

TOWN OF CINCO BAYOU
BUDGET WORKSHOP MEETING MINUTES
July 31, 2007

Mayor Iovieno called the budget workshop meeting to order at 5:00 pm. Following a silent prayer and pledge of allegiance, roll call was taken. Those in attendance were Mayor Iovieno, Councilman Koch, Councilman Chubb, Councilman Bratton, Councilman Caforio, Town Manager/Clerk Nell Webb and Assistant Town Manager Monika Gillette. Councilman Farley was absent.

Attendees reviewed the proposed 2007/08 fiscal year budget as submitted by the town manager.

Revenues: Mayor Iovieno stated that cash forward was increased for the maintenance agreement needed for the generator. He stated that advalorem had decreased from last year due to the state mandated cap on millage rates. Ms. Webb reviewed revenue accounts explaining where the figures were pulled from and why she was confident in them.

Expenses: As with the past budget workshop, Mayor Iovieno suggested that payroll expenses expenditures be reviewed at the end of the budget workshop. The remainder of the budget was reviewed in order:

513.140 – Ms. Webb stated she deleted the \$2,000 from Overtime from the last proposed budget since it will not be used since FEMA would pay overtime for storm cleanup. She reminded the council that a disaster plan would need to be in place in order for FEMA to reimburse the town for storm expenses.

514.310 Legal Expenses: Ms. Webb confirmed that \$9,000 was enough and that line item changes could be made if necessary. .

519.480 Legal Advertising: Ms. Webb stated she was confident in the number she budgeted.

519.490 – Other Charges and Obligations. Ms. Webb increase this amount from the last proposed budget to include a new television set and CPU for the office.

519.510 – Office Supplies. Ms. Webb stated that this amount was down from last year but that she was confident in the budgeted amount since expenditures should be less with the office remodel complete.

519.820 – Aid to Private Organizations. A short presentation was given by Debbie Bodenstein of the Economic Development Council who stated she was there to answer any questions and that program reports would be ready by next Thursday for the council to review.

519.430 – Town Hall Utilities – Ms. Webb stated an increase in utilities would be due to gas for the generator.

572.460 Repair and Maintenance Parks – Ms. Webb stated of the \$30,000 budgeted, only \$25,000 should be needed for sea wall repairs and that the remainder could be used for picnic tables and plants.

Councilman Chubb reminded the council that he recommended teaming with the Fort Walton Beach Chamber of Commerce to fund a task force for a branding effort for Cinco Bayou. He asked the council to consider helping fund the study. It was the consensus of the council to add \$1,000 to 519.820 Aid to Private Organizations. Councilman Bratton stated that Councilman Chubb also had asked for increased funding to subsidize a firework show for the Town's annual celebration. It was the consensus of the council to increase 574.490 Special Events to \$5,000. The council agreed a committee should be established to plan the event.

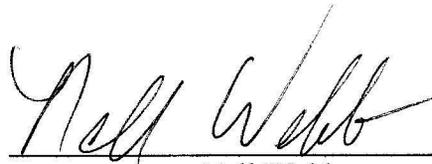
Payroll: Mayor Iovieno stated the pension amount assumed that there was participation from the staff. Councilman Chubb asked what other municipalities were doing for their employees. Ms. Webb stated that except of Laurel Hill and Cinco Bayou, all other municipalities in Okaloosa County offered full medical benefits and some type of retirement. Councilman Bratton stated that account 518.360 should not be termed "pension" but rather "employee retirement plan." Councilman Bratton stated that he had been wanting a retirement plan for employees since he became involved with the council and that is was a good idea. He stated his concern that some companies charged excessive fees and suggested that Ms. Webb do more research and consider Vanguard. After discussion, it was the consensus of the council to provide approximately a 4 % or \$3,600 increase to full time employees which would bring account 513.120 to \$96,470. It is the discretion of the Town Manager to set increases for employees within the \$3,600. It was also the consensus of the council to match the first 3% saved by the employees at 100% and the next 3% at 50%, bringing the maximum contribution by the town to 4.5%.

Adjourn – There being no further business, the meeting adjourned at 6:45 pm.

ATTEST:



Mike Iovieno, Mayor



Nell Webb
Town Manager/Clerk

