

Town of Cinco Bayou, FL
Special Meeting, Town Council
August 28, 1996

1. The Mayor called the special meeting to order at 1:11 P.M.

Councilmembers present:

Rene' Chamberlain
Jim Kendrick
Carolynn Leach
Joe Skelly
Mayor Randall Drabczuk

Absent:

Bryan Beard

Staff present: Manager Elvin C. Bell, Counsel Jeff McInnis and
Engineer Spence King

Action Items:

2. Opening of bids for Accounting Services. The Mayor asked the Manager to review the process on opening the sealed bids that were received for accounting services. The Manager explained the process and invited Counsel McInnis to open the bids which he did. The Mayor then referred the bids to the Manager for a report and recommendation later in the meeting.

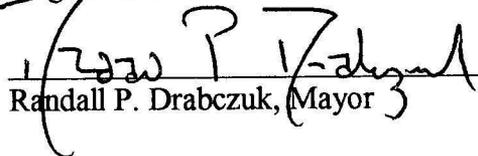
3. Consider bids for signage of No Wake Zone. The Manager reviewed the history of the issue and announced that he had received two bids. One was from Lancaster Development Corporation in the amount of \$2,444.00. The other bid was from Decks N Such in the amount of \$2004.44. The Manager said that if the Council desires to proceed with the installation, he recommends the contract for signage installation be awarded to the lowest responsible bidder which is Decks N Such. Following discussion, the Council asked the Manager to coordinate with the Florida Marine Patrol and Okaloosa County to determine if the signage zone can be expanded eastward to the Town Limits. The Manager said he would attempt to obtain that information by the next Council meeting. On a motion by Councilmember Skelly, seconded by Councilmember Kendrick, the item was tabled by a unanimous vote until the next regular Council meeting.

4. First reading of Ordinance 169. The Mayor asked Counsel McInnis to review the Ordinance. Following the reading, and Council discussion, Councilmember Chamberlain made a motion to accept the first reading. The motion died for lack of a second. No action was taken.

5. Authorize the call for bids to replace/repair drainage pipe on Yacht Club Drive. The Mayor asked Engineer King to review the project. Following discussion, a motion was made by Councilmember Chamberlain to direct the Engineer to prepare the plans and advertise for bids. The motion was seconded by Councilmember Skelly. It was approved by a unanimous vote. The Engineer said it would take 30 days for the bid process and 30 days to complete the project.

6. Staff analysis and recommendation for Accounting Services. The Manager, having reviewed the bids for compliance with the Request For Proposal, stated that both bids appeared to be in conformance with RFP provisions. He recommended, as the RFP allows, that the hours scheduled by Saltmarsh, Cleaveland and Gund be accepted and an attempt be made to negotiate a contract with that firm. If those negotiations fail, then a contract be negotiated with the other bidder, Creel, Bryan & Gallagher. After discussion, the Council consensus was that each bidder be submitted a list of identical questions, including their hourly fees, to determine the negotiations process, and have that data at the next regular meeting.

7. Adjourn. The Mayor asked if there was any further business to come before the Council, and hearing none, adjourned the meeting at 1:58 P.M.


Randall P. Drabczuk, Mayor

Attest:


Elvin C. Bell, Town Manager/Clerk

Special Meeting
8-28-96

1 Irene Bellamy
MICHAEL KENNEDY
Paul Jackson
Linda Balsley