

TOWN OF CINCO BAYOU
PLANNING & ZONING MEETING MINUTES
10 OCTOBER 2002

Mayor Sara Carroll called the Planning & Zoning meeting to order at 6:00 P.M. on October 10, 2002. Following a silent prayer and the pledge of allegiance, roll call was taken.

Roll Call: Mayor Carroll
Councilman Bainter
Councilman DesGranges (absent)
Councilman Farley
Councilman Frucci
Mayor Pro Tem Koch

A quorum was present. Also present were Town Attorney Jeff McInnis, Town Engineer Mark Schaeffer, Assistant Monika Gillette, Community Officer Frank Hawley, residents Duncan Black, Howard Kelly and Jerry Carroll, Ricky and Kimberly Smith, Paul Hartzog and Dan Young.

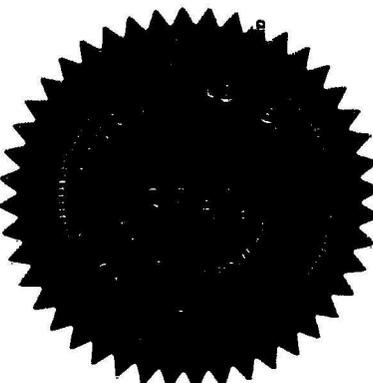
ACTION ITEMS

1. Mayor Carroll reminded the council of the variance request from Mr. Duncan Black of 81 Yacht Club Drive. Mr. Black approached the council to describe and personally ask for the variance. He added that his neighbor, Mr. Jim Kendrick, wrote to the council to say that he had no problem with the variance request. Councilman Frucci made a motion to approve variance request for Mr. Black stating that it met criteria under Cinco Bayou Land Development Code 54-131. Councilman Koch seconded the motion. The motion passed unanimously.

Adjourn – There being no further business, the meeting adjourned at 6:08 pm

ATTEST:

Original document is too dark
to get a good image





Sara Carroll, Mayor



Nell Webb, Town Manager/Clerk

MANAGERS REPORT – OCTOBER 10, 2002

1. **STATUS DRAINAGE DITCH:** The DEP permit has been received. Bid proposals were opened and the results have been emailed to the Council. A decision will need to be made by the Council to award the bid.
2. **GLENWOOD PARK:** We are still waiting on the permit from DEP to start the FRDAP project.
3. **PAWS:** I attended the Okaloosa County Board meeting in support of Laurel Hill. Councilman DesGranges was unable to attend. The Board would only allow the attorney from Laurel Hill speak less than five minutes. She was not allowed to share her research with the board because she had been taken off the agenda.
4. **LAGUNA PARK:** The bid proposals will be opened on Thursday, October 3rd at 2:30 PM. The results will be presented at the council meeting.
5. **PAVING OF LUCILLE, KIDD & SEAWAY:** This was scheduled to be on the County agenda September 26th. Ms Slayterpryce was out of town prior to the meeting and did not have time to review the interlocal agreement. She and county manager Holley decided that it would be better to schedule it for the October 8th agenda. I will update you with the Board's decision as soon as I get it.
6. **CRA:** The invoice for the first tax increments using 2001 as the base year has been sent to the county. The invoice was due October 1st and will be past due on January 1st.
7. **BUDGET:** We still have not moved any money from the CD. Hopefully we will not have to. We have spent the following on the projects:

Drainage Ditch: \$12,727. *includes legal fees, engineering fees, and advertising fees. We should start construction within the next two weeks. The minimum base bid is \$16,732. We allowed \$25,000 – which leaves \$12,273 unspent - we still need \$4,459.*

Lucille, Kidd and Seaway: *I have indicated to you that we were under budgeted on some of the revenues and over on some of the expenses. The Council decided to allow \$7,000 for the paving of the streets. Below are the accounts that will fund the extra needed on the ditch and for the streets.*

Revenues:

#313.100 – Franchise Fee – Gulf Power	\$ 1,288.00
#313.400 – Franchise Fee – Okaloosa Gas	\$ 2,309.00
#315.000 – Utility Tax – Communications Services Tax	\$ 8,645.00

Total Extra Revenue	\$12,242.00
Total Extra needed for streets & ditch	\$11,459.00
Excess Revenues	\$ 965.00

Expenses:

#513.230 – Employee Life & Health Insurance	\$ 1,630.00
#519.400 – Travel and Per Diem	\$ 1,000.00
519.540 – Books, Pub, Sub, & Memberships	\$ 1,000.00

Total Under Expense	\$ 3,630.00
Plus Excess Revenues	\$ 965.00
Plus Contingency Fund	\$ 7,224.00
Grand Total	\$11,819.00

