

Town of Cinco Bayou, FL
Regular Council Meeting Minutes
June 12, 1997

1. Mayor Drabczuk called the meeting to order at 6:02 P. M. this date. Following silent prayer and the pledge of allegiance to the flag, roll call was taken.

2. Present: Bryan Beard
 Jim Kendrick
 Carolynn Leach
 V. E. "Dutch" Payne
 Joseph P. Skelly
 Mayor Randall Drabczuk

Also present: Town Manager Elvin C. Bell, Legal Counsel Jeff McInnis and Engineer Richard Griswold.

3. Council Approval of Agenda.

On a motion to approve by Councilman Kendrick, seconded by Councilman Payne, the vote to approve was unanimous.

4. Consent Calendar.

The Manager explained that Agenda Item 4-F should be deleted insofar as the proposed legislation had been withdrawn from consideration. The item was deleted.

Following a motion to approve by Councilman Kendrick, seconded by Councilman Payne, the Council voted unanimously to approve the following items:

- A. Minutes of May 3, 1997, Council Workshop
- B. Monthly Finance Report for April 1997
- C. Minutes of May 8, 1997, Council Meeting
- D. Minutes of May 29, 1997, Special Council Meeting and Workshop
- E. Resolution Supporting Mission of Military Development Task Force.

5. Action Items:

A. Transfer From Contingency Fund.

A motion by Councilman Kendrick to approve the transfer of \$10,890.26 was seconded by Councilman Payne. The motion carried by a unanimous vote.

B. Report from Tree Board.

Mr. Henry H. Bruns, a Landscape Architect from Bruns & Associates, presented the report. He briefed the Council on landscape items being considered by the Board and informed the Council that a more detail report on Eglin Parkway landscaping will be presented to the Council at a future meeting.

C. Memorandum of Agreement for Maintenance of Eglin Parkway.

The Manager reviewed the seven year history of the project and recommended Council approval of Resolution No. 97-03 which implements the Agreement as negotiated with the Florida Department of Transportation. Counsel McInnis read the Resolution. A motion to approve the recommendation was made by Councilman Kendrick and seconded by Councilman Skelly. It passed by a unanimous vote.

D. Development Proposal for Laguna Landing.

The amended Site Plan proposal was presented to the Council by Spence King, Choctaw Engineering, Inc., Brett Duch, an Architect, and the developer, Todd Schweizer, president of 2 Dakota, Inc. Mr. Henry H. Bruns, a Landscape Architect from Bruns & Associates, a consultant to the developer, was also present.

The presenters reviewed the project in detail and responded to questions from the Council. During the presentation, Mr. King explained the developer was requesting four variances: (1) Reduction in perimeter landscape area per Town Code Article 12.04.03.B; (2) Increase in structure height to 37'3" per Code Article 7.14.05.B; (3) Reduction in off-street parking requirement, per Article 8.05.03.B; and (4) Change in total impervious surface, per Article 11.01.02.B.

After lengthy Council discussion, the members decided to change the next scheduled Council meeting on the development proposal from 5:05 P.M. June 26th, to 5:05 P.M. July 1st. A motion to cancel the June 26th meeting and hold the meeting on July 1 was offered by Councilman Payne and seconded by Councilman Kendrick. Councilmembers Skelly and Leach informed the Council that they would not be able to attend the July 1st meeting because of

previous commitments. After discussion, the vote to approve the motion passed 3 to 2 with Councilmembers Leach and Skelly opposed.

Mr. Griswold informed the Council that staff would review the amended Site Plan and would be prepared to discuss it at the July 1st meeting.

E. Landscaping at Cinco Baptist Church

After Council discussion, it was resolved that the Manager would correspond with the Acting Minister of the church, Mr. Patterson, regarding the need for the church to accomplish the following four items on the list of improvements as previously submitted by the church and approved by the Council: Right of Way Landscaping (1) Landscaped with shrubs/flowers, etc; (2) Remove exit driveway on Lucile Street; (3) Remove second exit driveway on Yacht Club Drive; and (4) Church will relocate any trees affected by changes at direction of the city (Town). A motion to authorize and direct the letter to the church was offered by Councilman Skelly. It was seconded by Councilwoman Leach. It passed by a unanimous vote.

F. Boat Trailer Parking.

After Council discussion on the subject, the Manager again briefed the Council on the 40 year lease agreement the Town has with Compass Bank regarding Sea Way Ave. The Manager will forward a copy of the lease agreement to Mr. McInnis for review and comment.

Mr. McInnis asked for and received permission to leave the session.

6. Engineer's Report.

Mr. Griswold reported on timeframes for construction of the culvert on Yacht Club Drive, and his coordination with Nature Outdoors, a proposed new development.

7. Attorney's Report.

None.

8. Manager's Report.

The Manager reported on the following items. (1) His successful negotiations with the staff at the County prison for inmate work details in the Town with debris to be hauled away at Town expense; (2) A pending proposal from the new owner of property at Luverne and Hughes to close Luverne Street between Hughes and Kelly; (3) The Council again has received a

request to implement a duck crossing on Yacht Club Drive (the Council let stand its previous decision to deny a duck crossing on the street); (4) Funding sources are being reviewed to install a shallow jet pump at Francis Park to augment irrigation; and (5) Fritz Tree Service will be asked to examine four oak trees that appear to be dead or are dying in the front yard of Town Hall.

9. Public Comments.

None.

10. Councilmembers Comments/Reports.

Councilman Payne briefed the Council on the recent Florida League of Cities Orientation Session he attended. He recommended the course to all Councilmembers.

11. Correspondence.

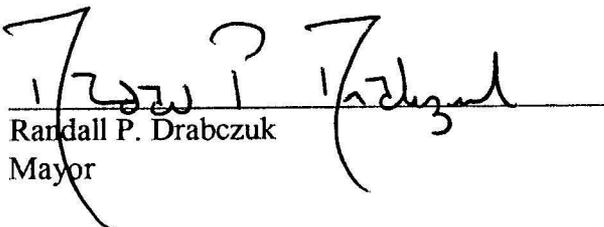
The Manager reported that all correspondence had been distributed.

12. Mayor's Announcements.

The Mayor reminded everyone of the Potluck dinner next Tuesday evening at 6:30 P.M.

13. Adjourn.

The Mayor asked if there was any further business to come before the Council, and hearing none, adjourned the meeting at 8:16 P.M.



Randall P. Drabczuk
Mayor

Attest:



Elvin C. Bell
Town Manager/Clerk

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TOWN OF CINCO BAYOU
10 YACHT CLUB DRIVE (CINCO BAYOU)
FT. WALTON BEACH, FLORIDA 32548-4436
904-244-2712
FAX 904-244-9188

Mayor:
RANDALL P. DRABCZUK
Council Members:
BRYAN BEARD
JIM KENDRICK
CAROLYNN H. LEACH
V.E. "Dutch" PAYNE
JOSEPH P. SKELLY
Town Manager/Clerk:
ELVIN C. BELL
Town Attorney:
C. JEFFREY McINNIS
Town Engineer:
RICHARD GRISWOLD

RESOLUTION

A resolution supporting the continued efforts and mission of the Military Development Task Force program of the Economic Development Council of Okaloosa County.

WHEREAS, the Town of Cinco Bayou is deeply committed to the concept of maintaining a strong, national defense; and

WHEREAS, the Town of Cinco Bayou views Eglin, Hurlburt Field, and Duke Field as valuable local resources, as well as national resources, and

WHEREAS, the Town of Cinco Bayou is cognizant of the pending downsizing of the Department of Defense and the potential impact this process can have on these defense installations; and

WHEREAS, the Town of Cinco Bayou is both cognizant of, and aware of, the tremendous positive impact these facilities have on the local economy and the local quality of life; and

WHEREAS, the Town of Cinco Bayou believes it is important for the community to take a proactive and coordinated role in working with all governmental agencies involved in determining the future status of Eglin Air Force Base, Hurlburt Field, and Duke Field,

NOW, THEREFORE, BE IT RESOLVED that the Town of Cinco Bayou pledges its cooperation with the Military Development Task Force program of the Economic Development Council of Okaloosa County;

AND, the Town of Cinco Bayou supports the continued efforts of the EDC's Military Development Task Force as the community's designated representative to said governmental agencies.

DULY PASSED AND ADOPTED this _____ day of _____, 1997.

BY: _____

ATTEST:

5-A

June 12, 1997

TO: Mayor and Councilmembers
SUBJECT: Contingency Fund Transfer
FROM: Elvin C. Bell

The FY 97 Contingency Fund contains a balance of \$13,250.00.

Transfer amounts:

1. Fire Safety Inspection	\$ 120.00
2. Daily News 96 Legal Ads	679.99
3. Municipal Code 96 FY overage	1,910.26
4. Hans Saltzwedel T/H Plagues	549.59
5. Ins. for Christmas lights	675.00
6. T/H Lighting	2,014.00
7. PAWS	546.75
8. OK CO Costs for Town Elections	1,609.05
9. Part-time secretarial costs	782.52
10. Construction Debris hauling	1,463.00
11. T/H Truck Repair	540.10
Total transfer	\$10,890.26
FY 97 Contingency Fund Balance	\$ 2,359.74

50



CHOCTAW ENGINEERING, INC.
112 TRUXTON AVENUE
FORT WALTON BEACH, FLORIDA 32547

TELEPHONE: 904-862-6611

FAX: 904-863-8059

E-MAIL: ChoctawEng@aol.com

Mr. Richard Griswold
Smith and Gillespie Engineers, Inc.
1234 Airport Road, Suite 225
Destin, Florida 32541

27 May 1997

Handwritten signature
Conrad Fyll

Re: Laguna Landing Development, Cinco Bayou
Meeting 19 May 1997

CEI No. 96-411-D

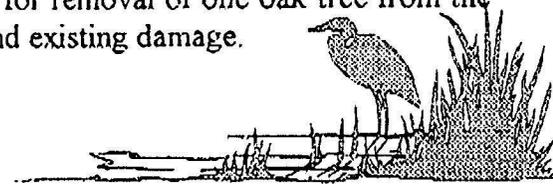
Dear Mr. Griswold:

This letter is intended to verify our discussion regarding the referenced project during the meeting on 19 May 1997 between you, Mr. Chuck Bell, and representatives from Choctaw Engineering, Inc. In the meeting we discussed our proposed modifications to the plans and each item you outlined in your review comments. The following summarizes the results of our meeting:

In the meeting, we also discussed the parking requirements of the proposed development. The site improvement plans reviewed by your office, dated 2 May 1997, show the layout which will maximize the number of parking spaces for the development (maximum 70 parking spaces). The number of parking spaces required is determined by the number of units in the condominium (2 spaces per unit) and the square footage of the office buildings (1 space per 400 SF). Since the number of spaces required for the 25 unit condominium and the existing 6,400 SF office building is fixed (66 spaces), the size of the office addition is dependent on the excess number of spaces provided by the parking layout (4 spaces). Using the layout that optimizes the number of parking spaces, the developer would be allowed to construct a 1,600 square foot office addition. However, this site plan requires removal of four old oak trees. Therefore, the developer plans to propose a compromise. He wishes to construct the 1,600 square foot addition (as would be allowed under the 2 May 1997 site improvement plans) and receive leniency from the Town Council on the parking requirements at the site in exchange for saving these trees. The alternate parking layout would provide five fewer parking spaces than the number typically required for this development. The developer believes this compromise should not cause conflicts between the commercial and residential uses of the property since the periods of greatest parking needs differ for the uses. Residential parking needs peak in the evenings and weekends, while the greatest need for parking spaces for the offices would be during the weekdays.

Sheet 2 of 9

1. The developer is aware of the requirement for obtaining a tree removal permit. Mr. Fritz has written a letter to the Town regarding the need for removal of one oak tree from the property which constitutes a hazard due to disease and existing damage.



CEI No 96-411-D
Mr. Griswold
Page 2

27 May 1997

The developer is proceeding with efforts to save the other trees which were marked for removal on the site improvement plans and will bring the proposal before the Town Council.

Sheet 3 of 9

1. The building was setback 25 feet from the water's edge on the site plans and the southeast corner of the southern wing was modified to accommodate one of the large oak trees on the property. If the building were setback 25 feet from the landward line of the shoreline protection zone as required in the Land Development Code the developer would have to further modify the building to save the tree, thus making the end unit undesirable. The developer intends to bring this issue before the Town Council.

2. Impervious area of the Laguna Landing site totals 70% in the site improvement plans submitted to the Town for review. The developer wishes for the Town Council to take into consideration that the project which was formerly approved and permitted at this site provided 73% impervious area.

3. FDEP permitting for the dock is underway. Appropriate documents and drawings will be forwarded to the Town when they are available.

4. The developer is coordinating with the FDOT to landscape and maintain the Right-of-Way to Eglin Parkway which adjoins the property. Initial discussions with the FDOT indicate they are receptive to this plan; therefore, the developer is seeking relief from the Town Council for the 10' landscape requirement. A landscape plan by a landscape architect will be provided to the Town for review soon.

5. The driveway shown leading to the project site from the south is a platted road in the Cinco Bayou Subdivision Plat. The developer is proposing to improve the segment of this road leading to his parcel.

6. The architectural plans will address the building height.

Sheet 7 of 9

1. Choctaw Engineering, Inc. is changing the specifications to read FDOT size 57 filter media. The void space for this material is currently being tested by an independent firm. This data will be provided upon completion of the tests

Stormwater Plan:

1 The drywell is designed to require minimal maintenance. A catch basin is located at each pipe intersection. The catch basins are required to have a 2' sump in the bottom to prevent sediments from blocking the pipes. A hole in the bottom surface of the catch basins will limit the amount of water standing in the catch basins.

The system can be inspected visually by looking into the catch basins. Standing water in one catch basin when others are dry may indicate a blockage in the exfiltration pipe near that catch

CEI No 96-411-D
Mr. Griswold
Page 3

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27 May 1997

basin. If this occurs, the pipes will be flushed to remove the blockage. The Stormwater Maintenance Plan (submitted with the Stormwater Management Plan) outlines the owners responsibility for periodic inspections of the system.

2. To date, the articles of incorporation for the homeowner's association which will maintain the stormwater management system have not been completed. A copy will be forwarded to the Town when it is available.

General:

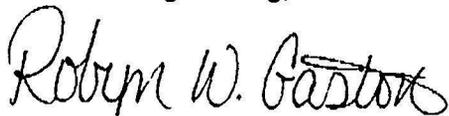
1. The developer is aware of the requirements for obtaining a separate permit for the signs at the development.

2. The developer is aware of the requirements for FDEP stormwater and FDOT driveway permits. The application for the driveway has been submitted to the FDOT. Upon completion of the articles of incorporation for the homeowner's association, the application for the FDEP stormwater permit will be submitted as well.

We appreciated the opportunity to meet with you to discuss this project. Please contact our office if you have any questions. Thank you.

Sincerely,

Choctaw Engineering, Inc.



Robyn W. Gaston, E.I., C.F.E.A
Environmental Specialist

cc: Mr. Todd Schweizer
Mr. Chuck Bell

 THE ECONOMIC
DEVELOPMENT COUNCIL
OF OKALOOSA COUNTY, FLORIDA

P.O. BOX 4097 • FORT WALTON BEACH, FLORIDA 32549 • (904) 651-7374 • FAX (904) 651-7378

Memorandum

Handwritten signature
Council FYI

To: Okaloosa County City/Clerk Managers
Okaloosa County Manager

From: Larry Sassano, Executive Director
Economic Development Council

Date: May 13, 1997

Subject: State of Florida Permitting Process Information

Attached is information on expediting the permitting process in the state of Florida. I received the attached information this date and thought you might find it informative.

I have also requested information about the "Wages" program (page 3, d-Section) and will send this to your attention once I have received it.

Should you have any questions, please do not hesitate to give me a call at your convenience.

Thank you.

Larry Sassano

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JAMES S. ALVES
BRIAN H. BIBEAU
KATHLEEN BLIZZARD
ELIZABETH C. BOWMAN
RICHARD S. BRIGHTMAN
PETER C. CUNNINGHAM
RALPH A. DEMEO
THOMAS M. DeROSE
WILLIAM H. GREEN
WADE L. HOPPING
FRANK E. MATTHEWS
RICHARD D. MELSON
MICHAEL P. PETROVICH
DAVID L. POWELL
WILLIAM D. PRESTON
CAROLYN S. RAEPPLÉ
DOUGLAS S. ROBERTS
GARY P. SAMS
ROBERT P. SMITH
CHERYL G. STUART

HOPPING GREEN SAMS & SMITH
PROFESSIONAL ASSOCIATION
ATTORNEYS AND COUNSELORS
123 SOUTH CALHOUN STREET
POST OFFICE BOX 6526
TALLAHASSEE, FLORIDA 32314
(904) 222-7500
FAX (904) 224-8551
FAX (904) 425-3415

GARY K. HUNTER, JR.
JONATHAN T. JOHNSON
ROBERT A. MANNING
ANGELA R. MORRISON
GARY V. PERKO
KAREN M. PETERSON
R. SCOTT RUTH
W. STEVE SYKES
T. KENT WETHERELL, II
OF COUNSEL
W. ROBERT FOKES

Writer's Direct Dial No.
(904) 425-3424

May 5, 1997

Mr. Larry Sassano
Economic Development Council
of Okaloosa County
Post Office Box 4097
Fort Walton Beach, Florida 32549

Dear Mr. Sassano:

Last Tuesday, April 29, 1997, Governor Lawton Chiles signed into law a new expedited permitting process which was one of the priority projects of the Florida Chamber of Commerce. Although this process is not perfect, it represents a major step forward in streamlining the permit process for those projects which are "qualified job creation projects."

Attached is a prepublication copy of an article which briefly describes this legislation. I thought you would like to have a copy of this article, which will shortly be published in the Florida Chamber's newsletter, since this law may be a benefit to you or to those with whom you work.

If you have any questions about the article or the new law, please contact Carolyn Raepplé or myself.

Sincerely,



Wade L. Hopping

Enclosure

**EXPEDITED PERMITTING FOR ECONOMIC DEVELOPMENT
(CS/CS/SB 1154)**

Andra Cornelius*
Mary Helen Blakeslee**
Wade Hopping***

Florida has a new 90-day permitting process for economic development projects which can expedite the review of state, regional and local permit applications and local comprehensive plan amendments. The legislation, which was the work product of Senator Charles Williams' Task Force, further improves the expedited permitting process established by the 1996 Legislature. The legislative participants on the Task Force included Senate President Toni Jennings, Senator Katherine Harris, Representative Evelyn Lynn and Representative Rob Wallace. The Florida Chamber was a major player in drafting and lobbying the bill, which was also supported by the Governor, the entire business community, and numerous state, regional and local agencies.

The expedited permitting process is implemented through a Memorandum of Agreement (MOA) between the Departments of Environmental Protection, Community Affairs, Transportation, Agriculture and Consumer Services, Labor and Employment Security, Game and

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- * Andra Cornelius is Manager, Enterprise Florida, Business Expansion and Retention.
 - ** Mary Helen Blakeslee is with the Governor's Office of Tourism, Trade & Economic Development.
 - *** Wade Hopping is the Senior Partner of Hopping Green Sams & Smith, P.A., a law firm specializing in governmental, administrative, environmental and land use law and lobbying, located in Tallahassee, Florida. (904/222-7500; fax 904/224-8551; e-mail: raeppec@hgss.com)

Fresh Water Fish Commission, regional planning councils and water management districts. Local governments (city and/or county), at their option, can also participate so that local development permits and orders can also be included in the expedited review process. The Governor's Office of Tourism, Trade, and Economic Development (OTTED) has substantial oversight responsibility for the expedited review process and determines whether a project will be eligible for this streamlined handling.

What projects qualify for expedited review?

To qualify for expedited permit and local comprehensive plan amendment review, a project must meet one of the following criteria:

1. Create at least 100 jobs (full-time equivalent positions), exclusive of construction jobs; or
2. Create at least 50 jobs in an enterprise zone, in a county having a population of less than 75,000, or in a county having a population of less than 100,000 which is contiguous to a county having a population of less than 75,000; or
3. Create at least 10 jobs, receive a recommendation for expedited review by the local government, and receive certification as eligible by OTTED based on economic impact factors, including:
 - a. the project's proposed wage and skill levels relative to those existing in the project area,
 - b. the project's potential to diversify and strengthen the area's economy,
 - c. the amount of capital investment, and

- d. the number of jobs made available for persons served by the WAGES program. (For information about the WAGES program, contact Barbara Griffin, Asst. Division Director, Division of Jobs & Benefits, Florida Department of Labor & Employment Security, 1320 Executive Center Drive, Suite 300, Atkins Building, Tallahassee, FL 32399-0667; 904/488-7228, fax: 904/487-1753.)

How is permitting expedited?

After OTTED certifies a project as eligible for undergoing expedited review, a preapplication meeting is conducted to:

- identify all needed permits/approvals,
- designate one agency to be the project's coordinator, designate the membership of the Permit Action Team, and the lead contacts in each agency involved,
- identify the need for any special studies or reviews which may affect the time schedule,
- identify any areas of significant concern which may affect the outcome of the project review, and
- develop a consolidated 90-day time schedule which incorporates all required deadlines, including public meetings and notices.

Once complete applications are submitted for the needed permits, final decisions (including local comprehensive plan amendments, if the local government has opted to participate) are to take place within 90 days. Within 30 days of the preapplication meeting, each agency will provide the applicant a statement as to the project's permissibility and identify any

significant permitting issues that may result in delay or even denial. Proceedings and hearings which would otherwise be conducted separately by the agencies are consolidated to the extent feasible. Any challenges to agency decisions are funneled into a single forum under the expedited summary hearing provisions of Section 120.574, F.S., with the final order issued within 10 days after receipt of a recommended order. After October 1, 1997, local governments may opt to participate in this expedited summary process for challenges to their local final approvals.

Local comprehensive plan amendments for all "qualified projects" are exempt from the twice-a-year limit on such amendments. Further, certain development of regional impact (DRI) thresholds for new projects and substantial deviations on existing DRI's are increased. These projects are also exempted from the Interstate highway level of service standards adopted by the Department of Transportation for concurrency purposes. Instead, those qualified projects which have significant Interstate traffic impacts will be assessed a fair share of the cost of mitigating the project's significant traffic impacts.

What benefits are there for DRIs?

Like other qualified projects, DRIs will enjoy a coordinated, consolidated 90-day review process when the local government opts into the expedited process. Qualified new projects for industrial plants, industrial parks, distribution, warehousing or wholesaling facilities, office development or multiuse projects (other than residential) which are at or below 100% of the numerical thresholds are conclusively exempted from DRI review. Similarly, the use of existing DRIs is encouraged by the doubling of substantial deviation thresholds for industrial, office, commercial and multi-use (other than residential) DRIs. These increased thresholds will make

it easier to modify previously-approved (new and existing) DRIs without triggering additional lengthy and costly reviews.

What projects are excluded from the expedited review process?

Specifically excluded from expedited review are:

1. a project funded and operated by a local government which is located within that government's jurisdiction;
2. solid waste, biomedical waste, or hazardous waste projects;
3. production of electrical power, unless the production of electricity is incidental to a project;
4. mining and oil or gas production projects;
5. oil, petroleum, natural gas, or sewage pipelines.

Who will benefit from Florida's expedited permitting?

Of course, the business community will benefit due to the substantial reduction in time and expense needed to obtain the requisite governmental approvals for qualified projects.

Florida's communities will also be a major beneficiary, since this new expedited permitting process is part of our state's ongoing effort to create more economic development and high value jobs for its citizens.

Who can provide more information about Florida's expedited permitting process?

Andra Cornelius
Enterprise Florida
325 John Knox Road
The Atrium Building
Suite 201
Tallahassee, FL 32303
904/488-6300

Dennis Harmon
Mary Helen Blakeslee
Governor's Office of Tourism,
Trade, & Economic Development
The Capitol
Suite 2001
Tallahassee, FL 32399-0001
904/487-2568

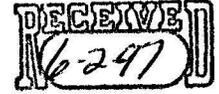
President
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Mayor, Fort Lauderdale

First Vice President
Muel J. Ferreri
Mayor, Greenacres

Second Vice President
David Rigsby
Mayor, DeLand



Florida League of Cities, Inc.
201 West Park Avenue
Post Office Box 1757
Tallahassee, FL 32302-1757
Telephone (904) 222-9684
Suncom 278-5331
FAX (904) 222-3806



TO: Local Government Officials and Administrators
FROM: Michael Sittig, Executive Director *M. Sittig*
DATE: May 27, 1997
RE: New League Services *JB*
Council FYI

The Florida League of Cities, in its continued commitment to offer new and innovative services to our municipalities, is excited to announce several new services in the telecommunications and utility services areas. We believe that the creation of these various services will provide excellent opportunities for local governments to improve the management of the public rights-of-way, obtain the most favorable terms from new and/or renewed franchise agreements, and **increase revenues without raising taxes.** Our new line of services includes: Franchise Fee and Public Service Tax Compliance Reviews, Franchise Development and Negotiation Assistance, and Rights-Of Way (ROW) Management Studies and Allocation Analyses.

Franchise Fee and Public Service Tax Compliance Reviews

Municipalities who impose franchise fees and/or public service taxes (commonly referred to as the municipal utility tax) will now be able to contract with the League to have franchise fee and utility tax compliance reviews (audits) performed on their local telephone service, other telecommunications, cable, electric, gas, water, sewer, and/or solid waste providers. This service will ensure that all franchise fees and utility taxes due the municipality are properly collected and remitted. The League is offering a number of pricing options with discounts available to multiple jurisdictions conducting compliance reviews simultaneously with the same provider.

Franchise Development and Negotiation Assistance

With the potential influx of new providers offering cable and telephone services, municipalities are faced with new and complex rules and regulations which are being adopted to implement the

At-Large: William Evers, Mayor, Bradenton • Mary Johnson, Commissioner, Orange County • Alexander Penelas, Commissioner, Metro-Dade County • Eric Smith, Councilman, Jacksonville • Ilene Lieberman, Mayor, Lauderhill • **District Directors:** A. O. Campbell, Mayor Pro Tem, DeFuniak Springs • Brenda Hendricks, Mayor, Parker • Glenel Bowden, Councilman, Lake City • Jack Hayman, Sr., Mayor, Edgewater • Vacancy • William Copeland, Mayor, Archer • Paula DeLaney, Commissioner, Gainesville • John Land, Mayor, Apopka • Robert Breaux, Mayor, Maitland • Sadye Gibbs Martin, Commissioner, Plant City • Frank R. Satchel, Jr., Mayor, Mulberry • Jean Halvorsen, Commissioner, Largo • Walter Stubbs, Mayor, Treasure Island • Rocky Randels, Mayor Pro Tem, Cape Canaveral • David Schechter, Mayor, Satellite Beach • Kevin Henderson, Commissioner, Stuart • Nora Patterson, Commissioner, Sarasota • Richard Bashaw, Councilmember, Ft. Myers • Steven Abrams, Councilman, Boca Raton • Jeff Koons, Commissioner, West Palm Beach • Gale M. English, Mayor, Mangonia Park • Carmela Starace, Councilwoman, Royal Palm Beach • Norman Abramowitz, Mayor, Tamarac • Alex Fekete, Mayor, Pembroke Pines • Sam Goldsmith, Vice Mayor, Coconut Creek • Thomas Hasis, Commissioner, Lighthouse Point • Robert Marks, Vice Mayor, Parkland • Dan Pearl, Commissioner, Sunrise • Ruth Campbell, Councilman, Homestead • John Kurzman, Councilman, North Miami Beach • Helen Miller, Commissioner, Opa-Locka • **10 Largest Cities:** E. Denise Lee, Councilperson, Jacksonville • J. L. Plummer, Jr., Commissioner, Miami • Dick Greco, Mayor, Tampa • Leslie Curran, Councilperson, St. Petersburg • Raul Martinez, Mayor, Hialeah • Carlton Moore, Commissioner, Ft. Lauderdale • Glenda Hood, Mayor, Orlando • Ron Weaver, Mayor, Tallahassee • Mara Giuliani, Mayor, Hollywood • Rita J. Garvey, Mayor, Clearwater • **Past Presidents:** Larry L. Schultz, Councilman, Rockledge • Clarence E. Anthony, Mayor, South Bay • **FCCMA:** David Farber, Royal Palm Beach • Michael Sittig, Executive Director • Harry Morrison, Jr., General Counsel

Federal Telecommunications Act of 1996. This service will offer complete negotiation assistance during the development or renewal of franchise agreements with telephone, cable and other utilities and companies which will more accurately reflect the most current technology.

Rights-of-Way Management Studies and Allocation Analysis

The League can offer a comprehensive package of ROW services, or any combination of these services which may be offered on an hourly charge basis depending upon the detail and complexities involved. These services include: establishment of the municipality's ROW management goals and objectives; identification of ROW management procedures and development of a complete fee recovery system; and the development and design of a detailed impact fee program to recover various costs such as pavement rehabilitation.

These services are all offered on a special discounted contract fee basis utilizing both League staff and David M. Griffith and Associates, Ltd. (DMG), a nationally recognized financial and management consulting firm that specializes in services to the public sector.

For more information, contact Ken Small at (904) 222-9684, or write to the Florida League of Cities, P.O. Box 1757, Tallahassee, Florida 32302-1757.

STB
Council
FY1

May 30, 1997

Dear Town Council of Cinco Bayou:

I am requesting that a duck crossing sign be put up on Yacht Club Drive near the Cinco Bayou park. On **numerous** occasions I have seen helpless ducks attempting to cross Yacht Club Drive as I drive by and pray they make it safely across the street. This occurs quite frequently.

Anyone who is familiar with Yacht Club Drive knows that most people do not obey the speed limit. Consequently, the ducks have no chance of making it to safety. A fellow colleague, who is a resident of Cinco Bayou, has seen dead ducks off of Yacht Club Drive.

This is not an outrageous or expensive request. I saw a duck crossing sign in a subdivision here in Ft. Walton Beach and have witnessed the motorists slowing down. And from what I understand, I am not the only concerned, compassionate citizen who has made this request. **Please** help the beautiful ducks of our town lead a peaceful existence.

Thank you,

Aileen M. Koon

Aileen M. Koon

*226 Yacht Club Dr
FT Walton Beach FL 32548*

243-9539

RECEIVED
6-3-97

SMITH AND GILLESPIE ENGINEERS, INC.

1234 Airport Road, Suite 125
Destin Florida 32541
Phone: (904) 837-2843
FAX: (904) 837-5936

P.O. Box 235
Destin, Florida 32540



May 30, 1997

Mr. Don Guy
Utility Service Company, Inc.
4326 Gulf Breeze Parkway
Gulf Breeze, FL 32561

Re: Notice of Award
Yacht Club Drive Storm Sewer
S&G Project No. 9605-002-01
Cinco Bayou

Dear Mr. Guy:

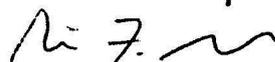
At a special meeting of the Town Council of Cinco Bayou last night, our recommendation to award the contract for the captioned project to your firm was approved. The contract price for this job will be \$39,241.00 as bid.

Attached herewith are four(4) copies of the contract for this project. Please execute each copy and return to us along with your bonds and insurance certificates within 10 days. Once we receive this information, we will coordinate signing by the Town and then schedule a pre-construction conference with you.

The Town is anxious to build this project. We look forward to working with you for the improvement of the Town's infrastructure. Please contact me if you have any questions.

Sincerely,

SMITH & GILLESPIE ENGINEERS, INC.



Richard F. Griswold, P.E.
Project Manager

copy: Chuck Bell ←
Jeff McInnis