

TOWN OF CINCO BAYOU
BUDGET WORKSHOP
12 JULY 2000

Mayor Randall Drabczuk called the Budget Workshop to order at 6:00 P.M.

Present: Mayor Drabczuk
Mayor Pro Tem Payne
Councilwoman Carroll
Councilman Kendrick
Councilman Frucci
Councilman Skelly (absent)

ALSO, PRESENT: Town Manager/Clerk Nell Webb and Assistant Monika Gillette

After the roll call, Town Manager/Clerk Nell Webb began discussing revenues for the Town of Cinco Bayou for the 2000/2001 budget.

REVENUES

Ad Valorem Taxes – Current: Town Manager/Clerk Webb stated that the \$65,619 revenue projection was based on the current 2.3 millage rate and that the tax office set the projection at 95 percent.

Ad Valorem Taxes – Delinquent: Town Manager/Clerk Webb stated that the \$2,300 projection was based on 1999 revenue.

Local Option Gas Tax – Town Manager/Clerk Webb stated that there was a 99 percent chance that this tax would continue and that the revenue was almost guaranteed.

Franchise Fees – Town Manager/Clerk Webb stated this revenue was based on usage and projected revenue was based on past history.

Solid Waste – Town Manager/Clerk Webb stated that this figure is consistent with the contract and that the revenue is awash with the expenditure.

Utility Tax – Town Manager/Clerk Webb stated that the Utility Tax is based on usage and projected revenue was based on past history.

Occupational Licenses – Town Manager/Clerk Webb stated that she and Maintenance Supervisor, Bill Munkus, would go door to door to verify addresses of businesses to get a current list. Invoices for the next fiscal year will be sent out after August 1, 2000.

Permits – A discussion was held that not much construction is happening in the Town and therefore revenue will probably not increase.

FRDAP – Town Manager/Clerk Webb stated that this revenue is based on a grant and is offset by expenses.

Cigarette Tax – Town Manager/Clerk Webb stated that this revenue program is being phased out.

Revenue Sharing – Town Manager/Clerk stated this figure was supplied by the State of Florida.

½ Cent Sales Tax – Town Manager/Clerk Webb stated that this revenue will increase and absorb loss from cigarette tax revenue from the State of Florida.

Occupational License – Town Manager/Clerk stated that she would check how this percentage was determined by the county.

Other Revenue – Town Manager/Clerk Webb stated that all other revenue projection was based on past data.

Total Revenue Projected – \$339,342.00

EXPENSES

Salaries and Wages – Town Manager/Clerk Webb suggested salaries be raised by a 5 percent cost of living increase except for the Administrative Assistant position. She recommended that the Maintenance Supervisor's hourly rate be raised to \$10.50, which Bill Munkus said he was promised.

Health Insurance – Town Manager/Clerk Webb stated that insurance premiums could raise 33 percent when the policy is renewed in December. She also stated that historically the Town paid for deductibles and out of pocket costs for those insured through the Town. She asked for clarification and documentation on the Town's policy. Mayor Drabczuk stated that she should bring the recommendation to the Town Council meeting for a vote on the policy, which could be added to the employment contracts.

Worker's Compensation – Town Manager/Clerk Webb stated that this figure could rise as a result of the pending claim from Mr. Conner.

Unemployment Compensation – Town Manager/Clerk Webb stated that this expense should drop as the last claim was paid out.

Accounting and Auditing – Town Manager/Clerk Webb stated that this was a contract expense, but that she will do more legwork to keep any additional costs down.

Telephone – Town Manager/Clerk Webb suggested a new phone system as the current system was 20 years old. She suggested that half of the expense should be paid for in the current fiscal year and the remaining balance in the next fiscal year. Mayor Drabczuk stated that she should bring the recommendation to the Town Council meeting for a vote on the recommendation.

Postage – Councilwoman Carroll suggested either Bulk Rate or 4th Class mail for newsletters.

Internet – Town Manager/Clerk Webb stated that this expense should decrease after dropping America on Line.

Rentals and Leases – Councilwoman Carroll asked about conversion equipment purchased to scan old documents and possible alternatives to the mini storage company.

Insurance – Town Manager/Clerk Webb stated that the liability insurance premium will increase from \$1,600 to \$5,000.

Repair/Maintenance – Town Manager/Clerk Webb stated that a grant application has been submitted for getting shutters for Town Hall.

Public Safety – Town Manager/Clerk Webb stated that this should increase per the contract with the Sheriff's office.

Streets – Town Manager/Clerk Webb will evaluate streets and decide if they need to be refurbished. Webb recommended that a street vacuum be purchased.

Library – Councilwoman Carroll suggested that perhaps memberships to the Library Co-op be available to residents.

Paws – Town Manager/Clerk Webb recommended continuation of the contract.

FRDAP (Parks) – Town Manager/Clerk Webb stated that through a FRDAP grant projects could be funded to improve the Town's parks. Councilwoman Carroll suggested a seawall at Frances Park. Councilman Kendrick suggested that the area piers be checked to make sure marinas are not being run. He also suggested that the area waters be tested.

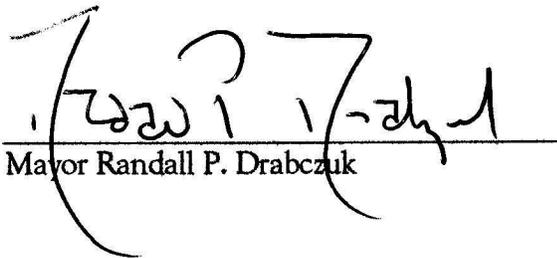
Maintenance of Seaway Boat Ramp – Town Manager/Clerk Webb stated that repairs have not been budgeted and should be for this year.

Milage Rate – Town Manager/Clerk Webb recommended that the milage rate be kept at 2.3 with all council members agreeing.

Expenses were projected at \$339,342.00

Adjourn – There being no further business, the meeting adjourned at 8:00 PM

Attest:



Mayor Randall P. Drabczuk



Nell Webb, Town Manager/Clerk