR THE APPOINTMENT OF ALTERNATES TO THE CODE ENFORCEMENT BOARD; AMENDING SECTIONS 6(b) and 6(c) OF ORDINANCE 136 OF THE TOWN OF CINCO BAYOU, FLORIDA TO CORRECT A TECHNICAL ERROR; AMENDING SECTION 9 OF ORDINANCE 136 OF THE TOWN OF CINCO BAYOU, FLORIDA TO PROVIDE RIGHTS OF ENTRY UPON PRIVATE PROPERTY; PROVIDING FOR SEVERABILITY; REPEALING ORDINANCES INCONSISTENT WITH SAID ORDINANCE; AND PROVIDING AN EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, FLORIDA, AS FOLLOWS:

SECTION 1. That Section 5(b) of Ordinance 136 of the Town of Cinco Bayou, Florida is hereby amended to read as follows:

SECTION 5.

(b) Members of the code enforcement board shall be residents of the Town and shall serve without compensation. Any resident of the Town who is related within the immediate family to any member of the Cinco Bayou Town Council shall not be qualified to serve on the board. For the purposes of this ordinance, immediate family is defined as the parent(s), spouse or child(ren) of a member of the Town Council. Appointments shall be made in accordance with applicable law and ordinances on the basis of experience or interest in the subject matter jurisdiction of the code enforcement board. The membership of the code enforcement board shall, whenever possible, include an architect, a businessman, an engineer, a general contractor, a subcontractor, and a realtor.

SECTION 2. That a new Section 5(i) is hereby added to Ordinance 136 of the Town of Cinco Bayou, Florida as follows:

SECTION 5.

(i) The Town Council shall have the authority to appoint up to two (2) alternate members of the Code Enforcement Board. Alternate members of the Code Enforcement Board shall be residents of the Town and shall serve without compensation. Any resident of the Town who is related within the immediate family to any member of the Cinco Bayou Town Council shall not be qualified to serve as an alternate to the Board. Alternate members to the Board shall serve for terms of three years and may be reappointed upon approval of the Town Council. Alternate members of the Board shall be fully empowered to carry out the duties of a regular member of the Board when and if any such regular member is unable to attend a meeting of the Board and such alternate is requested by the Board Chairman to attend the meeting. The alternates to the Board shall serve in accordance with ordinances of the Town and may be suspended and removed for cause by a majority vote of the Town Council.

SECTION 3.

That Sections 6(b) and (c) of Ordinance 136 of the Town of Cinco Bayou, Florida are hereby amended to read as follows:

SECTION 6.

(b) Except as provided in Subsection (c), if a violation of the code is found, the code inspector shall first notify the alleged violator and give him a reasonable time within which to correct the violation. Should the violation continue beyond that time specified for correction, the code inspector shall notify the code enforcement board and request a hearing. The code enforcement board, through its clerical staff, shall schedule a hearing, and written notice of such hearing shall be hand delivered or mailed as provided in s. 12 to the violator. At the option of the code enforcement board, notice may additionally be served by publication or posting as provided in s. 12. If the violation is corrected and then reoccurs or if the violation is not corrected by the time specified for correction by the code inspector, the case may be presented to the code enforcement board, even if the violation has been corrected prior to the board hearing, and the notice shall so state.

(c) If a repeat violation is found, the code inspector shall notify the violator, but is not required to give the violator a reasonable time to correct the violation. The code inspector, upon notifying the violator of a repeat violation, shall notify the code enforcement board and request a hearing. The code enforcement board, through its clerical staff, shall schedule a hearing and shall provide notice pursuant to s. 12. The case may be presented to the code enforcement board, even if the repeat violation has been corrected prior to the board hearing, and the notice shall so state.

SECTION 4.

That Section 9 of Ordinance 136 of the Town of Cinco Bayou, Florida is hereby amended to read as follows:

SECTION 9. POWERS OF CODE INSPECTOR. The code inspector shall have all authority and powers granted by this ordinance and by state law, or authorized to be granted by state law.

Whenever necessary to make an inspection to enforce any of the codes and ordinances of the Town, or whenever the Code Inspector has reasonable cause to believe that there exists in any building or upon any premises any violation of the codes and ordinances of the Town, the Code Inspector may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon the Code Inspector by this Ordinance, provided that if such building or premises is occupied, he shall first present proper creditals and request entry. If such building or premises is unoccupied, he shall first make a reasonable effort to locate the owner or other persons having charge or control of the building or premises and request entry. If such entry is refused, the Code Inspector shall have recourse to every remedy provided by law to secure entry.

SECTION 5.

SEVERABILITY. If any word, sentence, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdiction, such portion of words shall be deemed a separate and independent provision and

such holding shall not effect the validity of the remaining portion thereof.

SECTION 6.      REPEAL OF CONFLICTING ORDINANCES AND RESOLUTIONS.  
All ordinances and resolutions of the governing body in conflict herewith are hereby repealed.

SECTION 7.      EFFECTIVE DATE.      This ordinance shall become effective upon its adoption by the Town Council and signature of the Mayor.

ADOPTED this \_\_\_\_ day of May, 1990.

Approved:

BY: \_\_\_\_\_  
Charles R. Laginess  
MAYOR

ATTEST:

\_\_\_\_\_  
Albert S. Borchik, Jr.  
Town Manager/Clerk

(Cinco:136.Amd)

RESOLUTION NO. 90-6

A RESOLUTION OF THE TOWN OF CINCO BAYOU, OKALOOSA COUNTY, FLORIDA, TO PUBLICLY RECOGNIZE THE 1ST SPECIAL OPERATIONS WING OF HURLBURT FIELD, FLORIDA, AND THE 919TH SPECIAL OPERATIONS GROUP OF DUKE FIELD, FLORIDA, FOR THE GALLANT SERVICES THESE UNITS PROVIDED IN THE CONFLICT WITH PANAMA.

WHEREAS, the Town of Cinco Bayou is extremely proud of the 1st Special Operations Wing and 919th Special Operations Group for their superior planning and carrying out their bold and effective strike against the minions of communism in our own hemisphere.

WHEREAS, these highly qualified special operations units are integral parts of our community.

WHEREAS, we congratulate them as a team of fighting active and reserve forces for their demonstrated capability to execute and deliver munitions accurately on critical enemy targets during the Panama conflict.

WHEREAS, throughout "Just Cause" operations one of their prime objectives was to suppress enemy efforts to inflict losses on American forces.

WHEREAS, results confirmed the fact our Airmen achieved this objective - that of minimizing losses.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, OKALOOSA COUNTY, FLORIDA THAT:

1. These fighting units be awarded the Presidential Unit Citation.
2. That the President and Mrs. Bush be invited to Okaloosa County to present this award.

Adopted this 1st day of May, 1990

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Manager/Clerk

RECEIVED  
3/28/90  
KB  
CJ

# CITY OF CRESTVIEW

P.O. DRAWER 1207

CRESTVIEW, FLORIDA 32536

904-682-6131



March 27, 1990

Honorable Charles R. Laginess  
Town of Cinco Bayou  
10 Yacht Club Drive  
Ft. Walton Beach, FL 32548

Dear Mayor Laginess:

At the Spring Dinner meeting of the Okaloosa County League of Cities and Panhandle League of Cities on March 15, 1990, we asked that each city prepare a Resolution in support of the 919th SOG and 1st SOW receiving the Presidential Unit Citation and inviting President and Mrs. Bush to make the presentation locally. We have enclosed a copy of the Resolution which was prepared for Okaloosa County League of Cities as a sample for your use.

We are very optimistic that our President will be making this presentation to our well deserving Airmen, the 919th SOG and 1st SOW.

Thank you for your support and assistance in the Presidential Unit Citation and Ceremony for the 919th SOG and 1st SOW.

Sincerely,

*Ted H. Mathis* (EM)

TED H. MATHIS  
Mayor

1 Encl.  
Resolution

RESOLUTION NO. 90-7

A RESOLUTION OF THE TOWN OF CINCO BAYOU, FLORIDA PURSUANT TO HOUSE BILL 477 OF THE 1986 FLORIDA STATE LEGISLATIVE SESSION REQUIRING A RESOLUTION BY LOCAL GOVERNING AUTHORITIES TO ASSUME RESPONSIBILITY AND LIABILITY FOR STATE ROAD CLOSING BY THE PUBLIC ENTITY; PROVIDING THE EFFECTIVE DATE THEREOF.

WHEREAS, House Bill 477 of the Florida State Legislative Session became effective as law on July 1, 1986, and;

WHEREAS, House Bill 477 requires Public Entities desiring to close a State road for parade or other like purpose to submit a resolution or excerpts of the minutes in which the public entity assumes liability and responsibility for the foreseeable consequences of said closing.

NOW THEREFORE, on a motion duly made, seconded and unanimously approved, the following Resolution is adopted by the Town Council of the Town of Cinco Bayou, Florida.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, FLORIDA:

That the Town of Cinco Bayou, Florida, hereby expressly assumes responsibility and liability for all foreseeable consequences of the requested State Road closing for the "BILLY BOWLEGS PARADE" scheduled for Monday night, June 4, 1990.

This Resolution shall become effective immediately upon its adoption.

Adopted this 1st day of May, 1990.

Approved:

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Town Manager/Clerk

RESOLUTION NO. 90-8

A RESOLUTION OF THE TOWN OF CINCO BAYOU, FLORIDA, ADOPTING THE REVISED OPERATING BUDGET FOR THE TOWN OF CINCO BAYOU, FLORIDA, FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 1990.

WHEREAS, the Town Council of the Town of Cinco Bayou, Florida, adopted the Operating Budget under Resolution 89-5 on September 22, 1989; and

WHEREAS, the Town Council of the Town of Cinco Bayou, Florida, has reviewed the Operating Budget revenues and expenditures for the first 6 months of the fiscal year ending September 30, 1990; and,

WHEREAS, the Town Council of the Town of Cinco Bayou, Florida, finds it necessary to revise anticipated total revenues and expenditures for the full year based on known and proposed changes in revenues and expenditures.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, FLORIDA, that the revised General Operating Budget in the amount of \$ 142,894.00 for the fiscal year ending September 30, 1990, is adopted by unanimous decision. This resolution shall take effect immediately upon its passage and approval by the Mayor. (Complete Budget attached)

Adopted this 1st day of May, 1990

Approved:

  
Mayor



Attest:

  
Town Manager/Clerk

TOWN OF CINCO BAYOU  
 ANTICIPATED REVENUE  
 FYE 1990 (REVISED)  
 (OCT 89 TO SEPT 90)

SOURCE	AMOUNT
Ad Valorem Taxes ( 1.484 mills)	\$ 26,520.00
Franchise Fees	19,997.45
Gulf Power	17,000.00
Okaloosa Gas	1,797.45
Warner Communications	1,200.00
Utility Taxes	28,729.00
Gulf Power	18,165.00
CENTEL	4,500.00
Ft Walton Beach (Water)	3,000.00
Okaloosa Gas	3,064.00
Cinco Bayou Occupational License	7,100.00
State Shared Revenue	43,427.00
Cigarette Tax	1,400.00
Revenue Sharing	21,997.00
Mobile Home Licenses	150.00
Alcoholic Beverage Licenses	900.00
Half Cent Sales Tax	12,000.00
Local Option Gas Tax	7,000.00
County Shared Revenue	1,900.00
Occupational Licenses	400.00
Municipal Fines	1,500.00
Interest	1,000.00
Other Miscellaneous Revenues	500.00
<u>TOTAL REVENUE</u>	<u>\$ 129,173.45</u>

5/1/90

TOWN OF CINCO BAYOU  
ESTIMATED EXPENDITURES  
FYE 1990 (REVISED)  
(Oct 89 to Sept 90)

ACCT #	EXPENDITURE	AMOUNT
<u>GENERAL GOVERNMENT SERVICE</u>		
51312	Salaries and Wages (\$ 28,380.00 - Town Manager/Clerk) (\$ 10,400.00 - Secretary) (\$ 1,560.20 - Maintenance Man) (\$ 2,432.00 - Code Enforcement Officer)	\$ 42,772.20
51323	MEDICARE Hospital Tax	370.00
51324	Workmans Compensation Insurance	1,000.00
51332	Accounting and Auditing	4,500.00
51431	Legal Counsel - Professional Services (\$ 3,000.00 - Retainer @ \$250.00/mo) (\$ 3,000.00 - Legal Fees)	6,000.00
51549	Other Charges (Comp Plan)	1,000.00
51931	Professional Services - Other (\$ 600.00 - Engineer Retainer @ \$50/mo) (\$ 800.00 - Engineering Fees) (\$ 2,000.00 - Codification)	3,400.00
51934	Other Contractual Services (\$ 440.00 - Alarm Monitoring Service)	440.00
51940	Travel and Per Diem (\$ 5,900.00 - Convention & Meetings) (\$ 4,200.00 - Mayor & Council Expenses)1 Mayor - \$100.00/mo Council - \$50.00/mo	10,100.00
51941	Communications Services (\$ 700.00 - New Town Hall) (\$ 300.00 - Old Town Hall)	1,000.00
51942	Transportation (\$ 350.00 - Postage) (\$ 100.00 - Freight)	450.00
51943	Utility Services (Town Halls) (\$ 2,900.00 - Electricity) (\$ 400.00 - Water & Sewer)	3,300.00

5/1/90

<u>ACCT #</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
51945	Insurance (\$ 3,302.00 - Liability) (\$ 500.00 - Auto)	3,802.00
51946	Repairs & Maintenance - Town Hall (\$ 450.00 - Copier Maintenance Agreement) (\$ 82.00 - Recorder Maintenance Agreement) (\$ 350.00 - Computer Maintenance Agreement) (\$ 118.00 - Miscellaneous)	1,000.00
51949	Other Current Charges (\$ 550.00 - Legal Ads) (\$ 1,000.00 - Install & Remove Christmas Decorations)	\$ 1,550.00
51951	Office Supplies (\$ 300.00 - Copier paper) (\$ 150.00 - Copier Supplies) (\$ 150.00 - Computer Supplies) (\$ 400.00 - Miscellaneous)	\$ 1,000.00
51952	Operating Supplies (\$ 500.00 - Gasoline) (\$ 300.00 - Truck Maintenance/Parts) (\$ 400.00 - Equipment Maintenance/Parts) (\$ 600.00 - Uniforms)	\$ 1,800.00
51954	Books, Publications, Subscriptions and Memberships (\$ 250.00 - Economic Development Council) (\$ 150.00 - Florida League of Cities) (\$ 150.00 - Chamber of Commerce) (\$ 50.00 - Okaloosa League of Cities) (\$ 35.00 - FL City & County Mgr Assoc) (\$ 35.00 - Panhandle League of Cities) (\$ 25.00 - FL Assoc of City Clerks)	695.00
51964	Capital Outlay (\$ 1,825.00 - Phone System) (\$ 500.00 - Misc Christmas Decorations) (\$ 450.00 - Town Hall Sign) (\$ 400.00 - Lapel Pins/Tie Tacs) (\$ 300.00 - Key Chains) (\$ 290.00 - Office Furniture) (\$ 235.00 - Records Storage System)	4,000.00
51982	Aid to Private Organizations	400.00
<u>PUBLIC SAFETY</u>		
52134	Law Enforcement AMSEC Contract (\$ 1,075.00/month, 10/1 - 1/31) (\$ 1,095.00/month, 2/1 - 3/31) (\$ 1,150.00/month, 4/1 - 9/30)	13,390.00
		5/1/90

<u>ACCT #</u>	<u>EXPENDITURES</u>	<u>AMOUNT</u>
<u>PHYSICAL ENVIRONMENT: GARBAGE, SOLID WASTE DISPOSAL</u>		
53443	Solid Waste Recycling (\$1.65/month X 183 residences X 11 mos) (\$35.00/month X 3 dumpsters X 8 mos)	3,975.00
<u>TRANSPORTATION: ROADS, STREETS AND SIDEWALKS</u>		
54112	Salaries & Wages	\$ 7,801.00
54131	Professional Services (\$ 1,600.00 - Engineering Svs)	1,600.00
54143	Utility Service (\$ 4,400.00 - Street Lights) (\$ 600.00 - Traffic Lights) (\$ 150.00 - Christmas Lights)	5,150.00
54146	Repairs and Maintenance (\$ 2,000.00 - Curb Repair) (\$ 2,000.00 - Pot Hole Repair) (\$ 275.00 - Signal Repair)	\$ 4,275.00
54152	Operating Supplies	500.00
54153	Materials and Supplies	1,500.00
54163	Capital Improvements	0
<u>RECREATION AND CULTURE: PARKS</u>		
57212	Salaries and Wages	\$ 3,120.00
57234	Other Contractual Services ARC Park Maintenance Contract (\$ 300.00/month, 10/1 - 4/30) (\$ 550.00/month, 5/1 - 9/30)	4,800.00
57243	Utilities (\$ 300.00 - Electricity) (\$ 240.00 - Water) (\$ 360.00 - Rubbish/Trash Pick-up)	900.00
57246	Repairs and Maintenance	500.00
57252	Operating Supplies	200.00
57264	Capital Outlay (\$ 1,200.00 - Landscape Leyenda Park)	1,200.00
57499	Special Events (\$ 400.00 - Town Picnics) (\$ 200.00 - Miscellaneous)	600.00
	<u>TOTAL</u>	<u>\$ 138,069.00</u>

5/1/90

SALARIES & WAGES

TOWN MANAGER/CLERK	\$ 28,380.00
Annual Salary - (No Change)	
SECRETARY	\$ 10,400.00
\$ 5.00/Hr - (No Change)	
MAINTENANCE MAN	\$ 14,913.60
Code Enforcement - \$2.00/Hr (3/1 - 9/30)	
Maintenance - \$ 5.65/Hr (10/1 - 2/28)	
Maintenance - \$ 6.25/Hr (3/1 - 9/30)	
TOTAL	\$ 53,693.60

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SALARY & WAGE BREAKOUT BY ACCOUNT

TOWN MANAGER/CLERK	Acct # 51312	\$ 28,380.00
SECRETARY	Acct # 51312	10,400.00
MAINTENANCE MAN	Acct # 51312	1,560.20
	(1 HR/DAY = 260 HRS)	
	Acct # 54112	7,801.00
	(5 HRS/DAY = 1300 HRS)	
	Acct # 57212	3,120.40
	(2 HRS/DAY = 520 HRS)	
CODE ENFORCEMENT OFFICER	Acct # 51312	2,432.00
	(8 HRS/DAY, 3/1 to 9/30 = 1216 HRS)	

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ACCOUNT TOTALS

51312	\$ 42,772.20
54112	7,801.00
57212	3,120.40

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This Salary & Wage breakout includes the addition of the Code Enforcement Officer position and the planned wage increase for the Maintenance Man, both being effective March 1, 1990. The total wage increase for the FYE 1990 is \$ 2,849.60.

4/24/90

RESOLUTION NO. 90-9

A RESOLUTION OF THE TOWN OF CINCO BAYOU, FLORIDA, RECOGNIZING JUDITH K. DOLE, TOWN SECRETARY, DURING NATIONAL SECRETARY'S WEEK.

WHEREAS, the week of April 22 through April 28, 1990 has been designated as National Secretary's Week; and,

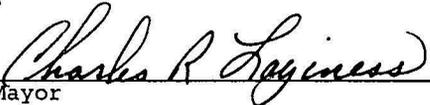
WHEREAS, the Mayor and Town Council of the Town of Cinco Bayou, Florida, recognize the significance of the duties performed and the services rendered to the Town and it's residents by the Town Secretary throughout the year.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Town Council of the Town of Cinco Bayou, Florida, does, by this resolution and public record, recognize the outstanding and sustained performance of Judith K. Dole, Town Secretary.

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of the Council and a copy thereof be presented to Secretary Dole along with a Certificate of Appreciation

Adopted this 1st day of May, 1990

Approved:

  
\_\_\_\_\_  
Mayor



Attest:

  
\_\_\_\_\_  
Town Manager/Clerk

RESOLUTION NO. 90-10

A RESOLUTION OF THE TOWN OF CINCO BAYOU, OKALOOSA COUNTY, FLORIDA, DECLARING THE PROPERTY LOCATED AT 33 KELLY AVENUE, CINCO BAYOU, FLORIDA TO BE SURPLUS TO THE NEEDS OF THE TOWN.

WHEREAS, The Town Council has determined that the property located at 33 Kelly Avenue (Lot 6, Block 21, Cinco Bayou S/D) is no longer needed to carry out the functions of the Town, and;

WHEREAS, the Town Council has declared that it would be in the best interest of the citizens of the Town to have the the property sold and the proceeds therefrom used for other public purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, OKALOOSA COUNTY, FLORIDA:

That the property located at 33 Kelly Avenue, Cinco Bayou, Florida, is hereby declared surplus to the needs of the Town and shall be offered for sale in accordance with the provisions of Town of Cinco Bayou Ordinance No. 132.



Adopted this 1st day of May, 1990.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

*Ann K. Bond*  
Town Manager/Clerk

TOWN OF CINCO BAYOU  
REVENUE  
1ST HALF FYE 1990  
(OCT 89 THRU MAR 90)

<u>SOURCE</u>	<u>FY 88 BUDGET</u>	<u>1ST HALF</u>	<u>%</u>
Ad Valorem Taxes	\$ 26,520.00	\$ 22,220.98	84
Franchise Fees			
Gulf Power	16,500.00	8,982.84	54
Okaloosa Gas	2,000.00	1,797.45	100
Warner Cable	1,200.00	615.59	51
Utility Taxes			
Gulf Power	17,000.00	9,165.17	54
CENTEL	5,200.00	2,017.37	39
Ft Walton Beach (Water)	3,250.00	1,419.42	44
Okaloosa Gas	3,500.00	1,564.07	45
Cinco Bayou Occ License	6,500.00	6,558.50	101
State Shared Revenue			
Cigarette Tax	1,500.00	482.93	32
Revenue Sharing	21,977.00	10,998.00	50
Mobile Home Licenses	200.00	39.25	20
Alcoholic Beverage Licenses	900.00	720.48	80
Half Cent Sales Tax	13,100.00	3,901.61	30
Local Option Gas Tax	8,200.00	3,036.89	37
County Shared Revenue			
Occupational Licenses	350.00	373.68	107
Municipal Fines	2,000.00	458.50	23
Interest on Investments	3,000.00	442.73	15
Miscellaneous Revenues	500.00	49.09	10
TOTAL	\$ 133,567.00	\$ 74,844.65	56

Revenue received during the first six months of FY 1990 and the projected revenue for the remainder of the year indicates that the total anticipated revenue estimate for FY 1990 may be approximately \$ 4,400.00 below the initial estimate. The proposed budget revision lists the +/- changes and the revised estimate.

TOWN OF CINCO BAYOU  
EXPENDITURES  
1ST HALF FYE 1990  
(OCT 89 THRU MAR 90)

<u>ACCT # - ITEM</u>	<u>FY 90 BUDGET</u>	<u>1ST HALF</u>	<u>%</u>
GENERAL GOVERNMENT SERVICE			
51312 Salaries & Wages	\$ 40,288.00	\$ 18,396.00	46
51323 Hospital Ins Tax	325.00	168.69	52
51324 Workman's Comp Ins	1,000.00	979.00	100
51325 Unemployment Comp	-	0	
51332 Acc't & Auditing	4,500.00	4,500.00	100
51431 Legal Counsel	6,000.00	2,689.50	45
51531 Professional Svs (LDR)		2,000.00	*
51549 Other Charges (Comp Plan)		843.54	*
51931 Professional Svs	3,400.00	2,795.00	82
51934 Other Contract Svs	440.00	0	
51940 Travel & PerDiem	9,200.00	7,027.72	76
51941 Communication Svs	700.00	563.26	80
51942 Transportation	400.00	287.55	72
51943 Utility Svs (TH)	2,800.00	1,948.52	70
51945 Insurance	4,000.00	3,802.00	100
51946 Repairs & Maint (TH)	950.00	884.37	93
51949 Other Charges	1,750.00	1,303.95	75
51951 Office Supplies	800.00	813.43	102
51952 Operating Supplies	2,000.00	1,129.96	56
51954 Books, Pubs, Subscript	695.00	590.00	85
51964 Capital Outlay	0	3,595.67	-
51982 Aid to Private Org	400.00	50.00	12%

<u>ACCT #</u>	<u>ITEM</u>	<u>FY 90 BUDGET</u>	<u>1ST HALF</u>	<u>%</u>
PUBLIC SAFETY				
52100	Law Enforcement	12,900.00	\$ 6,490.00	50
PHYSICAL ENVIRONMENT; GARBAGE, SOLID WASTE DISPOSAL				
53443	Solid Waste Recycling	4,017.00	1,534.50	38
TRANSPORTATION: ROADS, STREETS AND SIDEWALKS				
54112	Salaries & Wages	7,345.00	3,027.00	41
54131	Professional Services	1,600.00	387.00	24
54143	Utilities	5,150.00	2,764.68	54
54146	Repairs & Maintenance	2,250.00	2,275.33	101
54152	Operating Supplies	500.00	0	
54153	Materials & Supplies	1,500.00	0	
54163	Capital Improvements	10,000.00	0	
RECREATION AND CULTURE: PARKS				
57212	Salaries & Wages	2,938.00	1,605.60	55
57234	Contractual Services	3,600.00	1,500.00	42
57243	Utilities	900.00	468.35	52
57246	Repairs & Maintenance	500.00	140.85	28
57252	Operating Supplies	200.00	59.38	30
57263	Capital Improvements		926.04	*
57264	Capital Outlay	-0-	0	
57400	Special Events	500.00	456.45	90
	<u>TOTALS</u>	\$ 133,548.00	76,003.04	57



# TOWN OF CINCO BAYOU

10 YACHT CLUB DRIVE (CINCO BAYOU)  
FT. WALTON BEACH, FLORIDA 32548-4436  
904-244-2712

## MEMORANDUM

Mayor:  
CHARLES R. LAGINESS

Council Members:  
EUGENE E. BROXSON  
DOROTHY H. BUCHANAN  
JOYCE V. DUMKA  
RICHARD K. GAGE  
JOSEPH P. SKELLY

Town Attorney:  
C. JEFFREY McINNIS

Town Manager/Clerk:  
ALBERT S. BORCHIK, JR.

TO: MAYOR LAGINESS

FROM: TOWN MANAGER/CLERK *RSB*

DATE: APRIL 27, 1990

SUBJECT: FYE 1990 BUDGET STATUS AND PROPOSED  
BUDGET REVISION

Enclosed is the Budget Summary for the period October 1, 1989 thru March 31, 1990. This summary reflects the adopted budget and the revenues and expenditures thru March 31 with their percentages. The total revenues received percentage (56%) looked pretty good but when I worked out the projections for the remaining 6 months, revenues appear to be about \$4,400.00 short! The same held true for expenditures (57%) but when I added the items approved after the budget was adopted and projected the expenditures for the remainder of the year, the total expenditures exceeded \$145,000.

I have worked through the budget making adjustments to the adopted budget revenues and expenditures using known information and projections for the remaining 6 months arriving at the enclosed revised budget. I will highlight the important items.

### REVENUES

For the most part, the increases and decreases cancel each other with the exception of the projected decreases in the Half Cent Sales Tax and the Local Option Gas Tax. I have used the amounts received last year for each. The decrease in the Interest is simply because we have had less than \$15,000.00 in interest bearing accounts.

### EXPENDITURES

The items added after the budget was adopted include \$1,200.00 for landscaping, \$ 1,825.00 for the phone system, \$3,424.60 salary increase to Mr. Olsen for code enforcement, \$1,000.00 for the required advertising for Comp Plan adoption and Land Regulation public hearings. I have also

included an increase in the ARC contract for the maintenance of Leyenda Park and the area around the new Town Hall. These are small adjustments to the utility, phone and travel/per diem and other similar accounts.

One of the biggest expenditures was in the Transportation area. \$10,000.00 had been identified for capital improvements based upon the requirement to expend funds received from fuel taxes for transportation projects. In searching through the statutes, I discovered that other transportation related expenses could be charged against the fuel funds usage and it appears that only an additional \$2,000.00 needs to be spent to satisfy this requirement - so - I've increased maintenance by \$ 2,000.00 and decreased capital improvements by \$ 10,000.00. I have gone through the total budget and using last years expenditures for the remaining 6 months, have adjusted to the other accounts as needed.

This is how I arrived at the revised budget total of \$ 138,069.00 which is \$4,521.00 over the budget adopted last September. My estimate of the revised revenue is \$ 129,173.45, \$4,393.00 less than initially estimated. Based upon these figures, the budget is \$8,914.00 short - the difference being made up from reserve funds. I have shown the figures on the bottom of the last page of the proposed budget revision.

NOTE: The Land Development Regulation preparation contract with Dorman is NOT included in the budget. The State grant for \$ 10,209.00 has been approved for the preparation of the Town's Land Development Regulation. The grant will be paid upon the completion and approval of the LDR. The contract with Dorman calls for a payment of \$ 2,000.00 upon the signing of the contract, \$ 2,000.00 on April 1 and June 1 and \$ 2,209.00 on August 1, 1990. The balance is due upon receipt of the grant funds. To date, \$ 4,000.00 has been paid from reserve funds with another \$ 4,209.00 due between now and August 1,- the total from reserve funds being \$8,209.00.

Please let me know what you think of this. I'm quite flexible and open to suggestions, changes, etc! Only you and the Councilwoman Buchanan will receive a copy of the enclosed information. After your comments, suggestions, changes, etc, are incorporated, each Councilmember will receive a copy in his package and it will be on Tuesday's Council Agenda.



# TOWN OF CINCO BAYOU

10 YACHT CLUB DRIVE (CINCO BAYOU)  
FT. WALTON BEACH, FLORIDA 32548-4436  
904-244-2712

## MEMORANDUM

For:  
CHARLES R. LAGINESS

Council Members:  
EUGENE E. BROXSON  
DOROTHY H. BUCHANAN  
JOYCE V. DUMKA  
RICHARD K. GAGE  
JOSEPH P. SKELLY

Town Attorney:  
C. JEFFREY McINNIS

Town Manager/Clerk:  
ALBERT S. BORCHIK, JR.

TO: MAYOR & COUNCILMEMBERS  
FROM: TOWN MANAGER/CLERK *NRB*  
DATE: APRIL 30, 1990  
SUBJECT: FYE 1990 BUDGET STATUS AND PROPOSED  
BUDGET REVISION

Enclosed is the Budget Summary for the period October 1, 1989 thru March 31, 1990. This summary reflects the adopted budget and the revenues and expenditures thru March 31 with their percentages. The total revenue received percentage (56%) looks pretty good, however, when the revenue projections are made for the remaining 6 months, total revenue appears to be about \$4,400.00 short! The same held true for expenditures (57%), however, when the items approved after the budget was adopted were added to the budget and expenditures projected for the remainder of the year, the total expenditures exceeded \$145,000.

I have prepared a proposed budget revision for your consideration. Adjustments were made as necessary to the adopted revenues and expenditures using known information and projections for the remaining 6 months. The proposed budget revision includes those items approved after the budget was adopted. I will highlight the important items.

### REVENUES

For the most part, the increases and decreases cancel each other with the exception of the projected decreases in the Half Cent Sales Tax and the Local Option Gas Tax. I have used the amounts received last year for each. The decrease in the Interest is simply because we have had less than \$15,000.00 in interest bearing accounts.

## EXPENDITURES

Original document is skewed

The items added after the budget was adopted include \$1,200.00 for landscaping, \$ 1,825.00 for the phone system, \$3,424.60 salary increase to Mr. Olsen (\$.60/hr annual increase and \$2.00/hr for code enforcement) \$1,000.00 for the required advertising for Comp Plan adoption and Land Regulation public hearings. I have also included an increase in the ARC contract for the maintenance of Leyenda Park and the area around the new Town Hall. These are small adjustments to the utility, phone and travel/per diem and other similar accounts.

One of the biggest expenditures was in the Transportation area. \$10,000.00 had been identified for capital improvements based upon the requirement to expend funds received from fuel taxes for transportation projects. In searching through the statutes, I discovered that other transportation related expenses could be charged against the fuel funds usage and it appears that only an additional \$2,000.00 needs to be spent to satisfy this requirement - so - I've increased maintenance by \$ 2,000.00 and decreased capital improvements by \$ 10,000.00. I have gone through the total budget and using last years expenditures for the remaining 6 months, have adjusted to the other accounts as needed.

This is how I arrived at the revised budget total of \$ 138,069.00 which is \$4,521.00 over the budget adopted last September. My estimate of the revised revenue is \$ 129,173.45, \$4,393.00 less than initially estimated. Based upon these figures, the budget is \$8,914.00 short - with the difference being made up from surplus funds. I have shown the figures on the bottom of the last page of the proposed revision.

NOTE: The Land Development Regulation preparation contract with Dorman is NOT included in the budget. The State grant for \$ 10,209.00 has been approved for the preparation of the Town's Land Development Regulation. The grant will be paid upon the completion and approval of the LDR. The contract with Dorman calls for a payment of \$ 2,000.00 upon the signing of the contract, \$ 2,000.00 on April 1 and June 1 and \$ 2,209.00 on August 1, 1990. The balance is due upon receipt of the grant funds. To date, \$ 4,000.00 has been paid from surplus funds with another \$ 4,209.00 due between now and August 1,- the total from surplus funds being \$8,209.00.

TOWN OF CINCO BAYOU  
REVENUEFYE 1990 GENERAL OPERATING BUDGET STATUS  
(PROPOSED BUDGET REVISION)

<u>SOURCE</u>	<u>FYE 90 BUDGET (APPROVED)</u>	<u>1ST HALF (ACTUAL)</u>	<u>2ND HALF (ESTIMATED)</u>	<u>REVISED BUDGET</u>	<u>+/- (CHANGE)</u>
Ad Valorem Taxes	\$ 26,520.00	\$ 22,220.98	\$ 4,300.00	\$ 26,520.00	n/c
Franchise Fees					
Gulf Power	16,500.00	8,982.84	8,018.00	17,000.00	+500.00
Okaloosa Gas	2,000.00	1,797.45	0	1,797.45	-203.00
Warner Cable	1,200.00	615.59	585.00	1,200.00	n/c
Utility Taxes					
Gulf Power	17,000.00	9,165.17	9,000.00	18,165.00	+1,165.00
CENTEL	5,200.00	2,017.37	2,483.00	4,500.00	-700.00
Ft Walton Beach (Water)	3,250.00	1,419.42	1,581.00	3,000.00	-250.00
Okaloosa Gas	3,500.00	1,564.07	1,500.00	3,064.00	-440.00
Cinco Bayou Occ License	6,500.00	6,558.50	542.00	7,100.00	+600.00
State Shared Revenue					
Cigarette Tax	1,500.00	482.93	1,020.00	1,400.00	-100.00
Revenue Sharing	21,977.00	10,998.00	10,999.00	21,977.00	n/c
Mobile Home Licenses	200.00	39.25	110.00	150.00	-50.00
Alcoholic Beverage Licenses	900.00	720.48	180.00	900.00	n/c
Half Cent Sales Tax	13,100.00	3,901.61	8,100.00	12,000.00	-1,100.00
Local Option Gas Tax	8,200.00	3,036.89	4,000.00	7,000.00	-1,200.00
County Shared Revenue					
Occupational Licenses	350.00	373.68	27.00	400.00	+50.00
Municipal Fines	2,000.00	458.50	1,050.00	1,500.00	-500.00
Interest on Investments	3,000.00	442.73	560.00	1,000.00	-2,000.00
Miscellaneous Revenues	500.00	49.09	450.00	500.00	n/c
TOTALS	\$ 133,567.00	\$ 74,844.65	54,328.80	129,173.45	-4393.00
				RESERVE FUNDS	31,628.74
				TOTAL FUNDS AVAILABLE	\$ 160,802.19

TOWN OF CINCO BAYOU  
EXPENDITURES  
FYE 1990 GENERAL OPERATING BUDGET STATUS  
(PROPOSED BUDGET REVISION)

<u>ACCT # - ITEM</u>	<u>FYE 90 BUDGET (APPROVED)</u>	<u>1ST HALF (ACTUAL)</u>	<u>2ND HALF (ESTIMATED)</u>	<u>REVISED BUDGET</u>	<u>+/- (CHANGE)</u>
GENERAL GOVERNMENT SERVICE					
51312 Salaries & Wages	\$ 40,288.00	\$ 18,396.00	\$ 24,376.00	\$ 42,772.00	+2,849.00
51323 Hospital Ins Tax	325.00	168.69	202.00	370.00	+45.00
51324 Workman's Comp Ins	1,000.00	979.00	0	979.00	-21.00
51325 Unemployment Comp	-	0	0	0	n/c
51332 Acc't & Auditing	4,500.00	4,500.00	0	4,500.00	n/c
51431 Legal Counsel	6,000.00	2,689.50	3,311.00	6,000.00	n/c
51531 Professional Svs (LDR)		2,000.00	6,000.00	8,000.00	***
51549 Other Charges (Comp Plan)		843.54	160.00	1,000.00	+1,000.00
51931 Professional Svs	3,400.00	2,795.00	600.00	3,400.00	n/c
51934 Other Contract Svs	440.00	0	440.00	440.00	n/c
51940 Travel & PerDiem	9,200.00	7,027.72	3,050.00	10,100.00	+900.00
51941 Communication Svs	700.00	563.26	450.00	1,000.00	+300.00
51942 Transportation	400.00	287.55	163.00	450.00	+50.00
51943 Utility Svs (TH)	2,800.00	1,948.52	1,350.00	3,300.00	+500.00
51945 Insurance	4,000.00	3,802.00	0	3,802.00	-200.00
51946 Repairs & Maint (TH)	950.00	884.37	120.00	1,000.00	+50.00

<u>ACCT # - ITEM</u>	<u>FY 90 BUDGET</u>	<u>1ST HALF</u>	<u>2ND HALF</u>	<u>REV BUDGET</u>	<u>+/-</u>
51949 Other Charges	1,750.00	1,303.95	250.00	1,550.00	-200.00
51951 Office Supplies	800.00	813.43	180.00	1,000.00	+200.00
51952 Operating Supplies	2,000.00	1,129.96	670.00	1,800.00	-200.00
51954 Books, Pubs, Subscript	695.00	590.00	105.00	695.00	n/c
51964 Capital Outlay	0	3,595.67	400.00	4,000.00	+4,000.00
51982 Aid to Private Org	400.00	50.00	350.00	400.00	n/c
PUBLIC SAFETY					
52100 Law Enforcement	12,900.00	6,490.00	6,900.00	13,390.00	+490.00
PHYSICAL ENVIRONMENT; GARBAGE, SOLID WASTE DISPOSAL					
53443 Solid Waste Recycling	4,017.00	1,534.50	2,436.00	3,975.00	-50.00
TRANSPORTATION: ROADS, STREETS AND SIDEWALKS					
54112 Salaries & Wages	7,345.00	3,027.00	4,774.00	7,801.00	+455.00
54131 Professional Services	1,600.00	387.00	1,200.00	1,600.00	n/c
54143 Utilities	5,150.00	2,764.68	2,376.00	5,150.00	n/c
54146 Repairs & Maintenance	2,250.00	2,275.33	2,000.00	4,275.00	+2,000.00
54152 Operating Supplies	500.00	0	500.00	500.00	n/c
54153 Materials & Supplies	1,500.00	0	1,500.00	1,500.00	n/c
54163 Capital Improvements	10,000.00	0	0	0	-10,000.00

<u>ACCT # - ITEM</u>	<u>FY 90 BUDGET</u>	<u>1ST HALF</u>	<u>2ND HALF</u>	<u>REV BUDGET</u>	<u>+/-</u>
RECREATION AND CULTURE: PARKS					
57212 Salaries & Wages	2,938.00	1,605.60	1,515.00	3,120.00	+120.00
57234 Contractual Services	3,600.00	1,500.00	3,300.00	4,800.00	+1,200.00
57243 Utilities	900.00	468.35	430.00	900.00	n/c
57246 Repairs & Maintenance	500.00	140.85	360.00	500.00	n/c
57252 Operating Supplies	200.00	59.38	140.00	200.00	n/c
57263 Capital Improvements		926.04	275.00	1,200.00	+1,200.00
57264 Capital Outlay	-0-	0	0	0	n/c
57400 Special Events	500.00	456.45	140.00	600.00	+100.00
<u>TOTALS</u>	\$ 133,548.00	74,003.04	64,066.00	138,069.00	+4,521.00

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REVISED BUDGET SUMMARY

Revised Revenue Estimate	\$ 129,173.45
Reserve Funds	31,628.74
Total Funds Available	\$ 160,802.19
Revised Expenditure Estimate	138,069.00
Reserve Fund Balance	\$ 22,733.19
Less LDR Contract Payments	8,209.00
Reserve Fund Balance	\$ 14,524.19

PLAYGROUND CHAPTER 72, INC.  
**DISABLED AMERICAN VETERANS**

P.O. BOX 2275  
FT. WALTON BEACH, FL 32549

RECEIVED  
4/19/90



11 April 1990

Honorable Mayor  
Cinco Bayou Town  
35 Kelly Avenue  
Fort walton Beach FL 32548

The Disabled American Veterans, Playground Chapter 72, will host the annual Memorial Day ceremonies at Beal Memorial Cemetery on Monday, 28 May 1990.

We cordially extend to you, your organization, and families an invitation to participate with us in these ceremonies honoring all veterans who have unselfishly given themselves in service to our great nation.

In order that appropriate homage be paid to the deceased veterans who were members of your organization, we respectfully request that, at your earliest convenience, you forward to us a "ROLL CALL" listing the names of those veterans who have expired since 10 November 1989, our last ceremony. It will be appreciated, for the sake of convenience and accuracy, to have our cut-off date of the deceased to be 15 days before the ceremony takes place.

As in the past, it is customary at these ceremonies for the organizations to place a floral wreath at the memorial. If your organization desires to participate in this function, please indicate accordingly. It should be noted that the persons designated by you to place the wreath should be in place no later than 10:45 A.M. All others should arrive prior to 11:00 A.M.

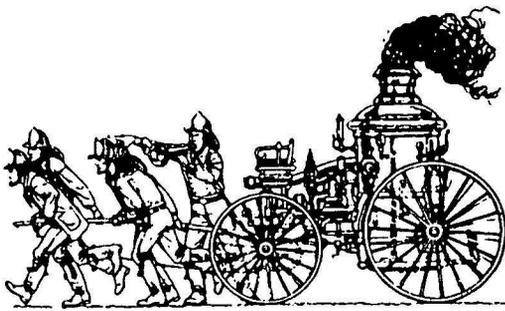
In order to establish our agenda and listing of participating persons and organizations, please return the attached form no later than 14 May 1990 to indicate your desires and intentions.

Respectfully,

*William R. Patterson*  
William R. Patterson  
Commander

Telephone: 862-9215

WRP:kjb



OCEAN CITY - WRIGHT  
FIRE CONTROL DISTRICT

2 Racetrack Road, N.E.  
Fort Walton Beach, Florida 32548  
Telephone: (904) 862-1185

RECEIVED  
4/6/90  
11/8/90

DATE: April 5, 1990  
TO: Mr. Al Borchik, Town Clerk of Cinco Bayou  
FROM: James H. Cobb, Jr., Fire Chief  
SUBJECT: I.S.O. Rating Change

Mr. Borchik

Please find enclosed a copy of the letter that was sent to our department from Ralph R. Roberts concerning our classification. As you will notice our classification has been lowered which should lower insurance premiums. We are happy about our new classification and will continue to strive in up-dating our department.

Sincerely

A handwritten signature in cursive script that reads "James H. Cobb, Jr." The signature is written in dark ink and is positioned above a horizontal line.

James H. Cobb, Jr.  
Fire Chief

JHCJ/djq

# ISO COMMERCIAL RISK SERVICES, INC.

4070 BOULEVARD CENTER DRIVE JACKSONVILLE, FL 32207 (904) 396-5901 FAX: (904) 396-0282

March 28, 1990

Mr. Richard L. Stevens, Chairman  
Board of County Commissioners  
Ocean City - Wright Fire Control District  
2 Racetrack Road N.E.  
Ft. Walton Beach, Florida 32549

Dear Mr. Stevens:

We have completed our evaluation of the fire insurance classification for your district and advise that the protection class has improved to Class 4.

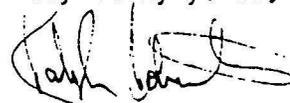
Formerly Class 5 applied; the new classification will result in a decrease in the fire insurance rates for many insured commercial properties within the district. The new class will be effective May 1, 1990.

We are attaching a copy of our grading sheet. This survey was an update to the 1988 survey and included changes in the Receiving and Handling Fire Alarms only.

The purpose of our visit was to gather information needed to determine a fire insurance classification which may be used to develop property insurance premium calculations. This survey was not conducted for property loss prevention or life safety purposes and no life safety or property loss prevention recommendations will be made.

If you have any questions concerning the new classification, or the resulting change in property insurance premium calculations, please let us know.

Very truly yours,



Ralph R. Roberts  
Public Protection Department

rrr:dgf  
Enclosure

Grading Sheet for Ocean City-Wright Fire District (Okaloosa) Florida

Public Protection Class: 4

Surveyed: December 6, 1989

<u>Feature</u>	<u>Credit Assigned</u>	<u>Maximum Credit</u>
Receiving and Handling Fire Alarms .....	8.40 %	10.00%
Fire Department .....	26.99	50.00
Water Supply .....	30.53	40.00
*Divergence .....	-4.47	
Total Credit	61.45 %	100.00%

The Public Protection Class is based on the total percentage credit as follows:

<u>Class</u>	<u>%</u>
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0 to 9.99

\*Divergence is a reduction in credit to reflect a difference in the relative credits for Fire Department and Water Supply.

The above classification has been developed for use in property insurance premium calculations.

RECEIVED  
3/30/90  
143  
26

# WEST FLORIDA REGIONAL PLANNING COUNCIL

POST OFFICE BOX 486  
PENSACOLA, FLORIDA 32593-0486 • PHONE (904) 444-8910  
FAX 444-8967

Daniel F. Krumel  
Executive Director

Robert F. Barnard  
Chairman

Lydia M. Ezell  
Vice Chairman

M E M O R A N D U M

DATE: March 29, 1990

TO: Local Government Official  
*LC*

FROM: Lel Czeck, Director of Comprehensive Planning

RE: LOCAL COMPREHENSIVE PLAN - COMPREHENSIVE REGIONAL POLICY  
PLAN CONSISTENCY REVIEW

The enclosed reports were transmitted to the Chief, Bureau of Local Planning, Department of Community Affairs, and the Strategic Planning Administrator, Department of Community Affairs, on March 29, 1990.

If you have any questions or you wish to discuss the enclosed report, please call me at (904) 444-8910 or SunCom 693-8910.

Enclosure

3435 North 12th Avenue

"...serving Escambia, Santa Rosa, Okaloosa, Walton, Bay, Holmes and Washington Counties, and their municipalities."

# WEST FLORIDA REGIONAL PLANNING COUNCIL

POST OFFICE BOX 486  
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Daniel F. Krumel  
Executive Director

Robert F. Barnard  
Chairman

Lydia M. Ezell  
Vice Chairman

## M E M O R A N D U M

DATE: March 21, 1990  
TO: WFRPC Members  
THROUGH: Daniel F. Krumel, Executive Director  
FROM: Lel Czeck, Director - Comprehensive Planning  
RE: Town of Cinco Bayou Proposed Comprehensive Plan

### Introduction

Staff has completed its review of the proposed Comprehensive Plan for the Town of Cinco Bayou for consistency with the West Florida Comprehensive Regional Policy Plan. The Council must review and comment on Comprehensive Plans within 45 days of Council's receipt of the plan, pursuant to the Local Government Comprehensive Planning and Land Development Regulation Act, Chapter 163, Part II, Florida Statutes and Chapters 9J-5, 9J-11 and 9J-12, Florida Administrative Code.

### Summary of Staff Review

Objections, recommendations and comments on the proposed Comprehensive Plan for the Town of Cinco Bayou are based on two levels of reviews. First, comparison was made of local objectives and policies to regional goals to determine whether regional goals are furthered. Second, local objectives and policies were related to regional issues. Significant omissions in Cinco Bayou's proposed plan were identified in the following areas: affordable housing, traffic circulation, neighborhood preservation and rehabilitation, and management and proper handling of hazardous materials and waste. Recommendations are made to address these and other objections.

3435 North 12th Avenue

"...serving Escambia, Santa Rosa, Okaloosa, Walton, Bay, Holmes and Washington Counties, and their municipalities."

**WEST FLORIDA REGIONAL PLANNING COUNCIL**

Town of Cinco Bayou  
March 21, 1990  
Page 2

Recommendation

Staff recommends Council approve transmittal of the attached report to the Department of Community Affairs in fulfillment of the requirements of Chapter 163, Florida Statutes. A copy of the report should also be transmitted to Okaloosa County and the Town of Cinco Bayou.

LC:jfn

Attachment

WEST FLORIDA REGIONAL PLANNING COUNCIL  
COMPREHENSIVE PLAN REVIEW STAFF REPORT

TOWN OF CINCO BAYOU

OKALOOSA COUNTY

Statutory Authority

The review of the Cinco Bayou proposed Comprehensive Plan for consistency with the West Florida Comprehensive Regional Policy Plan (CRPP) has been undertaken pursuant to the Local Government Comprehensive Planning and Land Development Regulation Act, Chapter 163, Florida Statutes, Part II, and Chapters 9J-5, 9J-11 and 9J-12, Florida Administrative Code.

Community Description

In 1977, the Town of Cinco Bayou comprised 0.38 percent of the total County population. By 1986, the Town's share declined to 0.28 percent. Growth in Cinco Bayou is constrained due to the fact that it is surrounded by Fort Walton Beach and cannot annex any land. Additionally, there are no seasonal residents of the Town. The population of the Town was estimated to be 415 in 1989.

The Town of Bayou Cinco is bordered on the north by Five Mile (Cinco) Bayou and Kidd Bayou. There is no seasonal population change within the Town and approximately 9 acres of vacant land are available for residential development. The Town comprises an area of approximately 112 acres.

Approximately 15 percent of the existing residential area will require redevelopment by the year 2000. The west side of Glenwood Park on Troy Street is expected to continue to experience conversion of residential structures to commercial uses.

Objections, Recommendations and Comments

Objections to the Plan are accompanied by recommendations to satisfy regional concerns. Staff comments are intended to strengthen the plan and further support regional goals.

## Future Land Use Element

### Objections

1. The Plan contains no objectives or policies addressing housing affordability for lower and moderate income households or the elimination of housing discriminatory practices.  
(Regional Goal 2, Policy 1 & 3, page 69, CRPP)  
(Regional Goal 3, Policy 1, page 69, CRPP, Policy 3, page 70, CRPP)

### Recommendations

1. Include objective and policies to address housing affordability for low and moderate income households and the elimination of housing discriminatory practices.

### Comments

None.

## Transportation Element

(Traffic Circulation, Mass Transit, Port, Aviation and Related Facilities Elements combined)

### Objections

1. Policies addressing bicycle transportation should be strengthened.  
(Regional Goal 1, page 227, CRPP)
2. Policies do not specify how the Town will pay for off-site road improvements required by development. (Regional Goal 2, page 232, CRPP).
3. There are no objectives or policies promoting higher-occupancy transportation alternatives for the general public. (Regional Goal 1, page 227, Policy 12, page 228, CRPP)
4. There is no policy to address the needs of the Transportation Disadvantaged.  
(Regional Goal 1, page 227, Policy 4, page 228, CRPP)

### Recommendations

1. Add a policy to address bicycle transportation to include bicycle parking, design standards and incorporation of facilities on new road construction and resurfacing projects. Replace the term "labor intensive transportation".
2. Add a policy or policies to specify how the Town will pay for off-site road improvements required by development.

3. Add a policy addressing the Transportation Disadvantaged system. Other policies could promote ridesharing, vanpooling and parking incentives.

Comments

None.

Housing Element

Objections

1. The Element lacks objectives which can measure the stated goal. Foundation Document lacks the necessary data for formulating required objectives. (Regional Goal 2, page 68, CRPP)
2. Neighborhood preservation and rehabilitation is not addressed. (Regional Goal 1, page 67, CRPP)
- 3.\* The siting of group homes only in medium density residential neighborhoods is inconsistent with Regional Goal 3, page 69, Policy 2 and 3, page 70, CRPP)

\*Objection is based on the Foundation Document.

Recommendations

1. Add an objective to measure the increase/decrease in supply of affordable housing for very low, low and moderate income families.
2. Add a policy using locally defined standards or principles to address neighborhood preservation and rehabilitation.
3. Correct inconsistency in Foundation Document.
4. Correct inconsistency in Foundation Document.

Comments

1. It cannot be determined from data whether or not housing grants have ever been secured by the Town, or if so, what has been accomplished.
2. Cinco Bayou has no Fair Housing ordinance. The adoption of such an ordinance could enhance the Town's ability to obtain housing related grants.

Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater  
Aquifer Recharge Element

Objections

1. Protection of water recharge areas is assigned to the Northwest Florida Water Management District. This is inconsistent with Regional Goal 1, page 127, Policy 5, page 128, CRPP.
2. Management of hazardous materials and proper handling of hazardous waste is not addressed. (Regional Goal 1, Policy 2, 4, 6, 7, 8, 9, 10, 11, page 179, CRPP)

Recommendations

1. Add policies to protect water recharge areas and existing and future well sites.
2. Add policies to address the management of hazardous materials and proper handling of hazardous waste.

Comments

None.

Coastal Management and Conservation Element (combined)

Objections

1. Marina siting criteria is not included. (Regional Goal 3, Policy 3, page 141, CRPP)
2. No policies are included to address recycling program as required by Ch. 403.706, F.S.
3. Balancing of private property rights and protection of environmentally sensitive areas and endangered lands is not addressed. (Regional Goal 1, page 197, CRPP)

Recommendations

1. Marina siting criteria should be included as a policy.
2. Add a policy to specify Town's compliance with recycling requirements.
3. Add a policy to address balancing of private property rights with environmentally sensitive areas and endangered lands.

Comments

1. Emergency evacuation procedures should be incorporated in the development review criteria.
2. Policies should more clearly specify how land development code will implement the Plan's objectives.

Recreation and Open Space Element

Objections

1. There are no policies addressing energy conservation methods or use of endemic plantings in park development. (Regional Goal 1, page 163, Policy 3, page 164, CRPP)
2. No policies are included to protect terrestrial wetlands in Glenwood Park. (Regional Goal 1, page 152, CRPP)
3. Joint planning programs and coordinated implementation activities are inadequately addressed. (Regional Goal 1, page 236, CRPP)

Recommendations

1. Policies should be added to employ energy methods and native plant landscaping in park development.
2. Add policies such as buffer requirements to protect identified wetlands in Glenwood Park.
3. Provisions should be strengthened to include coordination with Okaloosa County and Fort Walton Beach.

Comments

1. Policy 12.A.2.3 should include pedestrian traffic.

Intergovernmental Coordination Element

Objections

None.

Recommendations

None.

Comments

None.

Capital Improvements Element

Objections

None.

Recommendations

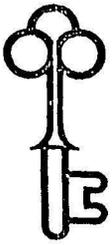
None.

Comments

None.

Conclusion

Review of the proposed Comprehensive Plan for Bayou Cinco has produced numerous objections. Council will work with the Town to resolve the concerns expressed in the review of the draft plan. After the plan is adopted by the Town, an overall recommendation of consistency or inconsistency will be made by the Council.



# J.E. Dorman & Associates, Inc.

Planning & Management Services - Government Relations

## MEMORANDUM

TO: Al Borchik, Town Manager and  
Interested Parties

FROM: J.E. Dorman, *JED*

DATE: March 16, 1990

SUBJECT: WFRPC Staff Report on the proposed Cinco Bayou  
Comprehensive Plan

-----

We have reviewed the March 12, 1990 comments of the West Florida Regional Planning Council (RPC) staff on the proposed Cinco Bayou Comprehensive Plan. As we discussed, the RPC staff conducted its review of the Cinco Bayou Plan without benefit of the consistency worksheets prepared on behalf of the Town and submitted to the Florida Department of Community Affairs on February 1, 1990. The DCA did not forward the consistency report to the RPC.

We will be meeting with RPC staff in the near future. The purpose of the meeting will be to review in detail the proposed plan and the consistency table submitted to the DCA. I believe that this review will serve to strengthen the RPC staff's understanding of the Cinco Bayou Plan as well as our understanding of their comments and suggestions.

The RPC staff reviewed the plan by element. As you know, their objections and recommendations are organized by element. We have prepared our response to their comments using the same format as the RPC staff report.

### Future Land Use Element

1. The Cinco Bayou policies regarding housing affordability and housing discriminatory practices are found in Chapter Nine (Housing Element) of the Cinco Bayou Plan. Specifically, Objective 9.A.1, Policies 9.A.1.1, 9.A.1.4, 9.A.1.5, Objective 9.A.7, Policies 9.A.7.1 and 9.A.7.2 address housing affordability and the elimination of any discriminatory practices.

Transportation Element (Traffic Circulation)

(Traffic Circulation, Mass Transit, Port, Aviation and Related Facilities Elements combined)

1. Policy 8.A.1.2 specifically requires all new developments to provide for parking and other bicycle and pedestrian needs within any private sector development. Policy 8.A.1.3 requires bicycle or pedestrian facilities to accompany all new road construction projects within the Town.

The RPC staff recommends the use of a term other than "labor intensive transportation facilities." It is not clear why this term should not be used inasmuch as this is a term that has been published and used in technical journals since 1972. The term refers to a broad range of bicycle and pedestrian facilities. Therefore, I can not recommend use of a different term.

2. Policies 14.A.4.1 and 14.A.4.2 specifically require private sector development to pay for all off-site road improvements necessitated by the development. In fact, Policy 14.A.4.2 specifically mentions impacted systems such as roads. While these policies do not appear in the Traffic Circulation Element, they do appear in the Comprehensive Plan, but in the Capital Improvements Element.
3. The Town has embraced no philosophies or policies regarding higher occupancy transportation alternatives such as car pools, van pools or mass transit. It does not appear feasible for a Town the size of Cinco Bayou or even larger cities to address such issues inasmuch as these issues require a larger universe to be successful. Typically, Regional Agencies or County Governments address these issues, not small municipalities.
4. There are no policies in the plan which address the needs of the Transportation Disadvantaged. However, the Okaloosa County Plan does address the needs of the Transportation Disadvantaged and the County activities serve the citizens of the Town of Cinco Bayou. Again, these issues are more properly addressed by Regional Agencies or larger units of government.

Housing Element

1. All objectives within the Housing Element are measurable and each has a specific date by which actions or activities will occur. It is unclear from the RPC comments as to what additional measurements are required.
2. Policies 9.A.2.2, 9.A.2.3, 9.A.2.4, 9.A.2.5, Objective 9.A.4, Policies 9.A.4.1 and 9.A.4.2 each deal with the preservation of neighborhoods and the rehabilitation of housing stock. It is unclear as to what additional policies could be embraced by the Town to further neighborhood preservation and housing rehabilitation. In addition, Policy 9.A.1.2 requires an annual review of the Town's role in the housing delivery process. This review will reveal any need to support a change in the supply of affordable housing.
3. It would appear appropriate to reword Policy 9.A.1.7 to eliminate the reference to medium density residential areas for group homes. As you know, the Florida Supreme Court has ruled that Group Homes should be allowed in any residential area.

## Other:

As you know the Town has not sought or obtained housing grants. Therefore, data on housing grants for the Town of Cinco Bayou are not available to include within the Foundation Document. Similarly, the Town has no fair housing ordinance. However, the Town's utilization of the various agencies referenced in the Housing Element requires fair housing standards and non-discriminatory practices by housing agencies and those involved in the housing delivery process.

Infrastructure Element

(Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element)

1. The Town has not assigned the Water Management District the responsibility of protection of prime aquifer recharge areas. Rather, the State has made such an assignment (reference 40A-2, F.A.C.). The

Town's Plan simply makes reference to a finding by the Water Management District that there are no prime aquifer recharge areas within the Town of Cinco Bayou or within Okaloosa County. Due to the absence of prime aquifer recharge areas there is no need for policies or objectives relating to this item.

2. Policy 11.B.3.7 provides for the identification of all hazardous waste and/or materials used or stored by any licensed business within the Town. It is recognized that the Town does not address the management or disposal of hazardous waste. It should be noted that management and disposal of hazardous waste has not been an issue routinely addressed by municipalities in Florida. Further, there are no existing or potential disposal sites in the Town.

Coastal Management and Conservation Element (Combined)

1. Objective 11.A.3, Policies 11.A.3.1 and 11.A.3.2 specifically detail shoreline land uses and land use criteria (including marinas and marina siting).
2. Recycling policies should be added to Section 10.05 of the proposed Cinco Bayou Plan. The recycling policies have been prepared and will be presented to the Town for consideration upon receipt of the DCA comments on the proposed Comprehensive Plan.
3. Policies consistent with Chapter 187.201, F.S. can be added to the Cinco Bayou Plan if deemed necessary. Chapter 187.201, F.S. addresses private property rights and, among other things, suggests that compensation or other appropriate relief be provided to any landowner for any action that is determined to be an unreasonable exercise of police powers so as to constitute a taking of property. Since this is within the State's Plan and is normally a matter for administrative or judicial proceedings, it was believed unnecessary to include this policy within the Town's Plan. However, it can be included.

Policy 11.B.3.3 requires the Town to develop and maintain an environmentally sensitive lands inventory so that protection of environmentally

sensitive lands can be achieved. The inventory will appear in the Town's Land Development Code.

Recreation and Open Space

1. Policy 11.B.3.6 requires the continuation of the Town's practice of preserving and protecting and utilizing, when appropriate, native vegetation. As you know, Town Ordinance No. 125 contains regulations the RPC is seeking. It is recognized that there are no specific policies regarding energy conservation methods in park development by the Town of Cinco Bayou. However, it should be noted that the Town has not proposed any additional park or recreation development activities during the planning period. In addition, the current Town parks have been developed maximizing energy conservation methods.
2. Glenwood Park is identified on the Future Land Use Map as a recreation/conservation area. In addition, it is identified as a terrestrial wetland. Policies 11.A.1.1, 11.A.1.2, 11.A.1.7, 11.A.2.1, 11.A.2.2 among others provide for the protection of identified wetlands including Glenwood Park.
3. Section 5.05 of the Cinco Bayou Plan indicates that this plan was prepared pursuant to a joint planning agreement between the Town and Okaloosa County. In addition, Policies 13.A.1.2, 13.A.1.4, Objective 13.A.2 and Policy 13.A.2.1 continue joint planning programs between the Town, Okaloosa County and other agencies.

I hope this brief response proves helpful during your consideration of the comments received from the West Florida Regional Planning Council staff. If you have any questions or require additional information, please do not hesitate to contact me.

pc: Bill Peebles, Okaloosa County BCC  
Collier Houston, Okaloosa County Planning Director  
Lel Czeck, WFRPC

Dear Gulf Coast Council  
TO:

SAM WRIGHT of Boy Scout Troop 510  
HAS BEEN APPROVED by THE TOWN  
COUNCIL OF LINDA BAYOU TO DO HIS  
EAGLE SERVICE PROJECT ON A LOCAL  
PARK OF THE TOWN and would greatly  
Appreciate the approval of his Project

Thank you  
Wright

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Please send me a letter with the  
information above "Feel free to change anything"

Thank you

SAMUEL WRIGHT

506 Woodrow St Ft Walton Beach FL

32548

863-5847