

**TOWN OF CINCO BAYOU
BUDGET WORKSHOP
MEETING MINUTES
AUGUST 12, 2014, 5:30 P.M.**

Mayor Hood called the budget workshop to order at 5:36 p.m.

ROLL CALL:

MAYOR JEAN HOOD
COUNCILMAN BRATTON
COUNCILMAN KOCH

MAYOR PRO TEM CHUBB
COUNCILMAN MYERS

Also in attendance: Town Manager Nell Dykes, Town Maintenance Manager Keith Williams and Town Deputy Clerk Linda Barringer.

Attendees then reviewed Fiscal year 2014/2015 Budget

Revenues:

Manager Ms. Dykes stated that revenue estimates are based on next years projected revenues from the States as well as the current year revenues. This also includes the portion of funds from FEMA for the spring 2014 flood damage which she shows going out on the expense side as well.

Expenses:

Town Manager Dykes outlined the estimated increase/decrease of each line item of the FY 14/15 budget and will make the following changes as recommended by the council members:

- 513.120 (Employee Salary) Increase to \$115,530
- 513.121 (Employee Bonus) Increase to \$600 (Christmas Bonus)
- 513.210 (Employee Fica/Medicare) Increase to \$8,839
- 514.310 (Professional-Legal) Decreased to \$7,500
- 515.310 (Comprehensive planning) Increase to \$9,000 for the E.A.R.
- 518.360 (Retirement Benefits) Increase to \$4,502
- 519.317 (Professional-Planning) Increase to \$1,800 Retainer for Planner
- 519.460 (Repair & Main. Town Hall) "All American Maid Service" will now be in acct.#
- 519.340 (Custodial Service)
- 519.400 (Travel and Per-Diam) Decrease to \$7,104 Mayor Hood will not attend LOC conference if the Stipend is not met
- 519.410 (Communications-Phone) Decrease to \$1,850
- 519.413 (Newsletter Postage) Increase to \$250
- 519.440 (Rentals & Leases) Decrease to \$2,400
- 519.460 (Repair & Main. Town Hall) Decrease to \$2,030 Councilman Bratton suggest we look into other termite preventatives we can do in-house.
- 519.461 (Repair & Main. Other) Deleting this item
- 519.470 (Printing & Binding) Increase to \$4,785 Replacing with the New LDC into Municode. Council asked if Jeff could create disclaimer for the website.
- 519.480 (Legal Advertising) Increase to \$2,500
- 519.490 (Other Current Chr. & Obligations) Decrease to \$300
- 519.491 (Election Expense) Increase to \$1200
- 519.492 (Bank Service Fees) Decrease to \$250
- 519.512 (Newsletters) Decrease to \$400
- 519.520 (Operating Supplies) Decrease to \$300
- 519.540 (Books, Pub, Sub & Member) Increase to \$3,251
- 519.620 (Capital Impr.-Town Hall) Decrease to \$1,000 Council would like Keith to research how much it will cost to paint the shutters.

519.630 (Improv. Other than Bldgs) Deleting this item
519.640 (Machinery & Equip) Decrease to \$3,000: new computer/truck A/C repair
525.340 (Generator Main. Contract) Increase to \$670
525.490 (Other Chrg. & Obl. EMG. Dis RLF Serv) Increase to \$79,891.00, FEMA Will Reimburse all but \$9,986
530.520 (Operating Supplies) Decrease to \$500
530.641 (Machinery & Equip) Decrease to \$0
538.630 (Stormwater Manage.) Has Been Repaired, Decreased to \$0
541.460 (Repair & Maint) Increase to \$1,000
541.520 (Operating Sup Fuel & Oil) Increase to \$2,000
541.530 (Operating Supplies-Streets) & 541.630 (Improvements -Streets) Delete these items
572.460 (Repair & Main. Parks) Increase to \$1,000
572.630 (Capital Impr. Parks) Decrease to \$0
574.490 (Special Events) Increase to \$5,000 Anniversary Events
575.600 (Sea Way Boat Launch Cap Impr.) Increase to \$5,000 to replace seawall
575.631 (Boating Impr. Grant) Decrease to \$15,000 to extend docks at boat launch.

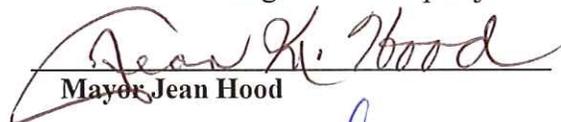
DATES TO REMEMBER:

August 14, 2014 6:00 p.m. Regular Council Meeting
August 26, 2014 all day Primary Elections
August 19, 2014 5:30 p.m. Final Budget Workshop changed back to August 28, 2014
September 1, 2014 Town Hall closed in observance of Labor Day Holiday
September 4, 2014 6:00 p.m. Okaloosa County Public Hearing on 2015 Budget
September 8, 2014 6:00 p.m. Okaloosa School Board 2nd Public Hearing on Budget
September 11, 2014 5:45 p.m. First Public Hearing and 6:00 p.m. Regular Council Meeting
September 15, 2014 6:00 p.m. Okaloosa County Public Hearing on 2015 Budget
September 18, 2014 5:30 p.m. Second Public Hearing FY 14/15 Budget

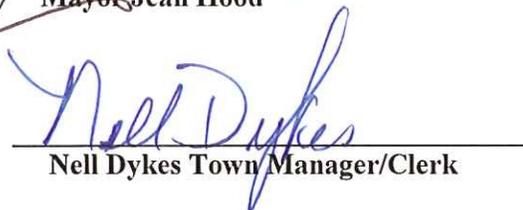
ADJOURN: after no further business the FY 14/15 Budget Workshop adjourned at 6:58.

ATTEST:





Mayor Jean Hood



Nell Dykes Town Manager/Clerk