

AGENDA
REGULAR COUNCIL MEETING
SEPTEMBER 8, 2005 ♦ 6:15 PM

SILENT PRAYER / PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

MAYOR FRUCCI
COUNCILMAN KOCH
COUNCILMAN PAYNE

COUNCILMAN BRATTON
COUNCILMAN IOVIENO
COUNCILMAN BANTER

PUBLIC HEARING:

1. First Reading of Ordinance No. 209 to set millage rate of 2.3 mills per \$1000 of property value for the fiscal year of 2005/2006 ending September 30, 2006
2. First Reading of Ordinance No. 210 adopting tentative budget of \$380,660 for fiscal year 2005/2006 ending September 30, 2006.

REGULAR BUSINESS:

1. Council approval of Agenda
2. Consent Agenda: Minutes, Regular Town Council Meeting August 11, 2005, and Budget Status August 2005.

Action Items:

- A. Council Approval of Planning and Zoning Board Recommendations for Height Variance Request from Backwater Development for proposed development at 55 Yacht Club Drive.
- B. Approval of 3% annual raise for employees as referenced in the proposed budget for fiscal year 2005/2006.
- C. Approval of \$18,000 for bid received for removal of debris from Hurricane Dennis in drainage ditch in Glenwood Park.

Reports:

1. Town Manager's Report
2. Engineer's Report
3. Attorney's Report
4. Community Officer's Report

Public Request / Comments:

1. Public Request
2. Council Members Comments / Request

Mayor's Comments / Announcements

1. Northwest Florida League of Cities Board of Directors and Dinner, Wednesday, September 14, 2005, 5:00 PM, at Destin City Hall Annex, 4100 Two Trees Road.
2. Town Picnic, Tuesday, September 20, 2005, 6:30 PM -- Councilman Payne and Councilman Iovieno to Host.
3. Thursday, September 22, 2005 at 6:00 PM, Second Public Hearing for Second Reading of Ordinance 209 Setting the Millage for Fiscal Year 2005/2006 and the Second Reading of Ordinance 210 to Adopt the Budget for Fiscal Year 2005/2006.

Adjourn

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
October 2004 through August 2005

	Oct '04 - Aug 05	Budget	\$ Over Budget	% of Budget
Income				
001 REVENUE ACCOUNTS				
TAXES				
311.000 · ADVALOREM TAXES	87,963.76	88,176.00	-212.24	99.8%
312.410 · FIRST LOCAL OPTION FUEL TAX	20,085.43	25,585.00	-5,519.57	78.4%
Total TAXES	108,029.19	113,761.00	-5,731.81	95.0%
FRANCHISE FEES				
313.100 · FRANCHISE FEE - GULF POWER	33,132.02	33,500.00	-367.98	98.9%
313.400 · FRANCHISE FEE - OKALOOSA GAS	2,742.48	3,500.00	-757.52	78.4%
Total FRANCHISE FEES	35,874.50	37,000.00	-1,125.50	97.0%
UTILITY SERVICES TAXES				
314.100 · UTIL TAX - GULF POWER	24,915.25	22,300.00	2,615.25	111.7%
314.300 · UTIL TAX - WATER FWB	4,334.93	5,300.00	-965.07	81.8%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	2,005.84	2,500.00	-494.16	80.2%
315.000 · UTIL TAX - LOCAL COM. SERVICES	14,739.46	25,842.00	-11,102.54	57.0%
Total UTILITY SERVICES TAXES	45,995.48	55,942.00	-9,946.52	82.2%
LICENSES AND PERMITS				
321.100 · OCCUPATIONAL LICENSES	6,175.50	7,000.00	-824.50	88.2%
322.000 · PERMITS - TOWN	428.75	700.00	-271.25	61.3%
Total LICENSES AND PERMITS	6,604.25	7,700.00	-1,095.75	85.8%
STATE GRANTS				
334.700 · FRDAP - LAGUNA PARK	10,324.76	10,325.00	-0.24	100.0%
334.701 · FRDAP - GLENWOOD PARK PHASE I	7,578.17	7,579.00	-0.83	100.0%
334.702 · FRDAP GLENWOOD PHASE II	14,626.26	14,627.00	-0.74	100.0%
Total STATE GRANTS	32,529.19	32,531.00	-1.81	100.0%
STATE SHARED REVENUES				
GENERAL GOVERNMENT				
335.120 · STATE REVENUE SHARING PROCEEDS	22,400.12	25,677.00	-3,276.88	87.2%
335.150 · ALCOHOLIC BEVERAGE LICENSES	169.08	800.00	-630.92	21.1%
335.180 · LOCAL GOVT HALF-CENT SALES TAX	20,689.71	28,675.00	-7,985.29	72.2%
Total GENERAL GOVERNMENT	43,258.91	55,152.00	-11,893.09	78.4%
Total STATE SHARED REVENUES	43,258.91	55,152.00	-11,893.09	78.4%
SHARED REV OTHER LOCAL UNITS				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	984.31	750.00	234.31	131.2%
Total SHARED REV OTHER LOCAL UNITS	984.31	750.00	234.31	131.2%
PHYSICAL ENVIRONMENT				
343.400 · GARBAGE/SOI.ID WASTE	21,285.85	30,500.00	-9,214.15	69.8%
Total PHYSICAL ENVIRONMENT	21,285.85	30,500.00	-9,214.15	69.8%
FINES AND FORFEITS				
351.100 · COURT FINES - COUNTY	2,275.30	800.00	1,475.30	284.4%
Total FINES AND FORFEITS	2,275.30	800.00	1,475.30	284.4%
INTEREST AND OTHER EARNINGS				
361.140 · VANGUARD BANK CHECKING	168.25	75.00	93.25	224.3%
361.181 · VANGUARD BANK MONEY MARKET	21.13	25.00	-3.87	84.5%
361.182 · INTEREST EARNINGS - TAX COLL	59.25	20.00	39.25	296.3%
361.183 · BEACH COMMUNITY BANK CD	867.90	1,000.00	-132.10	86.8%
361.184 · BEACH COMMUNITY BANK SAVINGS	397.60			
Total INTEREST AND OTHER EARNINGS	1,514.13	1,120.00	394.13	135.2%
RENTS AND ROYALTIES				
362.000 · SEAWAY STREET	500.00	500.00	0.00	100.0%
362.100 · FACILITY RENTAL-TOWN HALL	500.00	400.00	100.00	125.0%
362.200 · CELL TOWER LEASE	16,635.00	18,900.00	-2,265.00	88.0%
362.300 · SEAWAY RIGHT OF WAY WHATABURGER	100.00	100.00	0.00	100.0%
Total RENTS AND ROYALTIES	17,735.00	19,900.00	-2,165.00	89.1%
OTHER MISCELLANEOUS REVENUES				
369.000 · OTHER MISC REV	1,971.53	100.00	1,871.53	1,971.5%
369.100 · OTHER MISC REV - SR 85 MAINT	0.00	1,180.00	-1,180.00	0.0%
369.200 · OTHER MISC REV - TRAFFIC SIGNAL	1,098.00			
369.201 · ST HIGHWAY SYSTEM LIGHTING	1,022.74	1,122.00	-99.26	91.2%
369.600 · REIMBURSEMENT FEMA/STATE	26,309.21	26,309.00	0.21	100.0%
Total OTHER MISCELLANEOUS REVENUES	30,401.48	28,711.00	1,690.48	105.9%
Total 001 REVENUE ACCOUNTS	346,487.59	383,867.00	-37,379.41	90.3%

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Accrual Basis

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
 October 2004 through August 2005

	Oct '04 - Aug 05	Budget	\$ Over Budget	% of Budget
OTHER SOURCES				
337.501 - CRA NOTE PAYMENT	5,442.00	5,442.00	0.00	100.0%
347.200 - BOAT LAUNCH FEES	17,064.31	15,000.00	2,064.31	113.8%
Total OTHER SOURCES	22,506.31	20,442.00	2,064.31	110.1%
Total Income	368,993.90	404,309.00	-35,315.10	91.3%
Expense				
001-EXPENDITURE/EXPENSE ACCTS.				
PAYROLL EXPENSE				
513.120 - SALARIES & WAGES	73,257.47	79,554.00	-6,296.53	92.1%
513.121 - EMPLOYEE BONUS	200.00	0.00	200.00	100.0%
513.210 - EMPLOYEE FICA/MEDICARE	5,677.73	6,086.00	-408.27	93.3%
513.230 - EMPLOYEE LIFE & HEALTH INS	18,946.01	20,306.00	-1,359.99	93.3%
513.240 - EMPLOYEE WORKMANS COMP	2,693.00	3,200.00	-507.00	84.2%
513.250 - EMPLOYEE UNEMPLOYMENT COMP	0.00			
PAYROLL EXPENSE - Other	961.45			
Total PAYROLL EXPENSE	101,735.66	109,146.00	-7,410.34	93.2%
OPERATING EXPENDITURE/EXPENSE				
513.320 - ACCOUNTING AND AUDITING	12,300.00	12,300.00	0.00	100.0%
515.470 - MUNICIPAL CODE	0.00	3,300.00	-3,300.00	0.0%
PROFESSIONAL SERVICES LEGAL				
514.310 - PROFESSIONAL SERVICES-LEGAL	6,305.92	8,500.00	-2,194.08	74.2%
514.313 - PROF.SER.-LEGAL - TOWER PROJ.	37.50			
514.317 - PROF SER LEGAL - SIGN ISSUE	1,412.50			
Total PROFESSIONAL SERVICES LEGAL	7,755.92	8,500.00	-744.08	91.2%
PROFESSIONAL SERVICES ENGINEER				
519.310 - PROFESSIONAL SERVICES-ENGINEER	1,985.24	6,000.00	-4,014.76	33.1%
Total PROFESSIONAL SERVICES ENGINEER	1,985.24	6,000.00	-4,014.76	33.1%
519.400 - TRAVEL AND PER DIEM	5,439.98	6,800.00	-1,360.02	80.0%
COMMUNICATIONS				
519.410 - COMMUNICATIONS-PHONE	1,361.33	1,975.00	-613.67	68.9%
519.411 - COMMUNICATIONS-POSTAGE	311.23	500.00	-188.77	62.2%
519.412 - COMMUNICATIONS-INTERNET	1,957.20	1,908.00	49.20	102.6%
Total COMMUNICATIONS	3,629.76	4,383.00	-753.24	82.8%
519.430 - UTILITIES-TOWN HALL	3,860.66	5,600.00	-1,739.34	68.9%
519.440 - RENTALS AND LEASES	0.00	500.00	-500.00	0.0%
519.450 - INS PROP/LIB/AUTO	9,193.00	9,100.00	93.00	101.0%
519.460 - REPAIR & MAINTENANCE -TOWN HALL	3,097.50	2,500.00	597.50	123.9%
519.461 - REPAIR & MAINTENANCE - OTHER	0.00	0.00	0.00	0.0%
LEGAL ADVERTISING				
519.480 - LEGAL ADVERTISING OTHER	2,072.07	3,500.00	-1,427.93	59.2%
Total LEGAL ADVERTISING	2,072.07	3,500.00	-1,427.93	59.2%
519.490 - OTHER CURRENT CHG & OBLIGATIONS	9,157.54	3,500.00	5,657.54	281.6%
519.491 - ELECTION EXPENSE	487.35	500.00	-12.65	97.5%
519.510 - OFFICE SUPPLIES	1,086.90	1,800.00	-713.10	60.4%
519.520 - OPERATING SUPPLIES	1,534.19	2,100.00	-565.81	73.1%
519.540 - BOOKS,PUB,SUB & MEMBERSHIPS	1,729.00	2,050.00	-321.00	84.3%
519.630 - IMPROVEMENTS OTHER THAN BLDGS.	0.00	300.00	-300.00	0.0%
519.820 - AID TO PRIVATE ORGANIZATIONS	500.00	500.00	0.00	100.0%
Total OPERATING EXPENDITURE/EXPENSE	63,829.11	73,233.00	-9,403.89	87.2%
PUBLIC SAFETY				
521.340 - LAW ENFORCEMENT	56,460.00	56,460.00	0.00	100.0%
Total PUBLIC SAFETY	56,460.00	56,460.00	0.00	100.0%
PHYSICAL ENVIRONMENT				
530.640 - TOWN TRUCK	0.00	0.00	0.00	0.0%
534.430 - GARBAGE/SOLID WASTE-WASTE MGMT	27,686.54	30,500.00	-2,813.46	90.8%
537.630 - DRAINAGE DITCH YACHT CLUB DR	30.90	500.00	-469.10	6.2%
Total PHYSICAL ENVIRONMENT	27,717.44	31,000.00	-3,282.56	89.4%
TRANSPORTATION				
541.430 - UTILITY SERVICES - STREETS	8,171.82	10,500.00	-2,328.18	77.8%
541.460 - REPAIR & MAINTENANCE SERVICES	1,287.38			
541.530 - OPERATING SUPPLIES - STREETS	950.14	1,500.00	-549.86	63.3%
541.630 - IMPROVEMENTS - STREETS	0.00	5,000.00	-5,000.00	0.0%
541.631 - HUGHES STREET REPAIRS	28.76			
541.710 - STREET REPAIR LOAN/ PRINCIPAL	12,799.46	12,853.00	-53.54	99.6%
541.720 - STREET REPAIR LOAN/INTEREST	3,122.97	3,070.00	52.97	101.7%
Total TRANSPORTATION	26,360.53	32,923.00	-6,562.47	80.1%

Town of Cinco Bayou
Profit & Loss Budget vs. Actual
 October 2004 through August 2005

	Oct '04 - Aug 05	Budget	\$ Over Budget	% of Budget
CRA TAX INCREMENT EXPENSES				
552.810 - CRA TAX INCREMENT EXPENSE	7,716.21	7,717.00	-0.79	100.0%
Total CRA TAX INCREMENT EXPENSES	7,716.21	7,717.00	-0.79	100.0%
HUMAN SERVICES				
562.340 - HUMAN SERVICES - PAWS	1,419.00	1,419.00	0.00	100.0%
Total HUMAN SERVICES	1,419.00	1,419.00	0.00	100.0%
CULTURE/RECREATION				
571.540 - LIBRARY MEMBERSHIP	220.00	400.00	-180.00	55.0%
Total CULTURE/RECREATION	220.00	400.00	-180.00	55.0%
PARKS AND RECREATION				
572.340 - OTHER CONTRACTUAL SERVICES	14,034.92	14,330.00	-295.08	97.9%
572.430 - UTILITIES - PARKS	284.02	1,200.00	-915.98	23.7%
572.520 - OPERATING SUPPLIES - PARKS	378.33	500.00	-121.67	75.7%
572.630 - REPAIRS & MAINTENANCE - PARKS	8,559.77	9,480.00	-920.23	90.3%
572.653 - BOAT LAUNCH - CIP	116.64			
579.460 - MAINTENANCE PARKS	18.48			
FRDAP GRANT LAGUNA PARK				
572.631 - FRDAP GRANT/LAGUNA PARK	4,051.00	4,051.00	0.00	100.0%
Total FRDAP GRANT LAGUNA PARK	4,051.00	4,051.00	0.00	100.0%
FRDAP GRANT GLENWOOD PK PHASE I				
572.632 - FRDAP GRANT/GLENWOOD PARK	4,200.51	4,201.00	-0.49	100.0%
Total FRDAP GRANT GLENWOOD PK PHASE I	4,200.51	4,201.00	-0.49	100.0%
FRDAP GRANT GLENWOOD PK PHASE II				
572.633 - FRDAP GRANT/GLENWOOD PK II	3,489.61	3,490.00	-0.39	100.0%
Total FRDAP GRANT GLENWOOD PK PHASE II	3,489.61	3,490.00	-0.39	100.0%
Total PARKS AND RECREATION	35,133.28	37,252.00	-2,118.72	94.3%
SPECIAL EVENTS				
574.490 - SPECIAL EVENTS/PICNIC DINNERS	2,140.47	2,500.00	-359.53	85.6%
Total SPECIAL EVENTS	2,140.47	2,500.00	-359.53	85.6%
SPECIAL RECREATION FACILITIES				
575.630 - MAINTENANCE SEAWAY BOAT RAMP	1,963.59	2,000.00	-36.41	98.2%
Total SPECIAL RECREATION FACILITIES	1,963.59	2,000.00	-36.41	98.2%
OTHER CULTURE/RECREATION				
579.630 - TREE/BEAUTIFICATION	0.00	500.00	-500.00	0.0%
Total OTHER CULTURE/RECREATION	0.00	500.00	-500.00	0.0%
OTHER USES				
572.521 - OPERATING SUPPLIES-BOAT LAUNCH	870.70	250.00	620.70	348.3%
580.990 - CONTINGENCY FUND	0.00	49,509.00	-49,509.00	0.0%
Total OTHER USES	870.70	49,759.00	-48,888.30	1.7%
Total 001-EXPENDITURE/EXPENSE ACCTS.	325,565.99	404,309.00	-78,743.01	80.5%
Total Expense	325,565.99	404,309.00	-78,743.01	80.5%
Net Income	43,427.91	0.00	43,427.91	100.0%

MANAGERS REPORT – SEP 2005

1. **FIRST READING OF ORDINANCES 209 AND 210:** Ordinance 209 is for setting the millage rate for fiscal year 2005/2006 and Ordinance 210 is for adopting the proposed budget for the fiscal year 2005/2006.
2. **BACKWATER DEVELOPMENT:** Backwater Development has requested a height variance of an additional 8 feet 3 5/8 inches for aesthetic purposes only for the proposed development at 55 Yacht Club Drive.
3. **APPROVAL OF PROPOSED 3% COL RAISES FOR EMPLOYEES:** I am requesting Council's approval of a 3% COL annual for employees for the fiscal year 2005/2006 as referenced in the proposed budget.
4. **APPROVAL OF \$18,000 FOR DEBRIS REMOVAL FROM DRAINAGE DITCH IN GLENWOOD PARK:** A considerable amount of vegetation debris from Hurricane Dennis fell in the ditch in Glenwood Park creating a problem with the natural flow of the water. Keith contacted 4 different contractors for removal bids and only one has agreed to do the removal with regular labor. We are not allowed to use machinery for the removal due to the park being declared wetlands. FEMA representative have made a site view of the park and indicated the debris removal is eligible to be claimed under FEMA. I have contacted DEP for an emergency permit and we are on the emergency list. The lowest bid for this project is \$18,000. Some of the contractors contacted were not interested in the project because they were not able to take equipment in the wetlands. FEMA will pay 75% of the cost and the town and the state will be responsible for the 25% balance. The town would have to pay for the work and submit an invoice for payment to FEMA and the state. The town's portion would ultimately be \$4500.
5. **DATES FOR YOUR CALENDAR:** Thursday, September 22, 2005 – 6:00 PM – 2nd Public Hearing & adoption of 2005/2006 budget and millage.