

**TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING
AUGUST 11, 1994**

Mayor Laginess called the Cinco Bayou Town Council Meeting to order at 6:03 PM.

ROLL CALL Present: Mayor Laginess
Councilman Broxson
Councilwoman Chamberlain
Councilman Gage
Councilman Kendrick
Councilman Skelly

Also Present: Manager Borchik Secretary Payne Engineer King
Mrs J. Skelly Mr. W. Sullivan Mr. N. Kass

PUBLIC HEARING

1. Ordinance No. 158 - Second reading and proposed adoption of Ordinance No. 158, an ordinance repealing Chapter 6, Code Enforcement, Cinco Bayou Code of Ordinances and establishing rules and procedures for future code enforcement within the Town. Mayor Laginess read Ordinance No. 158 by title only. Councilwoman Chamberlain made a motion to accept the second reading of Ordinance No. 158, seconded by Councilman Broxson. The motion was unanimously approved. Councilman Gage made a motion to adopt Ordinance No 158, seconded by Councilwoman Chamberlain. The motion was unanimously approved.

2. Ordinance No. 159 - Second reading and proposed adoption of Ordinance No. 159, an ordinance establishing a Tree Board; Establishing the constituency of the Board; Setting procedures for electing and removing Board Members; Setting term limits for the members of the Board; Outlining the duties and responsibilities of the Board. Mayor Laginess read Ordinance No. 159 by title only. Councilwoman Chamberlain made a motion to accept the second reading of Ordinance No 159, seconded by Councilman Skelly. The motion was unanimously approved. Councilwoman Chamberlain made a motion to adopt Ordinance No. 159, seconded by Councilman Broxson. The motion was unanimously approved.

3. Ordinance No. 160 - First reading of Ordinance No. 160, an ordinance amending Section 2-17 of Article II of the Code of Ordinances of the Town of Cinco Bayou, Florida to delete reference to a specific number or votes required to transact business. Mayor Laginess read Ordinance No. 160 by title only. Councilwoman Chamberlain made a motion to accept the first reading of Ordinance No. 160, seconded by Councilman Gage. The motion was unanimously approved.

4. Ordinance No. 161 - First reading of Ordinance No. 161, an ordinance amending Section 5-209 of Article IX of the Code of Ordinances of the Town of Cinco Bayou, Florida to delete references to the Code Enforcement Board; Making a technical amendment to Section 5-210, Article IX. Mayor Laginess read Ordinance No. 161 by title only. Councilwoman Chamberlain made a motion to accept the first reading of Ordinance No. 161, seconded by Councilman Broxson. The motion was unanimously approved.

REGULAR BUSINESS

1. Minutes - July 14 and July 28, 1994. Councilwoman Chamberlain made a motion to approve the minutes of the July 14 and July 28 Town Council meetings, seconded by Councilman Broxson. The motion was unanimously approved.

2. Financial Report - July, 1994. Councilman Gage made a motion to approve the financial report for July, seconded by Councilwoman Chamberlain. Councilwoman Chamberlain called attention to an error in the month listed for the expense checks. The error was noted and will be corrected on the record copy. The motion was unanimously approved.

3. Services Consolidation Referendum - Councilman Kendrick presented the Southwest Okaloosa County Governmental Services study to the Council. After a short question and answer period, several councilmembers expressed concern that they had just received the study and had not had time to review it or form an opinion on its contents, conclusions and recommendations. Councilman Skelly asked if tabling action on the request for a resolution for a referendum would cause any problems and Councilman Kendrick stated that the deadline to get the issue on the ballot was September 1, 1994. Following a short discussion, Councilman Gage made a motion to table action on this item until it could be studied, seconded by Councilman Skelly. The motion was unanimously approved.

4. Road/Curb/Drainage Construction - Engineer King. Engineer King advised the Council that the drawings for the road/curb/drainage projects approved during last month's meeting were not complete but would be ready for the September Council meeting.

5. Law/Code Enforcement & Town Security - The Town Manager explained that the options for law and code enforcement within the Town ranged from entering into a contract with the Okaloosa County Sheriff for full time service to establishing a Town Police Department and/or increasing the hours of the American Security patrol, cost being the controlling consideration. Following a short discussion, it was decided to have the Town Manager ask the Sheriff and AMSEC to step up their patrols within the Town. In this manner, the increased visibility may cause a reduction in the incidents in the parks and at the bridge.

6. FY1995 Millage Rate & General Operating Budget - The Town Manager called the Council's attention to the form listing the proposed ad valorem tax millage rate along with the time and place of the first public hearing on the millage rate and budget. The form also listed the tax increase of 9.7% based on the millage rate of 2.563 mills. Tentative adoption of the millage rate and budget is scheduled for the September 6, 1994 meeting with the final adoption scheduled for the special meeting on Wednesday, September 21, 1994.

COUNCILMEMBERS REPORTS/COMMENTS

1. Councilman Skelly presented a letter nominating three town residents to be members of the Tree Board: Mrs J. Skelly, Mrs T. Leach and Mrs Z. Horvath. Following a short discussion, Councilman Skelly nominated Mrs Skelly, Mrs Leach and Mrs Horvath to be members of the Tree Board, seconded by Councilman Kendrick. Mayor Laginess asked that this action be an agenda item for the next meeting thereby allowing other members of the Council to make other nominations. There was no further discussion and the motion was unanimously approved.

2. Councilman Kendrick asked the status of his request concerning the elimination of political signs in the Town. The Town Manager advised that he had spoken with the Mary Esther Inspector and learned that their sign ordinance did not specifically prohibit political signs but prohibited all temporary signs and off premise signs and political signs were included in these categories. It appears that the only steps needed to prohibit political signs in the Town is to repeal that paragraph in the sign ordinance that applies to political signs thereby making the paragraphs that address temporary signs and off-premise signs apply. The Town Manager will work with the Town Attorney and as soon as the amending ordinance is prepared, Mayor Laginess will call a Special Meeting to adopt the ordinance. Councilman Kendrick also expressed concern with the graffiti that had reappeared on the boards covering the windows of the unoccupied Church's Chicken building. The Town Manager will speak with the property manager concerning this property.

PUBLIC REQUESTS WILL BE HEARD AT THIS TIME - None

COMMITTEE REPORTS

1. Administrative Committee - No Report
2. Finance & Budget Committee - No Report
3. Comprehensive Plan Committee - No Report

CORRESPONDENCE

1. Letter, Department of Transportation - Traffic Signal.
2. Letter, Municipal Code Corporation - No action required.
3. Letter, Panhandle League of Cities - No action.
4. Letter, AFOMA - No action.
5. Letter, Child Care Services - Following a short discussion, the Town Manager was directed to invite Mrs Haight to address the Council during the September meeting.

TOWN MANAGER'S REPORT

1. Reference the DOT letter concerning the Eglin/Yacht Club traffic signal, a study is presently underway to determine daily traffic flow at the intersection to aid in the evaluation of the signal timing. In the interim, the signal has been removed from the Eglin Parkway synchronization system and is operating with the previous timing. All traffic flow now appears to be moving smoothly.

2. The Captiva Cove project has been red-tagged due to problems with the rain damaged firewalls between the units. They are working with the county building inspectors and fire inspectors to resolve the problem.

3. The K Mart addition is behind schedule as is repaving of the Garnett/Luverne intersection. This area should be repaved around September 1st.

4. Payment from DOT through Ft Walton Beach for mowing, litter pick-up and edging along Eglin Parkway was presented and discussed. A copy of the contracts made since 1990 between the DOT and Ft Walton Beach along with payment information and names of individuals concerned will be obtained. Based upon preliminary estimates, the total amount owed the Town is \$ 7,660.00 for work the Town has done during the period July 1990 through June 1994.

MAYOR'S ANNOUNCEMENTS - Mayor Laginess reminded everyone of the Town Picnic on Tuesday, August 16, 1994. He also reminded everyone that Mrs Robblee's 80th birthday would be celebrated.

There being no further business, the meeting adjourned at 7:15 PM.



Mayor

ATTEST:

Town Manager/Clerk

ORDINANCE NO. 158

AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA REPEALING CHAPTER 6, CODE ENFORCEMENT, CINCO BAYOU CODE OF ORDINANCES AND ESTABLISHING NEW CODE ENFORCEMENT PROCEDURES AND PRACTICES; ESTABLISHING THE REQUIREMENT TO DESIGNATE CODE ENFORCEMENT OFFICER (S); SETTING PROCEDURES FOR ISSUING CITATIONS AND CITATION CONTENT; PROVIDING A SCHEDULE OF VIOLATIONS AND PENALTIES; PROVIDING FOR THE SEVERABILITY OF ANY SECTION OR PORTION OF THIS ORDINANCE; REPEALING ANY ORDINANCE INCONSISTENT HERewith; PROVIDING FOR AN EFFECTIVE DATE THEREOF.

SECTION 1. Repeal of Chapter 6.

This ordinance repeals Chapter 6, Town of Cinco Bayou Code of Ordinances as supplemented and including references to Code Enforcement contained in Chapter 5, Chapter 8, Chapter 9, Chapter 11, Chapter 13, Chapter 14, Chapter 17 and Appendix A.

Section 2. Code Enforcement

(a) The Town is authorized to enforce its codes and ordinances under the provision of this ordinance. It is the intent of this ordinance to promote, protect and improve health, safety and welfare of the citizens, businesses and the public in general by authorizing and granting the authority for imposing administrative fines and other noncriminal penalties to provide equitable, expeditious, effective and inexpensive method of enforcing any codes and ordinances in force in the Town.

(b) The provisions of this ordinance are additional and supplemental means of enforcing the Town's codes and ordinances and may be used for the enforcement of any code or ordinance, or for the enforcement of all codes and ordinances. Nothing contained in this chapter shall prohibit the Town from enforcing its codes or ordinances by any other means.

Section 3. Designation of Code Enforcement Officer.

The Town may designate certain of its employees or agents as code enforcement officers. The training and qualifications of the employees or agents for such designation shall be determined by the Town. Employees or agents who may be designated as code enforcement officers may include but not limited to code inspectors, law enforcement officers, animal control officers or fire inspectors. Designation as a code enforcement officer does not provide the code enforcement officer with the power of arrest or subject the code enforcement officer to the provisions of F.S. 942.085 and 943.255. Nothing in this division amends, alters or contravenes the provisions of any state-administered retirement system or any state supported retirement system established by general law.

(a) The code enforcement officer shall have all authority and powers granted by ordinance and by state law, or authorized to be granted by state law.

(b) Whenever necessary to make an inspection to enforce any of the codes and ordinances of the town, or whenever the code enforcement officer has reasonable cause to believe that there exists in any building or upon any premises any violation of the codes and ordinances of the town, the code enforcement officer may enter such building or premises at all reasonable times to inspect the same or to perform any duty imposed upon the code enforcement officer by ordinance, provided that if such building or premises is occupied, he shall first present proper credentials and request entry. If such entry is refused, the code inspector shall have recourse to every remedy provided by law to secure entry.

Section 4. Citations

(a) A code enforcement officer is authorized to issue a citation to a person when based upon personal investigation, the officer has reasonable cause to believe that the person has committed a civil infraction in violation of a duly enacted code or ordinance and the county court will hear the charge.

(b) Prior to issuing a citation, the code enforcement officer shall provide notice to the person that the person has committed a violation of the code or ordinance and shall establish a reasonable time period within which the person must correct the violation. Such time period shall be no more than 30 days. If upon personal investigation, the code enforcement officer finds that the person has not corrected the violation within the time period, a code enforcement officer may issue a citation to the person who has committed the violation. code enforcement officer does not have to provide the person with a reasonable time period to correct the violation prior to issuing a citation is the code enforcement officer has reason to believe that the violation presents a serious threat to the public health, safety or welfare, or if the violation is irreparable or irreversible.

(c) A citation issued by a code enforcement officer shall be in a form prescribed by the Town and contain:

(1) The date and time of issuance.

(2) The name and address of the person to whom the citation is issued.

(3) The date and time the civil infraction was committed.

(4) The facts constituting reasonable cause.

(5) The number or section of the code or ordinance violated.

(6) The name and authority of the code enforcement officer.

(7) The procedure for the person to follow to pay the civil penalty or to contest the citation.

(8) The applicable civil penalty if the person elects to contest the citation.

(9) The applicable civil penalty if the person elects not to contest the citation.

(10) A conspicuous statement that if the person fails to pay the civil penalty within the time allowed, or fails to appear in court to contest the citation, he shall be deemed to have waived his right to contest the citation and that, in such case, judgement may be entered against the person for an amount up to the maximum civil penalty.

(11) After issuing a citation to an alleged violator, a code enforcement officer shall deposit the original citation and one copy of the citation with the county court system.

Section 6. Code Enforcement Procedures.

The Town shall establish procedures for code enforcement, including a schedule of violations and penalties to be assessed by the code enforcement officers. Procedures for Code Enforcement as authorized by this ordinance and shall provide:

(1) That a violation of a code or an ordinance is a civil infraction.

(2) A maximum civil penalty not to exceed \$ 500.00.

(3) A civil penalty of less than the maximum civil penalty if the person who has committed the civil infraction does not contest the citation.

(4) For the issuance of a citation by a code enforcement officer who has reasonable cause to believe that a person has committed an act in violation of a code or ordinance.

(5) For contesting of a citation in a county court.

(6) Such procedures and provisions as are necessary to provide for the enforcement of a code or ordinance under the provisions of this division.

Section 7. Refusal

Any person who willfully refuses to sign and accept a citation issued by a code enforcement officer shall be guilty of a misdemeanor of the second degree, punishable as provided in FS 775.082 or FS 775.083.

Section 8. Building Codes

The provisions of this ordinance shall not apply to the enforcement pursuant to FS 553.79 and 553.80 of building codes adopted pursuant to FS 553.73 as they apply to construction, provided that a building permit is either not required or has been authorized by the Town and issued by the county. For the purposes of this section, building codes means only those codes adopted pursuant to FS 553.73.

Section 9. Violations & Penalties

The following schedule of violations and penalties shall be assessed by code enforcement officers and shall be followed by the county court system in its review and adjudication of matters in accordance with this division:

<u>Violation Category</u>	<u>First Offense</u>	<u>Second Offense</u>	<u>Third Offense</u>	<u>Fourth Offense</u>
Animal nuisance	\$ 25.00	\$ 50.00	\$ 100.00	\$ 100.00-\$500.00
Building code	50.00	75.00	100.00	100.00-500.00
Building Maintenance	25.00	50.00	100.00	100.00-500.00
County Ordinances	15.00	50.00	100.00	100.00-500.00
Eyesore	25.00	50.00	100.00	100.00-500.00
Fire code	50.00	75.00	100.00	100.00-500.00
Health hazard	50.00	75.00	100.00	100.00-500.00
Landscaping	25.00	50.00	100.00	100.00-500.00
Licensing	25.00	50.00	100.00	100.00-500.00
Litter/debris	25.00	50.00	100.00	100.00-500.00
Nuisance	25.00	50.00	100.00	100.00-500.00
Safety hazard	50.00	75.00	100.00	100.00-500.00
Signs/advertising	25.00	50.00	100.00	100.00-500.00
Vehicle	25.00	50.00	100.00	100.00-500.00

Section 10. Severability

If any word, sentence, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdiction, such portion of words shall be deemed a separate and independent provision and such holding shall not effect the validity of the remaining portion thereof.

ORDINANCE NO 159

AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA ESTABLISHING A TREE BOARD; ESTABLISHING THE CONSTITUENCY OF THE BOARD; SETTING PROCEDURES FOR ELECTING AND REMOVING BOARD MEMBERS; SETTING TERM LIMITS FOR THE MEMBERS OF THE BOARD; OUTLINING THE DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR THE SEVERABILITY OF ANY SECTION OR PORTION OF THIS ORDINANCE; REPEALING ANY ORDINANCE INCONSISTENT HERewith; PROVIDING FOR AN EFFECTIVE DATE THEREOF.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, OKALOOSA COUNTY, FLORIDA:

SECTION 1. Constituency, Term Limits, Election and Removal of Members.

The tree board shall be comprised of three (3) volunteer citizens. Each member shall be a resident of Cinco Bayou. Each member of the board will be approved by a simple majority of the town council and will serve for a period of two (2) years. Should a member of the board vacate his/her position, that position will be filled by another volunteer approved by the town council in like manner. A board member may be removed by a simple majority of the town council

SECTION 2. DUTIES OF THE TREE BOARD.

The members of the tree board are charged with developing and administering a comprehensive tree management program to maintain, to enhance, to augment and, when necessary, to replace the trees of the municipality of Cinco Bayou. This program will include a schedule of tree plantings and maintenance which have been budgeted by the town council with a finalized plan being submitted to the Council for approval each year. The board will also oversee, in cooperation with the Town Manager, the execution of the approved tree management plan.

SECTION 3. SEVERABILITY.

If any word, sentence, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdiction, such portion of words shall be deemed a separate and independent provision and such holding shall not effect the validity of the remaining portion thereof.

SECTION 4. Repeal of Conflicting Ordinances and Resolutions.

All ordinances and resolutions of the governing body in conflict herewith are hereby repealed.

SECTION 5. EFFECTIVE DATE.

This ordinance shall become effective immediately upon its adoption.

Adopted this 11th day of August, 1994.

Approved:

Mayor

Attest:

Town Manager/Clerk

ORDINANCE NO. 160

AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA AMENDING SECTION 2-17 OF ARTICLE II OF THE CODE OF ORDINANCES OF THE TOWN OF CINCO BAYOU, FLORIDA TO DELETE REFERENCE TO A SPECIFIC NUMBER OF VOTES REQUIRED TO TRANSACT BUSINESS; PROVIDING FOR SEVERABILITY; REPEALING ORDINANCES INCONSISTENT WITH SAID ORDINANCE; PROVIDING FOR AN EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, FLORIDA, AS FOLLOWS:

SECTION 1.

Section 2-17 of Article II - TOWN COUNCIL, Code of Ordinances of the Town of Cinco Bayou, Florida is hereby amended to read:

"SECTION 2-17. MEETINGS

The town council shall meet regularly at least once a month at such times and places as the town council may prescribe by rule. Special meetings shall be called upon written request of the mayor, mayor pro-tem or three (3) members of the town council. Three members of the town council shall constitute a quorum. Voting on ordinances, resolutions and matters concerning the expenditure of funds will be by roll call vote and the vote recorded in the minutes. The town council shall determine its own rules and order of business.

SECTION 3. SEVERABILITY.

If any word, sentence, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdiction, such portion of words shall be deemed a separate and independent provision and such holding shall not effect the validity of the remaining portion thereof.

SECTION 4. Repeal of Conflicting Ordinances and Resolutions:

All ordinances and resolutions of the governing body in conflict herewith are hereby repealed.

SECTION 5. EFFECTIVE DATE.

This ordinance shall become effective immediately upon its adoption.

Adopted this ____ day of _____, 1994.

Approved:

Mayor

Attest:

Town Manager/Clerk

ORDINANCE NO: 161

AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA AMENDING SECTION 5-209 OF ARTICLE IX OF THE CODE OF ORDINANCES OF THE TOWN OF CINCO BAYOU, FLORIDA TO DELETE REFERENCE TO THE CODE ENFORCEMENT BOARD; AND MAKING A TECHNICAL AMENDMENT TO SECTION 5-210 OF ARTICLE IX OF THE CODE OF ORDINANCES OF THE TOWN OF CINCO BAYOU; AND PROVIDING FOR SEVERABILITY, REPEALING ORDINANCES INCONSISTENT WITH SAID ORDINANCE, AND PROVIDING AN EFFECTIVE DATE HEREOF.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, FLORIDA, AS FOLLOWS:

SECTION 1. That Section 5-209 of Article IX - Unsafe Building Abatement Code - of the Code of Ordinances of the Town of Cinco Bayou, Florida is hereby amended to read as follows:

"SECTION 5-209 ABATEMENT

(a) If the town council determines that a violation of Section 5-207 has occurred, the council may thereafter abate the violation in accordance with the provisions of this section.

(b) In order to determine that a violation has occurred and to abate the violation, the town council shall give written notice to the owner, occupant, lessee, mortgagee and all other persons having an interest in the building and the land upon which the building is located as shown by the records of the clerk of the circuit court of the county of the date, time and place of a hearing to be held before the council. The notice shall include a legal description of the property upon which the building is located, the nature of the alleged violations, and shall state that the council may at the close of the hearing enter an order for the abatement of the violation.

(c) After hearing the evidence presented at the hearing the town council shall enter an order. The order of the town council shall be made in accordance with the following:

(1) If the dangerous building can reasonably be repaired so that it will no longer exist in

violation of the terms of this division, it shall be ordered repaired.

(2) If the dangerous building is in such a condition that it endangers the health, morals, safety or general welfare of its occupants, it shall be ordered to be vacated.

(3) If the dangerous building is seventy-five (75) percent damaged by fire, explosion or other casualty or act of God or the public enemy, or deterioration, it shall be ordered demolished. Where a dangerous building is a fire hazard existing or erected in violation of the terms of this division or any statute of this state, it shall be ordered demolished.

(d) At the hearing the town council shall hear evidence from town officers and employees and the owner, occupant, mortgagee, lessee, agent and all other persons having an interest in the building and the land upon which the building is located as shown by the land records of the clerk of the circuit court of the county.

(e) If the owner, occupant, mortgagee or lessee fails to comply with the order within thirty (30) days, the town council shall cause the dangerous building to be abated in accordance with the order and shall have the cost of so doing charged against the land on which the building existed, as a municipal lien, or shall cause the costs to be added to the tax certificate as an assessment, or levied as a special tax against the land upon which the building stands or did stand, or may recover such costs in a suit at law against the owner. In cases where such procedure is desirable, and any delay caused thereby is not dangerous to the health, morals, safety or general welfare of the people of this town, the town council may notify the town attorney to take legal action to force the owner to make all necessary repairs or demolish the building."

SECTION 2.

That Section 5-210 of Article IX - Unsafe Building Abatement Code - of the Code of Ordinances of the Town of Cinco Bayou, Florida is hereby amended to read as follows:

"SECTION 5-210 EMERGENCY CASES.

In cases where it reasonably appears that there is immediate danger to the life or safety of any person unless a dangerous building as defined in

PROPOSED MILLAGE AND BUDGET ADOPTION TIMETABLE

FYE 1995 BUDGET

<u>DATE</u>	<u>EVENT</u>
June 24	Certification of Taxable Value received from Property Appraiser.
July 1 thru Aug 3	Establish proposed millage rate. Establish date, time & place for Public Hearing on the proposed millage rate. Complete form DR 420 and submit to Property Appraiser by August 4, 1994.
August 24	Property Appraiser mails notice of proposed millage rate and Public Hearing time, date and place to property owners.
September 6	Special meeting and Public Hearing, 6 PM, Town Hall, on proposed millage rate and FYE 1995 General Operating Budget. Adopt tentative millage rate and budget. Present first reading of millage rate ordinance and budget resolution.
September 19	Publish Department of Revenue required ads for proposed millage rate and budget adoption during Special Meeting on September 21, 1994. Also publish ad for second reading and proposed adoption of millage ordinance and budget resolution.
September 21 FYE 1995	Special Meeting and Public Hearing to adopt millage rate and budget and ordinance establishing millage rate and resolution adopting General Operating Budget.
September 23	Certify adopted millage rate to Property Appraiser, Tax Collector and Department of Revenue.
October 1	Effective date of FYE 1995 Budget.
October 21	Deadline for certifying TRIM compliance to the Department of Revenue.

This TRIM schedule satisfies the 1994/1995 TRIM calendar advertising and public hearing requirements set forth in Florida Statutes, Department of Revenue TRIM Manual and Administrative Procedures and Town of Cinco Bayou ordinance adoption procedures.

TOWN OF CINCO BAYOU
REVENUES
FYE 1995
(OCT 94 THRU SEPT 95)

<u>SOURCE</u>	<u>AMOUNT</u>
Ad Valorem Taxes (2.563 mills)	52,916.00
Franchise Fees	20,400.00
Gulf Power	16,500.00
Okaloosa Gas	2,100.00
Warner Communications	1,800.00
Utility Taxes	33,200.00
Gulf Power	17,500.00
CENTEL	8,700.00
Ft Walton Beach (Water)	3,200.00
Okaloosa Gas	3,800.00
Cinco Bayou Occupational License	7,000.00
State Shared Revenue	48,277.00
Cigarette Tax	1,200.00
Revenue Sharing	21,997.00
Mobile Home Licenses	100.00
Alcoholic Beverage Licenses	980.00
Half Cent Sales Tax	15,500.00
Local Option Gas Tax	8,500.00
County Shared Revenue	1,400.00
Occupational Licenses	400.00
Municipal Fines	1,000.00
Interest	4,000.00
Other Miscellaneous Revenues	1,200.00
	<u>TOTAL REVENUE - \$ 168,393.00</u>

7/22/94

**TOWN OF CINCO BAYOU
EXPENDITURES
FYE 1995
(OCT 94 THRU SEPT 95)**

<u>ACCOUNT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
<u>GENERAL GOVERNMENT SERVICE</u>		
51312	Salaries and Wages (\$ 34,500.00 - Town Manager/Clerk) (\$ 12,480.40 - Secretary) (\$ 1,820.00 - Maintenance Man)	\$ 48,800.00
51321	FICA	3,820.00
51323	Life & Health Insurance (\$ 300.00 - Life Insurance) (\$ 6,500.00 - Health Insurance) (\$ 400.00 - Deductables) (\$ 400.00 - Administrative fees) (\$ 900.00 - Medicare Tax)	8,500.00
51324	Workmans Compensation Insurance	1,500.00
51332	Accounting and Auditing	5,000.00
51431	Legal Counsel - Professional Services (\$ 3,000.00 - Retainer @ \$250.00/mo) (\$ 2,500.00 - Legal Fees)	5,500.00
51931	Professional Services - Other (\$ 600.00 - Engineer Retainer @ \$50/mo) (\$ 900.00 - Engineering Fees) (\$ 3,500.00 - Municipal Code)	5,000.00
51934	Other Contractual Services (\$ 360.00 - Alarm Monitoring Service)	360.00
51940	Travel and Per Diem (\$ 800.00 - Meetings) (\$ 4,200.00 - Mayor & Council Expenses Mayor - \$100.00/mo Council - \$50.00/mo)	5,000.00
51941	Communications Services (\$ 900.00 - Town Hall)	900.00
51942	Transportation (\$ 350.00 - Postage) (\$ 75.00 - Freight)	425.00

<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
51943	Utility Service (Town Hall) (\$ 3,200.00 - Electricity) (\$ 300,00 - Water & Sewer)	3,500.00
51945	Insurance (\$ 3,000.00 - Liability) (\$ 500.00 - Vehicle)	3,500.00
51946	Repairs & Maintenance - Town Hall (\$ 550.00 - Copier Maintenance Agreement) (\$ 240.00 - Monthly Pest Control) (\$ 100.00 - Annual Termite Control) (\$ 150.00 - Fire Safety Inspection) (\$ 500.00 - Miscellaneous)	1,540.00
51949	Other Current Charges (\$ 1,000.00 - Legal Ads) (\$ 350.00 - Storage, Christmas Decorations)	\$ 1,350.00
51951	Office Supplies (\$ 300.00 - Copier paper) (\$ 150.00 - Copier Supplies) (\$ 150.00 - Computer Supplies) (\$ 600.00 - Miscellaneous)	\$ 1,200.00
51952	Operating Supplies (\$ 500.00 - Gasoline) (\$ 250.00 - Truck Repair/Parts/Tires) (\$ 600.00 - Equipment Maintenance/Parts) (\$ 700.00 - Uniforms) (\$ 250.00 - Miscellaneous)	\$ 2,300.00
51954	Books, Publications, Subscriptions and Memberships (\$ 500.00 - Economic Development Council) (\$ 200.00 - Elected Officials Manuals) (\$ 150.00 - Florida League of Cities) (\$ 100.00 - Panhandle League of Cities) (\$ 100.00 - 1994 Sunshine Law Manuals) (\$ 50.00 - Okaloosa League of Cities) (\$ 96.00 - Daily News) (\$ 30.00 - Barnett Visa) (\$ 200.00 - Miscellaneous)	\$ 1,426.00
51963	Capital Improvements	0
51964	Capital Outlay	0

<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
51982	Aid to Private Organizations (\$ 500.00 - Bridgeway Center) (\$ 200.00 - Shelter House) (\$ 75.00 - Project Cheer) (\$ 50.00 - OWCC Symphony) (\$ 30.00 - Transportation Board)	855.00
<u>PUBLIC SAFETY</u>		
52134	Law Enforcement (AMSEC Contract - \$1,350.00/Month)	16,200.00
<u>PHYSICAL ENVIRONMENT: GARBAGE, SOLID WASTE DISPOSAL</u>		
53443	Solid Waste Disposal (\$ 1,000.00 - Clean-Up Dumping Charges)	1,000.00
<u>TRANSPORTATION: ROADS, STREETS AND SIDEWALKS</u>		
54112	Salaries & Wages	\$ 9,100.00
54131	Professional Services (\$ 1,500.00 - Engineering Svs)	1,500.00
54143	Utility Service (\$ 5,200.00 - Street Lights) (\$ 500.00 - Traffic Lights) (\$ 300.00 - Christmas Lights)	6,000.00
54146	Repairs and Maintenance (\$ 2,000.00 - ROW Maintenance) (\$ 1,500.00 - Curb Repair) (\$ 2,500.00 - Pot Hole Repair) (\$ 500.00 - Signal Repair)	6,500.00
54152	Operating Supplies	1,000.00
54153	Materials and Supplies	1,300.00
54163	Capital Improvements (\$ 5,000.00 - Road/Drainage Projects) (\$ 5,000.00 - ROW Tree Planting Project)	10,000.00
54164	Capital Outlay	0
<u>HUMAN SERVICES: ANIMAL CONTROL</u>		
56234	PAWS Contract	702.00

<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
<u>RECREATION AND CULTURE: PARKS</u>		
57212	Salaries and Wages	3,640.00
57234	Other Contractual Services ARC Park Maintenance Contract (\$ 550.00/month)	6,600.00
57243	Utilities (\$ 300.00 - Electricity) (\$ 440.00 - Water) (\$ 460.00 - Rubbish/Trash Pick-up)	1,200.00
57246	Repairs and Maintenance	1,000.00
57252	Operating Supplies	500.00
57263	Capital Improvements	1,000.00
57264	Capital Outlay	0
57499	Special Events (\$ 450.00 - Town Picnics) (\$ 200.00 - Miscellaneous)	650.00
		<hr/>
<u>TOTAL EXPENDITURES - \$ 168,368.00</u>		

7/22/94

SALARIES & WAGES - FYE 1995

TOWN MANAGER/CLERK (5% COL) Annual Salary	\$ 34,500.00
SECRETARY (New employee) \$ 6.00/Hr	\$ 12,480.00
MAINTENANCE MAN \$ 7.00/Hr (7% COL & Merit)	\$ 14,560.00
TOTAL	\$ 61,540.00

SALARY & WAGE BREAKOUT BY ACCOUNT

TOWN MANAGER/CLERK	Acct # 51312	\$ 34,500.00
SECRETARY	Acct # 51312	12,480.00
MAINTENANCE MAN	Acct # 51312	3,640.00
	(2 hr/day X 260 days X \$7.00/hr)	
	Acct # 54112	7,280.00
	(4 hr/day X 260 days X \$7.00/hr)	
	Acct # 57212	3,640.00
	(2 hr/day X 260 days X \$7.00/hr)	

ACCOUNT TOTALS

GENERAL GOVERNMENT SERVICES	ACCT # 51312	\$ 50,620.00
TRANSPORTATION: ROADS & STREETS	ACCT # 54112	7,280.00
RECREATION: PARKS	ACCT # 57212	3,640.00

7/22/94

BUDGET & EXPENDITURE COMPARISONS - FYE 1989 THRU FYE 1995

<u>CATEGORY</u>	<u>FYE 1989</u>	<u>FYE 1990</u>	<u>FYE 1991</u>	<u>FYE 1992</u>	<u>FYE 1993</u>	<u>FYE 1994</u>	<u>FY 1995</u>
General Government	\$ 80,808.71	\$ 100,786.25	\$ 105,466.00	\$ 95,032.00	\$ 95,378.24	\$ 98,516.65	\$ 100,476.00
Public Safety	39,864.24	13,390.00	13,800.00	14,480.00	15,600.00	15,600.00	16,200.00
Physical Environment	0	4,197.32	5,224.00	5,290.00	3,107.51	1,000.00	1,000.00
Transportation (Roads)	15,096.11	16,752.49	22,225.00	21,225.00	14,518.21	23,096.25	25,400.00
Human Services (Animal Cont)	0	0	400.00	800.00	800.00	1,000.00	702.00
Parks/Recreation	11,527.19	11,933.67	12,090.00	12,150.00	13,123.12	12,868.50	13,590.00
Capital Outlay	193,274.07	3,655.09	8,200.00	0	18,506.17	8,000.00	11,000.00
Debt Service	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures	\$ 340,570.32	\$ 150,714.82	154,171.00	134,009.66	161,033.25	**	**
Budget	\$ 357,678.00	\$ 142,894.00	\$ 158,805.00	\$ 149,077.00	\$ 164,346.00	160,081.40	168,368.00
Total Salaries/Wages	\$ 47,251.20	\$ 54,329.40	\$ 57,500.00	\$ 55,940.00	\$ 54,915.90	58,600.40	61,540.00
Salary/Wage % of Budget	26.6%	38%	36.2%	37.5%	34.0%	36.6%	36.6%

NOTES:

1. Expenditures listed for FYE 1989 thru FYE 1993 are actual amounts. Expenditures listed for FYE 1994 are approved budget amounts and FYE 1995 are proposed budget amounts.
2. The decrease in Public Safety expenditures in FYE 1990 is the result of the Town becoming a part of the Ocean City/Wright Fire Control Fire District and hence taxed directly for fire protection.
3. Physical Environment expenditures for FYE 1990, 1991, 1992 & 1993 include recycle charges paid by the Town.
4. Human Services expenditures after FYE 1991 reflect PAWS Animal Control contract charges.
5. The Salary/Wages percentage for FYE 1989 is based on total expenditures less the cost of the new Town Hall.
6. The increase in the Salary/Wages percentages for FYE 1989 thru 1992 reflect wages for the Code Enforcement Officer.

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1513

AUG 01 1994

SOUTHWEST OKALOOSA COUNTY GOVERNMENTAL SERVICES STUDY COMMISSION
34 Miracle Strip Parkway
Fort Walton Beach, FL 32548
KENDRICK-DAVID-DOWLING
ARCHITECTS, INC.

July 19, 1994

Hon. Jim Kendrick
Cinco Bayou Town Councilman
Kendrick, David, Dowling
111 Ferry Road, S.E.
Fort Walton Beach, FL 32548

Dear Jim:

Enclosed you will find two items pertaining to the recent findings of our study.

In our July meeting, we discussed the need for a summary of the study and its recommendations for distribution to interested parties. MGT of America graciously provided the enclosed summary for us. You may copy this as needed.

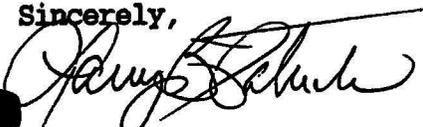
Also, in our July meeting, we discussed the possibility of a non-binding referendum on the question of a single fire district for Southwest Okaloosa County as recommended by MGT of America. I have discussed the procedures concerning such a referendum with Supervisor of Elections Pat Hollarn.

The deadline for requesting an item to be placed on the November ballot is September 1, 1994. For the item to be eligible, the jurisdictions should adopt an identical or essentially identical resolution requesting the question be placed on the ballot. Once there is sufficient support for a referendum, the Okaloosa County Board of County Commissioners would determine the validity of the need for such a referendum and request that it be placed on the ballot.

With Pat Hollarn's guidance, I have prepared the enclosed resolution for consideration by your jurisdiction. Please take this before your board at your earliest meeting in August. This request applies to all the jurisdictions affected, not just those who have participated in the study commission's efforts.

Our next meeting is scheduled for August 18 at 4:00 PM at the Cinco Bayou Town Hall. Please make note of the change of meeting place.

Sincerely,


Larry Patrick
Chairman

City/Town of _____
_____ Fire District

A resolution entitled the Southwest Okaloosa County Fire District Consolidation Referendum Resolution. A resolution relating to the proposed consolidation of the fire districts and fire departments of Southwest Okaloosa County, the area south of Eglin Air Force Base and west of East Pass to the Okaloosa/Santa Rosa County line.

Whereas, the residents of the area are provided fire department services by several different fire departments and districts;

Whereas, the Southwest Okaloosa County Governmental Services Study Commission has commissioned a study of consolidation options for fire services in the area;

Whereas, the consultant conducting the study reported a substantial savings in costs to the taxpayers by consolidation of all the fire districts in the area into one fire district;

Whereas, the consultant recommended the creation of one Southwest Okaloosa County Fire District; and,

Whereas, the taxpayers and voters of Southwest Okaloosa County have an interest in the proposed consolidation;

Be it therefore resolved by the _____, that it does hereby request that the following question be placed as a non-binding referendum on the General Election Ballot in November, 1994:

Do you approve of the creation of a single Southwest Okaloosa County Fire District to consolidate the Florosa Fire District, the Fort Walton Beach Fire Department, the Mary Esther Fire Department, the Ocean City-Wright Fire District, the Okaloosa Island Fire District, and the Sylvania Heights Fire District, as recommended by the study conducted by the Southwest Okaloosa County Governmental Services Study Commission?

SOUTHWEST OKALOOSA COUNTY GOVERNMENTAL SERVICES STUDY

SUMMARY OF OPTIONS AND RECOMMENDATIONS July 1994

The study team considered the current situation with Police, Fire, and Emergency Medical Services, evaluated several options for improvement and prepared recommendations for consideration by the Southwest Okaloosa County Government Services Study Commission.

The following presents a brief summary of the options and recommendations.

Police Services

The following options were considered:

1. Maintain the current system unchanged.
2. Elimination of Mary Esther Public Safety Department
3. Elimination of Mary Esther Public Safety Department and Shalimar Police Department.
4. The creation of one law enforcement agency for Southwest Okaloosa county
5. The creation of one central law enforcement communications center and records unit for Southwest Okaloosa county.

Recommendations

The consultants recommend the adoption and implementation of option five - creation of one central communications center and records unit for this area of the County. This recommendation is consistent with that of the study on Consolidation of Law Enforcement Services For Okaloosa County, Florida (undated, but believed to be around 1991 from some of the data used).

*Southwest Okaloosa County Governmental Services Study
Summary of Options and Recommendations*

Savings and Improvement.

The cost savings for a law enforcement central communications center would amount to an estimated \$172,000 in current dollars and salary levels for law enforcement agencies. In addition, it would forestall any necessity to consider additional space for the Fort Walton Beach Police Department.

The merging of operations:

- would enhance the ability to continue to monitor and analyze the effectiveness of policing in this area;
- would develop a central point for all citizen calls for service;
- would enhance the ability to react and control unusual and joint field operations.

Implementation schedule and needs.

It is doubtful that such a central communications center and records unit could be operational within five years. The following would be required to accomplish this recommendation:

1. Conduct a study to identify the specific communications needs of such a facility and the compatibility of current equipment and databases. This study should consider the necessity for and application of an 800 megahertz system.
2. Identify the physical plant needs.
 - a. Determine the nature of the needs and the space required.
 - b. Decide whether the facility would be a stand alone unit, a total public safety communications center, or a combination facility with added Sheriff Department operations.
 - c. Evaluate funding alternatives.
3. Designate a user member committee to guide the development of this concept.

*Southwest Okaloosa County Governmental Services Study
Summary of Options and Recommendations*

Fire Services

The following options were considered:

1. Maintain the current system as it exists.
2. Establishment of interlocal agreements among the Fire Departments to reduce inefficiencies and improve quality of services.
- ✓ 3. Creation of one central communications center for fire, EMS, and law enforcement.
4. Combine and eliminate two fire stations to increase efficiencies.
- ✓ 5. Create one Southwest Okaloosa Fire District.

Recommendations

The consultants recommend the adoption of options three and five. The options include:

- Creation of one central public safety communications center for fire, EMS, and law enforcement.
- Create one Southwest Okaloosa Fire District.

Savings and Improvements.

The creation of one central public safety dispatch center in the short run is expected to increase costs because of the need for an adequate facility and needed improvements in communications equipment. However, the reduction by one half of the approximate 60 plus dispatchers would greatly reduce the annual operations costs. As an example, reducing 30 positions at an estimated salary and benefits cost of \$17,000 in five years would save \$2,550,000. A more extensive study would be required to design the system and project the detailed, long range cost savings. The consultants also recommend that the County Department of Emergency Medical Services provide

*Southwest Okaloosa County Governmental Services Study
Summary of Options and Recommendations*

the leadership for this activity.

The creation of one Southwest Okaloosa Fire District is viewed as the most viable alternative to meet the future needs of Southwest area. Without one policy and administrative body, progress could be made through interlocal agreements but consideration of closing stations, uniform fees and standards will be difficult to achieve. The current under-utilization of existing resources, the need for a more cohesive system, and the public concern over the increasing cost government service should provide the catalyst to move forward.

Currently the budgets of the five departments total \$4,280,229 and the average cost per resident of \$56.66. The projected operational savings for one district serving all of Southwest Okaloosa County would be approximately \$700,000 per year. The cost per resident would be reduced from \$56.66 to \$47.13 or a savings of \$9.53 per resident per year. In addition, the near future will require each of the departments to consider alternative revenue sources and planning for new or renovated facilities. The timing is right for Southwest Okaloosa County to consider this recommendation.

Emergency Medical Services

Since Emergency Medical Services are already consolidated, limited opportunities are available to promote further integration. Two options considered include:

1. Establishment of one central communications and dispatch center, as referenced in prior Chapters.
2. Consider a one tier EMS system with fire departments providing first responder, emergency care, and transport services.

*Southwest Okaloosa County Governmental Services Study
Summary of Options and Recommendations*

Recommendations

The consultants recommend the adoption of option one, the creation of one centrally managed and operated E-911 plus for incoming calls and a centrally managed and operated dispatch center for all fire, police and EMS services.

The Chapters on Police and Fire detail the merits and advantages and will not be reiterated again. However, the savings of reducing the number of dispatchers by 50% over a five year period would provide approximately \$2.5 million as well as avoid future costs associated with expanding separate dispatch systems.

The advantages include:

- reduction of administrative costs associated with management of five answering points and four dispatch centers;
- promotes economies of scale in the operational costs by combining the multiple answering points and dispatch centers;
- enhances the ability for cross communications among the public safety participants (police, fire and EMS);
- provides the opportunity for development of a comprehensive data base for effective resource allocation and planning;
- provides the opportunity for establishment of a countywide 911 and dispatch system;
- reduction in the potential for human error because of the number of dispatch points; and
- provides the opportunity to develop adequate back-up and emergency management capabilities.

897/summary

RESOLUTION 94-07

A RESOLUTION OF THE TOWN OF CINCO BAYOU, FLORIDA, REQUESTING A NON-BINDING REFERENDUM RELATING TO THE PROPOSED CONSOLIDATION OF THE FIRE DISTRICTS AND FIRE DEPARTMENTS OF SOUTHWEST OKALOOSA COUNTY, THE AREA SOUTH OF EGLIN AIR FORCE BASE AND WEST OF EAST PASS TO THE OKALOOSA COUNTY/SANTA ROSA COUNTY LINE.

WHEREAS, the residents of the area are provided fire protection and inspection services by several different fire departments and districts; and

WHEREAS, the Southwest Okaloosa County Governmental Services study commission has commissioned a study of consolidation options for fire service in the area; and

WHEREAS, the consultant conducting the study reported a substantial savings in costs to the taxpayers may occur by consolidation of all the four districts in the area into one fire district; and

WHEREAS, the consultant recommended the creation of one Southwest Okaloosa County Fire District; and,

WHEREAS, the taxpayers and voters of Southwest Okaloosa County have an interest in the proposed consolidation.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, OKALOOSA COUNTY, FLORIDA, THAT:

1. The Town Council of the Town of Cinco Bayou requests the following question be placed as a non-binding referendum on the General Election Ballot in November, 1994:

"Do you approve of the creation of a single Southwest Okaloosa County Fire District to consolidate the Florosa Fire District, the Fort Walton Beach Fire Department, the Mary Esther Fire Department, the Ocean City-Wright Fire Control District, the Okaloosa Island Fire District and the Sylvania Heights Fire District, as recommended by the study conducted by the Southwest Okaloosa County Governmental Services Study Commission"?

ADOPTED THIS ____ DAY OF _____, 1994

APPROVED:

Mayor

ATTEST:

FLORIDA

LAWTON CHILES
GOVERNOR



DEPARTMENT OF TRANSPORTATION

BEN G. WATTS
SECRETARY



Post Office Box 607
Chipley, Florida 32428
August 1, 1994

Albert S. Borchik, Jr.
Town Manager/Clerk
Town of Cinco Bayou
10 Yacht Club Drive
Fort Walton Beach, Florida 32548-4436

Subject: Traffic Signal Timings
S.R. 85 (Eglin Parkway) at Yacht Club
Work Program Item No.: N/A
State Job No.: 57040
Federal Job No.: N/A
County: Okaloosa

Dear Mr. Borchik:

Thank you for your letter of July 14, 1994, requesting a timing check regarding the traffic signal at the referenced location.

The Department has plans to review the signal timings as requested at this location and along the S.R. 85 (Eglin Parkway) signal system.

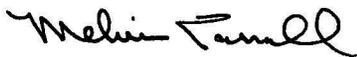
S.R. 85 (Eglin Parkway) at Yacht Club has not operated per Department requirements for some time. Our understanding is the City of Fort Walton Beach maintains this signal for the Town of Cinco Bayou.

We have attached two letters, dated February 21, 1994, and May 11, 1993, which were sent to the City of Fort Walton Beach addressing the problem at this location that has not been resolved.

Page Two
Albert S. Borchik, Jr.
August 1, 1994

After the signal is placed back into operation as discussed in the letters, and per the original contract plans, the Department will once again review and make the necessary adjustments to the timings.

Sincerely,

A handwritten signature in cursive script that reads "Melvin Carroll".

Melvin Carroll
Asst. Traffic Engineer

MC/hcm
Attachments

**Municipal
Code
Corporation**

RECEIVED
8-1-94
1183

July 29, 1994

Mr. Albert S. Borchik, Jr., CMC
Town Manager/Clerk
Town of Cinco Bayou
10 Yacht Club Drive
Ft. Walton Beach, FL. 32548-4436

Dear Mr. Borchik:

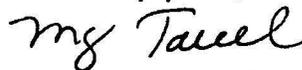
In our efforts to provide a higher level of service to our clients, we recently performed a cursory review of the Town of Cinco Bayou Code of Ordinances in conjunction with our most recent pamphlet on Florida State Law, and noted the following:

<u>Code Section Number</u>	<u>Comment</u>
Ch. 7	F.S. § 166.031(6) requires municipalities to provide procedures for filling vacancies in office or candidacy for office caused by death, withdrawal or removal from the ballot of a qualified candidate
11-60	F.S. § 205.053 permits municipalities to establish new rate structures for occupational licenses by October 1, 1995, pursuant to study by an equity study commission

If you would like a more comprehensive legal review of the Code, we do offer an analysis service. It is a chapter by chapter review of your Code by an attorney on our editorial staff who would identify conflicts, inconsistencies and obsolete provisions in conjunction with current state statutes, as well as conflicts within the Code itself. Our attorney would make recommendations as to curing internal conflicts, possible deletion of obsolete or unnecessary provisions and other "housecleaning" measures in a detailed editorial memorandum. If you are interested, we would be happy to provide more details about analysis.

It is our pleasure to be of service to you in the maintenance of the Cinco Bayou Code of Ordinances. Please feel free to contact us whenever we may be of assistance.

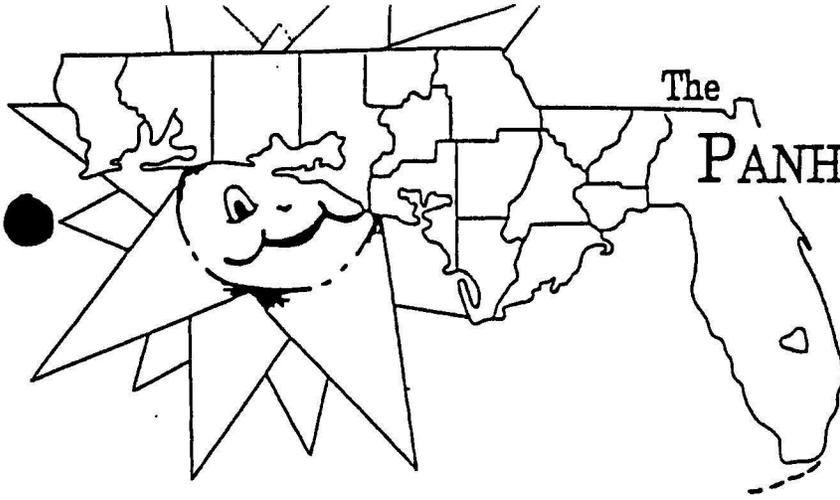
Sincerely yours,



Mary Grace Tavel
State Law Review Coordinator

Post Office Box 2235
700 Capital Circle, S.W.
Tallahassee, FL 32316
(904) 576-3171
1-800-262-CODE

mgt/



RECEIVED
8/5/94

The
PANHANDLE LEAGUE OF CITIES

- *PRESIDENT*
- Hubert Rodgers, Mayor, Callaway
- *VICE-PRESIDENTS*
- Ted Mathis, Mayor, Crestview
- A. O. Campbell, Jr., Mayor pro tem,
DeFuniak Springs
- *TREASURER*
- Al Borchik, Town Mngr, Cinco Bayou

Notice of Meeting of the Board of Directors
Of the Panhandle League of Cities

What: Meeting of the Board of Directors of the Panhandle League of Cities

When: August 18, 1994, at 6 p.m. (light dinner at 6:00 p.m., business at 6:30 p.m.)

Where: Town Hall, Town of Cinco Bayou (10 Yacht Club Drive)

Principal Business: Preparation of the League's 1994-95 Legislative Policy Statement

This is a very important meeting! All Member Cities are urged to have one or more representatives present at this meeting!

Who is Invited: All representatives of Member Cities and Associate Members

Charge: No charge

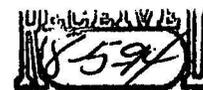
To Attend: Return the enclosed form, or call 904-474-2374 (Suncom 680-2374), by August 17. For further information, call.

PLEASE PRE-REGISTER, so that we can know how much food to order.

Executive Director, Dr. Larry Walker, The Whitman Center, The University of West Florida, Pensacola, FL 32514-5751. (904) 474-2370, suncom 680-2370

City/Town of _____

The following are topics which our city wishes to see addressed in the Panhandle League of Cities' 1994-95 Legislative Policy Statement:



A.A.O.M.A.

**NORMA J. RAINES, PRESIDENT
P.O. BOX 3690
SEMINOLE, FL. 34645-0690**

Auxiliary To The Florida Osteopathic Medical Association

JULY 22, 1994

DEAR MAYOR:

THE OSTEOPATHIC PROFESSION IS ONCE AGAIN EMBARKING ON A NATIONAL PROGRAM TO HAVE OCTOBER 9-15, 1994, PROCLAIMED OSTEOPATHIC MEDICINE WEEK. THE AUXILIARY TO THE AMERICAN OSTEOPATHIC ASSOCIATION HAS GIVEN THIS PROJECT PRIORITY, AND I HAVE BEEN DESIGNATED TO COORDINATE THIS PROGRAM IN OUR STATE.

THE STATE OF FLORIDA HAS SUPPORTED THIS PROJECT FROM THE INCEPTION. WE KNOW YOU ARE AWARE OF THE IMPORTANT PART THE OSTEOPATHIC PHYSICIAN, (D.O.), PLAYS NOT ONLY IN FLORIDA, BUT IN THE NATION'S HEALTH CARE SYSTEM. OSTEOPATHIC MEDICINE IS THE COUNTRY'S FASTEST GROWING HEALTH CARE PROFESSION AND WILL MORE THAN DOUBLE IN THE NEXT TWENTY YEARS. MANY OF THE NEW D.O.'S LOCATE IN OUR STATE.

OSTEOPATHIC MEDICINE IS STILL NOT WELL KNOWN BY THE PUBLIC. WE BELIEVE THAT THE CONTINUING OBSERVANCE OF OSTEOPATHIC MEDICINE WEEK IN FLORIDA WILL HELP THE PUBLIC BETTER UNDERSTAND THEIR HEALTH CARE DELIVERY SYSTEM AND THE PROFESSIONALS WHO SERVE THEM.

ON BEHALF OF THE AUXILIARY TO THE FLORIDA OSTEOPATHIC MEDICAL ASSOCIATION, I AM OFFICIALLY REQUESTING THAT YOU ISSUE A PROCLAMATION DECLARING OCTOBER 9-15, 1994, OSTEOPATHIC MEDICINE WEEK IN YOUR CITY.

I LOOK FORWARD TO A FAVORABLE RESPONSE IN IMPLEMENTING THIS REQUEST, AND IN THIS CONNECTION AM ENCLOSING A COPY OF A PROCLAMATION DRAFT FOR YOUR APPROVAL.

PLEASE SEND THE FINAL PROCLAMATION TO ME. I WOULD BE HONORED TO PRESENT THIS TO THE PRESIDENT OF THE FLORIDA OSTEOPATHIC MEDICAL ASSOCIATION DURING CEREMONIES TO BE HELD SEPTEMBER 9, 1994, AS WELL AS RECOGNIZE YOU AND YOUR CITY DURING THE NATIONAL CONVENTION IN NOVEMBER 1994. AN ARTICLE WILL BE SUBMITTED WITH YOUR NAME AND CITY TO THE FLORIDA OSTEOPATHIC MEDICAL ASSOCIATION JOURNAL COMMENDING YOU FOR YOUR PARTICIPATION IN THIS PROJECT.

YOURS TRULY,

Norma J. Raines
NORMA J. RAINES, PRESIDENT

ENCL.

OFFICE OF THE MAYOR

CITY OF (YOUR CITY)

PROCLAMATION

WHEREAS, OSTEOPATHIC PHYSICIANS DEDICATE THEMSELVES TO PROVIDE QUALITY, COST-EFFECTIVE HEALTH CARE TO ALL AMERICANS;

WHEREAS, THE STATE OF FLORIDA HAS 1,361 OSTEOPATHIC PHYSICIANS WHO ARE COMMITTED TO MEETING THE NEEDS OF THE ENTIRE FAMILY BY PROVIDING PRIMARY HEALTH CARE SERVICES AND SPECIALITY CARE;

WHEREAS, THE CITIZENS OF (YOUR CITY) FLORIDA RECOGNIZE THE NEED FOR PHYSICIANS WHO ARE COMMITTED TO PREVENTATIVE, HOLISTIC HEALTH CARE;

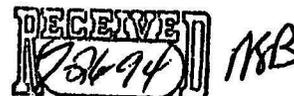
NOW, THEREFORE, I, (YOUR NAME), MAYOR OF (YOUR CITY), (YOUR COUNTY) FLORIDA, DO HEREBY PROCLAIM OCTOBER 9-15, 1994, TO BE NATIONAL OSTEOPATHIC MEDICINE WEEK, AND URGE ALL CITIZENS AND COMMUNITY ORGANIZATIONS TO SALUTE THE DEDICATED PHYSICIANS WHO GIVE THIS CITY QUALITY AND COMPASSIONATE HEALTH CARE.



P.O. Box 2258
Fort Walton Beach, FL 32549
107-A Tupelo Ave.
Fort Walton Beach, FL 32548
(904) 244-5979
FAX (904) 243-6625

KATHLEEN HAIGHT, Exec. Director

July 25, 1994



Mr. Al Borchik, City Manager
Town of Cinco Bayou
10 NE Yacht Club
Ft. Walton Beach FL 32548

Dear Mr. Borchik:

Okaloosa-Walton Child Care Services is a private non-profit agency funded to provide child care resource and referral services to families in Okaloosa and Walton Counties. One of the major functions of the agency is to administer all the state and federal child care subsidies. Florida Statute requires a match of 8% on certain categories of child care subsidies. Okaloosa-Walton Child Care Services would like to request \$500 from the Town of Cinco Bayou to be used for local matching funds for subsidized child care. Our funding which requires local match this year is \$1,276,086. Our local match comes from Okaloosa and Walton Counties, area municipalities, and the United Way. Local matching funds are required for two categories of care:

- Children at risk of abuse or neglect. These children are referred by HRS Protective Services, and child care is for the protection of the children. The cost of child care per year is approximately \$1600 less than the cost of foster care.
- Children whose parents are working, but whose incomes qualify them for assistance with child care. There is a sliding fee scale for this group, based upon family size and gross income. Income guidelines are established by the state. Families whose incomes are up to 150% of the poverty level may be enrolled in the program. They may continue to receive subsidies until their income exceeds 185% of poverty.

It costs less than \$250 per year to provide the required match for a child. Every dollar invested for local match draws down \$15 in state and federal funds. The \$500 we have requested will draw down \$7,500 in federal and state funds. **We have insufficient match for fiscal year 1994-95.**



"A member of the Florida Children's Forum."

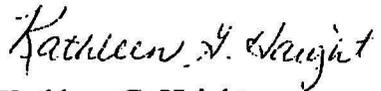


The agency makes a significant economic contribution to the communities it serves through the purchase of child care services. In June, we paid \$124,000 to area child care providers. These funds go directly into the community to pay salaries and overhead at local child care centers and family child care homes. Additionally, child care allows parents to work, instead of relying on public subsidies such as Aid to Families With Dependent Children (AFDC). Child care is essential to enable parents to get off welfare and to continue to be self-supporting. Working parents pay their own way and pay taxes as well.

Working parents provide good role models for children. In addition, research consistently supports the long-term benefits of high quality child care for children. Child care is an investment in the future. An African proverb states: It takes a whole village to raise a child. We appreciate your efforts in the past, and hope Cinco Bayou will be able to continue to support us. Everyone benefits when communities support child care.

I would be delighted to meet with you to explain our program in more detail. I have enclosed a copy of our annual report for your review. Thank you for your assistance with this matter.

Sincerely,



Kathleen G. Haight
Executive Director