

TOWN OF CINCO BAYOU
COUNCIL AS COMMITTEE MEETING
DECEMBER 10, 1986

Mayor Laginess called the Council as Committee Meeting to order at
at 5:06 PM.

SILENT PRAYER

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Present: Mayor Laginess
Councilwoman Buchanan
Councilwoman Dumka
Councilman Gage

Absent: Councilman Plaster
Councilman Skelly (arrived at 5:23)

Also Present: Attorney McInnis Clerk Borchik
George Kohut Peggy Wise
Jim Kendrick Steve Rushing

REGULAR BUSINESS

1. Minutes - The Mayor asked the Council if they had reviewed the minutes of the November meetings. Councilman Gage made a motion to accept the minutes, seconded by Councilwoman Buchanan. Councilman Gage then made a motion to place this item on the Consent Agenda, seconded by Councilwoman Buchanan. The motion was unanimously approved.

2. Financial Report - The Mayor asked the Council if they had reviewed the November Financial Report. Councilwoman Dumka made a motion to approve the November, 1986 Financial Report and to place it on the Consent Agenda, seconded by Councilman Gage. The motion was unanimously approved.

3. KSD Statement - The Mayor asked that discussion on this item be delayed until Councilman Skelly arrived.

4. Building Permit, Mrs Wise - Mrs Wise, Travel Adventures, plans to build a two story building for her business at the corner of Yacht Club Drive and Luverne Street. The plans and specifications meet the zoning and set back requirements for the Town and are available for inspection. The Ocean City/Wright Fire Department will review the plans and make their recommendations. Action will be taken at next week's meeting.

5. Glenwood Park - Mayor Laginess outlined the park's status and the need to act to accept or deny the state approved grant to complete the park as proposed. The 25 year commitment for the upkeep and maintenance of the park and its facilities may place an unacceptable future burden on the Town. (Councilman Skelly arrived at this time) Following a short discussion, Councilman Gage made a motion to notify the State that the Town would not accept the grant and to place this item on the Consent Agenda, seconded by Councilwoman Dumka. The motion was unanimously approved.

At this point, the Council returned to item 3, KSD Statement Mayor Laginess presented a short review of the background and sequence of events concerning the proposed addition. Mr. Kendrick stated that he was aware that he had no legal claim for reimbursement, however, he believed that he was due payment for the work that had been completed. Following a lengthy discussion, Councilman Skelly made a motion to allocate \$3,500.00 for work completed. The motion failed for lack of a second. Councilwoman Buchanan made a motion to compensate Mr. Kendrick for some portion to be decided at a later date, seconded by Councilman Skelly. Councilman Skelly made a motion to amend the motion to place a time limit of December 31, 1986 seconded by Councilwoman Buchanan. The motion was approved 3 to 1 with Councilman Gage voting "No". Mayor Laginess restated the motion as amended and the motion was approved, 3 to 1 with Councilman Gage voting "No". Councilwoman Buchanan then made a motion to pay \$1,000.00 prior to December 31, 1986, seconded by Councilman Skelly. The motion was approved 3 to 1 with Councilman Gage voting "No".

6. Council Meeting Date/Time Change - Following a short discussion, Councilwoman Dumka made a motion to change the meeting time to 6 PM on the 2nd and 3rd Wednesday of each month effective January 1, 1987 and to place this item on the Consent Agenda, seconded by Councilwoman Buchanan. The motion was unanimously approved.

PUBLIC REQUESTS - None

COMMITTEE REPORTS

1. Administrative Committee - no report
2. Finance & Budget Committee - no report
3. Comprehensive Plan Committee - no report

CORRESPONDENCE

1. Letter - West Florida Regional Planning Council - The draft copy of the West Florida Regional Planning Council Comprehensive Plan has been received and is available for review.
2. Letter - Okaloosa County Planning Department - Sets the schedule for initial Comprehensive Plan requirements.
3. Letter - Department of Community Affairs - Presents request for a Resolution in support of Drunk and Drugged Drivers Week. Councilman Skelly made a motion that a resolution be prepared and added to the Consent Agenda, seconded by Councilman Gage. The motion was unanimously approved.

CLERK'S REPORT - The Clerk called the Council's attention to the large notebooks for each Councilmember, the Mayor and the Town Attorney that were placed on the table. In addition to the Code of Ordinances, copies of all ordinances adopted and not codified are in the notebook along with the Personnel and Purchasing policies.

MAYOR'S ANNOUNCEMENTS

1. The Mayor reminded the Council of the Town Christmas Party on Tuesday, December 16, 1986 at 6:30 in the Town Hall.
2. The Next Council meeting would be Wednesday, December 17, 1986 at 5 PM.
3. The Okaloosa County League of Cities Winter Meeting will be sponsored by the Town at the Ft Walton Yacht Club on Thursday, December 18, 1986. All reservations are due by December 15, 1986.

There being no further business, the meeting adjourned at 7:06 PM.



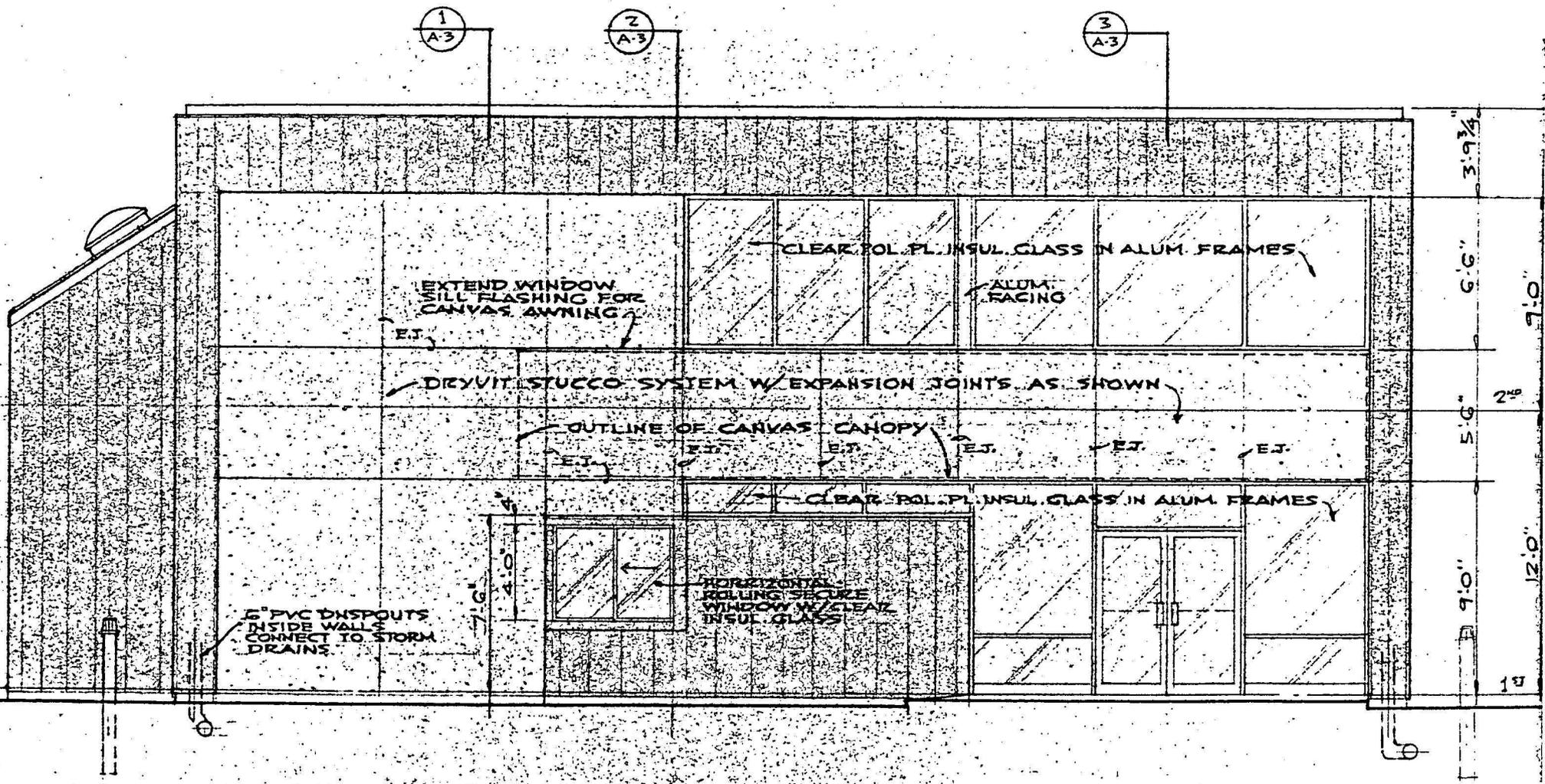
Mayor

Attest:



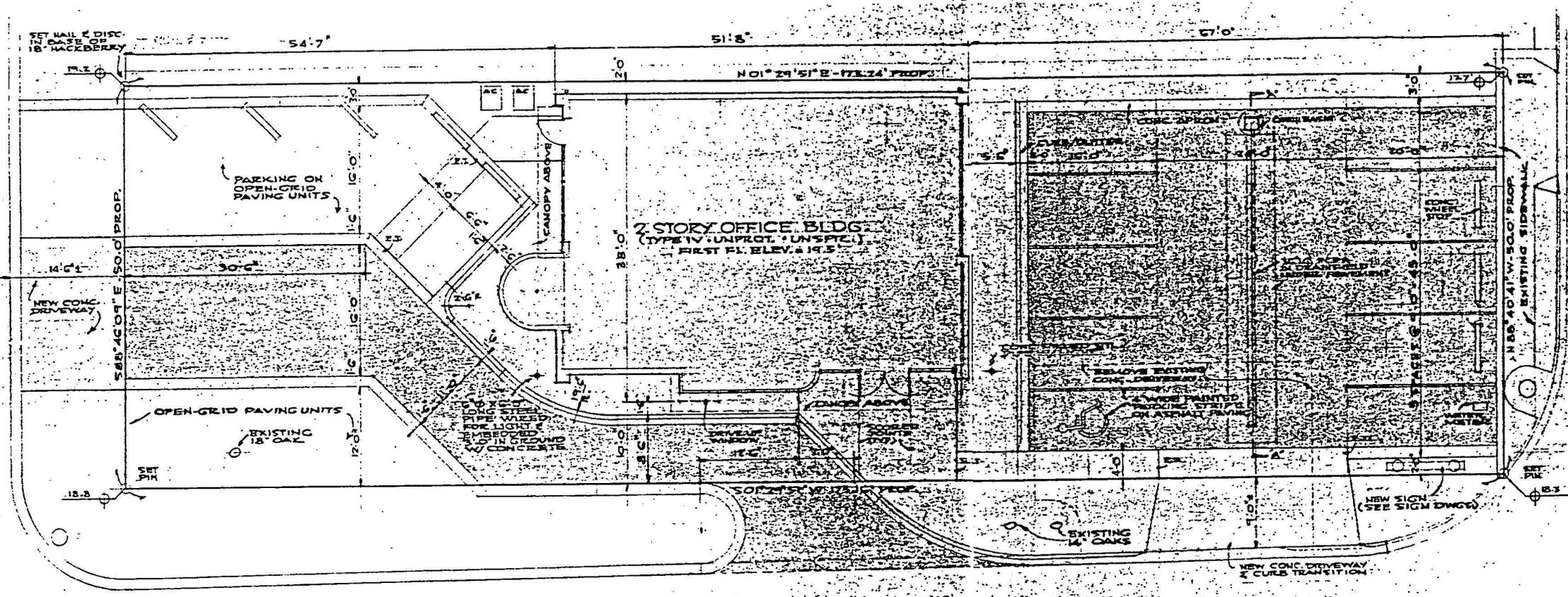
Town Clerk

NOTE: A mechanical recording had been made of the foregoing proceedings of which these minutes are a part and is on file in the Office of the Town Clerk.



• EAST ELEVATION •
 (LUVIERNE ST.)
 SCALE 1/4" = 1'-0"

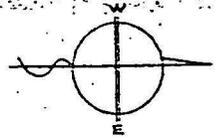
IRWIN AVE.
50' R.O.W.



LUVERNE ST.
50' R.O.W.

YACHT CLUB DR.
60' R.O.W.

• SITE PLAN •
SCALE 1/8" = 1'-0"



LEGAL DESCRIPTION
LOT 1, BLOCK 7, CINCO
BAYOU SUBDIVISION
OKALOOSA COUNTY,
FLORIDA

WEST FLORIDA REGIONAL PLANNING COUNCIL

POST OFFICE BOX 486
PENSACOLA, FLORIDA 32593-0486 • PHONE (904) 433-1459

Daniel F. Krumel
Executive Director

Helen Ingram
Chairman

George Jernigan
Vice Chairman

November 24, 1986

Mayor Ralph J. Perry
Town of Cinco Bayou
35 Kelly Avenue
Fort Walton Beach, FL 32548

Dear Mayor Perry:

The completed West Florida Comprehensive Regional Policy Plan is enclosed for your review, pursuant to Chapter 27E-4, F.A.C. Local governments have sixty (60) days to provide comments to the Council, including recommended changes to the Plan. During February and/or March, a series of three public workshops will be conducted in the Region to address recommended changes. By May 1, 1987, the Council will initiate rulemaking procedures to adopt the Regional Policy Plan. Local governments are encouraged to identify any potential conflicts with adopted local comprehensive plans, land development regulations, and capital improvement programs and to recommend changes to the Plan that would resolve identified conflicts.

Council staff looks forward to working with you to fulfill the requirements for integrated state, regional, and local planning. If you have any questions concerning the enclosed plan or the review and adoption process, please telephone me or Lel Czeck at 904-433-1459.

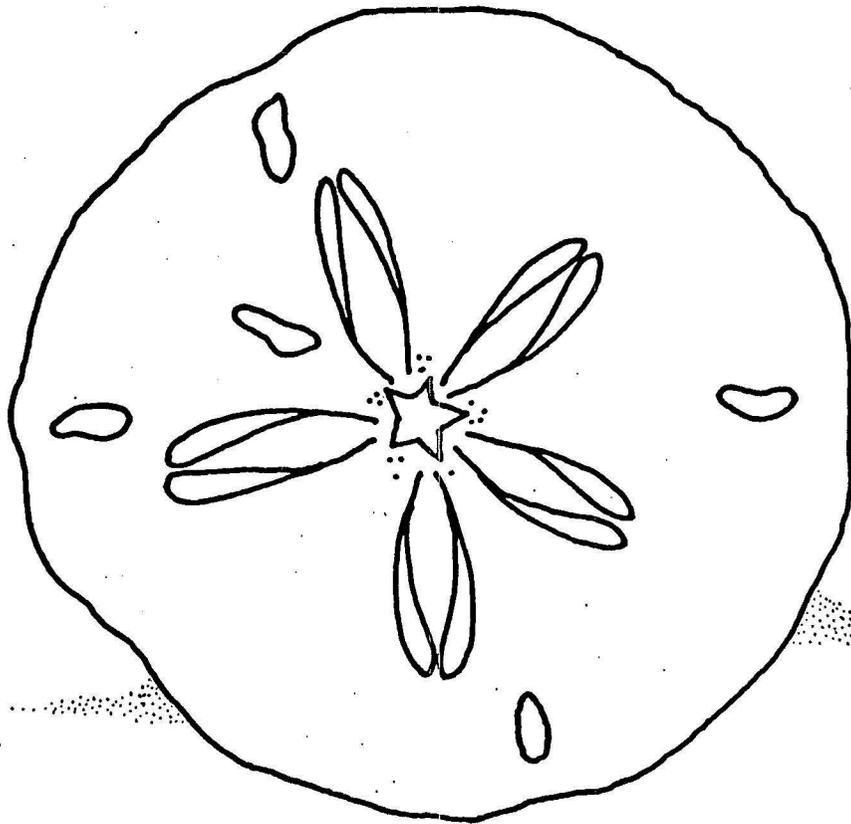
Sincerely,

Daniel F. Krumel
Daniel F. Krumel
Executive Director

DFK/jfn

Enclosure

Comprehensive Regional Policy Plan



WEST
FLORIDA
REGIONAL
PLANNING
COUNCIL

DRAFT

NOVEMBER 1986

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PREFACE

Dramatic change, particularly in the past ten years, has resulted in both good news and bad news for the West Florida Region. First the good news...

What once was referred to as the "Redneck Riviera" is now considered one of the last frontiers in terms of coastal development in Florida. The relatively stable beach and dune system provides a source of enjoyment for residents and visitors and is the primary component in the industry of tourism. The economy of the region has remained stable, in part because of a strong military presence and a growing service industry. Three major transportation systems, the intracoastal waterway, Interstate 10, and Seaboard System Railroad provide important east-west access through the region.

Forests, timberlands, agricultural lands, and three major bay systems add to the natural features of the region, and provide both economic and recreational benefits. Programmed transportation improvements, enhancement of cultural and historical resources, and downtown redevelopment are just part of ongoing efforts to improve the quality of life in the region. Many benefits are accruing to the region because of growth and change and opportunities are plentiful for a bright future.

Tempering the good news, there are many deficiencies which can be attributed to rapid and random growth. The region's infrastructure backlogs and needs total an estimated eight hundred million dollars. Reasonable impact fees have not been levied to help meet the financial needs created by growth in the region. Planning capabilities of local governments vary in degree from one area to the next, resulting in inconsistent and uncoordinated plan formulation and implementation.

In order for the region to maintain the qualities that make West Florida an attractive place to live and visit, a strategy for managing growth and change is necessary. The Comprehensive Regional Policy Plan (CRPP), is a strategic management document to provide overall guidelines for the region's growth and development. The strategic management process is diagrammed on the following page.

The CRPP is presented in three sections. First, the Regional Description summarizes conditions and trends in terms of natural, economic and social qualities. The diversified nature of the region and its distinctive qualities are outlined. The second major section of the CRPP establishes regional Issues, Goals and Policies and will be used as a basis for decisions by the regional planning council. Seventy-five issues are analyzed, goals and policies are developed, and measures are included for tracking

progress toward each regional goal. The Implementation Strategy is contained in the third and final section of the Plan. Three subsections, Growth Management, Intergovernmental Coordination and Ongoing Planning Activities, describe how the Plan will be used, actions necessary for successful implementation, and the need for further program development.

TOWN OF CINCO BAYOU

35 KELLY AVENUE (CINCO BAYOU)
FT. WALTON BEACH, FLORIDA 32548
904-244-2712

Mayor:
CHARLES R. LAGINESS

Council Members:
DOROTHY H. BUCHANAN
WINFIELD H. DAVIS
JOYCE V. DUMKA
MICHAEL PLASTER
JOSEPH P. SKELLY

Town Attorney:
C. JEFFREY McINNIS

Town Clerk:
ALBERT S. BORCHIK, JR.

M E M O R A N D U M

TO: Mayor & Town Council

FROM: Town Clerk *MB*

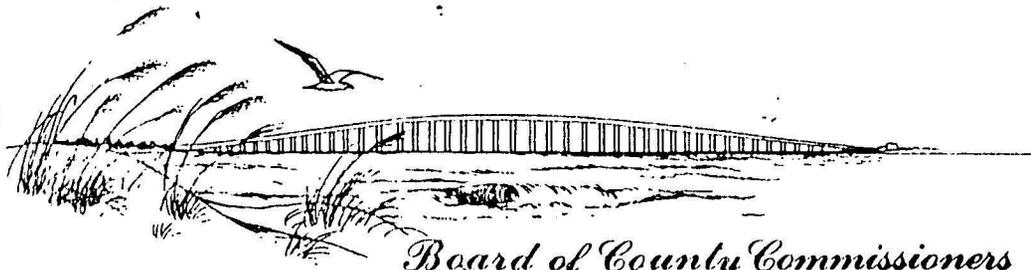
DATE: Decmeber 4, 1986

SUBJECT: Comprehensive Plan EARs

Enclosed is a copy of the Evaluation & Apprasial Report recently prepared by the firm under contract to the County for the preparation of the new Comprehensive Plan. Also enclosed is a copy of the Evaluation and Apprasial Report that I prepared in January, 1985.

During March, 1985, the Town Council adopted the EAR that I prepared and work was begun to revise and amend the Plan in accordance with the Local Government Comprehensive Plan Act in effect at that time. During a public hearing on the plan and proposed revisions, problems arose over the resolution of the two alternatives proposed in the Land Use Element. As a result of this stalemate and the fact that the Town had received word that the Legislature was revising the Local Government Comprehensive Planning Act, all work on the Plan was stopped.

I have contacted Mr. John M. Brock, Barrett Daffin and Carlan, Inc, and he indicated that as soon as the funds were received from the State and contracts signed, he and his staff will brief the Council on the requirements of the new Comprehensive Plan and specifically outline the items that the Town's Planning Council will be required to provide for the preparation of the Town's Comprehensive Plan. The Mayor has proposed a special meeting for their presentation.



RECEIVED
12/1/86
AEB
cf

Board of County Commissioners

County Seat
Gretna, Florida 32536
Tel (904) 682 2711

Okaloosa County
Florida

Annex
Mauldin, Florida 32579
Tel. (904) 651 3710
Tel. (904) 863-5258
863-5257

Okaloosa County Planning Dept.
10 First Avenue (Ocean City)
Ft. Walton Beach, Fl 32548

December 1, 1986

All Municipalities

RE: DCA Contract No. 86-LP-01-01-56-01-022
Including Modifications Nos 1, 2 & 3
Comprehensive Plans

Dear City Officials:

We are enclosing 16 copies of the Evaluation and Appraisal reports for your respective city. We are also enclosing one copy of the Conservation Element (Water Resources Data Summary and Analysis) and one copy of the Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element.

These documents were prepared by Barrett, Daffin and Carlan, Inc. as stipulated in the above contract.

We have transmitted to the DCA the application for the next grant funds (Rule 9J-16) and should receive a reply within about two weeks. Also, we have requested copies of Rule 9J-5 from Secretary Lewis. A reply has not been received.

Sincerely,

D. Collier Houston

D. Collier Houston, Director
Okaloosa County Planning
Department

DCH/dg

Please Address Reply To:

EVALUATION AND APPRAISAL REPORT

FOR
TOWN OF CINCO BAYOU

prepared by

BARRETT DAFFIN AND CARLAN, INC.
Tallahassee, Florida

November 1986

BARRETT DAFFIN AND CARLAN INC ARCHITECTS ENGINEERS PLANNERS

November 24, 1986

The Honorable Joe Mosier
Chairman
Okaloosa County Board of
County Commissioners
County Annex
Shalimar, Florida 32579

Reference: Evaluation and Appraisal Report
Cinco Bayou, Florida
DCA-86-LP-01-01-56-01-022

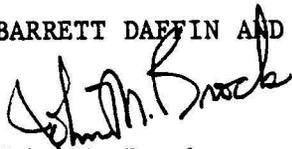
Dear Chairman Mosier:

Transmitted herewith are twenty-five (25) copies of the Evaluation and Appraisal Report for the Town of Cinco Bayou, Florida. This report was produced as part of the modified requirements for the Local Planning Assistance Grant received from the Department of Community Affairs. The other required products have been submitted under separate cover.

This information has been used to schedule the work tasks in the recently submitted Local Planning Assistance Grant Applications for the County and each municipality. We have thoroughly enjoyed working on this project and look forward to a continuation of our professional relationship.

Sincerely,

BARRETT DAFFIN AND CARLAN, INC.


John M. Brock
Vice President, Planning

JMB/pp

SECTION I
SUMMARY

SUMMARY

- o Goals, Objectives and Policies need to be developed for each Element of the Comprehensive Plan.
- o Current population counts (1980 Census) and projections (University of Florida, Bureau of Economic and Business Research estimates) should be used to calculate current and future needs in all elements.
- o One future land use plan and element needs to be developed.
- o Changes in land use and infrastructure made since 1979 will be shown on the updated maps for each Element.
- o Levels of service need to be developed for roadways, sanitary sewer facilities, solid waste facilities, drainage facilities, potable water facilities, recreation facilities and public facilities.
- o Separate Elements need to be developed for Coastal Management and Conservation.
- o The Intergovernmental Coordination Element needs to be updated and analyzed.
- o A Capital Improvements Element must be developed.

SECTION II
PURPOSE STATEMENT

PURPOSE STATEMENT

One of the basic precepts of the comprehensive planning process is to implement the Plan. Part of implementation is a monitoring program that evaluates the progress, or lack thereof, toward achieving the Goals and Objectives set forth in the Comprehensive Plan. This evaluation is a self analysis of the quality of life desired in the area.

A formal Evaluation and Appraisal process has been part of the planning law in Florida since 1975. Chapter 163.3191 requires preparation of a formal Evaluation and Appraisal Report (EAR) at least every five years. Since the planning law was substantially changed in 1985, the minimum criteria that constitutes an acceptable Plan has also changed. Therefore, it is very appropriate to determine the activities that are necessary to bring the existing Comprehensive Plan into compliance with the new requirements.

The purpose of this Report is to briefly outline what needs to be done and to develop a reasonable schedule for completion. The Report begins with a brief introductory statement and a location map. Section IV describes, in general terms, how each Element needs to be changed. As a general rule, the Plan needs format changes and more evidence of analysis for each Element.

Section V shows the implementaton schedule for adoption of the Plan. An application for grant assistance from the Local Planning Assistance Program administered by the Department of Community Affairs has been submitted for the activities to be done by September 1987.

SECTION III

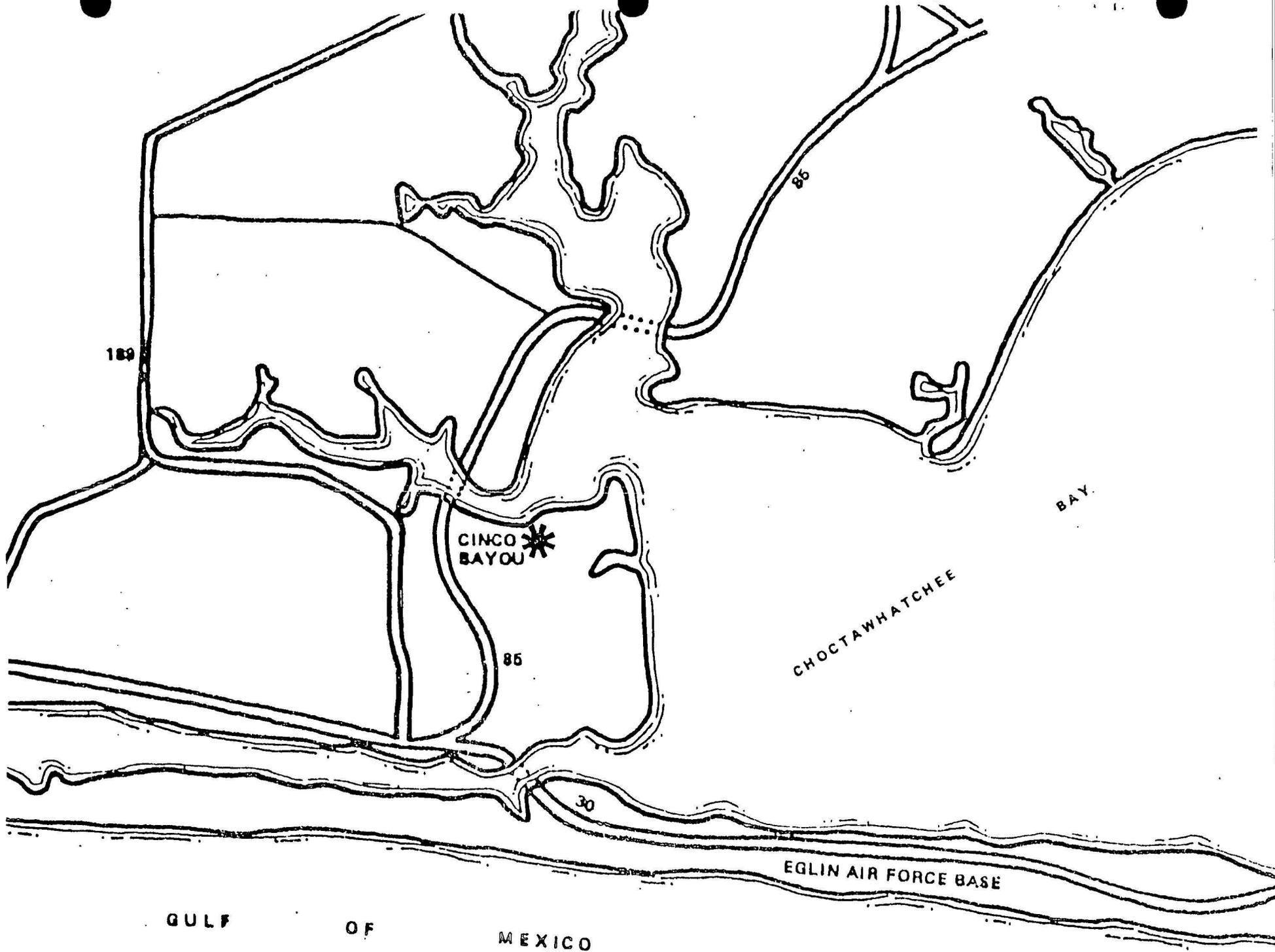
INTRODUCTION

INTRODUCTION

The Town of Cinco Bayou comprises an area of approximately 225 acres. It is bordered on the north by five mile (Cinco) Bayou, and in all other directions by Fort Walton Beach. It was originally plotted as a residential subdivision and later incorporated (see map provided).

Economically, Cinco Bayou is an area dependent on commercial development associated with traffic on SR 85. This highway connects the town with the Fort Walton Beach area and other cities to the northeast. The town is also tied to the surrounding area in respect to fulfillment of infrastructure needs and use of recreational facilities.

The Town of Cinco Bayou had a 1980 population of 202. Due to the limited size of the town, its small population and its economic dependence on other areas of the county, it is hard to apply some of the requirements of Chapter 9J-5 F.A.C. are irrelevant to the town. Nonetheless, the Town has agreed to participate with the County and the other cities to develop a Comprehensive Plan that meets current standards.



GULF

OF

MEXICO

LOCATION MAP

SECTION IV

EVALUATION OF EXISTING PLAN

EVALUATION OF EXISTING PLAN

Appraisal of Future Land Use Element

The following changes will be necessary in order for the Town of Cinco Bayou's Comprehensive Plan to be in compliance with Chapter 9J-5.006 F.A.C., Future Land Use Element:

1. Development of goals, objectives and policies consistent with the requirements of Chapter 9J-5.006 F.A.C. At present, a statement of policies and a recommended plan are given, however, these need to be developed into distinct goals, objectives and policies.
2. Two alternative future land use maps are provided. One map is to be used if residential growth occurs and the other if commercial growth occurs. The Town needs to reflect in its goal statements the type of development the citizens desire and ensure this development through its objective and policy statements. The Town needs to reflect these desires in the form of one land use map which will guide its future growth and development.
3. Current population projections should be used to guide future land use allocation.

Appraisal of Housing Element

The following changes will be necessary in order for the Town of Cinco Bayou's Comprehensive Plan to be in compliance with Chapter 9J-5.010 F.A.C., Housing Element:

1. Current population figures (including 1980 census data and BEBR projections) should be used to update projected housing need.
2. Housing characteristics taken from the last (1980) census or more recent estimates (including number of dwelling units by type, tenure, age, rent, value, monthly cost of owner-occupied units, and rent or cost to income ratio) should be made a part of the Town's updated plan. A comparison of housing characteristics (as deemed significant by the town) in Cinco Bayou to County housing characteristics need to be provided.
3. Goals, objectives and policies need to be developed from the recommended policies section and recommended plan section.
4. An updated inventory of housing conditions (from latest census data or more recent studies) need to be included in the Element. Housing categories should be developed in accordance with Chapter 9J-5 F.A.C., and number of dwelling units within each category should be indicated. A description of methodology should also be included.
5. A projection of the anticipated number of households by size and income range derived from current population projections need to be developed.

6. Land requirements for future housing needs should be provided.

7. The portion of housing need to be met by the private sector within current market conditions needs to be identified.

Appraisal of Traffic Circulation Element

The following changes will be necessary in order for the Town of Cinco Bayou's Comprehensive Plan to be in compliance with Chapter 9J-5.007 F.A.C., Traffic Circulation Element:

1. Goals, objectives and policy statements need to be developed as outlined in Chapter 9J-5 F.A.C. These statements must be consistent with the Traffic Circulation Element.
2. Levels of service associated with each roadway should be developed.
3. Road improvements since 1979 should be reflected on the existing and future traffic circulation maps.
4. Current population figures (1980 Census) and current population projections (University of Florida, Bureau of Economic and Business Research estimates - BEBR) need to be used to determine future transportation needs.

Appraisal of Conservation/Coastal Zone Elements

The following changes will be necessary in order for the Town of Cinco Bayou's Comprehensive Plan to be in compliance with Chapter 9J-5.012 F.A.C., Coastal Management Element and Section .013, Conservation Element:

1. A separate element for each of these categories needs to be developed; one entitled Coastal Management Element, the other entitled Conservation Element. Each Element should be consistent with the requirements of 9J-5.012 F.A.C.
2. An analysis of current and projected water needs and sources for the next ten-year period based on the demands for industrial and potable water use and the quantity and quality of water available to meet these demands needs to be included in the Element. Existing levels of water conservation, use and protection and applicable policies of the regional water management district should also be identified.
3. Goals, objectives and policies should be developed for each of the two Elements as outlined in Chapter 9J-5 F.A.C.

Appraisal of Recreation and Open Space Element

The following changes will be necessary in order for the Town of Cinco Bayou's Comprehensive Plan to be in compliance with Chapter 9J-5.014 F.A.C., Recreation and Open Space:

1. Current needs for recreation sites based on estimated recreation demand and the availability to the public and adequacy of existing recreation sites and facilities need to be developed.
2. Projected future needs for recreation sites, open space and recreation facilities based on recreation demand and availability to the public need to be provided and depicted on the future land use map.
3. Goals, objectives and policies should be developed from the sections entitled Plan Recommendations and Implementation.
4. Levels of service for existing recreation facilities need to be developed.

Appraisal of the Sanitary Sewer, Solid Waste, Drainage and Potable Water Element

The following changes will be necessary in order for the Town of Cinco Bayou's Comprehensive Plan to be in compliance with Chapter 9J-5.011 F.A.C., Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge Element:

1. Current population projections (BEER estimates) must be applied to each type of facility in order to determine future need. Methodology should be explained.
2. Levels of service for each facility need to be identified. Evaluation of the adequacy of present levels of service, general condition and life expectancy of facilities and impact of the facilities on adjacent natural resources should also be included in the plan.
3. Goals, objectives and policies need to be developed as outlined in Chapter 9J-5 F.A.C. These statements can be developed from the Recommended Policies Section and the Recommended Plan Section of the Comprehensive Plan.
4. Maps of service areas and designs of facilities need to be included in the Plan.

Appraisal of Intergovernmental Coordination Element

The following changes will be necessary in order for the Town of Cinco Bayou's Comprehensive Plan to be in compliance with Chapter 9J-5.015 F.A.C., Intergovernmental Coordination Element:

1. Goal statements need to be developed to coincide with specific objectives and policies. Goal statements should be developed as outlined in Chapter 9J-5 F.A.C.
2. The plan gives policy statements, some of which are actually objectives (example: The Town shall consider the effects of its action upon surrounding governmental jurisdictions), but gives no objectives. Objectives and policies need to be developed.
3. An updated inventory of all adjacent governments, school boards, other units of local government or utilities providing services to or having regulatory authority over Cinco Bayou need to be identified as well as identifying the relationship of these entities to Cinco Bayou, as specified in Chapter 9J-5 F.A.C.
4. Intergovernmental effectiveness of existing coordination mechanisms needs to be analyzed.
5. Proposed growth and development addressed in comprehensive plans in the area of the City should be identified and analyzed as to future need for additional intergovernmental coordination.

Capital Improvements Element

A Capital Improvements Element was not provided in the 1979 plan. In order to comply with the requirements of Chapter 9J-5.016 F.A.C., Capital Improvements Element, the Town of Cinco Bayou needs to develop a plan for the placement and timing of capital improvements.

The purpose of a Capital Improvement Element is to evaluate the capital improvement needs identified in the other Elements in terms of the Town's ability to fund the improvements. It is based on the notion that the Plan as a whole must be implemented and therefore must be affordable. The Element also identifies possible sources of funds and schedules projects on a priority basis. As such, it is the single most important Element in the Town's Plan.

SECTION V

IMPLEMENTATION SCHEDULE

IMPLEMENTATION SCHEDULE

The Town will address the deficiencies in the current Plan by following the schedule presented below. In this manner the Plan will be updated to fulfill the requirements of Chapter 9J-5 F.A.C.

<u>DATE</u>	<u>TASK</u>
February 1, 1987	Complete population projections
March 31, 1987	Complete base maps
September 30, 1987	Complete the following draft Elements: <ul style="list-style-type: none">-- Land Use-- Traffic Circulation-- Sanitary Sewer, Solid Waste, Drainage, Potable Water and Natural Groundwater Aquifer Recharge-- Intergovernmental Coordination
September 30, 1988	Complete the following draft Elements: <ul style="list-style-type: none">-- Coastal Zone-- Housing-- Recreation and Open Space-- Conservation-- Capital Improvements

<u>DATE</u>	<u>TASK</u>
December 31, 1988	Complete internal consistency review and data update
June 30, 1989	Complete required DCA compliance review and Plan adoption



RECEIVED
12/9/86

ARB

STATE OF FLORIDA
DEPARTMENT OF COMMUNITY AFFAIRS

2571 EXECUTIVE CENTER CIRCLE, EAST • TALLAHASSEE, FLORIDA 32301

BOB GRAHAM
Governor

TOM LEWIS, JR.
Secretary

December 4, 1986

The Honorable Sam Brunson
Chairman, Board of County
Commissioners
Okaloosa County
Courthouse
Crestview, FL 32536

Dear Mr. Brunson:

As part of a nationwide effort to increase public awareness of the drunk driving problem, the Governor and Cabinet will be proclaiming December 14-20, 1986, as Drunk and Drugged Driving Awareness Week in Florida. We strongly urge all of the governmental administrative units within your county to join in this effort and support the Awareness Week by issuing commission resolutions and executive proclamations which formally declare this period as Drunk and Drugged Driving Awareness Week within your jurisdiction.

Sample county and city commission resolutions, as well as a sample executive proclamation, are enclosed for your use. We would request that you share these sample documents with municipalities within your county.

Thank you for your cooperation in this effort.

Sincerely

Tom Lewis, Jr. AIA, Architect
Governor's Highway Safety
Representative

TL/rls

Enclosures

(SAMPLE CITY COMMISSION/COUNCIL RESOLUTION)

RESOLUTION DESIGNATING THE WEEK OF DECEMBER 14-20, 1986,
AS DRUNK AND DRUGGED DRIVING AWARENESS WEEK IN THE CITY
OF _____

WHEREAS, driving under the influence (DUI) of alcohol
or controlled substances contributes significantly to fatalities
and injuries each year on the streets of the City of _____
_____ ; and

WHEREAS, the State of Florida is providing assistance to
local governments in the development of community-based
traffic safety programs with DUI emphasis; and

WHEREAS, citizen advocacy groups, such as Mothers
Against Drunk Driving (MADD), Students Against Driving Drunk (SADD),
Remove Intoxicated Drivers (RID), and Boost Alcohol Consciousness
Concerning the Health of University Students (BACCHUS) are
increasing their efforts to reduce the incidence of driving under
the influence;

WHEREAS, it is necessary that each citizen become more
keenly aware of and knowledgeable concerning the problem of
driving under the influence and the penalties that are imposed
under Florida's DUI law;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY
COMMISSIONERS OF THE CITY OF _____, FLORIDA, that
the week of December 14-20, 1986, shall be designated as

DRUNK AND DRUGGED DRIVING AWARENESS WEEK

in the City of _____, Florida and all
citizens are urged to become more cognizant of the intoxicated
driver problem and to support efforts within the City to reduce
the incidence of driving under the influence.

The foregoing resolution was offered by Commissioner
_____, who moved its adoption. The motion
was seconded, and upon being put to a vote, the resolution duly
passed and was adopted this ____ day of _____, 1986.

CITY OF _____, FLORIDA
BY ITS BOARD OF CITY COMMISSIONERS .
_____, CLERK