

TOWN OF CINCO BAYOU  
REGULAR COUNCIL MEETING MINUTES  
June 11, 2009 – 6:00 PM

Mayor Iovieno called the Regular Council meeting to order at 6:00 P.M. on Thursday, June 11, 2009. Following the Pledge of Allegiance and a silent prayer, roll call was taken:

Roll Call: Mayor Iovieno  
Mayor Pro Tem Farley  
Councilman Artabasy  
Councilman Bratton  
Councilman Koch  
Councilman Chubb

Also present at the meeting were: Town Manager/Clerk Nell Dykes, Assistant Town Manager/Clerk Monika Gillette, Attorney Jeff McInnis, Deputy Jim Welch, and Engineer Tim Martin and Jeremy Riser and guest Angela Balent.

**Regular Business:**

1. **Council Approval of Agenda:** Mayor Iovieno asked for acceptance of the agenda. Councilman Koch motioned to accept the agenda as presented. Councilman Farley seconded the motion. The motion passed unanimously.
2. **Council Approval of Consent Agenda:** Mayor Iovieno asked for acceptance of the consent agenda including: Regular Council Meeting Minutes of May 14, 2009, and Budget Status as of May 31, 2009. Councilman Koch motioned to accept the consent agenda. Councilman Artabasy seconded the motion. The motion passed unanimously.

**DISCUSSION ITEMS:**

1. **TOWN AUDIT** – Upon request of the Town, Angela Balent of O’Sullivan Creel, the Town’s auditors, addressed the council to explain the type of audit and audit procedure the town receives. She explained the service provided the town is a financial audit and meets the requirements of the State of Florida. She detailed the audit procedure and what an audit does and does not provide. She provided written information as well as answered any question. She stressed that the council was tasked to oversee the financial statement from month to month.
2. **CRA/CDBG** – Mrs. Dykes submitted a written report.
3. **BUDGET WORKSHOP** – Budget review workshop for the 08/09 Budget was scheduled for June 23, 2009 at 5 pm.
4. **BUDGET WORKSHOP** – A budget workshop for the 09/10 Budget was scheduled for July 14, 2009 at 5 pm.

**REPORTS:**

**Town Manager’s Report:** Mrs. Dykes submitted a written report. In addition she stated that the preliminary property assessments for the town would be down for the 09/10 budget by 2.9 million (4.2%) with projected revenue down by approximately \$5,000.

**Engineer’s Report:** ESI, a subcontractor for the Town’s engineering firm submitted a scope of services for embankment restoration in Glenwood Park. Ms. Dykes pointed out that it was above the budgeted amount. Engineer Jeremy Riser stated that a DEP and Corp of Engineer permits must be obtained. He also suggested finding grant funding sources. Engineer Riser suggested restoring the bank versus putting in a seawall. He also suggested a preliminary permit application meeting with DEP and do the project in phases. Attorney McInnis suggested preparing bid documents in conjunction with permitting process. Councilman Chubb motioned to

engage the engineer to meet with DEP to discuss project during a preliminary permit meeting. Councilman Koch seconded the motion. The motion passed unanimously.

**Attorney's Report:** None given.

**Community Officer's Report:** Deputy Welch submitted a written report. Councilman Chubb asked in the boat ramp should be monitored. Deputy Welch recommended against it stating that a deputy must see the infraction in person and not by a hired attendant. He also stated that 92 envelopes were collected over the past weekend, but acknowledged he realized some people did not pay.

**Public Comments/Requests:** None given.

**Council Member's Comments/Reports:**

- Councilman Artabasy stated he attended the Memorial Day Ceremony as a representative of the Town.
- Councilman Koch stated she and Ms. Dykes attended a ribbon cutting for a new business in Town.
- Councilman Chubb stated he attended the quarterly Okaloosa League of Cities executive meeting. He submitted two letters from Mayor of Arnold from City of Valparaiso regarding the Leagues resolution in support of the Air Force F35 project. In light of other city's discussions, Councilman Chubb asked other council members if he should bring League of City decisions to the council. It was the consensus of the council that he represent the town and vote without bringing issues back to the council.
- Mayor Iovieno announced upcoming town hall closure and meeting dates.

**Adjourn** – There being no further business, the meeting adjourned at 7:00 pm.

ATTEST:



Michael Iovieno, Mayor



Nell Dykes  
Town Manager/Clerk

