

MEETING MINUTES
TOWN OF CINCO BAYOU
REGULAR COUNCIL MEETING
August 12, 2021, at 6:00 p.m.

MAYOR HOOD CALLED TO ORDER THE REGULAR COUNCIL MEETING.

ROLL CALL:

MAYOR JEAN HOOD	p	COUNCILMAN DILLARD	P
COUNCILWOMAN DRIVER	P	COUNCILMAN WASHACK	P
COUNCILWOMAN KUNZMAN	P	COUNCILWOMAN HAWKINS	P

Also present was Town Manager Keith Williams, Town Attorney Jeff McInnis, Town Staff: Deputy Clerk Linda Barringer, Town Engineer Crystal Weatherington and Town Maintenance man Kevin Kyser. Also present was Ronnie Bell from Waste Management, Steve Barringer and Town resident Jerry Van Winkle.

REGULAR BUSINESS:

- 1. Council Approval of the Agenda:** Councilwoman Driver made a motion to approve the agenda. Councilman Dillard seconded the motion. *Motions Passes Unanimously*
- 2. Council Approval of the Consent Agenda:** Councilwoman Kunzman made a motion to approve the Consent Agenda which includes the Meeting Minutes for the July 8, 2021, Regular Council Meeting, the July 20, 2021, CRA Public Hearing, the FY2020/2021 CRA and General Fund Line-Item Budget Workshops, and the July 27, 2021, FY2021/2022 CRA and General Fund Budget Workshops as well as the Budget and Financial Status as of July 31, 2021. Councilman Dillard seconded the motion. *Motions Passes Unanimously*

ACTION ITEMS:

1. Town Attorney Jeff McInnis gave the first reading of Ordinance No. 248

ORDINANCE NO. 248

AN ORDINANCE OF THE TOWN OF CINCO BAYOU, FLORIDA, AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE IV, CODE ENFORCEMENT; PROVIDING FOR AUTHORITY; PROVIDING FOR AMENDMENT TO CODE CHAPTER 2, ARTICLE IV, TITLE TO ADD SPECIAL MAGISTRATE; PROVIDING FOR AMENDMENT TO SECTION 2-101 "GENERALLY"; PROVIDING FOR SECTION 2-101.5 "DEFINITIONS" CREATED; PROVIDING FOR SECTION 2-108 "AUTHORIZATION OF SPECIAL MAGISTRATE" CREATED; PROVIDING FOR SECTION 2-109 "SPECIAL MAGISTRATES; PURPOSE; JURISDICTION; APPOINTMENT; REMOVAL" CREATED; PROVIDING FOR SECTION 2-110 "ENFORCEMENT PROCEDURE" CREATED; PROVIDING FOR SECTION 2-111 "CONDUCT OF HEARING" CREATED; PROVIDING FOR SECTION 2-112 "POWERS OF THE SPECIAL MAGISTRATE" CREATED; PROVIDING FOR SECTION 2-113 "ADMINISTRATIVE FINES; COSTS OF REPAIRS; LIENS" CREATED; PROVIDING FOR SECTION 2-114 "APPEALS" CREATED; PROVIDING FOR SECTION 2-115 "NOTICES" CREATED; PROVIDING FOR SECTION 2-116 "PROVISIONS OF ARTICLE SUPPLEMENTAL" CREATED; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

Councilman Dillard made a motion to accept the 1st reading of Ordinance No. 248. Councilman Washack seconded the motion. *Motions Passes Unanimously*

- Mr. Ronnie Bell from Waste Management introduced himself to the new Council members and spoke about the contract renewal, not adding anything new.

Public Comments: NONE

Council Comments: NONE

Councilwoman Kunzman made a motion to renew the Waste Management contract renewal.

Councilwoman Driver seconded the motion. Roll call was taken:

Councilwoman Driver	Y	Councilman Washack	Y
Councilwoman Kunzman	Y	Councilwoman Hawkins	Y
Councilman Dillard	Y	<i>Motion passed unanimously</i>	

- Town Manager addressed the Council on the recommendation from the CRA (Community Redevelopment Agency) on the purchase of the lights in the FY 20/21 not to exceed \$62,000 and the installation and storage of the lights and in the FY 21/22 not to exceed the cost of \$62,000 Councilman Dillard made a motion to approve the cost of the lights not to exceed \$62,000 for both the purchase, installation, and storage of these lights for each FY 20/21 & 21/22.

Councilwoman Driver seconded the motion. Roll Call was taken:

Councilwoman Driver	Y	Councilman Washack	Y
Councilwoman Kunzman	Y	Councilwoman Hawkins	Y
Councilman Dillard	Y	<i>Motion passed unanimously</i>	

- Town Attorney Jeff McInnis addressed the Council on the Kidd Bayou Oaks Lease Renewal for the parking spaces on the Town's right-a-way. This is just a renewal for the original contract. Nothing in the original contract will change. For the record, Councilwoman Kunzman abstained from voting as she is the Kidd Bayou Oaks HOA President, but she also asked Attorney McInnis, why it's a three-year renewal and not like the other renewals we have that are a 10-year renewal? Attorney McInnis said those were done many years ago and the 3-year renewal seemed the best at the time. Councilman Driver made a motion to approve the renewal for the lease. Councilman Washack seconded the motion. *Motions Passes Unanimously*

- Town Manager reminded the Council of the discussion item from last month's meeting concerning the Council having their own Town emails. After discussion, Councilman Dillard made a motion to approve of the Council's own emails. Councilman Washack seconded the motion.

Motions Passes Unanimously

- Councilwoman Driver made a motion to approve the much-needed tree trimming along Yacht Club Drive and Opp Blvd by TNT Tree Removal for \$2500.00 to heighten roadway clearance.

Councilwoman Kunzman seconded the motion. Roll Call was taken:

Councilwoman Driver	Y	Councilman Washack	Y
Councilwoman Kunzman	Y	Councilwoman Hawkins	Y
Councilman Dillard	Y	<i>Motion passed unanimously</i>	

- Councilman Dillard made a motion to approve the Town Engineer to design a storm water plan to disperse the water coming off Yacht Club Drive and Laguna Park so that it doesn't puddle in Laguna Street not to exceed \$5,000.00. Councilwoman Driver seconded the motion. Roll call was taken:

Councilwoman Driver	Y	Councilman Washack	Y
Councilwoman Kunzman	Y	Councilwoman Hawkins	Y
Councilman Dillard	Y	<i>Motion passed unanimously</i>	

DISCUSSION ITEMS:

1. Mayor updated the Council on the OCTC meeting

REPORTS:

1. Town Manager’s Report – Keith Williams – Written Report: The first item on the report is about the derelict property at 52 and 54 Yacht Club Drive, Attorney McInnis said we have the affidavit we will be filing tomorrow for the final judgement. At this moment he owes the town \$44,400. Please if anyone asks, we as the town have followed every legal avenue to get this gentleman to comply. Councilman Dillard says it’s just an extremely unfortunate situation, we hate that it’s had to come to this.
2. Attorney’s Report – Jeff McInnis: Mr. McInnis briefed the Council on the matter of the County bringing before the municipalities a referendum on the current TDC/bed tax to now include all of the cities. The cities of Destin, FWB, Mary Esther and Crestview have all passed resolutions. There will be a meeting August 18, 2021 to include all the cities and the county in a conflict resolution to this matter. We will not be adopting a resolution as a city yet.
3. Town Engineer’s Report – Crystal Weatherington: I hope by next month we will be advertising the work for the FRDAP.

Public Comments: Mr. Van Winkle addressed the Council and asked to speak regarding him opening and closing the park at 8:00 a.m. and 8:00 p.m. I have been cleaning the drug paraphernalia and dog poop, pressure washed the picnic tables and opening and closing the parks for years. I have always tried to be a help in the community providing safety and security. I am asking you to allow me to continue to open and close the gate. Mayor Hood suggested we table this discussion until next month’s meeting.

Council Member’s Comments/Request: Councilwoman Driver is so sorry to hear about Mr. Dorman. Councilwoman Kunzman, Dillard, Hawkins and Washack: thank you staff for all of your hard work. Also, the park signs, could we change the park signs back to dusk to dawn.

Mayor’s Comments/Announcements: Mayor Hood presented the plaque to Town Manager Keith Williams for his 20 years of dedication and service to the Town. Mayor closed the meeting and then reconvened the meeting for Mr. Van Dyke to speak.

DATES TO REMEMBER:

- September 6, 2021, Town Hall will be closed for the Labor Day Holiday.
- September 9, 2021, at 5:30 p.m. 1st Public Hearing for the FY 21/22 Trim & Budget
- September 9, 2021, at 5:45 p.m. 1st Public Hearing for the FY 21/22 CRA Budget
- September 9, 2021, at 6:00 p.m. Regular Council Meeting
- September 23, 2020, at 5:01 p.m. 2nd Public Hearing for the FY 21/22 Trim & Budget & CRA Budget.
- October 14, 2020, at 6:00 p.m. Regular Council Meeting.

ADJOURN: After no further business the Regular Council Meeting adjourned at 7:01 p.m.

ATTEST:



Jean M. Hood

Mayor Jean Hood

Keith Williams

Keith Williams, Town Manager/Clerk