

**TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING MINUTES
12 OCTOBER 2000**

Mayor Drabczuk called the regular Town Council meeting to order at 6:20 p.m. following the Planning and Zoning meeting.

Present: Mayor Drabczuk
Councilwoman Carroll
Councilman Kendrick
Councilman Skelly (absent)
Councilman Frucci
Mayor Pro Tem Payne

A quorum was present. Also present were Town Manager/Clerk Nell Webb, Assistant Monika Gillette, Town Engineer Mark Shaeffer and Town Attorney Michelle Anchors.

REGULAR BUSINESS

1. Council Approval of Agenda: Mayor Drabczuk asked for acceptance of the agenda. Councilman Frucci made a motion to approve the agenda. Councilman Kendrick seconded the motion. The motion passed unanimously.

2. Consent Agenda: Mayor Drabczuk asked for acceptance of the consent agenda. Councilman Kendrick made a motion to approve the consent agenda. Councilman Payne seconded the motion. The motion passed unanimously.

3. Action Items:

A. The Town Council reviewed the recommendations from the P & Z Board to accept the setback variance request from Gene Brown of M.E. Brown Construction. Councilman Payne made a motion to accept the P & Z recommendation and grant the variance request. Councilwoman Carroll seconded the motion, which passed unanimously.

B. The Town Council reviewed the recommendations from the P & Z Board to accept the dock application request for Allen Milton. Councilwoman Carroll made a motion to accept the P & Z recommendation and grant a permit for building the submitted dock. Councilman Frucci seconded the motion, which passed unanimously.

C. The Town Council reviewed a letter submitted by Okaloosa-Walton Child Care Services, Inc. requesting funds in the amount of \$200. Town Manager/Clerk Nell Webb stated that this was not budgeted for and that she recommended that no donation be made for this organization and no further donation request from any organization be accepted. Mayor Drabczuk stated that the issue of donating to organizations needs to be addressed at a future meeting and that donation requests be evaluated during the budget meetings prior to each fiscal year. Councilman Kendrick made a recommendation that residents who would like to donate make donations

12 October 2000 *tlw*

through a request on their property tax bill. Councilman Payne made a motion to not review any more donation requests until the next fiscal year. Councilman Frucci seconded the motion, which passed unanimously. With no further discussion, Councilman Payne made a motion to not make a donation to Okaloosa-Walton Child Care Services, Inc. during this fiscal year. Councilman Frucci seconded the motion, which passed unanimously.

4. Special Requests/Invitations

A. The Town Council reviewed a written request from Cindi Jordan to place a plaque honoring Joe O'Hare and the members of the Aqua Sports Ski Show and Miracle Strip Ski Club. Town Manager/Clerk Webb stated that the plaque was a birthday present for her father and would be paid for by Ms. Jordan and all she is requesting is permission to place the plaque in Francis Park. Councilwoman Carroll requested more details about the plaque. Councilman Kendrick also requested more information saying that plaques can vary in size and quality. Councilwoman Carroll stated that there was already a plaque in Francis Park and that perhaps a similar plaque in the same location be approved. Councilman Frucci stated that perhaps the decision be left to the Town Manager/Clerk after more information is gathered. Councilman Payne made a motion to have the Town Manager/Clerk gather more information and approve the plaque. Councilman Kendrick seconded the motion, which failed with all nays. Councilwoman Carroll made a motion to defer decision to Town Manager with the stipulation that the size and quality of the plaque meet the specifications of the existing plaque. Councilman Frucci seconded the motion, which passed unanimously. Councilman Payne asked if there needed to be a stipulation about removing the plaque if needed. Attorney Anchors said that since it was on Town property it was within our rights to remove the plaque.

B. Proclamation request by Jerry Pizza proclaiming November 2000 as Epilepsy Awareness Month. Councilman Kendrick made a motion to accept the proclamation request. Councilman Payne seconded the motion, which passed unanimously.

C. Invitation to participate in the Veteran's Day Ceremonies on November 11, 2000 at Beal Memorial Cemetery. Councilman Payne announced he would attend on behalf of the Town of Cinco Bayou. He also said that Councilwoman Carroll would check her schedule and perhaps join him for the ceremony.

5. Engineer's Report. Town Engineer Shaeffer stated that the FRDAP grant application would be delivered to Ms. Webb tomorrow, which would then need to be mailed immediately to meet the deadline. Councilman Kendrick asked when the City of Fort Walton Beach would begin it's project to replace the water lines. Mr. Shaeffer responded that he had not been given a schedule. He said that a letter had been sent along with a permit.

6. Attorney's Report. No report given.

7. Community Officer's Report. No report given.

8. Town Manager's Report.

A) Town Manager/Clerk Webb stated that she researched donations promised to Bridgeway Center and noted that there was nothing in the written minutes that indicated that approval of the donation was made. She cautioned the Council that they approved the minutes as written and to be sure to in the future that the minutes are written correctly and that nothing has been left out. She said she checked with other municipalities and about 50 percent of them make donations, and the other 50 percent have policies that they do not donate. Ms. Webb suggested to implement a policy that presentations for donation requests be made at the budget meetings prior to each fiscal year.

B) Town Manager/Clerk Webb stated that the annual audit would begin October 25, 2000.

C) Town Manager/Clerk Webb stated that the FRDAP grant application forms were received and will be mailed on 10/13/00.

D) Town Manager/Clerk Webb referenced the agenda on the days she would be away from the office in October.

9. Public Requests/Comments. None given.

10. Council Member's Comments/Reports:

Councilman Payne stated that the Okaloosa League of Cities was back at square one with the 1 cent sales tax. He also said he would be attending the Northwest Florida League of Cities dinner on October 27. He asked Ms. Webb the status of the car wash planned for Cinco Bayou. Ms. Webb replied that Okaloosa County was requiring Mr. Lorton to install an ADA compliant bathroom, which was holding him up. Councilman Payne questioned the county's requirement and Ms. Webb answered that the County was the code enforcer for the Town and their codes are our codes. It was noted that there was still concrete rubble on the vacant lot and Ms. Webb stated that the vacant house was just moved with Councilman Payne saying that the land needs to be cleaned.

Councilwoman Carroll questioned why she has not been given a financial statement since July. Ms. Webb stated she thought they were in the packages and that she would be given copies as soon as possible.

Councilman Kendrick asked for the schedule of the water pipe installation which will be conducted by the City of Fort Walton Beach. Town Engineer Shaeffer stated there was no schedule, but that the permit was valid for 60 days to start and 120 days to finish. Councilman Kendrick also asked about the property Sprint leased and commented the property looks terrible. Ms. Webb stated that the agreement with the car business had expired. Councilman Kendrick asked that a letter be written to the

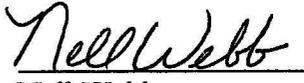
owner of the car business asking him to remove cars parked on the lot. Councilman Kendrick also asked about the shutters. Ms. Webb stated that she has heard verbal approval, but nothing has been put in writing. A discussion followed about the generator that the Town had purchased last year and the need for maintenance of it.

Councilman Frucci stated there was a fire ant hill at the base of the tree with the plaque in Francis Park. He asked that for the maintenance supervisor use Amdro before the ants kill the tree.

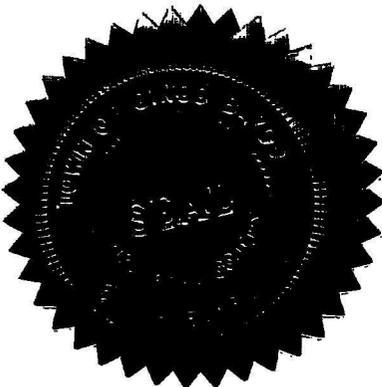
11. Mayor Drabczuk announced that the next picnic was scheduled for October 17 and would be "chili" night. He also stated that the Tree Committee would be meeting on Oct. 18 at 2 pm. His last announcement was a reminder of the Northwest Florida League of Cities dinner at Sandestin on October 27. He also asked for the status of Glenwood Park since a tree was knocked down. Ms. Webb stated that part of the railing was down, but could be repaired. She also said that the tree had been cut into pieces and left to decompose. Before the meeting adjourned, Councilwoman Carroll stated she would cook the turkeys and dressing for the November Thanksgiving picnic.

12. **Adjourn** – There being no further business, the meeting adjourned at 7:05 p.m.

ATTEST:


Nell Webb
Town Manager/Clerk


Mayor Randall P. Drabczuk



Original document is too dark
to get a good image