

TOWN OF CINCO BAYOU
TOWN COUNCIL MEETING
SEPTEMBER 5, 1991

Mayor Laginess called the Town Council Meeting to order at 6:10pm.

ROLL CALL Present: Mayor Laginess
Councilwoman Balsley
Councilman Broxson
Councilman Gage
Councilman Kendrick

Absent: Councilman Skelly

Also Present: Attorney McInnis Manager Borchik Tom Leach
Engineer King Secretary Cherniga Abbie Tyner
Donna Kelly Howard Kelley Hazel Spain
Lee Forst

PUBLIC HEARING - Ad Valorem Tax Millage Rate and General Operating Budget for the Fiscal Year Ending September 30, 1992. Mayor Laginess explained the purpose of the public hearing and asked if there were any comments or questions from those in attendance. There were no comments or questions.

1. Ad Valorem Tax Millage Rate - Tentative adoption of the proposed Ad Valorem Tax Millage Rate. (2.473 Mills). Councilman Kendrick made a motion to tentatively adopt the Ad Valorem Tax Millage rate of 2.473 mills, seconded by Councilman Gage. The motion was unanimously approved on a roll call vote.

2. General Operating Budget for the FYE September 30, 1992. Tentative adoption of the proposed General Operating Budget for the fiscal year ending September 30, 1992. (\$ 151,177.00). Councilman Broxson made a motion to tentatively adopt the General Operating Budget for the fiscal year ending September 30, 1992, (\$ 151,177.00), seconded by Councilwoman Balsley. The motion was unanimously approved on a roll call vote.

3. Ordinance No. 147 - First reading of Ordinance No. 147, an Ordinance providing for an Ad Valorem Tax Millage rate of 2.473 mills upon all real and personal property located in the Town of Cinco Bayou, Florida, on January 1, 1991. Attorney McInnis read Ordinance No. 147 by title only. Councilman Gage made a motion to approve the first reading of Ordinance No. 147, seconded by Councilman Broxson. The motion was unanimously approved on a roll call vote.

4. Resolution 91-5 - First reading of Resolution 91-5, a Resolution of the Town of Cinco Bayou, Florida, adopting the General Operating Budget (\$ 151,177.00) for the Town of Cinco Bayou, Florida, for the fiscal year October 1, 1991 through September 30, 1992. Attorney McInnis read Resolution 91-5 by title only. Councilman Broxson made a motion to approve the first reading of Resolution 91-5, seconded by Councilman Gage. The motion was unanimously approved on a roll call vote.

REGULAR BUSINESS

1. Minutes - August 6, 1991 and August 13, 1991. Councilman Kendrick made a motion to approve the minutes of the August 6 and August 13, 1991 Town Council meetings, seconded by Councilman Broxson. The motion was unanimously approved.

2. Financial Report - August 1991. Councilman Kendrick made a motion to accept the August 1991 Financial report as presented, seconded by Councilman Broxson. The motion was unanimously approved.

3. PAWS Contract - Mrs Kelly. Mrs Kelly, Executive Director of PAWS, presented copies of the proposed contract to the Mayor and Council along with a list of animal control services provided by PAWS to the Town since April, 1991. Following a short discussion concerning a hold harmless clause for the contract, Councilman Kendrick made a motion to accept the PAWS contract with the provision that a hold harmless clause be included and authorize Mayor Laginess to sign the contract after the Town Attorney is satisfied with the contract wording, seconded by Councilman Gage. The motion was unanimously approved.

4. Bridgeway Center Funding Request - Dr. Williams. Councilman Gage made a motion to approve the Bridgeway Center funding request for 1992 of \$348.00, seconded by Councilman Kendrick. The motion was unanimously approved.

5. Nuisance Ordinance Proposal - Mr. H. Kelley. Mr Kelley explained the situation with the vehicle parked in his driveway and asked the Council to consider the following amendment to Chapter 14, Code of Ordinances:

1. Section 14-2 (13). Add the words "within the right-of-way."

2. Section 14-2 (14). Delete the word "private" from the first sentence.

Following a short discussion, Councilman Gage made a motion to approve the changes proposed by Mr. Kelley and to have the Town Attorney prepare an amendment to Chapter 14, seconded by Councilwoman Balsley. A lengthy discussion was terminated when Mayor Laginess called for a vote on the motion. The motion was defeated unanimously.

6. Opp Boulevard Construction - Mrs Spain. Mrs Spain expressed concern over a letter sent to the Okaloosa County Building Inspection Department by the Town Manager asking that the Certificate of Occupancy for the single family dwellings being built at 103 and 105 Opp Boulevard be withheld pending inspection by the Town. She stated that she was not aware of any Town inspection requirement and should have been notified of the letter to the county and the inspection requirement. The Town Manager advised the Council that this was standard practice for construction projects as the County Inspectors were only concerned with standard building code requirements. The Town is

6. (Continued) responsible for insuring that any special requirements, such as landscaping, parking, etc., that may have been required at the time the project was authorized are completed. To preclude further problems of this nature, the requirement to notify the developer when any hold on the Certificate of Occupancy is requested will be included in the Land Development Code amendment. Councilman Kendrick made a motion to provide a Letter of Commendation to the developers for the prime example they have set for that piece of property along the park, seconded by Councilwoman Balsley. The motion was unanimously approved.

7. Building Permit, Serigraphia Building - Mr. Keith. This item was tabled until the problems discussed in the Local Planning Agency meeting are resolved.

COUNCILMEMBERS REPORTS/COMMENTS

A. Councilwoman Balsley expressed concern with the treatment of persons coming to the Town Hall, specifically the recent incident between the Town Manager and Mr. Spain. The Town Manager stated that in the future, he would, without emotion or personal involvement, respond to all problems and complaints in a professional manner.

B. Councilman Kendrick congratulated Mayor Laginess and Councilmen Broxson and Gage on their successful reelection and return to office. He also expressed his best wishes to Mrs Cherniga on her departure. At this point, Mayor Laginess presented Mrs Cherniga with a key chain with the Town Logo and thanked her for service to the Town.

PUBLIC REQUESTS WILL BE HEARD AT THIS TIME - None

COMMITTEE REPORTS

1. Administrative Committee - No Report
2. Finance & Budget Committee - No Report
3. Comprehensive Plan Committee - No Report

CORRESPONDENCE

1. Letter of Resignation, Mrs Cherniga. No action required.
2. State of Florida Population Estimate - Mayor Laginess advised the Council that he did not agree with the estimate and would provide the same documentation to BEBR that was provided to the Census Bureau for a census count adjustment.
3. Letter, Supervisor of Elections. No action required.
4. Letter, Department of Commerce, Census. A copy of this letter will also be sent to BEBR.
5. Letter, Florida League of Cities, Special Event. Mayor Laginess asked that a Resolution be prepared for next month's meeting in support of this activity.

TOWN MANAGER'S REPORT

A. The new truck has arrived and as soon as the light is placed on the cab, the bed liner installed and the Town logo placed on the door, it will be put in service. A decision on what to do with the old truck is needed.

B. Florida League of Cities membership dues are due October 1, 1991 and unless there are any objections, the Town's membership and magazine subscriptions will be renewed.

C. The Town's insurance package is due renewal on October 1. The total cost including workman's comprehensive coverage is \$ 4,048.00 with the first premium due by October 15, 1991.

D. The grant application for the Frances Park project was submitted and a copy is available for review. The grants will be awarded in the spring of 1992.

E. Numerous conflicts exist between the Town Code of Ordinances, the Comprehensive Plan and the Land Development Regulation. The Attorney, Engineer and I have been working on resolving these conflicts and it appears that amending all of the documents will be necessary. At this point, recommend that a committee of the Council review the documents to make any additions, deletions, corrections or changes that they deem necessary and these could be consolidated in one amendment. A workshop was scheduled for Thursday, October 17, 1991 to begin the review process.

F. Information on insurance for the use of the Town hall for other than official functions has not been received to date.

MAYOR'S ANNOUNCEMENTS - Mayor Laginess reminded everyone that this month's Town Picnic will be on Tuesday, September 17, 1991.

There being no further business, the meeting was adjourned at 7:38 PM.


Mayor

ATTEST:


Town Manager/Clerk

NOTE: A mechanical recording has been made of the foregoing proceedings, of which these minutes are a part, and is on file in the office of the Town Manager/Clerk.

CERTIFICATION OF TAXABLE VALUE



OKALOOSA

County, Florida CR

CINCO BAYOU

(Name of Taxing Authority)

- (1) Current Year Taxable Value of Real Property for Operating Purposes \$ 16,619,193
- (2) Current Year Taxable Value of Personal Property for Operating Purposes \$ 2,723,629
- (3) Current Year Taxable Value of Centrally Assessed Property for Operating Purposes \$ 0
- (4) Current Year Gross Taxable Value for Operating Purposes (1) + (2) + (3) \$ 19,342,822
- (5) Current Year Net New Taxable Value (New Construction + Additions + Annexations - Deletions) \$ 0
- (6) Current Year Adjusted Taxable Value (4) - (5) \$ 19,342,822
- (7) Prior Year Gross Taxable Value (From Prior Year DR-403) \$ 18,871,187

I do hereby certify the values shown herein to be correct to the best of my knowledge and belief. Witness my hand and official signature at CRESTVIEW, Florida, this the 1st day of JULY, 19 91.

Howard E. Helburn, CFA
Signature of Property Appraiser

SEE INSTRUCTIONS ON REVERSE SIDE

The following is to be completed by Taxing Authority. If this portion of the form is not completed in FULL, your Authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is inapplicable, enter N/A or -0-.

- (8) Prior Year Operating Millage Levy \$ 2.798 per \$1,000
- (9) Prior Year Ad Valorem Proceeds (7) x (8) \$ 52,803.
- (10) Current Year Rolled-Back Rate (9) ÷ (6) \$ 2.729 per \$1,000
- (11) Current Year Proposed Operating Millage Rate (Use Line (14) for Current Debt Service Millage and Line (15) for Current Voted Millage) \$ 2.473 per \$1,000

(12) Check one (1) TYPE of Taxing Authority:

- County
- Municipality
- Independent Special District
- Dependent Special District
- MSTU
- Multi-County

(13) If Taxing Authority has Dependent Special Districts, list all those "DEPENDENT SPECIAL DISTRICTS" that levy a millage and the proposed millage for each Special District. (If no millage is proposed, please enter - 0 -.)

Name	Proposed Millage Rate (Per \$1,000)	Name	Proposed Millage Rate (Per \$1,000)
<u>NONE</u>	<u>-0-</u>	<u>NONE</u>	<u>-0-</u>

NOTE: If Additional Space is Required, Please Attach Supplemental Listing.

- (14) Current Year Voted Debt Service Millage Levy \$ -0- per \$1,000
- (15) Current Year Other Voted Millage (IN EXCESS OF MILLAGE CAP AND NOT TO EXCEED TWO YEARS) \$ -0- per \$1,000

DEPENDENT SPECIAL DISTRICTS ONLY skip lines (16) thru (24)

- (16) Enter Prior Year Ad Valorem Proceeds of the Principal Taxing Authority. (Line (9) from DR-420) \$ 52,803.
- (17) Enter total Prior Year Ad Valorem Proceeds of ALL DEPENDENT Special Districts levying a millage. (The sum of Line (9) from each Dependent Special District's DR-420) If none enter - 0 - . \$ -0-
- (18) Total Prior Year Proceeds: Line (16) + (17) \$ 52,803.
- (19) The Current Year Aggregate Rolled-back Rate: Line (18) ÷ Line (6) \$ 2.729 per \$1,000
- (20) Current Year Aggregate Rolled-back Taxes: Line (4) x Line (19) \$ 52,787.
- (21) Enter total of all non-voted Ad Valorem Taxes proposed to be levied by the Principal Taxing Authority and all Dependent Districts, if any. Line (11) X Line (4) (DO NOT include levies other than those derived from Millage Rates. DO NOT include voted Debt Service levies or Voted Millage Levies.) \$ 47,835.
- (22) Enter Current Year Gross Taxable Value for Operating Purposes: (Line (4) DR-420 of Principal Taxing Authority) \$ 19,342,822.
- (23) Current Year Proposed Aggregate Millage Rate: Line (21) ÷ Line (22) \$ 2.473 per \$1,000
- (24) Current Year Proposed Rate as a PERCENT CHANGE of Rolled-Back Rate: [(Line 23 ÷ Line 19) - 1.00] x 100. -9.4 %

Date, Time and Place of the first Public Budget Hearing: September 5, 1991; 6:00 PM;
Cinco Bayou Town Hall, 10 Yacht Club Drive, Cinco Bayou, Florida

I do hereby certify the millages and rates shown herein to be correct to the best of my knowledge and belief, FURTHER, I certify that all millages comply with the provisions of Section 200.071 or 200.081, F.S. WITNESS my hand and official signature at Cinco Bayou, Florida, this the 31st day of July, 19 91.

Charles R. Laginen
Signature of Chief Administrative Officer

Mayor, Town of Cinco Bayou

Title
10 Yacht Club Drive

Mailing Address
Ft Walton Beach, FL 32548-4436

City State Zip

Person to contact should any question arise concerning this taxing authority.

A. S. Borchik, Jr.

Name of Contact Person

(904) 244-2712

Phone Number

TOWN OF CINCO BAYOU
REVENUES
FYE 1992
(OCT 91 THRU SEPT 92)

SOURCE	AMOUNT
Ad Valorem Taxes (2.473 mills)	\$ 45,930.00
Franchise Fees	20,200.00
Gulf Power	17,000.00
Okaloosa Gas	2,000.00
Warner Communications	1,200.00
Utility Taxes	30,000.00
Gulf Power	17,500.00
CENTEL	6,000.00
Ft Walton Beach (Water)	3,000.00
Okaloosa Gas	3,500.00
Cinco Bayou Occupational License	6,500.00
State Shared Revenue	42,647.00
Cigarette Tax	1,000.00
Revenue Sharing	21,997.00
Mobile Home Licenses	150.00
Alcoholic Beverage Licenses	1,000.00
Half Cent Sales Tax	12,000.00
Local Option Gas Tax	6,500.00
County Shared Revenue	1,400.00
Occupational Licenses	400.00
Municipal Fines	1,000.00
Interest	4,000.00
Other Miscellaneous Revenues	500.00
<u>TOTAL REVENUE</u>	<u>\$ 151,177.00</u>

8/7/91

TOWN OF CINCO BAYOU
EXPENDITURES
FYE 1992
(OCT 91 THRU SEPT 92)

<u>ACCOUNT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
<u>GENERAL GOVERNMENT SERVICE</u>		
51312	Salaries and Wages (\$ 29,800.00 - Town Manager/Clerk) (\$ 10,920.00 - Secretary) (\$ 1,706.25 - Maintenance Man) (\$ 4,368.00 - Code Enforcement Officer)	\$ 46,794.25
51321	FICA	4,494.00
51323	Life & Health Insurance (\$ 375.00 - Life Insurance) (\$ 5,462.00 - Health Insurance) (\$ 500.00 - Deductables) (\$ 300.00 - Administrative fees)	6,637.00
51324	Workmans Compensation Insurance	1,300.00
51332	Accounting and Auditing	5,000.00
51431	Legal Counsel - Professional Services (\$ 3,000.00 - Retainer @ \$250.00/mo) (\$ 2,500.00 - Legal Fees) (\$ 1,060.00 - Code Enforcement Board)	6,560.00
51931	Professional Services - Other (\$ 600.00 - Engineer Retainer @ \$50/mo) (\$ 900.00 - Engineering Fees)	1,500.00
51934	Other Contractual Services (\$ 220.00 - Alarm Monitoring Service)	220.00
51940	Travel and Per Diem (\$ 2,500.00 - Convention & Meetings) (\$ 1,500.00 - Code Enforcement Board) (\$ 4,200.00 - Mayor & Council Expenses Mayor - \$100.00/mo Council - \$50.00/mo)	8,200.00
51941	Communications Services (\$ 700.00 - Town Hall)	700.00
51942	Transportation (\$ 300.00 - Postage) (\$ 75.00 - Postage - Code Enf Board) (\$ 75.00 - Freight)	450.00

<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
51943	Utility Service (Town Hall) (\$ 3,140.00 - Electricity) (\$ 300,00 - Water & Sewer)	3,440.00
51945	Insurance (\$ 3,400.00 - Liability) (\$ 600.00 - Vehicle)	4,000.00
51946	Repairs & Maintenance - Town Hall (\$ 450.00 - Copier Maintenance Agreement) (\$ 82.00 - Recorder Maintenance Agreement) (\$ 200.00 - Computer Maintenance Agreement) (\$ 240.00 - Monthly Pest Control) (\$ 75.00 - Annual Termite Control) (\$ 903.00 - Miscellaneous)	1,950.00
51949	Other Current Charges (\$ 550.00 - Legal Ads) (\$ 200.00 - Legal Ads, Code Enforcement Board) (\$ 350.00 - Storage, Christmas Decorations)	\$ 1,100.00
51951	Office Supplies (\$ 300.00 - Copier paper) (\$ 150.00 - Copier Supplies) (\$ 150.00 - Computer Supplies) (\$ 100.00 - Code Enforcement Board) (\$ 500.00 - Miscellaneous)	\$ 1,200.00
51952	Operating Supplies (\$ 500.00 - Gasoline) (\$ 250.00 - Truck Repair/Parts/Tires) (\$ 300.00 - Equipment Maintenance/Parts) (\$ 720.00 - Uniforms) (\$ 100.00 - Code Enforcement Board)	\$ 1,870.00
51954	Books, Publications, Subscriptions and Memberships (\$ 322.00 - Economic Development Council) (\$ 150.00 - Florida League of Cities) (\$ 100.00 - Panhandle League of Cities) (\$ 100.00 - Okaloosa League of Cities) (\$ 100.00 - 1991/1992 Florida Statutes) (\$ 96.00 - Daily News) (\$ 30.00 - Barnett Visa annual charge) (\$ 50.00 - Miscellaneous)	\$ 948.00
51963	Capital Improvements	0
51964	Capital Outlay	0

<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
51982	Aid to Private Organizations (\$ 325.00 - Okaloosa Guidance Clinic) (\$ 50.00 - Project Cheer) (\$ 25.00 - Miscellaneous)	400.00

PUBLIC SAFETY

52134	Law Enforcement (AMSEC Contract - \$1,215.00/Month)	14,580.00
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PHYSICAL ENVIRONMENT: GARBAGE, SOLID WASTE DISPOSAL

53443	Solid Waste Disposal (\$4,690.00 - Recycle Charge) (\$ 600.00 - Clean-Up Dumping Charges)	5,290.00
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TRANSPORTATION: ROADS, STREETS AND SIDEWALKS

54112	Salaries & Wages	\$ 8,531.25
54131	Professional Services (\$ 1,600.00 - Engineering Svs)	1,600.00
54143	Utility Service (\$ 4,400.00 - Street Lights) (\$ 600.00 - Traffic Lights) (\$ 500.00 - Christmas Lights)	5,500.00
54146	Repairs and Maintenance (\$ 2,500.00 - Curb Repair) (\$ 2,225.00 - Pot Hole Repair) (\$ 275.00 - Signal Repair)	5,000.00
54152	Operating Supplies	500.00
54153	Materials and Supplies	500.00
54163	Capital Improvements	0
54164	Capital Outlay	0

HUMAN SERVICES: ANIMAL CONTROL

56234	PAWS Contract (\$ 2.48 x Town Population - 322)	800.00
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ORDINANCE NO. 147

AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA, PROVIDING FOR AN AD VALOREM TAX MILLAGE RATE OF 2.473 MILLS UPON REAL AND TANGIBLE PERSONAL PROPERTY LOCATED IN THE TOWN OF CINCO BAYOU, FLORIDA, ON JANUARY 1, 1991; REPEALING ORDINANCES INCONSISTENT WITH SAID ORDINANCE; SEVERING INVALID PORTIONS OF SAID ORDINANCE; PRESCRIBING AN EFFECTIVE DATE THEREOF.

WHEREAS, the Mayor and the Town Council of the Town of Cinco Bayou, Florida, after careful preparation and review of the proposed Operating Budget for the fiscal year ending September 30, 1992 and after conducting public hearings properly advertised, desire to establish the ad valorem tax millage rate for real and tangible personal property located in the Town of Cinco Bayou on January 1, 1991.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, FLORIDA, THAT:

SECTION 1. There is hereby levied upon all real and tangible personal property located in the Town of Cinco Bayou, Florida, on January 1, 1991, an ad valorem tax of 2.473 mills on each dollar of assessed value of such property."

SECTION 2. SEVERABILITY. If any word, sentence, phrase, clause, section or portion of this ordinance shall be held invalid or unconstitutional by a court of competent jurisdiction, such portion of words shall be deemed a separate and independent provision and such holding shall not effect the validity of the remaining portion thereof.

SECTION 3. REPEAL OF CONFLICTING ORDINANCES AND RESOLUTIONS. All ordinances and resolutions of the governing body in conflict herewith are hereby repealed.

SECTION 4. EFFECTIVE DATE. This ordinance shall become effective immediately upon its final passage and adoption.

Adopted this ___th day of September, 1991.

Approved:

Mayor

Attest:

Town Manager/Clerk

<u>ACCT #</u>	<u>EXPENDITURE</u>	<u>AMOUNT</u>
<u>RECREATION AND CULTURE: PARKS</u>		
57212	Salaries and Wages	3,412.50
57234	Other Contractual Services ARC Park Maintenance Contract (\$ 550.00/month)	6,600.00
57243	Utilities (\$ 300.00 - Electricity) (\$ 240.00 - Water) (\$ 460.00 - Rubbish/Trash Pick-up)	1,000.00
57246	Repairs and Maintenance	500.00
57252	Operating Supplies	200.00
57264	Capital Outlay	0
57499	Special Events (\$ 400.00 - Town Picnics)	400.00
	<u>TOTAL</u>	<u>\$ 151,177.00</u>
		8/7/91

SALARIES & WAGES

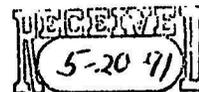
TOWN MANAGER/CLERK	\$ 29,800.00
Annual Salary (5% COLA)	
SECRETARY	\$ 10,920.00
\$ 5.25/Hr (5% COLA)	
MAINTENANCE MAN	\$ 18,018.00
Code Enforcement - \$2.10/HR (5% COLA)	
Maintenance - \$6.56/HR (5% COLA)	
TOTAL	\$ 58,738.00

SALARY & WAGE BREAKOUT BY ACCOUNT

TOWN MANAGER/CLERK	Acct # 51312	\$ 29,800.00
SECRETARY	Acct # 51312	10,920.00
MAINTENANCE MAN	Acct # 51312	1,706.25
	(1 HR/DAY = 260 HRS)	
	Acct # 54112	8,531.25
	(5 HRS/DAY = 1300 HRS)	
	Acct # 57212	3,412.50
	(2 HRS/DAY = 520 HRS)	
CODE ENFORCEMENT OFFICER	Acct # 51312	4,368.00
	(8 HRS/DAY = 2080 HRS)	

ACCOUNT TOTALS

GENERAL GOVERNMENT SERVICES	ACCT # 51312	\$ 46,794.25
TRANSPORTATION: ROADS & STREETS	ACCT # 54112	8,531.25
RECREATION: PARKS	ACCT # 57212	3,412.50



STATE OF FLORIDA
DEPARTMENT OF REVENUE

TALLAHASSEE, FLORIDA 32399-0100

J. THOMAS HERNDON
EXECUTIVE DIRECTOR

May 14, 1991

MEMORANDUM

TO: All Taxing Authorities

FROM: J. Thomas Herndon, ^{JTH} Executive Director
Department of Revenue

SUBJECT: First Order of Business at Public Hearings Held to Adopt
Millage Rates

Due to complaints from citizens to the Department, I find it necessary to call your attention to Chapter 200.065(2)(e)1., Florida Statutes, which states:

In the hearings required pursuant to paragraphs (c) and (d), the first substantive issue discussed shall be the percentage increase in millage over the rolled-back rate necessary to fund the budget, if any, and the specific purposes for which ad valorem tax revenues are being increased. During such discussion, the governing body shall hear comments regarding the proposed increase and explain the reasons for the proposed increase over the rolled-back rate. The general public shall be allowed to speak and to ask questions prior to adoption of any measures by the governing body. The governing body shall adopt its tentative or final millage rate prior to adopting its tentative or final budget. (emphasis supplied)

Many taxing authorities were found to be in violation of this statute in 1990. It is clear that the public expects an explanation of any increase in millage rates early on in a hearing held for that purpose. Further, the public expects and is entitled to participate in any discussion leading to the adoption of a millage rate.

I urge you to fully comply with the provisions of this statute during your hearings. Compliance with this statute will be monitored closely this year. A violation may result in certification of non-compliance or readvertising and reholding the hearing.

/dp

RESOLUTION 91-5

A RESOLUTION OF THE TOWN OF CINCO BAYOU, OKALOOSA COUNTY, FLORIDA, ADOPTING THE GENERAL OPERATING BUDGET FOR THE TOWN OF CINCO BAYOU, FLORIDA, FOR THE FISCAL YEAR OCTOBER 1, 1991 THROUGH SEPTEMBER 30, 1992.

WHEREAS, the Town Council of the Town of Cinco Bayou, Florida, adopted the tentative Operating Budget on September 5, 1991; and,

WHEREAS, the Town Council of the Town of Cinco Bayou, Florida, has adopted Ordinance No. 147 setting the Ad Valorem Tax Millage Rate upon all real and tangible personal property located in the Town of Cinco Bayou, Florida on January 1, 1991.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CINCO BAYOU, OKALOOSA COUNTY, FLORIDA that the proposed General Operating Budget (\$151,177.00) for the fiscal year ending September 30, 1992 is hereby adopted by unanimous decision of the Town Council of the Town of Cinco Bayou, Florida, without objection, at a public hearing held after due notice of the same. This resolution shall take effect immediately upon its passage and approval by the Mayor.

Adopted this ____ day of September, 1991.

Approved:

Mayor

Attest:

Town Manager/Clerk

RECEIVED
8-19-91
MB
CF

Bridgeway Center INC.

Enhancing the Quality of Life

*Irvin J. Williams, Ph. D.
Executive Director*

August 12, 1991

Mr. Al Borchick
Town of Cinco Bayou
36 Kelly Ave.
Fort Walton Beach, FL 32548-4412

Dear Mr. Borchick:

Bridgeway Center, Inc. is requesting an appropriation of \$348.00 from the Town of Cinco Bayou for the Fiscal Year 1992.

The amount requested is a relatively small increase from what the Town of Cinco Bayou allocated last fiscal year.

We respectfully request your favorable consideration. The amount you allocate will assist us in maintaining the professional level of services available to your community.

I understand you had a telephone conversation with Pam Fowler of our office regarding a presentation at the September 5, 1991 meeting. Please let us know the location and time of the meeting.

If you have any questions, please do not hesitate to contact me.

Sincerely,



Irvin J. Williams, Ph.D.
Executive Director

IJW:pf

*Bridgeway Center's
commitment to the
community is simply
to provide the highest
quality mental health
and substance abuse
services to the people
who seek them.*



Most services are available in both Crestview
and Fort Walton Beach.

Administration	833-7500
Counseling & Psychological Services	833-7400
Alcohol/Drug Abuse	244-6131
Probation/ADAAP	833-7484

137 Hospital Drive, Fort Walton Beach, FL 32548

Bridgeway Center's Speaker's Bureau offers information on mental health and substance abuse issues to community groups, churches and civic organizations. Additionally Bridgeway's professional staff is available for consultation and educational programs.

Bridgeway Services

- Overview of Bridgeway Services
- Mental Health Counseling
- Crisis Line/Teen Line
- Substance Abuse Services

Substance Abuse

- Alcoholism: Symptoms & Treatment
- Adolescents and Drugs
- Cocaine: Symptoms & Treatment
- Adult Children of Alcoholics
- Codependency
- Talking to your Child about Alcohol
- Talking to your Child about Drugs

Mental Health

- Coping with Divorce
- Single but Not Alone
- Marriage - The Second Time Around
- Anger Management
- The Loving Person
- Stress Management

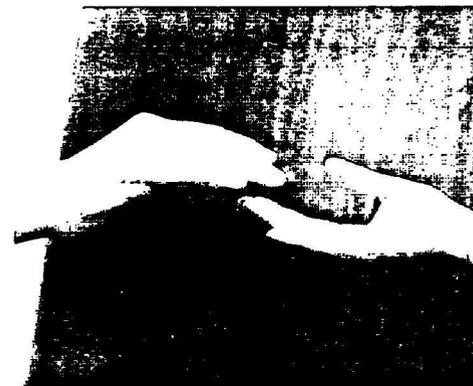
Business and Professional

- Time Management
- The Art of Communication
- Employee Assistance Program

For information, or to schedule a program,
call 833-7520

Sponsored by Bridgeway Center and the
State of Florida, Department of Health and
Rehabilitative Services.
Bridgeway is also funded by United Way,
federal and municipal funds, private donations
and client fees.

**Everyone needs
a helping hand
now and then.**



**Bridgeway Center** INC.

...enhancing the quality of life

Specialized Children and Family Services is designed to bring needed services to emotionally disturbed children where they are found - in school, at home or in child welfare agencies. The goal - to preserve the family unit.

- **Bridges** is a therapeutic parenting program designed to serve children who are unable to function adequately in their own homes or in foster care.

- **New Dimensions I** and its counterpart for boys, **New Dimensions II**, are group foster homes for adolescents.

- **Emergency Services** provides 24 hour screening, assessment, counseling and referral for individuals in acute emotional distress, helping individuals and families access the mental health treatment system of District I.

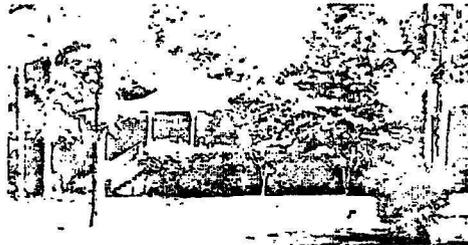
- **Crisis Stabilization Unit (CSU)** provides short-term, acute psychiatric care in an inpatient setting.



- **The Crisis Line** puts mental health services within reach of anyone with a telephone. Teenagers who need to talk to someone who understands what it's like to be a teenager can call the **Teen Line**, a new service of the Crisis Line.

- **Counseling & Psychological Services**, staffed by a psychiatrist, psychologist, clinical social workers and mental health counselors, offers outpatient individual and group therapy.

- **Greenleaf Geriatric Services**, a residential and day treatment program for adults 55 and over, serves individuals with persistent emotional or psychiatric problems. Twelve wooded acres west of Crestview provide a tranquil site for the group home. Residents join members of the community at Day Education, where they participate in classes designed to increase independence.



- **Willow Way** is a continuum of services for adults, 18-54, with a psychiatric disability. It allows members to develop their greatest potential and remain in the community as they progress through three levels of residential care: the **Group Home, Supervised Apartments and Satellite Apartments**.

- **W W Enterprises** members, with the help of vocational specialists, plan for future employment by developing marketable skill. **Willow Way's Social Club** provides supervised group activities, such as picnics and beach outings.

- **Case Managers** assure continuity of care for Bridgeway clients, linking them with community services and providing a network of support.

Employee Assistance Program assists businesses in developing a company-sponsored system to help troubled employees. Companies who have taken advantage of Bridgeway's EAP package find it an effective way to offer confidential counseling to employees who need it while increasing the productivity and morale of the workforce.

A broad spectrum of treatment services for those who need help with alcohol or other drug problems, including medically supervised detoxification, residential treatment, adult and adolescent outpatient treatment and aftercare, is also available at Bridgeway Center.

- **Fellowship House** provides residential treatment for chemically dependent men and women. Group and individual sessions focus on nurturing the body, mind and spirit to enable a new lifestyle to emerge.

- **Chysalls** is a structured day treatment program for adolescents who are abusing or dependent on mood-altering drugs.

- **The Women in Treatment Program** assists substance abusing women who are pregnant or who have children less than one year old.



- **Minority Outreach Program** provides counselors in identified high risk neighborhoods to facilitate access to treatment and community services.

- **Alcohol, Drug Awareness and Assessment Program (ADAAP)** administers the DUI school and D.A.T.E., an alcohol/drug awareness program for first time drivers license applicants.

- **Probation Supervision** is provided under contract with the Okaloosa County Court. The probation staff supervises all cases referred by county judges.

- **Treatment Alternatives to Street Crime** provides a bridge between the criminal justice system and the substance abuse treatment system.



August 26, 1991
112 Alden Drive
Ft. Walton Beach,
Florida 32547

Town of Cinco Bayou
Manager/Al Borchik

Dear Al,

Please accept this as my resignation and two weeks notice from the position of Secretary of the Town of Cinco Bayou.

My husband's up-coming surgery and recovery period will need my full support.

My best to you and the Mayor and Council in all your decisions for the betterment of the Town.

Sincerely,

Nancy

Nancy R. Cherniga

LAST DAY: SEPT 6, 1991.



8-15-91
WBS
@

COLLEGE OF BUSINESS ADMINISTRATION • UNIVERSITY OF FLORIDA • GAINESVILLE 32611-2017
Bureau of Economic and Business Research • 221 Matherly Hall 904 • 392-0171

August 9, 1991

Dear Sir or Madam:

Enclosed is a notice of the preliminary estimate of the permanent population of your area as of April 1, 1991. This estimate is produced by our office under contractual agreement with the State of Florida, and is one factor used in determining the distribution of state revenue-sharing funds (Section 23.019, Florida Statutes, Revenue Sharing Act, 1972). Please evaluate this estimate carefully and make the appropriate response on the enclosed form. If you believe the preliminary estimate is not reasonably accurate, indicate what you believe is a more accurate estimate. If possible, include supporting arguments and evidence.

We ask that you confirm receipt of this preliminary estimate by signing one copy of the enclosed form and returning it in the postage-paid envelope. If future correspondence regarding population estimates should be directed toward a different person or address than the one listed, please indicate that change on the form.

Your assistance in this matter is greatly appreciated. If you have any questions, feel free to call our office at (904) 392-0171. Please note that our deadline for your response is slightly earlier this year. We need to have you sign and return the enclosed form by **September 15, 1991**.

Sincerely,

Scott K. Cody

Scott K. Cody
Research Programs/Service
Coordinator

SKC/pym
Enclosure

Cinco Bayou

PRELIMINARY POPULATION ESTIMATE (PERMANENT RESIDENTS) APRIL 1, 1989

CENSUS 4/1/90	TOTAL POPULATION CHANGE	PRELIMINARY ESTIMATE 4/1/91	INMATES 4/1/91	PRELIMINARY EST. LESS INMATES 4/1/91
322	-5	317	0	317

THE POPULATION ESTIMATE PROPOSED FOR STATE REVENUE SHARING, 1992-1993 FISCAL YEAR IS 317.

YOUR PRELIMINARY POPULATION ESTIMATE FOR APRIL 1, 1991 IS * 317 *

(SEE ENCLOSED SHEET FOR AN EXPLANATION OF TERMS.)

PLEASE MARK THE APPROPRIATE RESPONSE AND RETURN ONE COPY OF THIS FORM BEFORE SEPTEMBER 15, 1991. RETAIN THE OTHER COPY FOR YOUR FILE.

- ___ I HAVE REVIEWED THIS PRELIMINARY POPULATION ESTIMATE AND CONSIDER IT TO BE REASONABLY CORRECT.
- ___ I HAVE REVIEWED THIS PRELIMINARY POPULATION ESTIMATE AND DO NOT CONSIDER TO BE REASONABLY ACCURATE. I BELIEVE A MORE ACCURATE ESTIMATE WOULD BE _____. I REQUEST THAT YOU RECONSIDER YOUR PRELIMINARY ESTIMATE.
- ___ I HAVE REVIEWED THIS PRELIMINARY POPULATION ESTIMATE AND DO NOT CONSIDER TO BE REASONABLY ACCURATE. I AM ENCLOSING DOCUMENTATION WHICH I BELIEVE SUPPORTS AN APRIL 1, 1991 ESTIMATE OF _____. I REQUEST THAT YOU REVIEW THIS DOCUMENTATION AND RECONSIDER YOUR PRELIMINARY ESTIMATE.

DATE

TITLE

SIGNATURE

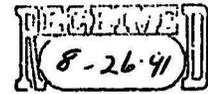
IF FUTURE CORRESPONDENCE SHOULD BE SENT TO AN ADDRESS OR PERSON DIFFERENT THAN THAT CURRENTLY LISTED, PLEASE ENTER THE NEW INFORMATION BELOW.

IF YOU HAVE ANY QUESTIONS OR COMMENTS ABOUT THIS ESTIMATE YOU MUST REQUEST A REVIEW BEFORE SEPTEMBER 15, 1991.

BUREAU OF ECONOMIC AND BUSINESS RESEARCH
POPULATION PROGRAM
221 MATHERLY HALL
UNIVERSITY OF FLORIDA
GAINESVILLE, FL. 32611
(904) 392-0171



Patricia M. Hollarn
Okaloosa County Supervisor of Elections



August 23, 1991

Albert S. Borchick, Town Clerk
Town of Cinco Bayou
10 Yacht Club Drive
Ft Walton Bch FL 32548

Dear Al:

Qualifying week for Cinco Bayou candidates for mayor and city council ended at noon today, with only the incumbents qualifying for the vacant seats. They are:

Mayor: CHARLES R. LAGINESS
City Council: EUGENE E. BROXSON
RICHARD K. GAGE

These candidates are considered elected without opposition, and there will not be an election on October 8, 1991.

I have issued a press release to that effect, and anyone requesting an absentee ballot will be notified.

I am enclosing copies of the documents sent to Tallahassee and a copy of the check for the election assessments collected.

Sincerely yours,

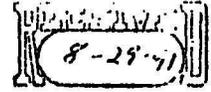
A handwritten signature in cursive script, appearing to read "Pat".

Patricia M. Hollarn
Supervisor of Elections

encl.



UNITED STATES DEPARTMENT OF COMMERCE
Bureau of the Census
Washington, DC 20233-0001



AUG 27 1991
Mr. Albert S. Borchik, Jr.
Town Manager/Clerk
Ft. Walton Beach, Florida 32548-4436

Dear Mr. Borchik:

Thank you for your letter regarding the accuracy of the counts for Cinco Bayou.

We have reviewed the evidence you provided and our 1990 census records in an effort to resolve your concerns. Our review found an error in the geographic assignment of living quarters and associated population around the legal boundary of the town of Cinco Bayou in Census Tract 224, Block 120A and 306. Our review also found an error in the geographic assignment of living quarters and associated population within your town in Census Tract 224, Blocks 107 and 301A.

To resolve this situation, we will correct our records based on the information you provided showing the location of living quarters within Cinco Bayou. These corrections will include making the appropriate modifications to census records so that they will show the revised geographic assignment of living quarters and associated population for Cinco Bayou. The Census Bureau will incorporate these corrections into the Population Estimates Program. This summer we will begin issuing revised certified census counts for those governmental units requiring correction.

Of course, apportionment or redistricting counts and subsequent 1990 census data products will remain unchanged. This will ensure the timely release of data and will allow us to maintain the consistency between data products necessary for comparison. The Census Bureau will show the corrections in a supplemental user note. Thank you for your interest in the 1990 census.

Sincerely,

EDWIN B. WAGNER, JR.
Assistant Division Chief
for Operations
Decennial Planning Division
Bureau of the Census



RECEIVED
8-28-91

[Handwritten signature]

FLORIDA LEAGUE OF CITIES, INC.

Memorandum

TO: Key City Officials

FROM: *[Signature]* Sadye Gibbs Martin, FLC President
Mayor, City of Plant City

DATE: August 26, 1991

RE: **FLORIDA CITY GOVERNMENT WEEK**

I am pleased to announce that I was elected President of the Florida League of Cities for fiscal year 1991-92 at the League's annual convention in Tampa on August 24, 1991. In my first action as your association president, I have the privilege of informing you about the upcoming designation of the first-ever **Florida City Government Week, to be held October 7-11**. Governor Chiles and the Florida Cabinet will be considering a formal resolution to that effect at their September 24th meeting in Tallahassee.

A packet of materials is enclosed to assist you in preparing for Florida City Government Week. This year's focus will be on city and school partnerships, in support of the belief that "Education is the Key to Quality Cities." The event will also coincide with the release to the public high schools of a Florida-specific curriculum on local government. As a city official and an educator, I realize the importance of educating our youth about local government, so that they can be active and knowledgeable citizens in the future.

I strongly encourage your city government to adopt a resolution in support of Florida City Government Week and to begin planning activities that will coincide with the week's celebration. This is a golden opportunity to make our residents aware of the important role played by city government in their lives and to let them know that they too can participate! Be sure to use local media whenever possible and to document your activities for the League, as this will become an annual event during the second week of October.

Thank you for your support. Please contact Ann Jenkins of the League staff if you have questions or need further assistance in planning for Florida City Government Week.

SGM/jjd

Enclosures

