

**MEETING MINUTES
TOWN OF CINCO BAYOU
REGULAR TOWN COUNCIL
October 22, 2012, 2013 ♦ 6:00 PM**

Mayor Farley called the rescheduled Regular Council Meeting to order on October 22, 2013 at 6:00 P.M.
Roll call was taken:

ROLL CALL:

MAYOR FARLEY	COUNCILWOMAN HOOD
MAYOR PRO-TEM CHUBB	COUNCILMAN MYERS
COUNCILMAN BRATTON	COUNCLMAN SIEVERS

Also present at the meeting were: Town Deputy Clerk Linda Barringer, Town Maintenance Manager Keith Williams, Town Attorney Jeff McInnis and Town Engineer Joe Rector and Cliff Knauer introducing Charlie Cotton also from Preble-Rish and Town Planner Jack Dorman.

REGULAR BUSINESS:

- 1. Council Approval of Agenda:** Mayor Farley asked for approval of the Agenda. Councilwoman Hood made a motion to approve the Agenda, Councilman Chubb seconded the motion. *The motion passed unanimously.*
- 2. Council Approval of Consent Agenda:** Mayor Farley asked for approval of the consent Agenda of the Meetings Minutes for the 1st Public Hearing and Regular Council Meeting on September 12, 2013 and the 2nd Public Hearing on September 19, 2013 and the Budget Status as of September 30, 2013. Councilwoman Hood made the motion and Councilman Myers seconded the motion. *The motion passed unanimously.*

Action items:

1. Town Attorney Jeff McInnis gave the first reading of Ordinance 229

ORDINANCE NO. 229

AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA, AMENDING CHAPTER 34, PARKS AND RECREATION, SECTION 34-41, MERCHANDISING, ADVERTISING AND SIGNS, SUBSECTION (1), VENDING AND PEDDLING; AMENDING TITLE OF SECTION 34-41(1) AND PROHIBITING ALL NON-PERMITTED COMMERCIAL ACTIVITIES WITHIN TOWN PARKS; AMENDING THE TITLE OF SECTION 34-42; AMENDING THE TITLE OF SECTION 34-42(c) AND REQUIRING ALL COMMERCIAL ACTIVITY IN TOWN PARKS TO BE PERMITTED; AMENDING SECTION 34-44, RECREATION FACILITY FEE, TO ESTABLISH THE AUTHORITY FOR CHARGING FEES FOR COMMERCIAL ACTIVITY PERMITS; PROVIDING FOR AUTHORITY; PROVIDING LEGISLATIVE FINDINGS AND INTENT; PROVIDING FOR A PURPOSE; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTING PROVISIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Councilwoman Hood made the motion to accept the first reading of Ordinance No. 229, Councilman Chubb seconded the motion. Motion passed unanimously.

2. ACTION ITEM:

Mayor Farley asked the council's action to vote on Dorman and Associates' contract and modification. Also, to start the LDC workshops and to authorize Dorman and Associates to start the adoption process. Jack Dorman mentioned with the changes this agreement more clearly outlines what exactly his firm's responsibilities will be.

Councilman Bratton made motion to accept the modifications, Councilman Siever's seconded the motion. Motion passed unanimously.

MAYOR PRO-TEM CHUBB Yes COUNCILWOMAN HOOD Yes
COUNCILMAN BRATTON Yes COUNCILMAN MYERS Yes
COUNCLMAN SIEVERS Yes

Mr. Dorman would like to have a meeting with the staff and councilmembers to go over the draft and to answer any questions anyone may have.

Reports:

1. **Town Manager's Report** – Nell Dykes is absent, Linda Barringer speaking on the Managers behalf.

CDBG Grant, Everything is closed out we have received the final payment and it has been disbursed to all the vendors, we have completed all of the paper which was sent Certified Mail.

TRIM has been completed and successfully uploaded to the website.

Cinco Bayou's website to be updated as soon as possible. We have received several quotes from local vendors from \$1200 - \$2500 to develop and maintain the website. Mayor Farley suggested we look into asking the Choctaw High School IT class if they may want to create our website.

Cinco Bayou banners: I have looked into banners and there are several companies who offer clearance pricing, but there may not be enough of the items for all of our needs. I am continuing to reach out and get more specific art and quotes.

The Fall Newsletter is almost completed, we just need the Manager and Mayor's comments and some time to format it and send out.

2. **Attorney's Report** – Jeff McInnis – As we discussed on the new Resolution that will go along with the Parks Ordinance, the Draft is finished and primarily discusses some of the fee structures along with the Town Hall Facility Use Agreement, Park Facility Use Agreement, Commercial Use and Special Event Permit Application Agreement, (The Town staff will maintain in the file with the permit/license). They will present to the Council at the November meeting after the adoption of the Ordinance 229.
3. **Town Planner's Report** – no comments

4. **Engineer's Report** – Joe Rector: This is the last time he will speak to the council tonight. He introduced Cliff Knauer and Charlie Cotton who will be assisting Cliff and Cinco Bayou. They have submitted the renewal and continuation of the contract between the Cinco Bayou and Preble-Rish. There was not any changes to the contract, they just need to extend it and it can voted on at the next council meeting.

Public Request/Comments:

Council Member's Comments/Request:

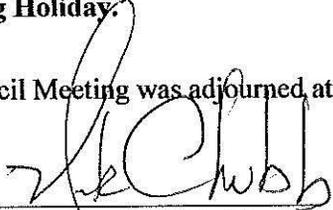
Mayor's Comments/ Announcements: There is a special Memorial Service Honoring our Veterans that will take place on Veterans Day at the Beal Parkway Memorial Cemetery. A volunteer is needed to be present for the ceremony. Councilman Siever's will check his schedule to see if he is available.

Dates to Remember: Town Hall will be closed on November 11, 2013 in observance of Veterans Day, the next Regular Council Meeting will be on November 14, 2013, Town Hall will be closed on November 28-29 in observance of the Thanksgiving Holiday.

Adjourn: After no further business the Regular Council Meeting was adjourned at 6:35.

ATTEST:





Mayor Pro Tem Nick Chubb



Linda Barringer, Deputy Clerk