

**MEETING MINUTES
TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING
July, 14, 2016 * 6:00 p.m.**

CALL TO ORDER, MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

MAYOR JEAN HOOD	COUNCILMAN CHUBB (ABSENT)
COUNCILMAN DRIVER	COUNCILMAN KOCH
COUNCILMAN ANDREWS	COUNCILMAN MYERS

Also present for the meeting was Town Manager Keith Williams, Town Engineer Joe Rector, Town Planner Jack Dorman, sitting in for Town Attorney Jeff McInnis was Parker Destin as well as Town staff: Linda Barringer and Jerry McNamara. Also present was Pat Fought of the American Cancer Society and Town resident Tatiana Abernathy.

REGULAR BUSINESS:

- 1. Council Approval of Agenda:** Councilman Driver made a motion to approve the Agenda. Councilman Andrews seconded the motion. *Motion passed unanimously.*

VOTING RECORD:	Councilman Chubb:	A
Councilman Driver:	Y	Councilman Koch: Y
Councilman Andrews:	Y	Councilman Myers: Y

- 2. Council Approval of Consent Agenda:** Councilman Koch made a motion to approve the Meeting Minutes from the June 9, 2016 Public Hearing and the Regular Council Meeting as well as the Budget and Financial Statement as of June 30, 2016. *Motion passed unanimously*

VOTING RECORD:	Councilman Chubb:	A
Councilman Driver:	Y	Councilman Koch: Y
Councilman Andrews:	Y	Councilman Myers: Y

Action Items:

- 1.** Pat Fought representing the American Cancer Society addressed the Council on the Making Strides Against Breast Cancer annual walk through Cinco Bayou on Saturday, October 15, 2016.

Councilman Andrews made a motion to approve the Yacht Club Drive road closing for the Making Strides Against Breast Cancer Annual Walk on October 15, 2016. *Motion passed unanimously*

VOTING RECORD:	Councilman Chubb:	A
Councilman Driver:	Y	Councilman Koch: Y
Councilman Andrews:	Y	Councilman Myers: Y

- 2.** Council action on the bids received for the Winn-Davis FRDAP Grant Project.

1. Councilman Koch made a motion to reject the bid from Floridian Construction & Development for reasons it exceeded the funded grant amount of \$50,000. Councilman Myers seconded the motion. *Motion passed unanimously*

VOTING RECORD: Councilman Chubb: A
Councilman Driver: Y Councilman Koch: Y
Councilman Andrews: Y Councilman Myers: Y

2. Councilman Driver made a motion to reject the bid from H&T Contractors LLC for reasons it exceeded the funded grant amount of \$50,000. *Motion passed unanimously*

VOTING RECORD: Councilman Chubb: A
Councilman Driver: Y Councilman Koch: Y
Councilman Andrews: Y Councilman Myers: Y

3. Council action to authorize Town Manager Williams to sign and return the Letter to DEO to meet the August 1, 2016 deadline regarding the Town's E.A.R. activities. *Motion passed unanimously.*

VOTING RECORD: Councilman Chubb: A
Councilman Driver: Y Councilman Koch: Y
Councilman Andrews: Y Councilman Myers: Y

4. Town Manager Williams and Town Engineer Rector suggested we call a special meeting to look at Our list of capital improvements list and decide what projects, road paving, improvements the town Would like to work on over the next 10 years with the money coming in from the ad valorem taxes

Councilman Andrews made a motion to keep the FY 2016/2017 Millage rate at 3% to continue improving our roads. Councilman Koch seconded the motion. *Motion passed unanimously*

VOTING RECORD: Councilman Chubb: A
Councilman Driver: Y Councilman Koch: Y
Councilman Andrews: Y Councilman Myers: Y

5. Councilman Myers made a motion to accept the bid for \$20,560.00 from Dan's Marine to complete the Sea Way Boat Launch in which the Town receives the Boater Improvement Grant Funding that must be completed by October 6, 2016. Councilman Andrews seconded the motion. Roll call was taken:

Councilman Driver: Y Councilman Koch: Y
Councilman Andrews: Y Councilman Myers: Y
Councilman Chubb: A *Motion passed unanimously*

6. Councilman Andrews made a motion requesting the Town not to use credit cards as part of the payment for any fees owed to the Town and will advertise CASH and CHECKS ONLY on all invoices, website etc. Councilman Myers seconded the motion. *Motion passed unanimously.*

VOTING RECORD: Councilman Chubb: A
Councilman Driver: Y Councilman Koch: Y
Councilman Andrews: Y Councilman Myers: Y

Discussion Items:

1. Mayor Hood updated the Council on the Okaloosa County Transit Cooperative meeting.

Reports:

1. Town Manager's Report – Keith Williams – Written Report
2. Attorney's Report – Jeff McInnis: NONE
3. Town Planner's Report – Jack Dorman: NONE
4. Engineer's Report – Joe Rector: NONE

Public Comments: NONE

Council Member's Comments/Request: NONE

Mayor's Comments/ Announcements: NONE

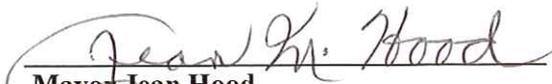
DATES TO REMEMBER:

- Wednesday, July 27, 2016, FY 2016/2017 General Budget and CRA Budget Workshops at 5:30 p.m.
Friday, July 29, 2016, OCLOC Dinner: Laurel Hill hosting. RSVP to Linda by 7/20/16
Wednesday, August 10, 2016, FY 2016/2017 General Budget and CRA Budget Workshops at 5:30 p.m.
Thursday, August 11, 2016, Regular Council Meeting at 6:00 p.m.
Monday, September 5, 2016 Town Hall closed for Labor Day
Thursday, September 8, 2016, 1st Public Hearing, FY16/17 General Budget & Millage Rate and the CRA Budget at 5:30 p.m.
Regular Council Meeting at 6:00 p.m.
Thursday, September 15, 2016, 2nd Public Hearing, FY 2016/2017 Budget & Millage Rate and CRA Budget at 5:30 p.m.

ADJOURN: After no further business the meeting adjourned at 7:08

ATTEST:





Mayor Jean Hood



Keith Williams, Town Manager/Clerk