

TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING MINUTES
11 JULY 2002

Mayor Carroll called the regular Town Council meeting to order at 6:00 P.M. on July 11, 2002. Following a silent prayer and the pledge of allegiance, roll call was taken.

Present: Mayor Carroll
Councilman Bainter
Councilman DesGranges
Councilman Farley (absent)
Councilman Frucci
Councilman Koch

A quorum was present. Also present were Town Attorney Jeff McInnis, Engineer Ed Stanford, Town Manager/Clerk Nell Webb, Community Officer Frank Hawley, Assistant Monika Gillette and resident Jim Bratton.

REGULAR BUSINESS

1. **Council Approval of Agenda** - Mayor Carroll asked for acceptance of the agenda. Councilman Koch moved to accept the agenda. Councilman DesGranges seconded it. The motion passed unanimously.
2. **Consent Agenda**: Mayor Carroll asked for acceptance of the consent agenda. Councilman DesGranges moved to accept the consent agenda as submitted. Councilman Koch seconded it. The motion passed unanimously.

PUBLIC HEARING

1. Attorney Jeff McInnis conducted the second and final reading of Ordinance No. 192 by title: *AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA, ESTABLISHING A REDEVELOPMENT TRUST FUND; PROVIDING FOR THE FUNDING OF A REDEVELOPMENT TRUST FUND FOR COMMUNITY REDEVELOPMENT WITHIN THE COMMUNITY REDEVELOPMENT AREA; PROVIDING FOR ADMINISTRATION OF THE REDEVELOPMENT TRUST FUND; DETERMINING THE TAX INCREMENT TO BE DEPOSITED IN THE REDEVELOPMENT TRUST FUND; ESTABLISHING THE BASE YEAR FOR DETERMINING ASSESSED VALUES OF PROPERTY IN THE COMMUNITY REDEVELOPMENT AREA FOR TAX INCREMENT PURPOSES; PROVIDING FOR THE ANNUAL APPROPRIATION OF THE TAX INCREMENT BY TAXING AUTHORITIES IN THE COMMUNITY REDEVELOPMENT AREA; APPOINTING THE GOVERNING BODY OF THE COMMUNITY REDEVELOPMENT AGENCY AS THE TRUSTEES OF THE REDEVELOPMENT TRUST FUND; PROVIDING AN EFFECTIVE DATE.* Councilman Koch made a motion to adopt Ordinance 192. Councilmen DesGranges seconded the motion. A roll call vote was taken:

Councilman Bainter - yea
Councilman Farley - absent
Councilman Frucci - nay
Councilman Koch - yea
Councilman DesGranges - yea

The motion passed and Ordinance 192 was adopted.

2. Attorney Jeff McInnis conducted the second and final reading of Ordinance No. 193 by title: *AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA PROVIDING FOR A DECLARATION OF TOWN POLICY TO PROHIBIT DISCRIMINATION IN HOUSING ON THE BASIS OF RACE, COLOR, ANCESTRY, NATIONAL ORIGIN, RELIGION, SEX, MARITAL STATUS, FAMILIAL STATUS, HANDICAP, OR AGE; PROVIDING DEFINITIONS, DESIGNATING AS UNLAWFUL CERTAIN DISCRIMINATORY HOUSING PRACTICES IN THE SALE OR RENTAL OF HOUSING AS WELL AS IN ADVERTISING IN CONNECTION THEREWITH, IN THE FINANCING OF HOUSING, AND IN BROKERAGE SERVICES RELATED TO HOUSING; PROVIDING FOR CERTAIN EXEMPTIONS AND EXCEPTIONS; PROVIDING FOR AN ADMINISTRATOR TO BE DESIGNATED BY THE CHIEF ELECTED OFFICIAL AND PRESCRIBING THE GENERAL POWERS AND DUTIES OF SUCH ADMINISTRATOR; PRESCRIBING ACTION UPON A DETERMINATION OF PROBABLE CAUSE, AND AUTHORIZING THE PROMULGATION OF FORMS AND REGULATIONS; MAKING PROVISION FOR THE FILING OF COMPLAINTS AND RESPONSES THERETO, AND THE PROCESSING THEREOF BY THE ADMINISTRATOR; PROVIDING FOR ADDITIONAL REMEDIES; INFORMATION; PROHIBITING UNTRUTHFUL COMPLAINTS OR FALSE TESTIMONY; AND PROVIDING FOR PENALTIES FOR VIOLATION OF SUCH ORDINANCE.* Councilman Koch made a motion to adopt Ordinance 193. Councilmen Bainter seconded the motion. A roll call vote was taken:

Councilman Bainter - yea
Councilman Farley - absent
Councilman Frucci - yea
Councilman Koch - yea
Councilman DesGranges - yea

The motion passed unanimously and Ordinance 193 was adopted.

ACTION ITEMS

1. Attorney Jeff McInnis read by title Resolution 2002-12: *A RESOLUTION OF THE TOWN OF CINCO BAYOU, FLORIDA, OKALOOSA COUNTY, ADOPTING THE REVISED OPERATING BUDGET FOR THE TOWN OF CINCO BAYOU, FLORIDA FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2002.* Councilman DesGranges made a motion to accept the Resolution 2002-12 as read. Councilman Bainter seconded the motion. A roll call vote was taken:

Councilman Bainter - yea
Councilman Farley - absent
Councilman Frucci - yea
Councilman Koch - yea
Councilman DesGranges - yea

The motion passed unanimously and Resolution 2002-12 was adopted.

2. Councilman DesGranges made a motion to accept the proposal and contract from APAC construction for milling of Hughes Street. Councilman Koch seconded the motion. Attorney McInnis confirmed that this project would be funded by property owner Mr. Jay Odom and that work would begin August 6, 2002. A roll call vote was taken:

Councilman Bainter - yea
Councilman Farley - absent
Councilman Frucci - yea

Councilman Koch - yea
Councilman DesGranges - yea

The motion passed unanimously.

3. Councilman Koch made a motion to approve an Interlocal Agreement with Okaloosa County for paving of Hughes Street. Councilman DesGranges seconded the motion. During discussion, Attorney McInnis stressed that ultimately the Town would be required to pay for repaving since the Town signed the agreement. A roll call vote was taken:

Councilman Bainter - yea
Councilman Farley - absent
Councilman Frucci - yea
Councilman Koch - yea
Councilman DesGranges - yea

The motion passed unanimously.

4. Before discussion to nominate a member as a voting delegate to the Florida League of Cities Annual Conference, Mayor Carroll asked permission to withdraw from attending the conference citing lack of funds from the Town. The council accepted her request. Councilman Koch also stated that she would not attend, therefore no motion was necessary.

5. Town Manager/Clerk Nell Webb initiated discussion on the correct version for the Town Manager/Clerk Evaluation Form. Councilman Frucci made a motion to retain the original Town Manager Evaluation Form for this rating cycle. Councilman Bainter seconded the motion. During discussion, Councilman DesGranges suggested a compilation of the two submitted reports to have a standardized rating system. Councilman Frucci accepted the friendly amendment to the motion to include standardized definitions: DEFINITIONS OF PERFORMANCE RATINGS:

O – Outstanding. Performance is exceptional in all Areas and is recognizable as being far superior to others.

I – Improvement Needed. Performance is deficient in Certain areas. Improvement is necessary.

V– Very Good. Results clearly exceed most position requirements. Performance is of high quality and is achieved on a consistent basis.

U – Unsatisfactory. Results are generally unacceptable and require immediate improvement. No merit increase should be granted to individuals with this rating.

G-Good. Competent and dependable level of Performance. Meets performance standards of the job.

It was also decided that completed evaluations would be turned in by the next council meeting. Mayor Carroll requested that each Council Member discuss the performance ratings with the Town Manager/Clerk after they are done. The motion passed unanimously.

General Business

1. Council members were given the results of the Yacht Club Drive drainage ditch bids. Engineer Stanford explained that the bids came in higher than expected for several reasons including the small size of the project, summer being peak time for marine contractors and the addition of plants as required by DEP. Engineer offered four options: 1) find additional money; 2) do not move forward with the project; 3) re-bid the project to see if different costs were turned in and 4) revise the permit to allow only for filter

fabric and rip rack. Town Manager/Clerk Webb cautioned the council on the additional cost. Engineer Stanford stated he would not charge for rewriting the permit and that he would talk with DEP to see what could be done.

Reports

1. **Engineer's Report.** Engineer Stanford stated he would submit a written project status to the council each month. He stated he received a letter from Fort Walton Beach indicating that Cinco Bayou may be responsible for damage to the traffic loops under the road during the repaving of Hughes Street. Attorney McInnis stated the need for the Town Attorney, Town Engineer, Town Manager/Clerk and all other parties involved in the repaving would meet as soon as possible to avoid any miscommunications and to confirm what role each party was committing to.
2. **Attorney's Report.** Attorney McInnis stated that the Town had vacated the right of way of Laverne Street in about 1980 and sold the easement to Sprint several years ago. He went on to say that during research on a tower permit request it was discovered that there was a title problem and that both K-Mart and Sprint were notified. He cautioned the Council that Sprint might bill the town for expenses. Councilman DesGranges stated that it was the responsibility of the title company and all costs should go to them. Attorney McInnis stated he would keep the Council updated.
3. **Community Officer's Report.** Deputy Frank Hawley updated the Council on the Yacht Club trailer court. Councilman Frucci stated that he would like the park cleaned up by the next meeting or abatement filing be made. Officer Hawley submitted a written call log to the Council.
4. **Town Manager's Report -** Town Manager/Clerk Webb submitted a written report.
5. **Public Comments/Requests.** None given.
6. **Council Member's Comments/Reports:** Councilman Koch stated she had received complaints that the lights at the corner by Whataburger were too bright. She also stated that she counted 17 jet skis in the bayou and asked if the Town had any jurisdiction to control them.
7. **Mayor's Report –** Mayor Carroll stated the upcoming meetings.

Adjourn – There being no further business, the meeting adjourned at 7:40 pm

ATTEST:



Carol Koch, Mayor Pro Tem



Nell Webb, Town Manager/Clerk
Town Manager/Clerk



Town of Cinco Bayou
Profit & Loss Budget vs. Actual
October 1, 2001 through July 9, 2002

Income	Oct 1, '01 - Jul 9, 0	Budget	\$ Over Budget	% of Budget
001 REVENUE ACCOUNTS				
TAXES				
311.000 · ADVALOREM TAXES	76,618.52	78,435.00	-1,816.48	97.68%
312.410 · FIRST LOCAL OPTION FUEL TAX	6,272.30	10,009.00	-3,736.70	62.67%
Total TAXES	82,890.82	88,444.00	-5,553.18	93.72%
FRANCHISE FEES				
313.100 · FRANCHISE FEE - GULF POWER	10,629.84	15,000.00	-4,370.16	70.87%
313.400 · FRANCHISE FEE - OKALOOSA GAS	4,717.19	3,000.00	1,717.19	157.24%
313.500 · FRANCHISE FEE - COX CABLE	0.00	1,900.00	-1,900.00	0.0%
Total FRANCHISE FEES	15,347.03	19,900.00	-4,552.97	77.12%
UTILITY SERVICES TAXES				
314.100 · UTIL TAX - GULF POWER	14,425.22	21,000.00	-6,574.78	68.69%
314.300 · UTIL TAX - WATER FWB	2,556.91	5,000.00	-2,443.09	51.14%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	1,656.44	2,800.00	-1,143.56	59.16%
315.000 · UTIL TAX - LOCAL COM. SERVICES	14,847.73	12,751.00	2,096.73	116.44%
Total UTILITY SERVICES TAXES	33,486.30	41,551.00	-8,064.70	80.59%
LICENSES AND PERMITS				
321.100 · OCCUPATIONAL LICENSES	7,861.00	7,000.00	861.00	112.3%
322.000 · PERMITS - TOWN	585.00	400.00	185.00	146.25%
Total LICENSES AND PERMITS	8,446.00	7,400.00	1,046.00	114.14%
STATE GRANTS				
334.700 · FRDAP - LAGUNA PARK	0.00	50,000.00	-50,000.00	0.0%
334.701 · FRDAP - GLENWOOD PARK PHASE I	0.00	50,000.00	-50,000.00	0.0%
Total STATE GRANTS	0.00	100,000.00	-100,000.00	0.0%
STATE SHARED REVENUES				
GENERAL GOVERNMENT				
335.120 · STATE REVENUE SHARING PROCEE	14,922.00	23,561.00	-8,639.00	63.33%
335.150 · ALCOHOLIC BEVERAGE LICENSES	948.28	1,000.00	-51.72	94.83%
335.180 · LOCAL GOVT HALF-CENT SALES TA	16,513.26	26,316.00	-9,802.74	62.75%
Total GENERAL GOVERNMENT	32,383.54	50,877.00	-18,493.46	63.65%
Total STATE SHARED REVENUES	32,383.54	50,877.00	-18,493.46	63.65%
SHARED REV OTHER LOCAL UNITS				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	662.19	600.00	62.19	110.37%
Total SHARED REV OTHER LOCAL UNITS	662.19	600.00	62.19	110.37%
PHYSICAL ENVIRONMENT				
343.400 · GARBAGE/SOLID WASTE	14,229.77	36,000.00	-21,770.23	39.53%
Total PHYSICAL ENVIRONMENT	14,229.77	36,000.00	-21,770.23	39.53%
FINES AND FORFEITS				
351.100 · COURT FINES - COUNTY	2,619.52	1,800.00	819.52	145.53%

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
October 1, 2001 through July 9, 2002

	Oct 1, '01 - Jul 9, 0	Budget	\$ Over Budget	% of Budget
354.000 · VIOLATIONS OF LOCAL ORDINANCES	250.00			
Total FINES AND FORFEITS	2,869.52	1,800.00	1,069.52	159.42%
INTEREST AND OTHER EARNINGS				
361.140 · VANGUARD BANK CHECKING	29.28	350.00	-320.72	8.37%
361.180 · VANGUARD BANK CD	0.00	4,500.00	-4,500.00	0.0%
361.181 · VANGUARD BANK MONEY MARKET	393.14	2,300.00	-1,906.86	17.09%
361.182 · INTEREST EARNINGS - TAX COLL	49.55	1,000.00	-950.45	4.96%
Total INTEREST AND OTHER EARNINGS	471.97	8,150.00	-7,678.03	5.79%
RENTS AND ROYALTIES				
362.000 · SEAWAY STREET	500.00	500.00	0.00	100.0%
362.100 · FACILITY RENTAL-TOWN HALL	250.00			
Total RENTS AND ROYALTIES	750.00	500.00	250.00	150.0%
OTHER MISCELLANEOUS REVENUES				
369.000 · OTHER MISC REV	126.40			
369.100 · OTHER MISC REV - SR 85 MAINT	1,184.34	2,368.00	-1,183.66	50.01%
Total OTHER MISCELLANEOUS REVENUES	1,310.74	2,368.00	-1,057.26	55.35%
Total 001 REVENUE ACCOUNTS	192,847.88	357,590.00	-164,742.12	53.93%
Total Income	192,847.88	357,590.00	-164,742.12	53.93%
Expense				
001-EXPENDITURE/EXPENSE ACCTS.				
PAYROLL EXPENSE				
513.120 · SALARIES & WAGES	54,524.42	71,040.00	-16,515.58	76.75%
513.121 · EMPLOYEE BONUS	300.00	731.00	-431.00	41.04%
513.130 · TEMPORARY EMPLOYEE	761.45	400.00	361.45	190.36%
513.210 · EMPLOYEE FICA/MEDICARE	4,983.26	5,436.00	-452.74	91.67%
513.220 · EMP RETIREMENT CONTRIBUTION	0.00	945.00	-945.00	0.0%
513.230 · EMPLOYEE LIFE & HEALTH INS	9,605.95	13,415.00	-3,809.05	71.61%
513.240 · EMPLOYEE WORKMANS COMP	3,018.00	2,500.00	518.00	120.72%
513.250 · EMPLOYEE UNEMPLOYMENT COMP	2,314.12			
Total PAYROLL EXPENSE	75,507.20	94,467.00	-18,959.80	79.93%
OPERATING EXPENDITURE/EXPENSE				
513.320 · ACCOUNTING AND AUDITING	6,150.00	5,700.00	450.00	107.9%
514.310 · PROFESSIONAL SERVICES-LEGAL	4,414.37	6,500.00	-2,085.63	67.91%
514.311 · PROF.SER.-LEGAL - CRA	742.50			
514.312 · PROF.SER.-LEGAL - HUGHES ST.	165.00			
514.313 · PROF.SER.-LEGAL - TOWER PROJ.	1,078.00			
514.314 · PROF SER - LEGAL - FRDAP	165.00			
514.315 · PROF SER - LEGAL - CDBG	82.50			
514.316 · PROF SER - LEGAL - DRAIN DITCH	372.00			
519.310 · PROFESSIONAL SERVICES-ENGINEER	521.39	4,000.00	-3,478.61	13.04%
519.312 · PROF.SER.-ENGINEER - HUGHES ST	6,044.01			
519.316 · PROF SERV - ENG - DRAIN DITCH	9,398.93			

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
October 1, 2001 through July 9, 2002

	Oct 1, '01 - Jul 9, 0	Budget	\$ Over Budget	% of Budget
519.400 · TRAVEL AND PER DIEM	4,176.50	5,200.00	-2,023.50	67.36%
519.410 · COMMUNICATIONS-PHONE	1,976.97	1,800.00	176.97	109.83%
519.411 · COMMUNICATIONS-POSTAGE	268.79	1,000.00	-731.21	26.88%
519.412 · COMMUNICATIONS-INTERNET	1,907.21	1,920.00	-12.79	99.33%
519.430 · UTILITIES-TOWN HALL	2,435.29	2,800.00	-364.71	86.98%
519.440 · RENTALS AND LEASES	-35.00			
519.450 · INS PROP/LIB/AUTO	6,716.00	7,104.00	-388.00	94.54%
519.460 · REPAIR & MAINTENANCE -TOWN HALL	3,075.41	1,500.00	1,575.41	205.03%
519.480 · LEGAL ADVERTISING	1,161.58	1,400.00	-238.42	82.97%
519.481 · LEGAL ADVERTISING - CRA	133.45			
519.482 · LEGAL ADVERTISING - CDBG	1,116.90			
519.483 · LEGAL ADVERTISING - DRAIN.DITCH	107.71			
519.485 · LEGAL ADVERTISING - FRDAP GLNWD	41.13			
519.490 · OTHER CURRENT CHG & OBLIGATIONS	9,653.20	1,700.00	7,953.20	567.84%
519.491 · ELECTION EXPENSE	1,283.99	1,000.00	283.99	128.4%
519.510 · OFFICE SUPPLIES	1,250.96	1,500.00	-249.04	83.4%
519.520 · OPERATING SUPPLIES	889.24	700.00	189.24	127.03%
519.540 · BOOKS,PUB,SUB & MEMBERSHIPS	2,437.70	1,500.00	937.70	162.51%
519.630 · IMPROVEMENTS OTHER THAN BLDGS.	0.00	500.00	-500.00	0.0%
519.820 · AID TO PRIVATE ORGANIZATIONS	250.00	1,200.00	-950.00	20.83%
Total OPERATING EXPENDITURE/EXPENSE	67,980.73	48,024.00	19,956.73	141.56%
PUBLIC SAFETY				
521.340 · LAW ENFORCEMENT	27,246.00	27,246.00	0.00	100.0%
521.410 · LAW ENFORCEMENT-PHONE	179.30	115.00	64.30	155.91%
Total PUBLIC SAFETY	27,425.30	27,361.00	64.30	100.24%
PHYSICAL ENVIRONMENT				
534.430 · GARBAGE/SOLID WASTE-WASTE MGMT	14,068.52	35,620.00	-21,551.48	39.5%
539.490 · ABATEMENT FEES	0.00			
Total PHYSICAL ENVIRONMENT	14,068.52	35,620.00	-21,551.48	39.5%
TRANSPORTATION				
541.430 · UTILITY SERVICES - STREETS	5,175.88	5,800.00	-624.12	89.24%
541.530 · OPERATING SUPPLIES - STREETS	294.75	100.00	194.75	294.75%
541.630 · IMPROVEMENTS - STREETS	189.70	200.00	-10.30	94.85%
541.710 · STREET REPAIR LOAN/ PRINCIPAL	0.00	10,946.00	-10,946.00	0.0%
541.720 · STREET REPAIR LOAN/INTEREST	0.00	4,977.00	-4,977.00	0.0%
Total TRANSPORTATION	5,660.33	22,023.00	-16,362.67	25.7%
HUMAN SERVICES				
562.340 · HUMAN SERVICES - PAWS	1,246.16	1,247.00	-0.84	99.93%
Total HUMAN SERVICES	1,246.16	1,247.00	-0.84	99.93%
CULTURE/RECREATION				
571.540 · LIBRARY MEMBERSHIP	210.00	400.00	-190.00	52.5%
Total CULTURE/RECREATION	210.00	400.00	-190.00	52.5%
PARKS AND RECREATION				

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
 October 1, 2001 through July 9, 2002

	<u>Oct 1, '01 - Jul 9, 0</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
572.340 · OTHER CONTRACTUAL SERVICES	12,015.00	14,624.00	-2,609.00	82.16%
572.430 · UTILITIES - PARKS	682.95	1,700.00	-1,017.05	40.17%
572.520 · OPERATING SUPPLIES - PARKS	17.95	300.00	-282.05	5.98%
572.630 · REPAIRS & MAINTENANCE - PARKS	261.07	2,000.00	-1,738.93	13.05%
572.631 · FRDAP GRANT/LAGUNA PARK	250.00	50,000.00	-49,750.00	0.5%
572.632 · FRDAP GRANT/GLENWOOD PARK	500.00	50,000.00	-49,500.00	1.0%
Total PARKS AND RECREATION	13,726.97	118,624.00	-104,897.03	11.57%
SPECIAL EVENTS				
574.490 · SPECIAL EVENTS/PICNIC DINNERS	1,350.29	4,200.00	-2,849.71	32.15%
Total SPECIAL EVENTS	1,350.29	4,200.00	-2,849.71	32.15%
SPECIAL RECREATION FACILITIES				
575.630 · MAINTENANCE SEAWAY BOAT RAMP	934.00	1,000.00	-66.00	93.4%
Total SPECIAL RECREATION FACILITIES	934.00	1,000.00	-66.00	93.4%
OTHER CULTURE/RECREATION				
579.630 · TREE/BEAUTIFICATION	749.71	1,500.00	-750.29	49.98%
Total OTHER CULTURE/RECREATION	749.71	1,500.00	-750.29	49.98%
OTHER USES				
580.990 · CONTINGENCY FUND	0.00	3,124.00	-3,124.00	0.0%
Total OTHER USES	0.00	3,124.00	-3,124.00	0.0%
Total 001-EXPENDITURE/EXPENSE ACCTS.	208,859.21	357,590.00	-148,730.79	58.41%
Total Expense	208,859.21	357,590.00	-148,730.79	58.41%
Net Income	-16,011.33	0.00	-16,011.33	100.0%

Town of Cinco Bayou
General Ledger
 As of June 30, 2002

Type	Date	Name	Memo	Amount	Balance
001- CASH ACCOUNTS					18,317.27
101.220 · VANGUARD BANK CHECKING					18,317.27
Liability Check	6/6/2002	VANGUARD BANK	59-1569110	-2,051.78	16,265.49
Check	6/6/2002	OKALOOSA COUN...	JANUARY 02	-2,270.50	13,994.99
Check	6/6/2002	KILLINGSWORTH ...	01-0023411	-54.00	13,940.99
Check	6/6/2002	DIGITAL OFFICE S...		-75.00	13,865.99
Check	6/6/2002	GATLINE LUMBER ...		-1.35	13,864.64
Check	6/6/2002	J&R LAWN CARE ...	February 2002	-1,125.00	12,739.64
Check	6/6/2002	COX BUSINESS SE...	001 8710 007...	-160.00	12,579.64
Check	6/6/2002	BANKCARD CENT...	4862 3126 10...	-700.00	11,879.64
Check	6/6/2002	BANKCARD CENT...	4862 3126 10...	-86.68	11,792.96
Check	6/6/2002	DEPARTMENT OF ...		-88.99	11,703.97
Check	6/6/2002	KAREN D VAN SLE...		-35.00	11,668.97
Check	6/6/2002	LAURA MONROE		-35.00	11,633.97
Check	6/6/2002	LINDA GOODMAN		-35.00	11,598.97
Check	6/13/2002	SARA CARROLL		-100.00	11,498.97
Check	6/13/2002	NORM FRUCCI		-50.00	11,448.97
Check	6/13/2002	CAROL KOCH		-50.00	11,398.97
Check	6/13/2002	HUGH BANTER		-50.00	11,348.97
Check	6/13/2002	DAN FARLEY		-50.00	11,298.97
Check	6/13/2002	ROD DESGRANGES		-50.00	11,248.97
Check	6/13/2002	J&R LAWN CARE ...	February 2002	-625.00	10,623.97
Check	6/13/2002	JONES EDMUNDS ...		-4,413.73	6,210.24
Check	6/13/2002	ADVANCED LAW...	2097	-85.00	6,125.24
Check	6/13/2002	MARY SUNDAY		-35.00	6,090.24
Check	6/13/2002	ANCHORS, FOSTE...		-1,240.00	4,850.24
Check	6/13/2002	NORTHWEST FLO...	2632	-336.20	4,514.04
Check	6/13/2002	SAM'S CLUB	49 0937 1461...	-28.93	4,485.11
Paycheck	6/13/2002	AGNES J WEBB		-1,025.42	3,459.69
Paycheck	6/13/2002	KEITH D WILLIAMS		-645.80	2,813.89
Paycheck	6/13/2002	MONIKA GILLETTE		-537.54	2,276.35
Paycheck	6/13/2002	URSEL BEHNKEN		-46.17	2,230.18
Deposit	6/17/2002		Deposit	5,789.49	8,019.67
Check	6/20/2002	CHEVRON PRODU...	789-820-060-0	-19.97	7,999.70
Check	6/20/2002	CITY OF FORT WA...		-70.50	7,929.20
Check	6/20/2002	CARDWELL CONS...		-7,500.00	429.20
Check	6/21/2002	NELL WEBB	FACC ANNU...	-28.75	400.45
General Journal	6/25/2002		MAY 02	742.32	1,142.77
Deposit	6/26/2002		Deposit	4,417.00	5,559.77
Transfer	6/26/2002		Funds Transfer	20,000.00	25,559.77
General Journal	6/26/2002		MAY 02	2,287.58	27,847.35
Paycheck	6/27/2002	AGNES J WEBB		-1,025.41	26,821.94
Paycheck	6/27/2002	KEITH D WILLIAMS		-645.80	26,176.14
Paycheck	6/27/2002	MONIKA GILLETTE		-528.84	25,647.30
Paycheck	6/27/2002	URSEL BEHNKEN		-101.59	25,545.71
Check	6/27/2002	BERNIE LEFEBVRE		-50.00	25,495.71
Check	6/27/2002	DAN FARLEY		-64.79	25,430.92
Check	6/27/2002	RICHARD FERRELL		-300.00	25,130.92
Check	6/27/2002	CITY OF DESTIN		-171.00	24,959.92
Check	6/27/2002	DEPARTMENT OF ...		-91.23	24,868.69
Check	6/27/2002	BLUE CROSS/BLU...	42137001	-940.20	23,928.49
Check	6/27/2002	AT&T WIRELESS	VOID: 8017287	0.00	23,928.49
Check	6/27/2002	PANHANDLE ANIM...	3RD QTR	-311.54	23,616.95
Check	6/27/2002	UNITED LIGHTING		-47.34	23,569.61
Check	6/27/2002	GULF POWER CO...		-983.07	22,586.54
Check	6/27/2002	FLORIDA LEAGUE ...		-840.00	21,746.54
Check	6/27/2002	AT&T WIRELESS	8017287	-101.67	21,644.87
General Journal	6/27/2002		MAY 02	2,276.22	23,921.09
General Journal	6/29/2002	IIMC	VOID CHEC...	100.00	24,021.09
Deposit	6/30/2002		Deposit	127.22	24,148.31
Deposit	6/30/2002		Interest	3.95	24,152.26
Total 101.220 · VANGUARD BANK CHECKING				5,834.99	24,152.26
101.221 · VANGUARD BANK MONEY MARKET					0.00
Total 101.221 · VANGUARD BANK MONEY MARKET					0.00

**MONTHLY STATUS REPORT
TOWN OF CINCO BAYOU
JONES, EDMUNDS & ASSOCIATES, INC.
Period Ending July 11, 2002**

PROJECT NO.

PROJECT TITLE/STATUS

09605-003-01

General Services:

On July 2, 2002, the review of the Glenwood Town homes development submitted by Sam Houston was completed. The revised development was approved as detailed on the drawings.

Cost estimates were prepared for the extension of the boat ramp boardwalk and preliminary layouts for the expansion of the boat trailer parking area were developed.

09605-005-01

Drainage Ditch Modifications

The project was bid on June 27. The low bidder was Deep and Wide Dredging at \$24,932. The low bid was much higher than the Town had budgeted. Reasons for this disparity are due to the more stringent FDEP requirements and other design requirements not originally included in the construction cost estimate. A letter has been written and delivered to the Town explaining the circumstances. The Town has three options associated with the project: approve the additional funds to construct the modifications, modify the design to decrease costs and revise the FDEP permit to reflect these changes, or wait until the Town has the additional funds to construct the project.

09605-006-01

Glenwood and Laguna Park Improvements

The Laguna Park project has received the FDEP permit required and is ready to be bid. However, FRDAP has yet to respond to the completed design package sent in earlier. Once FRDAP has approved the design documents the project will be advertised and bid.

The response to the FDEP request for additional information will be complete by 7/11/02. The package will be sent to FDEP for approval. The required design documents will then be sent to FRDAP for approval and the project will be advertised and bid.

09605-007-01

Hughes Street Paving

No work has been performed on this project. There has been some review of the APAC contract and coordination with Mr. John Dowd and Mr. Jay Odom. The City of Fort Walton Beach has indicated that there are signal loops installed at the intersection of Eglin Parkway

**MONTHLY STATUS REPORT
TOWN OF CINCO BAYOU
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Period Ending July 11, 2002**

and Hughes Street. The City has indicated that if these are removed or damaged during the milling of the existing pavement, they should be replaced.

MANAGERS REPORT – JULY 11, 2002

1. **STATUS OF HUGHES STREET PROJECT:** Jay Odom has submitted the proposed contract with Apac Construction along with a letter of commitment for provisions of funding and a proposed interlocal agreement with Okaloosa for the paving. I have submitted all of the above to Attorney McInnis for his approval. He will give his opinion at the Council Meeting.
2. **STATUS OF PUTTING A TOWER IN GLENWOOD PARK:** I have contacted Mr. Lane Wright. He has not gotten a response from Verizon at this time
3. **BAT HOUSE DEDICATION:** The dedication was held on Friday, June 28, 2002 at 10:00 AM at the foot of the Cinco Bayou Bridge. There were about thirty attendees. Resident Jerry Carroll was kind enough to provide his boat for tours of the Bat House.
4. **ABATEMENT OF MORGAN PROPERTY ON KELLY STREET:** Mr. Morgan paid all fees incurred. There was no further action taken on the abatement.
5. **STATUS DRAINAGE DITCH:** Only two sealed bids were submitted at the June 27th bid opening. Both bids were much higher than the budgeted amount for the project. The original bids will be available at the Council meeting. The Summary of the meeting is in your packet. Council will need to decide what steps need to be taken. The Engineer will give his report and suggestions.
6. **CRA:** (*See Public Hearing On the Agenda for 2nd Reading of Ordinance #192*) Establishing a Redevelopment Trust Fund. This fund is for all CRA tax increments received in the future to be used only for the CRA areas. It will be audited with the regular town audit annually.
7. **CDBG:** (*See Public Hearing on the Agenda for 2nd Reading of Ordinance 193 to Provide a Policy to Prevent Discrimination in Housing*) This item is a requirements for further qualifying on the CDBG application.
8. **BUDGET REVIEW WORKSHOP FY 2001/2002:** The projected line item changes have been made and have been delivered to you for review and approval of the Amended 2001/2002 budget by Resolution.
10. **BUDGET WORKSHOPS FOR FY 2002/2003:** The workshops are as follows: 1st workshop July 9th, 2nd workshop July 15th, July 18, at 6:00 PM.