

TOWN OF CINCO BAYOU
REGULAR MEETING
JUNE 17, 1985

The Regular Meeting of the Town of Cinco Bayou Town Council was called to order by Mayor Usrey at 5:02 P.M.

SILENT PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Usrey requested the Clerk call the roll.

ROLL CALL

Present: Mayor Usrey
Councilwoman Balsley
Councilman Davis
Councilman Gage
Councilman Laginess
Councilman Perry

Also Present: Attorney Gontarek Sadie Robblee
Phil Wood Josie Jackson
Jim Kendrick James Tribble
Helen Kendrick Clerk Borchik
Mike Plaster Secretary Knox
JoAnn Plaster

MINUTES - Councilman Gage moved to accept the minutes of May 13 and May 20, 1985 Town Council Meetings as written, seconded by Councilwoman Balsley. The motion was unanimously approved.

FINANCIAL REPORT - Councilwoman Balsley moved to accept the financial report for May, 1985, seconded by Councilman Laginess. The motion was unanimously approved.

REGULAR BUSINESS

1. Yacht Club Drive/Drainage Ditch - Mayor Usrey asked each Councilmember to review the drawing with the proposed construction and maintenance projects for Yacht Club Drive. Following a discussion concerning the drainage ditch and pipe under Yacht Club Drive, Councilman Davis made a motion that the Town ask the City of Fort Walton Beach for engineering assistance to determine the best solution for the repair or replacement of the drainage pipe under Yacht Club Drive. Before the motion received a second, a discussion ensued concerning the County's prior involvement in the ditch and their knowledge of the total situation. Councilman Davis then withdrew his motion. Councilman Laginess made a motion to ask the County for engineering support and a feasibility study on the drainage ditch and pipe, seconded by Councilwoman Balsley. The motion carried 4 to 1 on a roll call vote with Councilman Davis voting nay. Attorney Gontarek

advised the Council that he would prepare a resolution requesting assistance from the City of Fort Walton Beach, the County and the State Department of Transportation. The question of the other Yacht Club proposals was raised. Councilman Laginess made a motion to incorporate the entire Yacht Club Drive project in the request, seconded by Councilwoman Balsley. The motion carried 4 to 1 with Councilman Davis voting nay. The Council agreed to hold a special meeting when the resolution is completed.

2. Glenwood Park Lot Line - Mayor Usrey advised Mr. Kendrick that due to the expense that would be involved in preparing the deeds for the exchange of property, the Council had decided not to exchange property at this time. A discussion followed concerning the lot line and placement of the fence. Councilman Gage made a motion to retain the present Glenwood Park boundaries and not change the boundaries as previously approved and to place the fence on Town property, seconded by Councilwoman Balsley. The motion was unanimously approved.

3. Ordinance Enforcement - The Clerk advised the Council that it has been three weeks since a certified letter had been sent to Mr. Blasingim concerning his vehicle. The vehicle is still parked on the sidewalk at 225 Troy Street. Councilwoman Balsley made a motion to give the Town Clerk the authority to proceed with enforcement of the ordinance. There was no second to this motion. Councilman Gage then made a motion to have the Town Attorney prepare an ordinance regarding illegally parked and abandoned vehicles on the right of way, seconded by Councilman Perry. The motion carried unanimously on a roll call vote. Councilwoman Balsley then withdrew her motion.

4. League of Cities Conference Ad - Councilman Laginess made a motion to approve placing an ad in the League of Cities Convention magazine, one-eighth page at a cost of \$68, seconded by Councilwoman Balsley. The motion was unanimously approved.

5. Chamber of Commerce Membership - Councilwoman Balsley made a motion to renew the Town's membership in the Greater Fort Walton Beach Chamber of Commerce, seconded by Councilman Laginess. The motion was unanimously approved.

6. Town Council Meeting Time - Councilman Davis made a motion to change the Council Meeting time back to 7 p.m. The motion died for lack of a second. Following a discussion, Councilman Laginess made a motion to change the Council Meeting time to 6 p.m., seconded by Councilwoman Balsley. The motion carried 4 to 1 with Councilman Davis voting nay.

PUBLIC REQUESTS WILL BE HEARD AT THIS TIME

Mr. James Tribble, Trib's Auto Service, asked that the Town vacate that portion of Andalusia Street separating his property. Following a discussion, Mr. Tribble was advised that the Town does not wish to vacate the street at this time, but if at any time the Town decided to dispose of the street, Mr. Tribble would be notified.

COMMITTEE REPORTS

Standing Committees

1. Streets & Sidewalks - Councilman Davis, Chairman - Councilman Davis advised the Council that the County Engineer will be looking at the curbs on Andalusia and Kidd Streets to determine if any repair/replacement is necessary prior to resurfacing.

Councilman Gage asked that the sand in the gutters on Opp and Troy Streets be cleared so as not to restrict the flow of water into the drainage ditch through Glenwood Park. The Clerk advised the Council that beginning the first part of July, an individual will be hired to clean and edge the Town streets and sidewalks.

2. Parks - Councilman Gage, Chairman - Councilman Gage advised the Council that he would request assistance from the Audubon Society in getting signs and brochures for Glenwood Park.

The Clerk advised the Council that he had contacted American Security concerning the closing of parks at 8 p.m. daily. American Security advised that due to their manning and shift schedules, they could not close the parks at 8 p.m. but would close the parks as soon after 9 p.m. as possible.

The Clerk also advised that 100 feet of fence has been taken down in Laguna Park and the cannon moved to accommodate the new entrance. The park will not be able to be locked at night for about a week.

3. Finance & Budget - Councilwoman Balsley, Chairman - No report

4. Waterfront - Boat Dock - Councilman Perry, Chairman - No report

5. Civil Defense - Councilman Perry, Chairman
No report

6. Neighborhood Watch - Councilman Laginess, Chairman - No report

Special Committees

1. Bicycle Path - Councilwoman Balsley,
Chairman - No report
2. Building Codes - Councilman Laginess,
Chairman - No report
3. Comprehensive Plan - Councilman Perry,
Chairman - No report
4. Code of Ordinances - Councilman Laginess
No report

ATTORNEY'S REPORT. None

CORRESPONDENCE

1. Letter - Florida League of Cities, Inc. - June 10, 1985
The Florida League of Cities is requesting nominations for the "Municipal Official of the Year" award. The nominations must be forwarded to the League by July 15, 1985.
2. Letter - Panhandle League of Cities - June 11, 1985
The Panhandle League of Cities Annual Summer Meeting will be held in Panama City on June 28. Anyone wishing to attend should notify the Clerk as soon as possible. The Mayor also advised that anyone wishing to make nominations for any League office, should submit them by June 26.
3. Letter - Florida League of Cities, Inc. - June 14, 1985
Mayor Usrey advised the Council that a Workshop for Newly Elected City Officials will be held June 14, 1985 at the Tampa Airport Marriott Hotel in Tampa, Florida. Anyone wishing to attend should make their reservations before June 14.

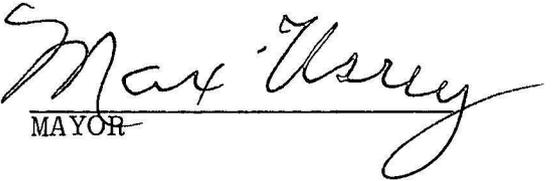
CLERK'S REPORT

1. The Clerk advised the Council that he had obtained an estimate of \$635 for scraping and painting the Town Hall, and an estimate of \$260 to install epoxy stone on the walk and driveway by the front door of the building. A gutter is needed on the front of the building and will cost about \$100. Councilwoman Balsley made a motion to allow the Town Clerk to proceed with the Town Hall repairs, not to exceed \$1,000, seconded by Councilman Laginess. The motion was unanimously approved.
2. The Clerk advised the Council that a representative from the United Way inquired as to whether or not non-profit organizations should pay utility taxes and franchise fees. Following a discussion, the Council decided that non-profit organizations would be required to pay utility taxes and franchise fees.

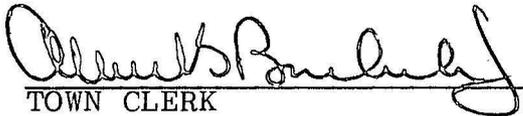
MAYOR'S ANNOUNCEMENTS

1. Mayor Usrey advised the Council that the Flood Insurance Study has been completed and the Town is now in the regular phase of the National Flood Insurance Program. Mayor Usrey advised that all Town residents who have flood insurance should notify their insurance company for rate adjustments and for increased insurance coverage.
2. Councilman Davis advised the Council that he had been asked to request the Town and the City of Fort Walton Beach install a sidewalk on the north side of Hughes Avenue from Nebraska to Opp Boulevard. There was no action on this request.
3. The Mayor reminded everyone about the Town Picnic tomorrow night at 6:30 p.m. in Laguna Park.
4. The Mayor reminded everyone of the Okaloosa County League of Cities Dinner on Thursday, June 20, 1985 and advised that reservations must be made by June 18.

There being no further business, the meeting was adjourned at 6:40 p.m.


MAYOR

. Attest:


TOWN CLERK

NOTE: A mechanical recording has been made of the foregoing proceedings of which these minutes are a part and is on file in the office of the Town Clerk.

CHEVRON

LAGUNA STREET

LAGUNA PARK

MOORINGS

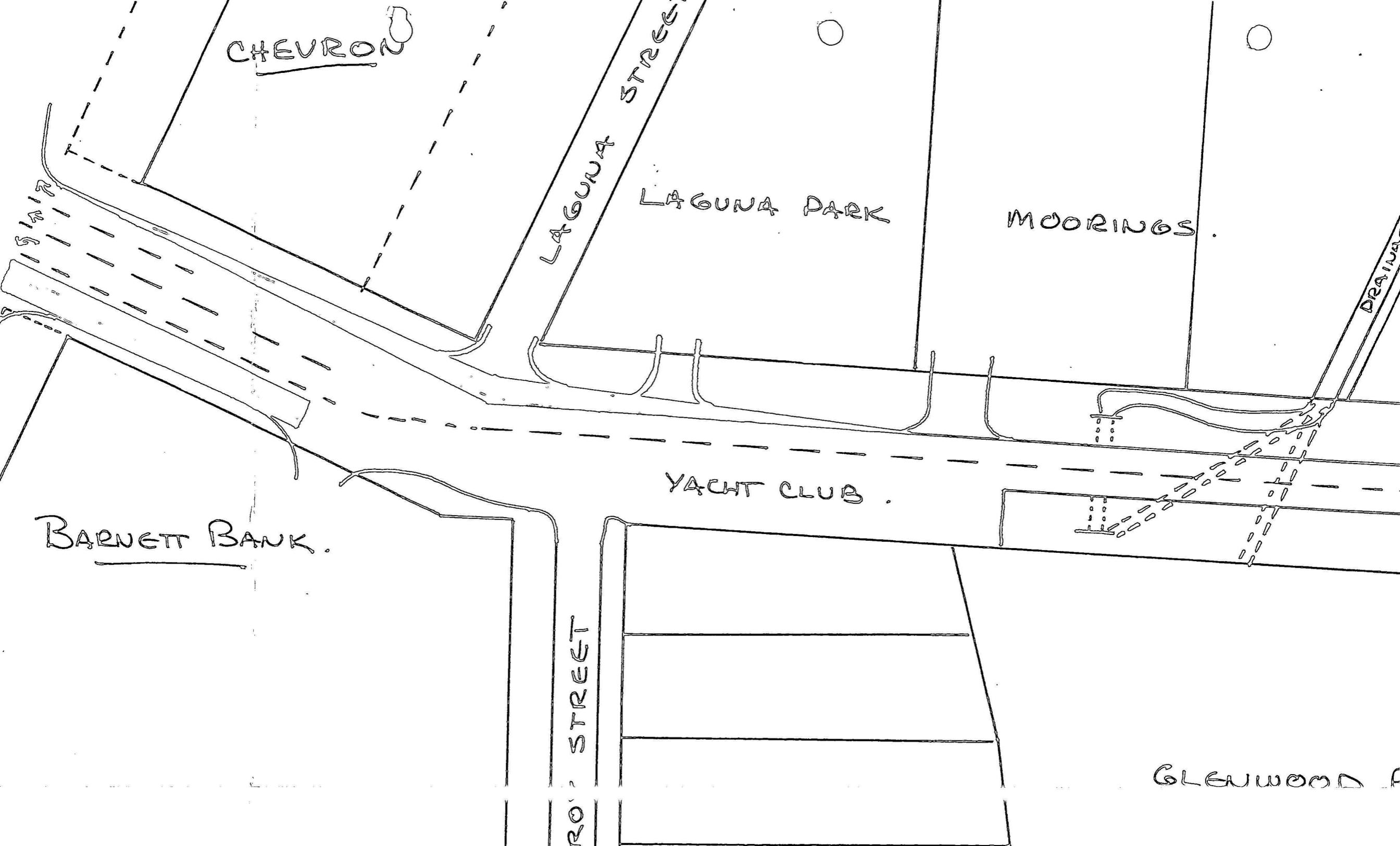
DRAINAGE

YACHT CLUB

BARNETT BANK

RO' STREET

GLENWOOD A



James B. Tribble
(Tribs Auto Service)
36 Kelly Ave
6-17-85



Town of Cinco Bayou Council
Cinco Bayou Fla.

Dear Council Persons,

I would like for you to consider if you would
VACATING the remainder of Andalusia Street
AS TOWN the property on both sides of it.

I AM AWARE of the sewerline and would
sign an agreement to never build AS TO hinder
the cleaning of it.

Future plans we have AS TO cleaning up to
make for better and more parking and building
plans will greatly improve the APPEARANCE of
the property.

Thanks
James B. Tribble

A Workshop for Newly Elected City Officials



PURPOSE: The workshop is especially designed to provide new officials with a basic orientation to municipal government operations and to address several of the key issues these officials face in their new role. The presentations will concentrate on the practical aspects of serving as a city official and have been structured so that an official who has served for some time will also find this workshop productive.

WHO SHOULD ATTEND: A newly elected municipal official or any elected official who is interested in learning more about serving in city government.

WHERE Tampa Airport Marriott Hotel
Tampa International Airport
Tampa, Florida 33623

For more information call or write:
Sharon D. Gilmore
Florida League of Cities
Post Office Box 1757
Tallahassee, Florida 32302-1757
(904) 222-9684 or 1-(800) 342-8112

WHEN Friday, July 19, 1985
8:00 a.m. - 5:00 p.m.

AGENDA

8:00 a.m. Registration and Coffee
8:30 a.m. WELCOME
Oliver Jones
OVERVIEW
John Scott Dailey, Presiding
8:40 a.m. GOVERNMENT IN THE SUNSHINE AND ETHICS IN GOVERNMENT
Lawrence "Larry" Gonzalez
10:15 a.m. OVERVIEW OF PARLIAMENTARY PROCEDURE
Deanie Lowe
11:00 a.m. EFFECTIVE COMMUNICATIONS
Panel Discussion
John King
Howard Tipton
Marilyn Crotty
2:00 noon INTRODUCTION OF LUNCHEON SPEAKER
Oliver Jones
LUNCH AND SPEAKER
The 1985 Legislative Session
Senator Betty Castor
1:45 p.m. UNDERSTANDING THE BUDGETING PROCESS
Bruce Haddock
2:45 p.m. FINANCING LOCAL GOVERNMENT
Tom Bonfield
4:00 p.m. LOCAL GOVERNMENT SERVICES: WHAT'S AVAILABLE
The Florida League of Cities
Raymond C. Sittig
The Institute of Government
John Scott Dailey
4:30 p.m. CLOSE OF SESSION
This 30-minute period will be reserved for any wrap-up discussion and completing workshop evaluation forms.

SPEAKER PROFILES

OLIVER JONES, Director
Center for Public Affairs and Governmental Services
Florida A&M University
Tallahassee, Florida
JOHN SCOTT DAILEY, Director
Florida Institute of Government
Tallahassee, Florida
LAWRENCE "LARRY" GONZALEZ
Executive Director
Florida Commission on Ethics
Tallahassee, Florida
DEANIE LOWE, State Education Chairman
Florida Planning & Zoning Association
Ormond Beach, Florida
JOHN KING, Mayor
Temple Terrace, Florida
HOWARD TIPTON, City Manager
Daytona Beach, Florida
MARILYN E. CROTTY, Program Director
Center for Community Leadership
Valencia Community College
Orlando, Florida
SENATOR BETTY CASTOR, President Pro Tempore
Florida Senate
Tampa, Florida
BRUCE HADDOCK, City Manager
Gulfport, Florida
TOM BONFIELD, Assistant City Manager/Finance Director
Temple Terrace, Florida
RAYMOND C. SITTIG, Executive Director
Florida League of Cities

Fee: Advance registration is suggested. The fee for the workshop is \$15 advance registration and \$20 for on-site registration. Registration fees include lunch and coffee breaks.

Cancellation policy: If a participant needs to cancel, registration fees paid in advance will be refunded if a letter, telegram or telephone call is received by July 12, 1985.

Sponsors: This workshop is co-sponsored by the Florida League of Cities and Florida A&M University's Center For Public Affairs and Governmental Services: an affiliate of the Florida Institute of Government. The League is the official organization established to meet and serve the needs of Florida municipal officials. The Center for Public Affairs at Florida A&M University is an affiliate of the Florida Institute of Government and provides training and technical assistance to state and local government.

Hotel accommodations: A block of rooms has been reserved Thursday, Friday and Saturday for workshop participants at the Tampa Airport Marriott Hotel, \$45 for single rooms and \$55 for double rooms. To reserve hotel accommodations, please phone Reservations, (813) 879-5151. Reservations must be made by July 14 for these rates to apply.

Workshop for Newly Elected City Officials Registration

Return completed form, with registration fees, to Florida League of Cities, P.O. Box 1757, Tallahassee, Florida 32302. Make checks payable to Florida League of Cities. Please type or print information requested.

Name _____
First M.I. Last
First Name or Nickname _____
As you wish it to appear on your badge
Title _____
City/Organization _____
Mailing Address _____
City/State _____ Zip _____ Phone Number _____
Signature: _____ Completed By: _____

Payment must accompany each registration - \$15 registration fee includes lunch and coffee breaks. Cancellation policy: If a participant needs to cancel, registration fees paid in advance will be refunded if a letter, telegram or telephone call is received by July 12, 1985.

Office Use Only			
Pmt. Rec'd _____	Check Number _____		
ID No. _____	Entry Date _____	Reg. No. _____	

RECEIVED
6/17/85

FLORIDA LEAGUE OF CITIES, INC.



2 West Park Avenue
Post Office Box 1757 — 904/222-9684
Tallahassee, Florida 32302

MEMORANDUM

TO: City Managers/City Clerks

FROM: Raymond C. Sittig, Executive Director *RS*
 Florida League of Cities

Oliver Jones, Jr., Director *OJ*
 Center for Public Affairs and Governmental Services
 Florida A & M University

DATE: June 14, 1985

SUBJECT: A WORKSHOP FOR NEWLY ELECTED CITY OFFICIALS

The Florida League of Cities and Florida A & M University's Center for Public Affairs and Governmental Services is sponsoring a one-day workshop for newly elected city officials.

The workshop will be held at the Tampa Airport Marriott on Friday, July 19 from 8:00 AM until 5:00 PM. The specific room names for the registration, meeting and luncheon will appear on the Marriott lobby marquee on the day of the workshop.

As you will note by the attached agenda, we have designed a "nuts and bolts" program that will encompass topics ranging from "Ethics in Government" to "Financing Local Government."

The workshop is especially designed to provide new officials with a basic orientation to municipal government operations. The presentations will concentrate on the practical aspects of serving as a city official and have been tailored so that an official who has served for some time will also find this workshop productive.

A block of rooms at a special low rate has been reserved for the Florida League of Cities for the meeting. Participants should make their own hotel accommodations. Reservations for this workshop must be made by July 14 in order to receive the reduced rates.

Please distribute the attached agenda to your elected officials. Additionally, you may want to make it an agenda item at your city commission meetings to stress the importance of attending this valuable workshop.

For more information call Sharon Gilmore at the League office (904) 222-9684 or 1-800-342-8112.

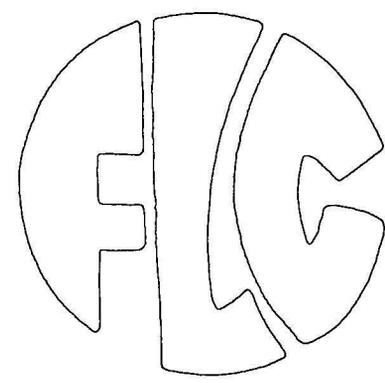
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Attachment(s)

RECEIVED
6/11/85
KSB

FLORIDA LEAGUE OF CITIES, INC.

201 West Park Avenue
Post Office Box 1757 — 904/222-9684
Tallahassee, Florida 32302



MEMORANDUM

TO: City Managers or City Clerks
FROM: Raymond C. Sittig, Executive Director
DATE: June 10, 1985
SUBJECT: "E. Harris Drew Municipal Official of the Year Award"

Enclosed is the official nomination form for "Municipal Official of the Year" which is sponsored by the Florida League of Cities. The selected official will receive the "E. Harris Drew Award" at the Annual Convention in October.

If your city has an elected official who has performed in an outstanding manner and has made an unusual and lasting contribution to the improvement of municipal government and your city wishes to nominate him/her for this award, please fill out the enclosed form and return it to the League by July 15, 1985. Since the Board of Directors will be making the final award, it has established a policy whereby no member of the Board, serving at the time the recipient is determined, be considered for the award unless he has officially announced his intent not to seek reelection.

Nominees will be reviewed by a screening committee and finalists will be submitted to the Board of Directors of the Florida League of Cities for final selection. The name of the city official chosen to receive the award will be announced at the time of the presentation at our October Convention.

Enclosures

FLORIDA LEAGUE OF CITIES
MUNICIPAL OFFICIAL AWARD

"E. HARRIS DREW Award – Florida's Municipal Official of the Year"

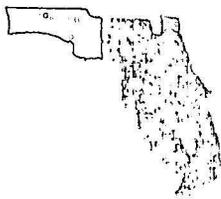
PURPOSE: This award, sponsored by the Florida League of Cities, will recognize and honor a local elected official who has made a lasting and worthwhile contribution to the citizens of Florida through his/her efforts and dedication in the performance of his/her duties on the local level, thus fulfilling the League's motto, "Local Self-Government – Keystone of American Democracy." The Annual Award is named the "E. Harris Drew Award" in memory of Justice Drew who coined the League's motto when he was active in the Florida League of Municipalities in the 1940s and early 1950s. When he was appointed to the Supreme Court in 1952, he was serving as the first vice president of the League. In 1923, when he was admitted to the Florida Bar, he was named Town Attorney for the Town of Palm Beach and soon became active in the League. He expressed a continuing interest in local government throughout his career, which was highlighted by his service as Chief Justice of the Florida Supreme Court.

METHOD OF SELECTION: Each year an honoree will be nominated by a selection committee of three appointed by President Cook. In September of each year, the Board of Directors will consider the nominees recommended by the selection committee and the recipient of the E. Harris Drew Award will be chosen from this group. That selection will then be announced at the Annual Convention and appropriate honors will be bestowed. The process will then be repeated each succeeding year. A permanent plaque will be placed in the League office and the name of each year's recipient of the E. Harris Drew Award will be added. The plaque will have space for forty names.

NOMINATION PROCEDURE: Nominations may be made by any member and must be submitted by July 15th. This will give the selection committee an opportunity to review the nominations.

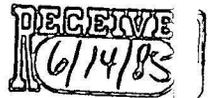
Nominations should be sent to:

Selection Committee
"E. Harris Drew Award"
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, Florida 32302



PANHANDLE LEAGUE OF CITIES

c/o The Center for State and Local Government
The University of West Florida
Pensacola, Florida 32504
June 11, 1985



ANNOUNCEMENT

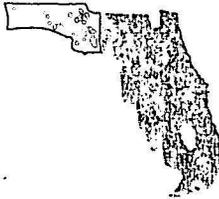
ANNUAL SUMMER MEETING OF THE PANHANDLE LEAGUE OF CITIES

The Annual Summer Meeting of the Panhandle League of Cities will occur on Friday, June 28, at the Harbour House in Panama City. Senator Pat Thomas will be the principal speaker. All municipal officials of the Panhandle are urged to be present to greet Senator Thomas and to reflect our interest in local-government issues.

This evening promises to be one of the nicest occasions in the history of the Panhandle League. The price of the meal is to be subsidized by the League so that an excellent dinner may be enjoyed by all. Husbands and wives of municipal officials are particularly invited to attend this dinner.

In brief, the details are as follows:

- THE EVENT: The Annual Summer Meeting of the Panhandle League
- HONORED GUEST AND SPEAKER: Senator Pat Thomas (D, Quincy)
- THE DATE: June 28
- THE TIME: 6:00 p.m.--reception (coffee, hot tea, fruit punch;
cash bar)
- 7:00 p.m.--buffet dinner (seafood Newburg, roast beef,
fried oysters, fried filet of fish, and all the
trimmings)
- THE PLACE: Harbour House, Panama City (at the Ramada Inn, 3001-A
West 10th Street; follow Business 98 to St. Andrew Bay)
- THE COST: \$9.50 per person. Note: cost is to be subsidized by
the League treasury. Actual cost of the reception and
dinner is \$13.00 per person.
- WHAT TO DO: After determining the number who will attend from your
city or town, please return the enclosed response form
or call Mrs. Gaynelle Newton at (904) 474-2367.
- Note: Please be conservative in estimating the number that
will attend. Also, please call us to note any change
in the number attending. You will be billed for all
pre-registrations as of noon on the day of the dinner.
- HOW TO PAY: Bring check to the dinner, give to Roy Kingsmill,
Treasurer; or we will bill your city's designated
contact person, afterward.



PANHANDLE LEAGUE OF CITIES

c/o The Center for State and Local Government
The University of West Florida
Pensacola, Florida 32504
June 12, 1985

Notice of Election of Officers of the Panhandle League of Cities

Officers of the Panhandle League of Cities for the coming League year will be elected and installed at the Annual Summer Meeting of the League on June 28.

Current officers have been in position for only one month, due to recent resignations of former officers. This being the case, it is recommended that the current officers be reelected for a full one-year term. The current officers are as follows:

- (a) President, John A. McDonald, Mayor of DeFuniak Springs
- (b) First Vice-President, P.J. Ward, Mayor of Century
- (c) Second Vice-President, Bob Sanford, Commissioner, Marianna
- (d) Treasurer, Roy Kingsmill, City Clerk of Callaway

Other nominations hereby are invited and welcomed for any League office. Any representative of your municipality is invited to submit nominations either by returning the form below or by calling me. Please submit nominations by no later than June 26. Nominees should be elected officials or administrators of member municipalities and must be willing to serve if elected.

Larry Walker
League Coordinator

NOMINATIONS

Nominated by: _____
(name)

(position)

(municipality)

Office _____ Name _____ Position _____ Municipality _____

President _____

First Vice-President _____

Second Vice President _____

Treasurer _____

Mail to Dr. Larry Walker, Center for State and Local Government, The University of West Florida, Pensacola, Florida 32514, or call (904) 474-2370