

AGENDA  
SPECIAL COUNCIL MEETING  
September 23, 2004 ♦ 5:10 PM

SILENT PRAYER / PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

MAYOR FRUCCI  
COUNCILMAN KOCH  
COUNCILMAN ST. JOHN

COUNCILMAN BRATTON  
COUNCILMAN IOVIENO  
COUNCILMAN PAYNE

SPECIAL BUSINESS

1. Consideration of awarding contract for Hurricane Ivan debris removal.
2. Consideration of purchasing new maintenance truck.

Adjourn

Town of Cinco Bayou  
Maintenance truck purchase quote

Dealer	Year / Model	Trn/Motor	Miles	Price	Warranty
Peston Hood	2005 Chevy Siverado	Auto V-6	6	\$17,838	3 year
Preston Hood	2004 Chevy Siverado	Auto V-6	79	\$15,838	3 year
The Truck Center	2003 Chevy Silverado	Auto V-6	33000	\$13,700	n/a
The Truck Center	2003 Ford F150	Auto V-6	20000	\$13,700	18 month
Auto Wholesale	2003 Chevy Silverado	Auto V-6	45000	\$11,500	n/a
Auto Wholesale	2002 Ford F150	Auto V-6	39000	\$11,900	n/a
Auto Wholesale	2003 Chevy Silverado	Auto V-8	21000	\$14,950	22 month

REGULAR TOWN MEETING SIGN IN SHEET

Name:	DUTCH PAYNE		
Address:	134 OPP BWD		
Phone:	244 7494	Email:	

Name:	Rory Cassidy		
Address:	108 Hill Ave FWB 32549		
Phone:	301-2801 865 8482	Email:	rcassidy@wm.com

Name:	Jean Hood		
Address:	12 A Lucille St.		
Phone:	244-1264	Email:	hoodsdj@cox.net

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**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
 October 2003 through August 2004

	Oct '03 - Aug 04	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
337.501 · CRA NOTE PAYMENT	3,000.00			
001 REVENUE ACCOUNTS				
<b>TAXES</b>				
311.000 · ADVALOREM TAXES	80,527.67	80,370.00	157.67	100.2%
312.410 · FIRST LOCAL OPTION FUEL TAX	17,525.14	19,436.00	-1,910.86	90.2%
<b>Total TAXES</b>	98,052.81	99,806.00	-1,753.19	98.2%
<b>FRANCHISE FEES</b>				
313.100 · FRANCHISE FEE - GULF POWER	31,285.72	33,500.00	-2,214.28	93.4%
313.400 · FRANCHISE FEE - OKALOOSA GAS	2,509.40	3,500.00	-990.60	71.7%
<b>Total FRANCHISE FEES</b>	33,795.12	37,000.00	-3,204.88	91.3%
<b>UTILITY SERVICES TAXES</b>				
314.100 · UTIL TAX - GULF POWER	21,931.75	22,300.00	-368.25	98.3%
314.300 · UTIL TAX - WATER FWB	4,092.51	5,300.00	-1,207.49	77.2%
314.400 · UTIL TAX - NAT GAS OKALOOSA CO	2,434.18	2,500.00	-65.82	97.4%
315.000 · UTIL TAX - LOCAL COM. SERVICES	20,598.12	26,157.00	-5,558.88	78.7%
<b>Total UTILITY SERVICES TAXES</b>	49,056.56	56,257.00	-7,200.44	87.2%
<b>LICENSES AND PERMITS</b>				
321.100 · OCCUPATIONAL LICENSES	8,731.00	7,000.00	1,731.00	124.7%
322.000 · PERMITS - TOWN	1,284.03	600.00	684.03	214.0%
<b>Total LICENSES AND PERMITS</b>	10,015.03	7,600.00	2,415.03	131.8%
<b>STATE GRANTS</b>				
334.700 · FRDAP - LAGUNA PARK	30,966.34	42,601.00	-11,634.66	72.7%
334.701 · FRDAP - GLENWOOD PARK PHASE I	36,052.83	43,631.00	-7,578.17	82.6%
334.702 · FRDAP GLENWOOD PHASE II	27,769.80	50,000.00	-22,230.20	55.5%
334.703 · BOATING IMP FUND SEAWAY	15,000.00	15,000.00	0.00	100.0%
<b>Total STATE GRANTS</b>	109,788.97	151,232.00	-41,443.03	72.6%
<b>STATE SHARED REVENUES</b>				
<b>GENERAL GOVERNMENT</b>				
335.120 · STATE REVENUE SHARING PROCEE...	25,808.94	23,561.00	2,247.94	109.5%
335.150 · ALCOHOLIC BEVERAGE LICENSES	810.19	1,000.00	-189.81	81.0%
335.180 · LOCAL GOVT HALF-CENT SALES TAX	16,678.52	27,880.00	-11,201.48	59.8%
<b>Total GENERAL GOVERNMENT</b>	43,297.65	52,441.00	-9,143.35	82.6%
<b>Total STATE SHARED REVENUES</b>	43,297.65	52,441.00	-9,143.35	82.6%
<b>SHARED REV OTHER LOCAL UNITS</b>				
338.100 · OCCUPATIONAL LIC OKALOOSA CO	904.04	600.00	304.04	150.7%
<b>Total SHARED REV OTHER LOCAL UNITS</b>	904.04	600.00	304.04	150.7%
<b>PHYSICAL ENVIRONMENT</b>				
343.400 · GARBAGE/SOLID WASTE	20,207.30	30,500.00	-10,292.70	66.3%
<b>Total PHYSICAL ENVIRONMENT</b>	20,207.30	30,500.00	-10,292.70	66.3%
<b>FINES AND FORFEITS</b>				
351.100 · COURT FINES - COUNTY	1,059.16	2,600.00	-1,540.84	40.7%
<b>Total FINES AND FORFEITS</b>	1,059.16	2,600.00	-1,540.84	40.7%
<b>INTEREST AND OTHER EARNINGS</b>				
361.140 · VANGUARD BANK CHECKING	94.89	50.00	44.89	189.8%
361.180 · VANGUARD BANK CD	0.00	1,500.00	-1,500.00	0.0%
361.181 · VANGUARD BANK MONEY MARKET	8.02	300.00	-291.98	2.7%
361.182 · INTEREST EARNINGS - TAX COLL	0.04	50.00	-49.96	0.1%
361.183 · BEACH COMMUNITY BANK CD	994.72	300.00	694.72	331.6%
361.184 · BEACH COMMUNITY BANK SAVINGS	351.13			
<b>Total INTEREST AND OTHER EARNINGS</b>	1,448.80	2,200.00	-751.20	65.9%

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
 October 2003 through August 2004

	Oct '03 - Aug 04	Budget	\$ Over Budget	% of Budget
<b>RENTS AND ROYALTIES</b>				
362.000 · SEAWAY STREET	500.00	500.00	0.00	100.0%
362.100 · FACILITY RENTAL-TOWN HALL	450.00	250.00	200.00	180.0%
362.200 · TEMP CELL TOWER LEASE	18,460.00	18,000.00	460.00	102.6%
362.300 · SEAWAY RIGHT OF WAY WHATABURG...	100.00	100.00	0.00	100.0%
<b>Total RENTS AND ROYALTIES</b>	<b>19,510.00</b>	<b>18,850.00</b>	<b>660.00</b>	<b>103.5%</b>
<b>OTHER MISCELLANEOUS REVENUES</b>				
369.000 · OTHER MISC REV	192.95	500.00	-307.05	38.6%
369.100 · OTHER MISC REV - SR 85 MAINT	1,776.51	2,368.00	-591.49	75.0%
369.200 · OTHER MISC REV - TRAFFIC SIGNAL	799.00	500.00	299.00	159.8%
369.201 · ST HIGHWAY SYSTEM LIGHTING	592.48			
369.300 · SCHOOL PLANNING INTERLOCAL AGRE	547.78			
<b>Total OTHER MISCELLANEOUS REVENUES</b>	<b>3,908.72</b>	<b>3,368.00</b>	<b>540.72</b>	<b>116.1%</b>
<b>Total 001 REVENUE ACCOUNTS</b>	<b>391,044.16</b>	<b>462,454.00</b>	<b>-71,409.84</b>	<b>84.6%</b>
<b>OTHER SOURCES</b>				
381.910 · INTERFUND TRANSFER BOAT LAUNCH	14,568.40	15,000.00	-431.60	97.1%
<b>Total OTHER SOURCES</b>	<b>14,568.40</b>	<b>15,000.00</b>	<b>-431.60</b>	<b>97.1%</b>
<b>Total Income</b>	<b>408,612.56</b>	<b>477,454.00</b>	<b>-68,841.44</b>	<b>85.6%</b>
<b>Expense</b>				
552.810 · CRA TAX INCREMENT EXPENSE	1,915.96			
<b>001-EXPENDITURE/EXPENSE ACCTS.</b>				
<b>PAYROLL EXPENSE</b>				
513.120 · SALARIES & WAGES	72,590.18	75,828.00	-3,237.82	95.7%
513.210 · EMPLOYEE FICA/MEDICARE	5,555.37	5,801.00	-245.63	95.8%
513.230 · EMPLOYEE LIFE & HEALTH INS	14,824.83	15,803.00	-978.17	93.8%
513.240 · EMPLOYEE WORKMANS COMP	2,689.00	3,000.00	-311.00	89.6%
513.250 · EMPLOYEE UNEMPLOYMENT COMP	0.00			
PAYROLL EXPENSE - Other	29.41			
<b>Total PAYROLL EXPENSE</b>	<b>95,688.79</b>	<b>100,432.00</b>	<b>-4,743.21</b>	<b>95.3%</b>
<b>OPERATING EXPENDITURE/EXPENSE</b>				
513.320 · ACCOUNTING AND AUDITING	6,100.00	6,100.00	0.00	100.0%
515.470 · MUNICIPAL CODE	0.00	200.00	-200.00	0.0%
<b>PROFESSIONAL SERVICES LEGAL</b>				
514.310 · PROFESSIONAL SERVICES-LEGAL	6,771.40	23,200.00	-16,428.60	29.2%
514.313 · PROF.SER.-LEGAL - TOWER PROJ.	5,927.59			
514.314 · PROF SER - LEGAL - FRDAP	275.00			
514.317 · PROF SER LEGAL - SIGN ISSUE	7,437.59			
<b>Total PROFESSIONAL SERVICES LEGAL</b>	<b>20,411.58</b>	<b>23,200.00</b>	<b>-2,788.42</b>	<b>88.0%</b>
<b>PROFESSIONAL SERVICES ENGINEER</b>				
519.310 · PROFESSIONAL SERVICES-ENGINE...	6,144.90	6,500.00	-355.10	94.5%
<b>Total PROFESSIONAL SERVICES ENGINEER</b>	<b>6,144.90</b>	<b>6,500.00</b>	<b>-355.10</b>	<b>94.5%</b>
<b>519.400 · TRAVEL AND PER DIEM COMMUNICATIONS</b>				
519.410 · COMMUNICATIONS-PHONE	1,469.29	1,400.00	69.29	104.9%
519.411 · COMMUNICATIONS-POSTAGE	393.87	500.00	-106.13	78.8%
519.412 · COMMUNICATIONS-INTERNET	1,758.83	1,920.00	-161.17	91.6%
<b>Total COMMUNICATIONS</b>	<b>3,621.99</b>	<b>3,820.00</b>	<b>-198.01</b>	<b>94.8%</b>
519.430 · UTILITIES-TOWN HALL	3,479.38	3,700.00	-220.62	94.0%
519.440 · RENTALS AND LEASES	21.00	500.00	-479.00	4.2%
519.450 · INS PROP/LIB/AUTO	8,123.00	8,200.00	-77.00	99.1%
519.460 · REPAIR & MAINTENANCE -TOWN HALL	906.05	1,500.00	-593.95	60.4%
519.461 · REPAIR & MAINTENANCE - OTHER	0.00	700.00	-700.00	0.0%
<b>LEGAL ADVERTISING</b>				
519.480 · LEGAL ADVERTISING OTHER	6,660.57	7,200.00	-539.43	92.5%
<b>Total LEGAL ADVERTISING</b>	<b>6,660.57</b>	<b>7,200.00</b>	<b>-539.43</b>	<b>92.5%</b>

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
 October 2003 through August 2004

	Oct '03 - Aug 04	Budget	\$ Over Budget	% of Budget
519.490 · OTHER CURRENT CHG & OBLIGATIONS	3,307.20	3,500.00	-192.80	94.5%
519.491 · ELECTION EXPENSE	630.00	650.00	-20.00	96.9%
519.510 · OFFICE SUPPLIES	882.12	1,100.00	-217.88	80.2%
519.520 · OPERATING SUPPLIES	1,324.66	1,375.00	-50.34	96.3%
519.540 · BOOKS,PUB,SUB & MEMBERSHIPS	1,688.85	1,750.00	-61.15	96.5%
519.630 · IMPROVEMENTS OTHER THAN BLDGS.	0.00	100.00	-100.00	0.0%
519.820 · AID TO PRIVATE ORGANIZATIONS	500.00	500.00	0.00	100.0%
<b>Total OPERATING EXPENDITURE/EXPENSE</b>	<b>68,358.71</b>	<b>75,395.00</b>	<b>-7,036.29</b>	<b>90.7%</b>
<b>PUBLIC SAFETY</b>				
521.340 · LAW ENFORCEMENT	55,808.04	55,808.00	0.04	100.0%
<b>Total PUBLIC SAFETY</b>	<b>55,808.04</b>	<b>55,808.00</b>	<b>0.04</b>	<b>100.0%</b>
<b>PHYSICAL ENVIRONMENT</b>				
534.430 · GARBAGE/SOLID WASTE-WASTE MGMT	26,763.80	30,500.00	-3,736.20	87.8%
537.630 · DRAINAGE DITCH YACHT CLUB DR	0.00	100.00	-100.00	0.0%
<b>Total PHYSICAL ENVIRONMENT</b>	<b>26,763.80</b>	<b>30,600.00</b>	<b>-3,836.20</b>	<b>87.5%</b>
<b>TRANSPORTATION</b>				
541.430 · UTILITY SERVICES - STREETS	7,950.15	7,000.00	950.15	113.6%
541.530 · OPERATING SUPPLIES - STREETS	391.29	500.00	-108.71	78.3%
541.630 · IMPROVEMENTS - STREETS	11,697.31	12,000.00	-302.69	97.5%
541.710 · STREET REPAIR LOAN/ PRINCIPAL	12,112.69	12,183.00	-70.31	99.4%
541.720 · STREET REPAIR LOAN/INTEREST	3,809.74	3,740.00	69.74	101.9%
<b>Total TRANSPORTATION</b>	<b>35,961.18</b>	<b>35,423.00</b>	<b>538.18</b>	<b>101.5%</b>
<b>HUMAN SERVICES</b>				
562.340 · HUMAN SERVICES - PAWS	965.87	1,272.00	-306.13	75.9%
<b>Total HUMAN SERVICES</b>	<b>965.87</b>	<b>1,272.00</b>	<b>-306.13</b>	<b>75.9%</b>
<b>CULTURE/RECREATION</b>				
571.540 · LIBRARY MEMBERSHIP	60.00	200.00	-140.00	30.0%
<b>Total CULTURE/RECREATION</b>	<b>60.00</b>	<b>200.00</b>	<b>-140.00</b>	<b>30.0%</b>
<b>PARKS AND RECREATION</b>				
572.340 · OTHER CONTRACTUAL SERVICES	11,418.26	12,924.00	-1,505.74	88.3%
572.430 · UTILITIES - PARKS	678.14	1,100.00	-421.86	61.6%
572.520 · OPERATING SUPPLIES - PARKS	371.57	500.00	-128.43	74.3%
572.630 · REPAIRS & MAINTENANCE - PARKS	3,627.58	7,905.00	-4,277.42	45.9%
FRDAP GRANT LAGUNA PARK				
572.631 · FRDAP GRANT/LAGUNA PARK	34,853.95	42,394.00	-7,540.05	82.2%
<b>Total FRDAP GRANT LAGUNA PARK</b>	<b>34,853.95</b>	<b>42,394.00</b>	<b>-7,540.05</b>	<b>82.2%</b>
FRDAP GRANT GLENWOOD PK PHASE I				
572.632 · FRDAP GRANT/GLENWOOD PARK	33,589.06	43,585.00	-9,995.94	77.1%
<b>Total FRDAP GRANT GLENWOOD PK PHASE I</b>	<b>33,589.06</b>	<b>43,585.00</b>	<b>-9,995.94</b>	<b>77.1%</b>
FRDAP GRANT GLENWOD PK PHASE II				
572.633 · FRDAP GRANT/GLENWOOD PK II	25,581.65	50,000.00	-24,418.35	51.2%
<b>Total FRDAP GRANT GLENWOD PK PHASE II</b>	<b>25,581.65</b>	<b>50,000.00</b>	<b>-24,418.35</b>	<b>51.2%</b>
<b>BOATING IMPROVEMENT FUND</b>				
572.636 · BOATING IMPROVEMENT FUND	12,752.00	13,000.00	-248.00	98.1%
<b>Total BOATING IMPROVEMENT FUND</b>	<b>12,752.00</b>	<b>13,000.00</b>	<b>-248.00</b>	<b>98.1%</b>
<b>Total PARKS AND RECREATION</b>	<b>122,872.21</b>	<b>171,408.00</b>	<b>-48,535.79</b>	<b>71.7%</b>
<b>SPECIAL EVENTS</b>				
574.490 · SPECIAL EVENTS/PICNIC DINNERS	1,732.30	2,000.00	-267.70	86.6%
<b>Total SPECIAL EVENTS</b>	<b>1,732.30</b>	<b>2,000.00</b>	<b>-267.70</b>	<b>86.6%</b>
<b>SPECIAL RECREATION FACILITIES</b>				
575.630 · MAINTENANCE SEAWAY BOAT RAMP	0.00	200.00	-200.00	0.0%
<b>Total SPECIAL RECREATION FACILITIES</b>	<b>0.00</b>	<b>200.00</b>	<b>-200.00</b>	<b>0.0%</b>

9:59 AM

09/03/04

Accrual Basis

**Town of Cinco Bayou**  
**Profit & Loss Budget vs. Actual**  
October 2003 through August 2004

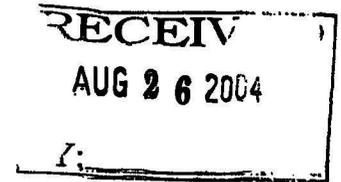
	<u>Oct '03 - Aug 04</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>OTHER CULTURE/RECREATION</b>				
579.630 · TREE/BEAUTIFICATION	0.00	500.00	-500.00	0.0%
<b>Total OTHER CULTURE/RECREATION</b>	0.00	500.00	-500.00	0.0%
<b>OTHER USES</b>				
580.990 · CONTINGENCY FUND	0.00	1,216.00	-1,216.00	0.0%
581.910 · INTERFUND TRANSFER BOAT LAUNCH	2,823.36	3,000.00	-176.64	94.1%
<b>Total OTHER USES</b>	2,823.36	4,216.00	-1,392.64	67.0%
<b>Total 001-EXPENDITURE/EXPENSE ACCTS.</b>	411,034.26	477,454.00	-66,419.74	86.1%
<b>Total Expense</b>	412,950.22	477,454.00	-64,503.78	86.5%
<b>Net Income</b>	<u>-4,337.66</u>	<u>0.00</u>	<u>-4,337.66</u>	<u>100.0%</u>

## **MANAGERS REPORT – SEP, 2004**

1. **GLENWOOD PARK PHASE I AND II:** THE PROJECT IS COMPLETE EXCEPT FOR THE PICNIC TABLES – THE PARK WILL BE CLOSED DURING CONSTRUCTION AND PLACEMENT OF THE NEW CELL TOWER.
2. **LAGUNA PARK:** THE PROJECT IS COMPLETE EXCEPT FOR THE PICNIC TABLES.
3. **YACHT CLUB TOWNHOMES (TRAILER PARK):** LUMBER HAS BEEN DELIVERED TO THE SITE AND CONCRETE HAS BEEN POURED.
4. **YACHT CLUB HARBOR CONDOMINIUMS:** CONCRETE HAS BEEN POURED AND THE WALLS ARE GOING UP.
5. **2004 / 2005 BUDGET AND MILLAGE RATE:** THE FIRST READING OF ORDINANCE #207 FOR THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2004 / 2005 AND THE FIRST READING OF ORDINANCE #208 FOR THE PROPOSED BUDGET FOR FISCAL YEAR 2004 / 2005 WILL BE ON THIS COUNCIL MEETING AGENDA.
6. **SICK LEAVE:** MY SURGERY WAS A SUCCESS. I CAN NOW WALK WITHOUT PAIN. I'M NOT PERMITTED TO DRIVE YET. I WAS IN THE OFFICE FOR ABOUT AN HOUR ON MONDAY. I AM GOING TO OUTPATIENT THERAPY 3 TIMES A WEEK AT WHITE SANDS PHYSICAL THERAPY. I STILL TIRE VERY EASILY BUT AM TOLD THAT WILL GO AWAY GRADUALLY AS THE ANESTHESIA GETS OUT OF MY BODY. I PLAN TO COME BACK TO WORK PART TIME STARTING NEXT WEEK. I PLAN TO BE AT THE COUNCIL MEETING.



**Don & Jean Hood**  
**12 A Lucille Street**  
**Cinco Bayou, FL 32548**



August 25, 2004

Norm Frucci, Mayor of Cinco Bayou  
10 Yacht Club Drive  
Cinco Bayou, FL 32548

Dear Mayor Frucci,

I would like to be considered for the vacant seat on the Cinco Bayou Town Council. Although I have only resided in Cinco Bayou since May, I would appreciate the opportunity to represent my neighbors on the council.

I am a retired educator, having taught in the Okaloosa County School District for thirty years. During my teaching career I served on numerous state and local committees representing my fellow educators on issues such as teacher evaluation, insurance, employee grievances, and school improvement plans (as part of Ocean City Elementary's School Advisory Council). I also served for nine years as the Chief Negotiator for the Okaloosa County Education Association. In this capacity I headed a team that bargained the salaries, working conditions, and supplements for approximately 1700 teachers in Okaloosa County. I am currently a part-time consultant with the Okaloosa County School District, teaching workshops on effective teaching practices and teacher evaluation to beginning teachers, as well as training potential administrators in the use of the Florida Performance Measurement System (part of the system utilized in Okaloosa County to assess and evaluate teachers).

I believe that my background and experience would be an asset to the Cinco Bayou Town Council. If you would like any additional information regarding my qualifications, please contact me at 850-244-1264 or hoodsdj@cox.net.

Sincerely,

  
Jean M. Hood

DUTCH PAYNE  
134 OPP BLVD. NE  
CINCO BAYOU, FL 32548



August 30, 2004

Mayor Norm Frucci and Town Council  
Town of Cinco Bayou  
10 Yacht Club Drive  
Cinco Bayou, FL 32548

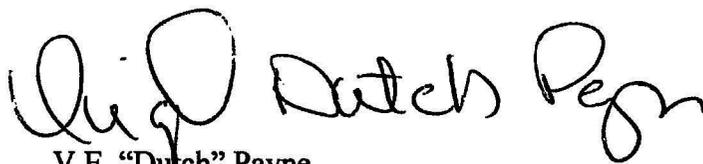
RE: OPEN COUNCIL SEAT

Dear Mayor Frucci and Council members,

I hereby submit this letter to volunteer my services to fill the vacated council seat. I affirm that I do meet all qualifications required for this position including my past terms as councilman and mayor pro tempore. Considering the majority of representation is concentrated off Kidd Street and Laguna Landing, I especially feel my appointment would be beneficial as I would represent the Opp Blvd. neighborhood and southern portion of Cinco Bayou.

It would be my pleasure to represent the citizens and the Town of Cinco Bayou once again.

Sincerely,

  
V.E. "Dutch" Payne