MEETING MINUTES CINCO BAYOU REGULAR TOWN COUNCIL MEETING November 13, 2014

MAYOR JEAN HOOD CALLED THE MEETING TO ORDER, MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE AT 6:00 P.M.

ROLL CALL:

MAYOR JEAN HOOD COUNCILMAN BRATTON COUNCILMAN ANDREWS MAYOR PRO TEM CHUBB COUNCILMAN MYERS COUNCILMAN KOCH

Also in attendance was Town Manager Nell Dykes, Town Maintenance Manager Keith Williams, Town Attorney Jeff McInnis, Town Planner Jack Dorman and Town Engineer Joe Rector.

REGULAR BUSINESS:

- 1. Council Approval of Agenda: Councilman Koch made a motion to approve the Agenda for Regular Council Meeting. Councilman Andrews seconded the motion. *The Motion passed unanimously*.
- 2. Council Approval of Consent Agenda: Councilman Myers made a motion to approve Meeting Minutes for the October 9, 2014 Regular Council Meeting, Special Called FRDAP Grant Meeting on October 29, 2014 and the Budget and Financial Status as of October 31, 2014. Councilman Koch seconded the motion. *The Motion passed unanimously*.

Action Items:

- Mayor Hood asked for clarification of why the scuba club had decided to cancel their appearance
 at the town meeting? Manager Dykes said they had asked several questions via email prior to the
 meeting and felt their questions had been answered and decided not to address the council. No
 action was taken.
- 2. A roll call vote is needed to begin the rezoning process that was approved at last month's meeting. Councilman Myers made a motion to approve the Town Planner Jack Dorman of J.E. Dorman and Associates to begin the process to rezone Captiva Cove. Captiva Cove HOA would be paying the cost for the rezoning. Councilman Nick Chubb seconded the motion. Roll Call was taken:

Councilman Jim Bratton Y
Paula Councilman Andrews Y
Councilman Danny Myers Y
The Motion passed unanimously.

Councilman Nick Chubb Y
Councilman Nick Chubb Y
Councilman Carol Koch Y

3. After Council discussion Councilman Koch made a motion for Nell and Jeff to draft an article for various publications to advertise the upcoming Town Manager position. Councilman Bratton seconded the motion. *The Motion passed unanimously*.

Councilman Nick Chubb made a motion to place on the December Council Meeting Agenda an action item to discuss/appoint an Interim Town Manager. Councilman Myers seconded the motion. *The Motion passed unanimously*.

Discussion Items:

Council discussion of whether the staff is to continue monitoring the Okaloosa Transit System, Town Attorney Jeff McInnis address the council. The Okaloosa Transit System is working on developing a Co-Operative board and each governing body would have a member on the board or to withdraw from this co-operative body. Town Manager Dykes suggested we still continue to read emails, go to the meetings. It was the consensus that we continue monitoring the future of the transit system and hopefully continue with the manager meetings.

Town Engineer Joe Rector relayed to the council the team effort put forth by the Town Staff, Preble-Rish Staff and himself to prepare the FRDAP Grant application and it was mailed and delivered on time. We should know by spring 2015 where we stand on receiving the funds. Mr. Rector also spoke on the process of applying for the CDBG Grant. It will take several steps, Forming a committee (Citizen Advisory Task Force) of Cinco Bayou residents (none of which could hold a current council position). There has to be a door to door survey of residents and they have to be in a certain income bracket. The application cycle opens in Feb. and closes in March. We would have to have the CATF and public hearings, etc. Council decided there wasn't enough time during the holidays and wanted to wait until the January meeting to discuss forming a committee and possibly moving forward with the application process.

Reports:

- 1. Town Manager's Report Nell Dykes Written Report
- 2. Attorney's Report Jeff McInnis
- 3. Town Planner's Report Jack Dorman
- 4. Engineer's Report Joe Rector

Public Request/Comments: NONE Council Member's Comments/Request: Mayor's Comments/ Announcements:

DATES TO REMEMBER:

Town Hall will be closed on November 27 and 28th 2014 in observance of Thanksgiving Holiday. Regular Council Meeting will be held on December 11, 2014, 6:00 p.m. Retirement Celebration for Town Manager Nell Dykes immediately following the Council meeting.

ADJOURN: After no further business the meeting adjourned at 7:25 p.m.

ATTEST:

ll Dykes, Town Manager/Clerk