

**MEETING MINUTES  
TOWN OF CINCO BAYOU  
REGULAR TOWN COUNCIL  
December 11, 2014 6:00 p.m.**

MAYOR JEAN HOOD CALLED THE MEETING TO ORDER, MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE AT 6:03 P.M.

**ROLL CALL:**

MAYOR JEAN HOOD  
COUNCILMAN BRATTON  
COUNCILMAN ANDREWS

MAYOR PRO TEM CHUBB (Absent)  
COUNCILMAN MYERS  
COUNCILMAN KOCH

Also present were Town Manager Nell Dykes, Town Maintenance Manager Keith Williams, Town Attorney Jeff McInnis, Town Engineer Joe Rector, Town Planner Jack Dorman, Town Deputy Clerk Linda Barringer, Town Residences: Katherine and Matt Sievers, Howard Kelly and Janet Chubb.

**REGULAR BUSINESS:**

1. **Council Approval of Agenda:** Councilman Koch made a motion to approve the Regular Council Meeting Agenda. Councilman Myers seconded the motion. Motion passes unanimously
2. **Council Approval of Consent Agenda:** Councilman Koch made a motion to approve the Meeting Minutes for the November 13, 2014 Regular Council Meeting and the Budget and Financial Status as of November 30, 2014. Councilman Andrews seconded the motion. Motion passed unanimously.

**Action Items:**

Councilman Koch made a motion to offer Keith Williams the position of Town Manager/Clerk. Councilman Myers seconded the motion. Roll call was taken:

Councilman Jim Bratton	Y	Councilman Nick Chubb	Absent
Councilman Paula Andrews	Y	Councilman Carol Koch	Y
Councilman Danny Myers	Y		

Councilman Andrews made a motion to approve Keith Williams as the Interim Town Manager effective January 1, 2015 until the Council approves a contract with Mr. Williams for Town Manager. Councilman Bratton seconded the motion. Roll call was taken

Councilman Jim Bratton	Y	Councilman Nick Chubb	Absent
Councilman Paula Andrews	Y	Councilman Carol Koch	Y
Councilman Danny Myers	Y		

**Reports:**

1. Town Manager's Report – Nell Dykes – Written Report
2. Attorney's Report – Jeff McInnis
3. Town Planner's Report – Jack Dorman –

Mr. Dorman will present to the council at the January meeting the recommendation from the LPA concerning the Captiva Cove rezoning. He has requested the LPA meet on January 8, 2015 at 5:45 p.m.

4. Engineer's Report – Joe Rector

Mr. Rector asked that a discussion item be added to the January agenda concerning a Citizen's Advisory Task Panel to help with surveying the community on a new CDBG project. Mr. Rector also hopes to hear back from the state in February on the FRDAP Grant application the Town submitted in October. The council will also need to discuss a new Boating Improvement project.

**Public Request/Comments: NONE**

**Council Member's Comments/Request: NONE**

**Mayor's Comments/ Announcements:** Mayor Hood, Town Attorney Jeff McInnis and Town Maintenance Manager Keith Williams presented Town Manager Nell Dykes with a plaque commemorating her outstanding leadership as Town Manager from 2000 -2014 and presented Mrs. Dykes with an engraved gold watch as her retirement present.

**DATES TO REMEMBER:**

Town Hall will be closed December 25-26 in observance of the Christmas Holidays.

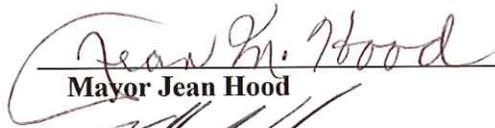
Town Hall will be closed on New Year's Day, January 1, 2015.

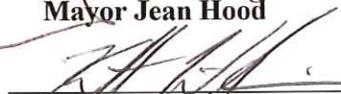
LPA will meet January 8, 2015 at 5:45 p.m. to discuss rezoning Captiva Cove, followed by the Regular Council Meeting at 6:00 p.m.

**ADJOURN:** After no further business the Regular Council meeting adjourned at 6:26.

**ATTEST:**



  
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**Mayor Jean Hood**

  
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**Keith Williams, Town Manager/Clerk**