

TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING MINUTES
14 SEPTEMBER 2000

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Mayor Drabczuk called the regular Town Council meeting to order at 6:02 p.m. on September 14, 2000. Following the pledge of allegiance, roll call was taken.

Present: Mayor Drabczuk
Councilwoman Carroll
Councilman Kendrick
Councilman Skelly
Councilman Frucci
Mayor Pro Tem Payne

All members were present. Also present were Town Manager/Clerk Nell Webb, Town Attorney Jeff McInnis, Assistant Monika Gillette, Deputy Frank Hawley, Kevin Bowyer of Creel, Bryan and Gallagher, John Marshall of the Economic Development Council, Kim Payne, and others.

REGULAR BUSINESS

1. Council Approval of Agenda: Mayor Drabczuk asked for acceptance of the agenda. Councilman Payne made a motion to approve the agenda. Councilman Kendrick seconded the motion. The motion passed unanimously.

2. Consent Agenda: Mayor Drabczuk asked for acceptance of the consent agenda. Councilman Payne made a motion to approve the consent agenda. Councilman Kendrick seconded the motion. The motion passed unanimously.

3. Action Items:

A. Second Reading and Adoption of Ordinance No. 183 – Attorney Jeff McInnis read the amendment to Chapter 6 (Alcohol) Section 6-2 of the Code of Ordinances entitled Hours of Sale. Councilman Payne made a motion to approve and adopt Ordinance 183 in its second reading. Councilwoman Kendrick seconded the motion. Discussion included Councilman Skelly asking if this ordinance would help modulate the vagrants to which Deputy Hawley said it would. Attorney McInnis stated that with this ordinance, the Town would be in line with other municipalities in the County. Deputy Hawley stated that on Sunday morning transients could be seen coming into the town to take advantage of the early morning beer sales. Councilman Frucci also pointed out that boaters purchased beer prior to launching on Sunday mornings. The motion passed unanimously.

B. Second Reading of Ordinance No. 184 – Attorney Jeff McInnis read the Amendment to Chapter 6 (Alcohol) Section 6-3 of the Code of Ordinances entitled Consumption, Possession and Open Containers Restricted. Councilman Payne made a motion to approve and adopt Ordinance No. 184 in its second Reading. Councilman Kendrick seconded the motion, which passed unanimously.

- C. Second Reading of Ordinance No. 185 – Attorney Jeff McInnis read Ordinance 185 adopting of 2.3 millage rate for fiscal year 2000-2001. Councilman Payne made a motion to approve and adopt Ordinance No. 185 in its second Reading. Councilman Kendrick seconded the motion, which passed unanimously.
- D. Second Reading of Resolution No. 2001-01 – Attorney Jeff McInnis read Resolution No. 2001-01 adopting of proposed operating budget of \$339,842.00 for fiscal year 2000-2001. Councilman Payne made a motion to approve and adopt Resolution No. 2001-01 its second Reading. Councilman Kendrick seconded the motion, which passed unanimously. Councilman Skelly asked for clarification if the budget included grant money the Town could receive. Town Manager/Clerk Webb stated that the budget included anticipated grant funding of \$100,000.
- E. Reading and Adoption of Resolution No. 2000-01 – Attorney Jeff McInnis read Resolution No. 2000-01 adopting an improvement plan for Laguna Park with FRDAP Grant funds in the amount of \$50,000.00. Councilwoman Carroll made the motion to adopt Resolution No. 2000-01. Councilman Payne seconded the motion, which passed unanimously. Councilman Kendrick asked if specific items needed to be decided on now. Town Manager/Clerk Webb stated that a preliminary wish list is all that is made now and as the process goes further, the Town Engineer would help facilitate specifics. Councilman Frucci ask if Francis Park would be receiving any grant money. Town Manager/Clerk Webb stated that only two parks could be chosen for FRDAP grants and that both Laguna and Glenwood were in need more than Francis Park.
- F. Reading and Adoption of Resolution No. 2000-02 – Attorney Jeff McInnis read Resolution No. 2000-02 adopting an improvement plan for Glenwood Park with FRDAP Grant funds in the amount of \$50,000.00. Councilman Payne made the motion to adopt Resolution No. 2000-02. Councilwoman Carroll seconded the motion, which passed unanimously.
- G. Reading and Adoption of Resolution No. 2000-03 – Attorney Jeff McInnis read Resolution No. 2000-03 endorsing and supporting efforts of the Fort Walton Beach Medical Center to locate an open-heart surgery facility in the Town and providing for an effective date. Councilman Payne made the motion to adopt Resolution No. 2000-03. Councilwoman Carroll seconded the motion, which passed unanimously.
- H. Mayor Drabczuk asked for the adoption of the auditing contract from Creel, Bryan & Gallagher to audit the general purpose financial statements of the Town of Cinco Bayou for the fiscal year ending 30 September 2000 in the amount of \$5,500 and 30 September 2001 in the amount of \$5,700. Councilman Skelly made a motion to accept the contract with Creel, Bryan and Gallagher. Councilman Payne seconded the motion, which passed unanimously. Mr. Kevin Bowyer was available for questions, but none were asked of him.
- I. Request of Economic Development Council for fiscal year 2000-2001 in the amount of \$417.00. Town Manager/Clerk Webb recommended no more than \$100 because

funds were not budgeted for and an adjustment would have to be made in the new budget. She stated that she had spoke with John Marshall of the EDC and explained the situation to him and he said that any funds would be appreciated. Mr. Marshall addressed the council and explained that the EDC was funded through both the private and public sectors and the request for funding was based on population. Councilman Payne made a motion to contribute \$100 to the Economic Development Council. Councilwoman Carroll seconded the motion, which passed with one nay from Councilman Skelly.

- J. Request of Bridgeway Center for fiscal year 2000-2001 in the amount of \$500.00. Town Manager/Clerk Webb recommended no more than \$100.00 for Bridgeway due to funds not budgeted and an adjustment would have to be made as a line item change in the new budget. Councilman Payne made a motion to contribute \$100 to the Bridgeway Center. Councilman Kendrick seconded the motion. During discussion, Councilman Skelly asked if past contributions were made as the Council had approved. Town Manager/Clerk Webb stated that there had not been contributions made in the past two years. She stated she would research the minutes to see if the Council actually approved the funding. Councilman Kendrick questioned if we should fulfill our obligation and pay the promised contributions from the past two years. Attorney McInnis stated that the contributions were not obligations since they were donations and not a bill. The motion on the floor failed. Councilman Skelly made a motion to make a line item change to the budget and contribute \$500 to the Bridgeway Center. Councilman Frucci seconded the motion, which passed with one nay from Councilman Payne.

4. Special Requests/Invitations

- A. Request by Daughters of the American Revolution to display "Constitution Week, September 17-23" on the Town Marquee. Councilman Skelly made a motion to approve the display. Councilman Kendrick seconded the motion. During discussion Councilman Payne stated that during this time it was also POW/MIA week and said that it should be recognized by the Town. Councilman Kendrick suggested that both displays should be made, one on each side of the sign. Councilman Skelly made a friendly change to the motion to include displaying POW/MIA week on the Town's marquee. The motion passed unanimously.
- B. Proclamation request by Leah Snaith proclaiming October 2000 as Brain Injury Awareness Month. Councilman Skelly made a motion to accept the proclamation request. Councilman Payne seconded the motion, which passed unanimously.
- C. Invitation to participate in the Veteran's Day Parade in the City of Mary Esther. No motion was made regarding the invitation.
5. Engineer's Report. Town Engineer Shaeffer updated the Council on the City of Fort Walton Beach's plans to update the water lines on Garnett/Troy Streets and Opp/Yacht Club. He stated the City of Fort Walton Beach plans to cut into the pavement and repair cuts that are made. He stated that the City of Fort Walton Beach

will try to minimize root damage to trees. He also stated the City of Fort Walton Beach has obligated themselves to repair roads and keep them repaired as the asphalt in the cuts settles. Councilman Skelly asked what would happen if any of the trees are killed. Shaeffer state that he would check if there is any contingency plan in pace if any trees were killed.

6. Attorney's Report. No report given.
7. Community Officer's Report. Deputy Hawley stated that County inmates were used to clean up the east side of the Cinco Bayou bridge and the lot next to Town Hall. Deputy Hawley also thanked the Council on their support of the two new ordinances dealing with alcohol selling and consumption.
8. Town Manager's Report.
 - A) Town Manager/Clerk Webb stated that she negotiated new insurance for the Town saving over \$2000 on liability insurance. This new insurance covers special events and the police officer, which the old plan charged separately for. Overall coverage went up and cost went down. She also stated that new health insurance was negotiated and the premiums dropped from \$13,419 to \$11,179.
 - B) Town Manager/Clerk Webb updated the Council on the FRDAP Grants and stated two separate public hearings needed to be held to meet application requirements. Attorney McInnis stated that since the meetings were public hearings that they needed to be set after 5 pm. Councilman Skelly made a motion to set consecutive meetings on September 26, 2000 starting at 5:30 pm. Councilman Payne seconded the motion, which passed unanimously.
 - C) Town Manager/Clerk Webb stated the Town's new email address and said that each Council member had their own email address, but that all email communication was public record and would be accessed through the office first and then forwarded to the Council members.
 - D) Town Manager/Clerk Webb stated that the staff needed input for the newsletter and made a request that information be submitted to Monika Gillette as soon as possible.
 - E) Town Manager/Clerk Webb referred to the Agenda, which showed dates she would be out of the office for meetings during September.

9. Public Requests/Comments. None give

10. Council Member's Comments/Reports:

Councilwoman Carroll stated that she would like to discuss the Seaway Boat Ramp. She stated that this did not mean she supported the closing of the boat ramp. She continued by saying that less than 4 percent of Cinco Bayou residents use the boat launch and that residents outside the Town limits benefit from it at the expense of the

residents. She stated that currently, \$1,000 is budgeted to maintain the boat ramp. She proposed that a fee be charged for each boat launch and that a honor system box be installed for collection of the fees. She also asked if the Town received a portion of the boat licensing fee collected from the County. Town Manager/Clerk Webb stated she would ask County Manager, Chris Holley if the Town is eligible for any boat licensing fees.

Councilman Payne reminded the Council members of the Okaloosa League of Cities quarterly dinner in Laurel Hill on September 28, 2000 at 7 pm at Glenda's Hobo Café.

Councilman Frucci stated he appreciated the concern from the Council and staff on the passing of his mother.

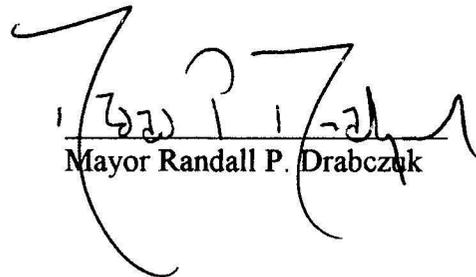
Councilman Skelly asked if Laguna Landing was responsible for the landscaping of the median on Eglin Parkway. Attorney McInnis stated that he believes there was an issue brought to the Town that the median was too small and would only allow the median to be sodded. Councilman Skelly asked Town Manager/Clerk Webb to find out what was promised and what will be done with the median. He also noted that the address on the new business cards should read, "Cinco Bayou". He also asked the status of the switch box Sprint was going to install. He ended by thanking the Council members on their support of the Bridgeway Center.

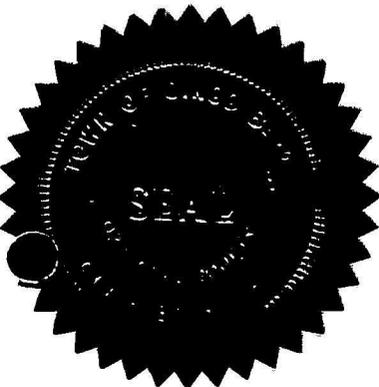
11. Mayor's Comments/Announcements. Mayor Drabczuk stated the need for a Vision plan for the town of Cinco Bayou and tried to establish a workshop time to begin discussions. Councilman Skelly tried to make a motion to set a meeting time, but a suitable time could not be found. The motion was dropped and Mayor Drabczuk asked that a new meeting time be added as an item to October's agenda.

12. **Adjourn** – There being no further business, the meeting adjourned at 7:16 p.m.

ATTEST:


Nell Webb
Town Manager/Clerk


Mayor Randall P. Drabczuk



REGULAR TOWN MEETING SIGN IN SHEET

Name:	KEVIN BOWYER - CREEL BEYOND + GALLAGHER		
Address:	45 BEAL. PARKWAY FWB, FL 32548		
Phone:	837-0398	Email:	

Name:	HOWARD KELLEY		
Address:	286 KIDD ST - CINCO BAYOU		
Phone:	245-5162	Email:	

Name:	Kim Payne		
Address:			
Phone:		Email:	

Name:	Jim Bretton		
Address:			
Phone:		Email:	

Name:	Lee Forst		
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