

MEETING MINUTES
TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING
January 14, 2021 at 6:00 p.m.

MAYOR HOOD CALLED TO ORDER THE REGULAR COUNCIL MEETING FOLLOWED BY A MOMENT OF SILENCE AND THE PLEDGE OF ALLEGIANCE.

ROLL CALL:

MAYOR JEAN HOOD	P	COUNCILMAN DILLARD	P
COUNCILWOMAN DRIVER	P	COUNCILWOMAN ABERNATHY	P
COUNCILWOMAN KUNZMAN	P	COUNCILMAN WASHACK	P

Also present was Town Manager Keith Williams, Town Attorney Jeff McInnis, Town Engineer Crystal Weatherington Town Deputy Clerk Linda Barringer. Also present was Angela Balant from Warren Averett, Engineer Mark Siner from Choctaw Engineering and Brian Harrison of 4 Laguna Street and 51 Yacht Club Drive.

REGULAR BUSINESS:

1. **Council Approval of the Agenda:** Councilwoman Driver made a motion to approve the Agenda. Councilwoman Kunzman seconded the motion. *The motion passed unanimously.*
2. **Council Approval of the Consent Agenda:** Councilwoman Kunzman made a motion to approve the consent agenda which includes the Meeting Minutes for the December 10, 2020 Regular Council Meeting as well as the Budget and Financial Status as of December 31, 2020. Councilman Dillard seconded the motion. *The motion passed unanimously.*

ACTION ITEMS:

1. Angela Balant from Warren Averett, CPA addressed the Council on the 2019/2020 audit findings. Mrs. Balant reviewed the findings of the audit and said the Town is in exceptionally good standing financially. Councilwoman Kunzman made a motion to accept the findings of the audit. Councilwoman Abernathy Seconded the motion. *The motion passed unanimously.*
2. Mark Seiner Engineer for Mr. Brian Harrison of 51 Yacht Club Dr. and 4 Laguna Street addressed the Council On the Development Order 21-01-DO. Mr. Seiner said he has spoken to Town Manager Williams and Town Attorney Jeff McInnis and Mr. Harrison has subject to the condition of the storm water system. Councilman Dillard made a motion to approve of the development order 21-01-DO subject to it being consistent to the storm water system. Councilwoman Abernathy seconded the motion. *The motion passed unanimously.*
3. Councilwoman Driver made a motion to ratify the extension of the State of Emergency Declaration signed by the Mayor at last month's Regular Council Meeting. Councilwoman Kunzman seconded the motion. *The motion passed unanimously.*
4. Councilman Washack made a motion to allow Town Manager Williams to hire a contractor to look at the Opp Blvd storm water drain, dig out the damaged road and to fix the damaged street for emergency repair at a cost not to exceed \$5,000. Councilwoman Driver seconded the motion. Roll Call was taken:

Councilwoman Driver	Y	Councilwoman Abernathy	Y
Councilman Dillard	Y	Councilman Washack	Y
Councilwoman Kunzman	Y	<i>The motion passed unanimously.</i>	

DISCUSSION ITEMS:

1. Town Manager addressed the Council on the current information concerning the Sea Way Boat Launch case. The attorney's handling the case called and said they have reached an agreement with the plaintiff to settle the case out of court. There will be no monetary requirement from the Town.

REPORTS:

Town Manager's Report – Keith Williams – We have mailed certified violation letters over to the residents and businesses in town and all but one has complied and cleaned up their properties. The one resident at 52 & 54 Yacht Club is not as compliant and is slow to respond to the certified letters. As of this date he is adding more and more items. We have finished itemizing of the costs of the Cares Act Funding information and have sent that over to the county. We have not heard back from them on sending back the unused portion we will owed the County.

1. Attorney's Report – Jeff McInnis: NONE
2. Town Engineer's Report – Crystal Weatherington: NONE
3. Town Planner's Report – Jack Dorman: NONE

Public Comments: NONE

Council Member's Comments/Request:

Council congratulated the staff on such a good audit and how much they appreciate all the work that goes into it and thank you Kevin for all your work. The Christmas decorations looked great again this year.

Councilman Washack, Councilwoman Kunzman and Mayor Hood all talked about the traffic speeding on Lucille and Kidd Street and some not stopping for the stop sign. It's mainly the trucks and trailers with the bigger boats. Town Manager Williams mentioned we just received the new speed limit signs and will be installing the new signs this week. The Council would like to look at modifying the boat launch for mainly small boats and or finding a way to reroute the traffic but only if it is not going to cost the town for the grant funds already received or be in violation of the grants we have received.

Mayor's Comments/Announcements: Thank you to all the staff for a good audit report and all the work around town. I will have a O. C. Transit CO'OP next month and will give a report on the meeting at the next Council Meeting.

DATES TO REMEMBER:

January 18, 2021 Town Hall will be closed for the Martin Luther King Holiday.

February 11, 2021 at 6:00 p.m. Regular Council Meeting.

ADJOURN: After no further business, the Regular Council Meeting adjourned at 7:07 p.m.

ATTEST:





Mayor Jean Hood



Keith Williams, Town Manager/Clerk