

6. Road/Curb/Drainage Projects - Mr. Cartwright, JAS Choctaw Engineering, presented the cost estimates for the FYE 1994 road/curb/drainage projects. The Town Manager asked the Council to defer any decisions on the projects presented as he had not had a chance to review and discuss the scope of the proposals and associated estimates with either Mr. King or Mr. Cartwright. The Council agreed to place this item on the July meeting agenda.

7. FYE 1995 Budget Proposal - The Town Manager/Clerk presented the draft proposed Budget for FY 1995. The Budget proposal is based on the previous year's financial experience with a few increases in road and park capital improvements. The Property Appraiser's certification of property values is expected by July 1, 1994 and will establish the timetable for the TRIM actions. Workshops will be required to determine the millage rate and finalize the budget. The proposed millage rate is due to the Property Appraiser around August 1. The public hearings for adoption of the millage rate and budget scheduled during September.

COUNCILMEMBERS REPORTS/COMMENTS - No Reports/Comments

PUBLIC REQUESTS WILL BE HEARD AT THIS TIME

a. Dr Hodnett addressed the Council and expressed his concerns with several items and asked the Council to consider some remedy to the problems presented:

1. Speeding on Yacht Club Drive and Eglin Parkway. Some steps need to be taken to slow traffic in congested areas.

2. Timing of the traffic signal at Eglin Parkway and Yacht Club Drive. Timing should be increased for left turning traffic from Eglin Parkway to Yacht Club Drive. In response, Councilman Kendrick suggested the DOT be asked to examine the traffic flow at this intersection to determine if present timing is correct.

3. Laguna Park - here is a real problem as the homeless vagrants are using and abusing the park and suggested that the park be closed and signs be posted saying "Closed because of abuse/misuse" In addition, something must be done to eliminate the feeding of birds and animals as the great amounts of bread thrown on the ground make an unsanitary mess! As a first step, the Council directed that the parks remain closed until 8AM during the week to begin immediately.

b. Mrs Horvath thanked the Council for their action and response to her letter.

COMMITTEE REPORTS

1. Administrative Committee - No Report
2. Finance & Budget Committee - No Report
3. Comprehensive Plan Committee - No Report

CORRESPONDENCE

1. Letter, Florida Department of Agriculture - No Action
2. Letter, Florida Department of Transportation - No Action
3. Letter, Okaloosa County Property Appraiser - No Action
4. Letter, City of Niceville - The Mayor reminded all to get their reservations in to the Town Secretary by June 21, 1994.

TOWN MANAGER'S REPORT

- a. Introduced Mrs Faye Payne, the new Town Secretary.
- b. The court reporter record of last month's meeting has been received and is an excellent verbatim record of the meeting. This type record can be used during the workshops for the Code of Ordinances and Land Development Code revisions.
- c. Reference last month's request for the cost of additional hours of AMSEC patrol, each additional hour of nightly patrol costs \$ 307 per hour. Presently we receive 4 hours each night for \$ 1,350.00 per month - 5 hours would be \$ 1,657.00 per month, etc. It appears, however, that the majority of the problems in and around the town occur during the day. A discussion followed concerning additional daytime patrol by the Sheriff and general citizen and business assistance in this area.
- c. During the period between secretaries when the Town Manager was answering the phone, several complaints were received concerning parking at the boat ramp, the parking at Francis Park, and the collection of garbage/yard waste/recycling. Councilman Kendrick suggested that names and addresses be obtained to insure that complaints come from town residents.

MAYOR'S ANNOUNCEMENTS - The mayor reminded everyone of the Town Picnic on Tuesday, June 21, 1994.

There being no further business, the meeting adjourned at 7:04 PM.



Mayor

ATTEST:



Town Manager/Clerk

**TOWN OF CINCO BAYOU
REVENUES
FYE 1995
(OCT 94 THRU SEPT 95)**

SOURCE	AMOUNT
Ad Valorem Taxes (mills)	.00
Franchise Fees	20,400.00
Gulf Power	16,500.00
Okaloosa Gas	2,100.00
Warner Communications	1,800.00
Utility Taxes	33,100.00
Gulf Power	17,500.00
CENTEL	8,700.00
Ft Walton Beach (Water)	3,100.00
Okaloosa Gas	3,800.00
Cinco Bayou Occupational License	7,000.00
State Shared Revenue	48,277.00
Cigarette Tax	1,200.00
Revenue Sharing	21,997.00
Mobile Home Licenses	100.00
Alcoholic Beverage Licenses	980.00
Half Cent Sales Tax	15,500.00
Local Option Gas Tax	8,500.00
County Shared Revenue	1,400.00
Occupational Licenses	400.00
Municipal Fines	1,000.00
Interest	4,000.00
Other Miscellaneous Revenues	1,000.00

TOTAL REVENUE - \$

REVENUES ARE \$ 115,177.00 WITHOUT AD VALOREM TAXES

5/12/94

**TOWN OF CINCO BAYOU
EXPENDITURES
FYE 1995
(OCT 94 THRU SEPT 95)**

<u>ACCOUNT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
<u>GENERAL GOVERNMENT SERVICE</u>		
51312	Salaries and Wages (\$ 32,856.00 - Town Manager/Clerk) (\$ 12,480.40 - Secretary) (\$ 1,820.00 - Maintenance Man)	\$ 47,156.00
51321	FICA	3,800.00
51323	Life & Health Insurance (\$ 300.00 - Life Insurance) (\$ 7,500.00 - Health Insurance) (\$ 700.00 - Deductables) (\$ 400.00 - Administrative fees) (\$ 870.00 - Medicare Tax)	9,770.00
51324	Workmans Compensation Insurance	1,500.00
51332	Accounting and Auditing	5,000.00
51431	Legal Counsel - Professional Services (\$ 3,000.00 - Retainer @ \$250.00/mo) (\$ 2,500.00 - Legal Fees)	5,500.00
51931	Professional Services - Other (\$ 600.00 - Engineer Retainer @ \$50/mo) (\$ 900.00 - Engineering Fees) (\$ 3,500.00 - Municipal Code)	5,000.00
51934	Other Contractual Services (\$ 360.00 - Alarm Monitoring Service)	360.00
51940	Travel and Per Diem (\$ 800.00 - Meetings) (\$ 4,200.00 - Mayor & Council Expenses Mayor - \$100.00/mo Council - \$50.00/mo)	5,000.00
51941	Communications Services (\$ 900.00 - Town Hall)	900.00
51942	Transportation (\$ 350.00 - Postage) (\$ 75.00 - Freight)	425.00

<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
51943	Utility Service (Town Hall) (\$ 3,200.00 - Electricity) (\$ 300.00 - Water & Sewer)	3,500.00
51945	Insurance (\$ 3,000.00 - Liability) (\$ 500.00 - Vehicle)	3,500.00
51946	Repairs & Maintenance - Town Hall (\$ 550.00 - Copier Maintenance Agreement) (\$ 240.00 - Monthly Pest Control) (\$ 100.00 - Annual Termite Control) (\$ 150.00 - Fire Safety Inspection) (\$ 500.00 - Miscellaneous)	1,540.00
51949	Other Current Charges (\$ 1,000.00 - Legal Ads) (\$ 350.00 - Storage, Christmas Decorations)	\$ 1,350.00
51951	Office Supplies (\$ 300.00 - Copier paper) (\$ 150.00 - Copier Supplies) (\$ 150.00 - Computer Supplies) (\$ 600.00 - Miscellaneous)	\$ 1,200.00
51952	Operating Supplies (\$ 500.00 - Gasoline) (\$ 250.00 - Truck Repair/Parts/Tires) (\$ 600.00 - Equipment Maintenance/Parts) (\$ 700.00 - Uniforms) (\$ 250.00 - Miscellaneous)	\$ 2,300.00
51954	Books, Publications, Subscriptions and Memberships (\$ 500.00 - Economic Development Council) (\$ 200.00 - Elected Officials Manuals) (\$ 150.00 - Florida League of Cities) (\$ 100.00 - Panhandle League of Cities) (\$ 100.00 - 1994 Sunshine Law Manuals) (\$ 50.00 - Okaloosa League of Cities) (\$ 96.00 - Daily News) (\$ 30.00 - Barnett Visa) (\$ 200.00 - Miscellaneous)	\$ 1,426.00
51963	Capital Improvements	0
51964	Capital Outlay	0

<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
51982	Aid to Private Organizations (\$ 500.00 - Bridgeway Center) (\$ 75.00 - Project Cheer) (\$ 50.00 - OWCC Symphony) (\$ 30.00 - Transportation Board)	655.00

PUBLIC SAFETY

52134	Law Enforcement (AMSEC Contract - \$1,350.00/Month)	16,200.00
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PHYSICAL ENVIRONMENT: GARBAGE, SOLID WASTE DISPOSAL

53443	Solid Waste Disposal (\$ 1,000.00 - Clean-Up Dumping Charges)	1,000.00
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TRANSPORTATION: ROADS, STREETS AND SIDEWALKS

54112	Salaries & Wages	\$ 9,100.00
54131	Professional Services (\$ 1,500.00 - Engineering Svs)	1,500.00
54143	Utility Service (\$ 5,200.00 - Street Lights) (\$ 500.00 - Traffic Lights) (\$ 300.00 - Christmas Lights)	6,000.00
54146	Repairs and Maintenance (\$ 2,000.00 - ROW Maintenance) (\$ 1,500.00 - Curb Repair) (\$ 2,500.00 - Pot Hole Repair) (\$ 500.00 - Signal Repair)	6,500.00
54152	Operating Supplies	1,000.00
54153	Materials and Supplies	1,300.00
54163	Capital Improvements (\$ 15,000.00 - Road/Drainage Projects) (\$ 5,000.00 - ROW Tree Planting Project)	20,000.00
54164	Capital Outlay	0

HUMAN SERVICES: ANIMAL CONTROL

56234	PAWS Contract	600.00
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<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
<u>RECREATION AND CULTURE: PARKS</u>		
57212	Salaries and Wages	3,640.00
57234	Other Contractual Services ARC Park Maintenance Contract (\$ 550.00/month)	6,600.00
57243	Utilities (\$ 300.00 - Electricity) (\$ 440.00 - Water) (\$ 460.00 - Rubbish/Trash Pick-up)	1,200.00
57246	Repairs and Maintenance	1,000.00
57252	Operating Supplies	500.00
57263	Capital Improvements	1,000.00
57264	Capital Outlay	0
57499	Special Events (\$ 450.00 - Town Picnics) (\$ 200.00 - Miscellaneous)	650.00

<u>TOTAL EXPENDITURES - \$ 177,672.00</u>		

IF ALL CAPITAL IMPROVEMENTS (\$21,000) FUNDED FROM RESERVE FUNDS
IN A CAPITAL IMPROVEMENTS BUDGET, THEN GENERAL OPERATING BUDGET
WOULD TOTAL \$ 156,672.00.

5/12/94

SALARIES & WAGES - FYE 1995

TOWN MANAGER/CLERK (Same as 94) Annual Salary	\$ 32,856.00
SECRETARY (New employee) \$ 6.00/Hr	\$ 12,480.00
MAINTENANCE MAN \$ 7.00/Hr (5% COL + 10% Merit)	\$ 14,560.00
TOTAL	\$ 59,896.00

SALARY & WAGE BREAKOUT BY ACCOUNT

TOWN MANAGER/CLERK	Acct # 51312	\$ 32,856.00
SECRETARY	Acct # 51312	12,480.00
MAINTENANCE MAN	Acct # 51312	1,820.00
	(1 hr/day X 260 days X \$7.00/hr)	
	Acct # 54112	9,100.00
	(5 hr/day X 260 days X \$7.00/hr)	
	Acct # 57212	3,640.00
	(2 hr/day X 260 days X \$7.00/hr)	

ACCOUNT TOTALS

GENERAL GOVERNMENT SERVICES	ACCT # 51312	\$ 47,156.00
TRANSPORTATION: ROADS & STREETS	ACCT # 54112	9,100.00
RECREATION: PARKS	ACCT # 57212	3,640.00

5/12/94

BUDGET & EXPENDITURE COMPARISONS - FYE 1989 THRU FYE 1995

<u>CATEGORY</u>	<u>FYE 1989</u>	<u>FYE 1990</u>	<u>FYE 1991</u>	<u>FYE 1992</u>	<u>FYE 1993</u>	<u>FYE 1994</u>	<u>FY 1995</u>
General Government	\$ 80,808.71	\$ 100,786.25	\$ 105,466.00	\$ 95,032.00	\$ 95,378.24	\$ 98,516.65	\$ 99,882.00
Public Safety	39,864.24	13,390.00	13,800.00	14,480.00	15,600.00	15,600.00	16,200.00
Physical Environment	0	4,197.32	5,224.00	5,290.00	3,107.51	1,000.00	1,000.00
Transportation (Roads)	15,096.11	16,752.49	22,225.00	21,225.00	14,518.21	23,096.25	25,400.00
Human Services (Animal Cont)	0	0	400.00	800.00	800.00	1,000.00	600.00
Parks/Recreation	11,527.19	11,933.67	12,090.00	12,150.00	13, 123.12	12,868.50	13,590.00
Capital Outlay	193,274.07	3,655.09	8,200.00	0	18,506.17	8,000.00	21,000.00
Debt Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 340,570.32	\$ 150,714.82	154,171.00	134,009.66	161,033.25	**	**
Budget	\$ 357,678.00	\$ 142,894.00	\$ 158,805.00	\$ 149,077.00	\$ 164,346.00	160,081.40	177,672.00
Total Salaries/Wages	\$ 47,251.20	\$ 54,329.40	\$ 57,500.00	\$ 55,940.00	\$ 54,915.90	58,600.40	59,896.00
Salary/Wage % of Budget	26.6%	38%	36.2%	37.5%	34.0%	36.6%	33.7%

NOTES:

1. Expenditures listed for FYE 1989 thru FYE 1993 are actual amounts. Expenditures listed for FYE 1994 are approved budget amounts and FYE 1995 are proposed budget amounts.
2. The decrease in Public Safety expenditures in FYE 1990 is the result of the Town becoming a part of the Ocean City/Wright Fire Control Fire District and hence taxed directly for fire protection.
3. Physical Environment expenditures for FYE 1990, 1991, 1992 & 1993 include recycle charges paid by the Town.
4. Human Services expenditures after FYE 1991 reflect PAWS Animal Control contract charges.
5. The Salary/Wages percentage for FYE 1989 is based on total expenditures less the cost of the new Town Hall.
6. The increase in the Salary/Wages percentages for FYE 1989 thru 1992 reflect wages for the Code Enforcement Officer.

RECEIVED
66-94
NFB



Florida Department of Agriculture & Consumer Services
BOB CRAWFORD, Commissioner

FM
CFA
SBA

Please Respond To:

Division of Forestry
3125 Conner Boulevard
Tallahassee, FL 32399-1650

June 1, 1994

Dear Friend of Urban Forestry:

The U.S. Small Business Administration's Natural Resources Development Program (better known as the SBA Tree Planting Program) is before Congress for reauthorization for this year. Since 1991, this program has provided over \$3.9 million to Florida and allowed our Department to fund 254 projects to plant 845,687 trees and seedlings on non-federal public land. To ensure reauthorization and continued funding, we need to send a strong, targeted message for support of this program.

Please help continue this program by writing your Congressman or Congresswoman and our two U.S. Senators to express your support for reauthorization and funding of the SBA Tree Planting Program.

You may wish to focus on what the SBA funding has meant or will mean locally to your community:

- Utilization of multiple small businesses or creation of jobs.
- 50% matching funding for projects.
- The number and dollar-value of trees purchased.
- Revitalization or enhancement of a neighborhood or downtown area.
- Community commitment and involvement.

Thank you for your continued support of Florida's Urban and Community Forestry Program.

Sincerely,

BOB CRAWFORD
COMMISSIONER OF AGRICULTURE

L. Earl Peterson, Director
Division of Forestry

FLORIDA

LAWTON CHILES
GOVERNOR



DEPARTMENT OF TRANSPORTATION

RECEIVED
5-27-94
1183

BEN G. WATTS
SECRETARY

**THE FLORIDA DEPARTMENT OF TRANSPORTATION
ANNOUNCES PUBLIC INFORMATION MEETINGS**

**Fort Walton Beach/Niceville Bypass
From S.R. 30 (U.S. 98) east of Hurlburt Field to S.R. 20 east of Niceville**

State Project No. 57000-1524 WPI No. 3117413 Federal Aid No. MA-8888-(66)

FT. WALTON BEACH AREA:

**Wednesday, June 8, 1994
Choctawhatchee High School
110 Racetrack Road
Fort Walton Beach, FL 32547**

NICEVILLE AREA:

**Thursday, June 9, 1994
Niceville High School
800 East John Sims Parkway
Niceville, FL 32578**

This is to inform you that the Florida Department of Transportation (FDOT) has scheduled two public meetings for the proposed Fort Walton Beach/Niceville Bypass in Okaloosa County. The purpose of the meetings is to present alternatives that have been developed for providing a limited-access expressway from State Road 30 (U.S. 98) east of Hurlburt Field, to State Road 20 east of Niceville.

At each meeting a brief slide presentation will provide background and other pertinent information about the project. Aerial maps of the project will be on display and FDOT representatives will be present to answer questions and receive comments. Please understand that these are public information meetings and not public hearings. A formal public hearing will be held for the project at a later date.

AGENDA (for both meetings)

Informal Open House	5:00 p.m. to 7:00 p.m.
Formal Presentation	7:00 p.m. to 7:30 p.m.
Question & Answer Session	7:30 p.m. to 8:30 p.m.

We invite and encourage all interested persons to attend these public information meetings to review and discuss this transportation improvement proposal. If there are any inquiries about this project or meeting, please contact:

**Mr. Cecil Powell, Project Manager
Florida Department of Transportation
Post Office Box 607
Chipley, Florida 32428-0607
(904) 638-0250**

or

**Mr. Herschel Conner, AICP
H.W. Lochner, Inc.
9721 Executive Center Dr. N., Suite 209
St. Petersburg, Florida 33702
(813) 576-2535**

These meetings will be held in conformance with the Americans With Disabilities Act. Persons with a disability who need special accommodations should contact the following several days prior to the date of the meeting to ensure that reasonable accommodations are available: Mr. Cecil Powell, Project Manager, Florida Department of Transportation, Post Office Box 607, Chipley, Florida 32428-0607, telephone (904) 638-0250.



Pete Smith
Okaloosa County Property Appraiser



151-D N.E. Eglin Pkwy
Fort Walton Beach
Florida 32548
(904) 651-7240
FAX (904) 651-7244

OFFICE OF
OKALOOSA COUNTY
PROPERTY APPRAISER

June 1, 1994

HAND DELIVERED

Town of Cinco Bayou
ATTN: Albert Borchik
10 Yacht Club Dr.
Ft. Walton Bch., Fl. 32548

Dear Mr. Borchik:

Pursuant to Chapter 200.065(7), Florida Statutes, we are hereby providing an estimate of taxable value for the 1994 tax roll for your budget planning purposes.

Our estimate of taxable value as of June 1, 1994 for Cinco Bayou is \$21,129,840.

Respectfully,

A handwritten signature in cursive script that reads "Pete Smith".

Pete Smith
Property Appraiser
Okaloosa County

TPS/bd

Randall Wise
Mayor



6-7-94 AB
208 N. Partin Drive
Niceville, FL 32578
Telephone (904) 729-4008

"Home of the Boggy Bayou Mullet Festival"

June 6, 1994

Mayor Charles R Laginess
Mayor of Cinco Bayou
10 Yacht Club Drive
Ft Walton Beach, Fl 325484436

Dear Mayor Laginess:

The City of Niceville is pleased to host the Summer meeting of the Okaloosa County League of Cities on June 23, 1994.

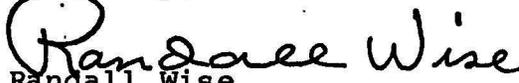
The dinner meeting will be held at our Council Chamber, 208 N Partin Drive beginning at 6:30 PM. The dinner will consist of the Nationally Acclaimed "Boggy Bayou Seafood Medley" and "Deep South Flavored Barbeque Ribs" at a cost of \$19.95 per person. Dress is casual.

A short entertainment program will follow the dinner.

Please advise the City Clerk, George Ireland, (729-4000) of the number of representatives from your municipality who will be attending the meeting by no later than noon, June 21, 1994.

We look forward to seeing you on June 23rd.

Sincerely,


Randall Wise
Mayor