

TOWN OF CINCO BAYOU  
REGULAR COUNCIL MEETING MINUTES  
SEPTEMBER 8, 2011 – 6:00 PM

Mayor Farley called the Regular Council meeting to order at 6:00 P.M. on Thursday, September 8, 2011. Following a moment of silence and Pledge of Allegiance, roll call was taken:

**ROLL CALL:**

MAYOR FARLEY  
COUNCILMAN CHUBB  
COUNCILMAN BRATTON

MAYOR PRO-TEM KOCH  
COUNCILMAN DRIVER  
COUNCILMAN THRASH (ABSENT)

Also present at the meeting were: Town Manager/Clerk Nell Dykes, Asst. Town Manager/Clerk Monika Gillette, Town Attorney Jeff McInnis, Deputy Jim Welch, Engineer Joe Rector, and guests Matt Parker and Elizabeth Skelly.

**Regular Business:**

- Council Approval of Agenda:** Mayor Farley asked for approval of the agenda Councilman Koch made a motion to approve the agenda. Councilman Bratton seconded the motion. The motion passed unanimously.
- Council Approval of Consent Agenda:** Mayor Farley asked for approval of the consent agenda: Public Hearing Meeting Minutes, August 11, 2011, Regular Council Meeting Minutes, and Budget Status as of August 31, 2011. Councilman Driver made a motion to approve the consent agenda. Councilman Bratton seconded the motion. The motion passed unanimously.

**Guest:**

Elizabeth Skelly, a resident of Cinco Bayou, addressed the council about her concerns about the property at the corner of Yacht Club and Opp Blvd. She made a complaint regarding the condition of the property and that over the years it has deteriorated. She asked that the property be immediately cleaned up. Matt Parker of JP Engineering and a representative of the owners of the property stated that minimal clean up was scheduled for the property and that design has begun on a new condominium project for the lots. Mayor Farley read a complaint letter from resident Linda Peters also voicing her concern on the condition of the property. Mrs. Skelly asked that the work be done by the following day. Attorney McInnis made it clear that the future project does not exempt them from keeping the property cut and cleaned. Mr. Parker stated he would call the owners after the meeting and have the property cleaned up by Monday, September 12.

**ACTION ITEMS:**

- Councilman Bratton made a motion to approve a submitted proposal from Tri-State Tree Service to trim the trees along Troy, Opp and Yacht Club as described for \$2,000. Councilman Koch seconded the motion. A roll call vote was taken:

Councilman Driver	Yes	Councilman Chubb	Yes
Councilman Bratton	Yes	Councilman Koch	Yes

The motion passed unanimously.

- Town Manager Dykes stated that the power panel for the new street lights and five street lights were hit by lightening and needed emergency repair. She said has filed a claim with the insurance company but has not heard if it will be covered. Councilman Driver made a motion to pay Bearden Construction \$2430.98 for the completed work. Councilman Bratton seconded the motion.. A roll call vote was taken:

Councilman Driver	Yes	Councilman Chubb	Yes
Councilman Bratton	Yes	Councilman Koch	Yes

The motion passed unanimously.

**Discussion Items:**

1. **CDBG** – Ms. Dykes stated that the Town’s prospect for getting the grant is positive and that an on-site visit will be scheduled for October.
2. **Security Light at Boat Launch** – Ms. Dykes stated she had a request for additional lighting at the boat launch. She said she talked with the bank’s branch manager to find out if the town could use one of their existing poles. Councilman Chubb made a motion to research further getting a security light. Councilman Koch seconded the motion. The motion passed unanimously.

**Reports:**

**Town Manager's Report** - A written report was submitted. Councilman Driver stated she had looked at the tree in Laguna Park and stated a branch was over Laguna’s property but felt that the tree did not need to be removed. Ms. Dykes stated the property owners never came forward with a formal request at this time. Councilman Driver also stated that the dirt piles in Glenwood Park were still there and that the trees overhanging the boardwalk needed to be trimmed further.

**Attorney’s Report** – Nothing Additional

**Engineer’s Report** – Engineer Rectpr handed out a list of Preble-Rish’s grant funding sources for the council to review. He also confirmed that the CDGB grant the town applied for looks positive. He asked the council to review the Coastal Partnership Initiative as he thinks the town fits the criteria for grant funding but cautioned the deadline was the end of October.

**Community Officer’s Report** - Deputy Welch submitted a written report. He also stated that the Fire Marshall was still investigating the fire at Dr. Merkle’s office. He updated the council on the gabion basket project under the Cinco Bayou Bridge and that it will take another 4-6 weeks to be completed. His final comment was that the school children at Cinco Baptist Church would be commemorating 9/11 with a fire truck and flag ceremony the next morning.

**Public Request / Comments:** None.

**Council Members Comments / Request:**

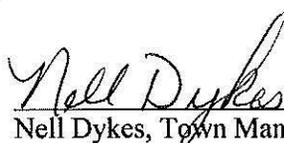
- Councilman Bratton reviewed the Natural Disaster Checklist which was developed a few years ago for the newer Council members. He also stated that the tree planted in his son’s honor was not doing well and that he and Liz would be replacing it.
- Councilman Chubb stressed the need for a representative to attend the Homeless Symposium hosted by the Chamber of Commerce. He also asked when the permanent recycling bin would be delivered to the boat launch. Ms. Dykes stated that a rollout has been delivered but would follow up with Waste Management. He also stated the Emerald Coast gateway project was underway and asked that the council discuss a final choice for the town’s logo. Currently the suggestion is “Town of Parks”

**Mayor’s Comments / Announcements:** Mayor Farley announced that there would be a 9/11 Dedication Ceremony on Okaloosa Island on Sunday. She also stated the need to have Visioning meetings in the next couple of months. Ms. Dykes stated that Mr. Jack Dorman would be on the agenda next month regarding updating the comp plan. The Mayor gave tentative dates for the upcoming dates: Tuesday, September 13, 2011: 5:30 pm - 1st Public Hearing for Millage and Budget for fiscal year 2011/2012, 5:45 pm - CRA 1st Budget Recap Meeting for Fiscal Year 2010 2011, 5:55 pm - CRA 1st Budget Meeting for fiscal year 2011 2012. Thursday, September 22, 2011: 5:30 pm - 2nd Public Hearing and adoption of Millage and Budget for fiscal year 2011 2012, 5:45 pm - CRA 2nd Budget Recap Meeting for 2010 2011, 5:55 pm - CRA 2nd Budget Meeting for fiscal year 2011/2012 and Monday, October 10, 2011 Columbus Day - Town Hall Closed.

**Adjourn** – There being no further business, the meeting adjourned at 7:15 pm.

ATTEST:

  
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Theresa Farley, Mayor

  
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Nell Dykes, Town Manager/Clerk